



AGENDA

SOLVANG CITY COUNCIL MONDAY, JANUARY 22, 2024 6:30 PM REGULAR MEETING

City Council:

Mark Infanti,	Mayor
David Brown	Mayor pro tem, District 3
Elizabeth Orona	District 4
Robert Clarke	at-large
Claudia Orona	at-large

1644 Oak Street, Solvang, Ca 93463
Virtual & in Council Chamber

AGENDA AND SUPPORTING MATERIALS – Available for viewing 8:00a.m.-5:00p.m. at City Hall, 1644 Oak Street, Solvang, and on the City’s website <https://www.cityofsolvang.com/agendacenter>. Additional writings distributed to a majority of the City Council after the posting of the agenda will be made available at City Hall and on the City’s website.

AGENDA POSTING NOTIFICATION - Subscribe to receive email or text message notifications when agendas are posted online through “Notify Me” at: <https://www.cityofsolvang.com/List.aspx>

PUBLIC COMMENT - The public is encouraged to address the City Council in-person, virtually, or in-writing on agenda and non-agenda items. If provided in writing, comments must be submitted to the City Clerk at cityclerk@cityofsolvang.com by 5:00 p.m. on the Friday before the meeting to be considered. Your comment will be recorded and distributed appropriately. Comments on agenda items will be heard at the time each item is considered, including non-agenda items. In-person speakers will be invited to make public comments first. Virtual speakers will follow.

CAMPAIGN CONTRIBUTION DISCLOSURE - Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council [or commission] in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party’s agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

AMERICANS WITH DISABILITIES ACT - If, as a participant of this meeting, you need special assistance the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk at either (805) 688-5575 x206 or cityclerk@cityofsolvang.com. 72- hours’ notice is requested

PARTICIPATING IN THE MEETING -City Council meetings will be in person and conducted by video/teleconferencing through Zoom. The meeting will also be broadcast live on Channel 23 and streamed on the City’s website, Vimeo, and YouTube.

- To join by Zoom, visit <https://zoom.us/j/3066529195>. If you wish to speak, please use the “raised hand” symbol.
- To join by phone, call **(888) 788-0099** and enter Meeting ID: **306 652 9195#**. The phone line will be open starting at 6 p.m.

6:30 PM REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS:

- Human Trafficking Awareness Proclamation
- Scouts BSA Week Proclamation

- c. Black History Month Proclamation
- d. California Nature Art Museum Proclamation
- e. King of Denmark Proclamation

PRESENTATIONS:

- a. Tourism Marketing 2023 update presentation

PUBLIC COMMUNICATIONS – NON- AGENDA AND CONSENT ITEMS

This section is intended to provide members of the public with the opportunity to address the Council on items not on the Agenda and on Consent. This section is limited to 30 minutes. Each speaker will be afforded three minutes and may speak only once. State law does not allow the Council to discuss or act on issues not on the agenda, except to briefly respond or ask Staff to follow up on such items.

2. CITY MANAGER REPORT AND ADVANCE CALENDAR

Informational Report

3. COUNCIL COMMENTS AND REQUESTS

Comments and requests from City Council Members. No action will be taken at this meeting.

4. CONSENT ITEMS

Consent is designed for routine; administrative city matters and is approved by roll call vote with one motion. These items are discussed only at the request of council members. Members of the public were afforded an opportunity to speak on Consent items during the Public Communications portion of this agenda.

- a. Approve Order of Agenda as Presented
- b. Approve City Council Minutes: December 11, 2023
- c. Receive and file Santa Barbara County Sheriff’s Report.....
- d. Approve December 2023 accounts payable.
- e. Receive and file November & December 2023 Monthly Investment Report.....
- f. Adopt by second reading by title only Ordinance No. 23-0371 repealing section 11-12-8 (special events) of Title 11 (zoning regulations) of the Solvang Municipal Code and amending Title 8, Public Ways and Property adopting Chapter 9, Special Events, to establish processing and permitting of special events on public property and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines.....
- g. Receive and file Santa Barbara County Fire report.....
- h. Approve Amendment 1 to the Agreement with SaberDome Corporation dba Lanspeed for Connected Managed IT Services for an additional amount not to exceed \$62,000 for a total contract amount not to exceed \$185,336, and to extend the term to December 31, 2024, and authorize the Mayor to execute on behalf of the City.....

5. PUBLIC HEARINGS: None

6. DISCUSSION ITEMS

- a. Discussion and possible action to provide staff direction on further negotiation of joint powers agreement for Santa Ynez Valley Basin Eastern Management Area Groundwater Sustainability Agency.....
- b. Discussion and possible action to approve the Annual Comprehensive Financial report for fiscal year 22-23 as presented by Auditor Mitesh Desai, CPA, Badawi & Associates.....
- c. Discussion and possible action to appoint members to the Measure U Citizens Oversight Committee.....
- d. Discussion and possible direction to Staff regarding Utility Director salary update.....
- e. Discussion and direction to staff regarding City priorities on State Route 246, Mission Drive..
- f. Discussion and Possible Action to Provide Direction to Staff to Refocus WWTP Design Efforts Regarding the Production of Reclaimed Water.....
- g. Discussion and possible action to approve revised Grant Funding policy.....
- h. Discussion and possible action to provide direction to Staff regarding Pickleball Courts in Hans Christian Andersen Park.....
- i. Discussion and Possible Action to Direct Staff to Investigate Los Olivos CSD Request to Connect to Solvang’s WWTP for Treatment of Their Wastewater.....

7. GC SECTION 53232.3(d) and GC SECTION 84308 REPORT OUT AND COUNCIL CLOSING COMMENTS

8. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Annamarie Porter, City Clerk for the City of Solvang, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Solvang City Hall bulletin board at 1644 Oak Street, Solvang, CA and on the City of Solvang website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated this 18th day of January 2024

Human Trafficking Awareness Month

WHEREAS, human trafficking is a form of modern slavery that occurs in every state, including California, wherein victims are forced to work in various forms of labor exploitation including, but not limited to, commercial sex acts and other services that are induced through force, fraud, or coercion; and

WHEREAS, due to its isolated and discrete nature, many individuals across the globe are unaware that trafficking exists in their communities; and

WHEREAS, it is estimated that more than 28 million people around the world are victims of human trafficking; and

WHEREAS, Human Trafficking victims face a cruelty that has no place in a civilized world. It is a crime that can take many forms, and one that tears at our social fabric, debases our common humanity, and violates what we stand for as a country; and

WHEREAS, increased education about how to identify human trafficking along with increased knowledge of in-state resources and services for those affected by criminal exploitation can help decrease the number of future victims; and

WHEREAS, the Santa Barbara County Human Trafficking Task Force is committed to using all applicable laws and resources for investigating human trafficking and prosecuting those engaged in it; and

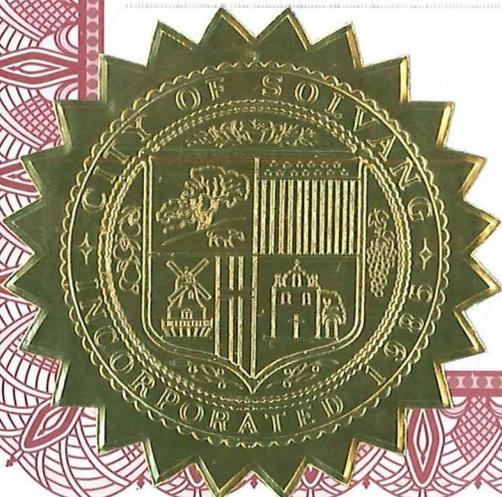
WHEREAS, the Santa Barbara County Human Trafficking Task Force has worked diligently to bring awareness to the fact that human trafficking occurs closer to home than one might think, that California ranks number 1 in the country for reported human trafficking cases, and that Santa Barbara County is home to hundreds of survivors of trafficking and exploitation; and

WHEREAS, Human Trafficking Awareness Month is an opportunity to recognize the critical role all Santa Barbara County residents play in preventing, reporting, and adjudicating these heinous crimes.

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Mark Infanti, along with the City Council of the City of Solvang, California do hereby recognize January 2024 as **HUMAN TRAFFICKING AWARENESS MONTH**, and call this observance to the attention of all our citizens.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Official Seal of the Solvang, California, to be affixed this 22nd day of January 2024.

Mark Infanti, Mayor



CITY OF SOLVANG
SCOUT DAY AND SCOUTS BSA WEEK PROCLAMATION

WHEREAS, Scouts BSA has served youth and families in Solvang for many years; and

WHEREAS, the stated mission of Scouts BSA is to “prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law;” and

WHEREAS, Scouts BSA offers Scouting experiences for all in the family unit; and

WHEREAS, Scout Law states, “A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent;” and

WHEREAS, more than 110 million young people have learned Scouting’s lessons of patriotism, courage, and self-reliance since Scouts BSA’s founding 114 years ago; and

WHEREAS, Scouts BSA is committed to helping millions of youths and families succeed by providing the support, friendship, and mentoring necessary to live a happy and fulfilling life; and

WHEREAS, the Los Padres Council of Scouts BSA is committed to providing exceptional service to all units within Santa Barbara and San Luis Obispo Counties, including Solvang; and

WHEREAS, Scouts BSA requires an Eagle Scout Merit Badge titled “Citizenship in Society,” which focuses on the importance of diversity, equity, inclusion, and ethical leadership; and

WHEREAS, February 8, 2024, is recognized as the 114th birthday of Scouts BSA.

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Mark Infanti, along with the City Council of the City of Solvang, California do hereby declare February 8th as Scout Day and February 4th – 10th as Scouts BSA Week in Solvang and recognize the enrichment that Scouts BSA has added to countless youth and families in Solvang.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Solvang to be affixed this 22nd day of January 2024.

Mark Infanti, Mayor



CITY OF SOLVANG
BLACK HISTORY MONTH PROCLAMATION

WHEREAS, each year, Black History Month is observed in February; and

WHEREAS, the origins of Black History Month date back to 1915 when Dr. Carter G. Woodson founded the organization known today as the Association for the Study of African American Life and History; and

WHEREAS, observing Black History Month provides opportunities to gain a deeper understanding of African American history and acknowledge the centuries of struggles for equality and freedom; and

WHEREAS, Black History Month also celebrates the achievements and contributions that African Americans have made in shaping our country, society, and communities; and

WHEREAS, every year, the Association for the Study of African American Life and History sets a theme for Black History Month, and the theme for 2024 is “African Americans and the Arts”; and

WHEREAS, this year’s Black History Month theme is a call to recognize African American artists— poets, writers, visual artists, and dancers who have historically served as change agents through their crafts, who used their crafts to uplift the race, speak truth to power and inspire a nation.

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Mark Infanti, along with the City Council of the City of Solvang, California do hereby proclaim February 2024 as **BLACK HISTORY MONTH** and urge all citizens to join in the month-long observance.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Solvang to be affixed this 22nd day of January 2024.

Mark Infanti, Mayor



CITY OF SOLVANG

CALIFORNIA NATURE ART MUSEUM PROCLAMATION

WHEREAS, the Wildling Museum was created in 1997 by Founder and Santa Barbara artist Patti Jaquemain whose vision was to use art exhibitions as a way to bring attention to the importance of conservation of natural lands; and

WHEREAS, the mission of the Museum is to inspire stewardship of the natural world by inspiring a love of nature through art exhibitions, education, and programs; and

WHEREAS, over the past 23 years, the Museum has curated over 100 exhibitions to creatively explore and promote this mission, along with offering hundreds of programs, classes, hikes, movie screenings, and more; and

WHEREAS, the Museum has served more than 150,000 visitors since its inception – both locals and people from all over the world; and

WHEREAS, the Museum has grown and expanded its facility and now owns its building, helping to secure its financial future; and

WHEREAS, in January 2024, the Wildling Museum is being relaunched as the California Nature Art Museum in order to widen its scope to the amazing natural wonders of the Golden State, most especially our beautiful Central Coast.

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Mark Infanti, along with the City Council of the City of Solvang, California do hereby proclaim the invaluable efforts of the California Nature Art Museum and encourage all Solvang and community residents to embrace this treasure.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Solvang to be affixed this 18th day of January 2024.



Mark Infanti, Mayor

**City of Solvang, California
Proclaims January 14, 2024, as a Celebration of ‘His
Majesty King Frederik X of Denmark,’ Recognizing
the Danish Royal Succession**

WHEREAS, this proclamation recognizes the Danish Royal Succession which occurred on January 14, 2024, by marking the date as ‘His Majesty King Frederik X of Denmark Day’ in the City of Solvang; and

WHEREAS, the City of Solvang, California, has enjoyed a long-standing relationship with Kongehuset in Denmark, a relationship that spans more than 84 years; and

WHEREAS, Solvang’s first Danish Royal visit was by His Majesty King Frederik IX and Her Majesty Queen Ingrid in 1939, followed by visits from Her Majesty Queen Margrethe II in 1960 and 1976, and H.R.H. Prince Henrik in 1976 and 2011; and

WHEREAS, upon the Danish Royal Succession of January 14, 2024, the City of Solvang congratulates His Majesty King Frederik X of Denmark, as well as Her Majesty Queen Margrethe II of Denmark for her succession of the throne to His Majesty King Frederik X after 52 years as Queen of Denmark with a remarkable and successful reign.

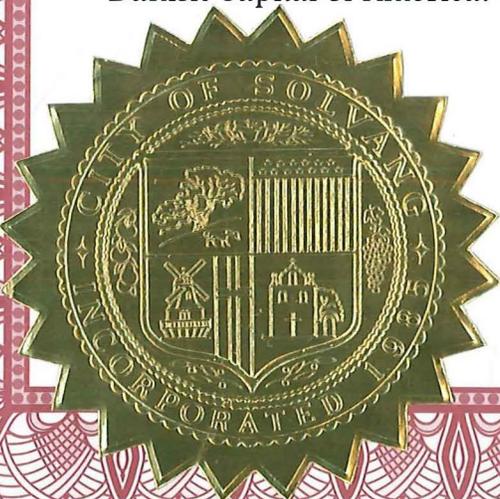
NOW, THEREFORE BE IT RESOLVED that I, Mayor Mark Infanti along with the City Council of the City of Solvang, California do hereby proclaim Sunday, January 14, 2024, as:

“His Majesty King Frederik X of Denmark Day”

in the City of Solvang, and recognize this honorable relationship and Royal Succession, and look forward to continuing the relationship with His Majesty and the Royal Family and warmly welcome them to the City of Solvang, “The Danish Capital of America.

In witness whereof I set my hand and
Cause the seal of this City to be affixed
on this 14th day of January 2024

Mark Infanti, Mayor



City of Solvang

Year End Review

TJA
Advertising
Public Relations



Prepared for **City of Solvang**
By **TJA Advertising**

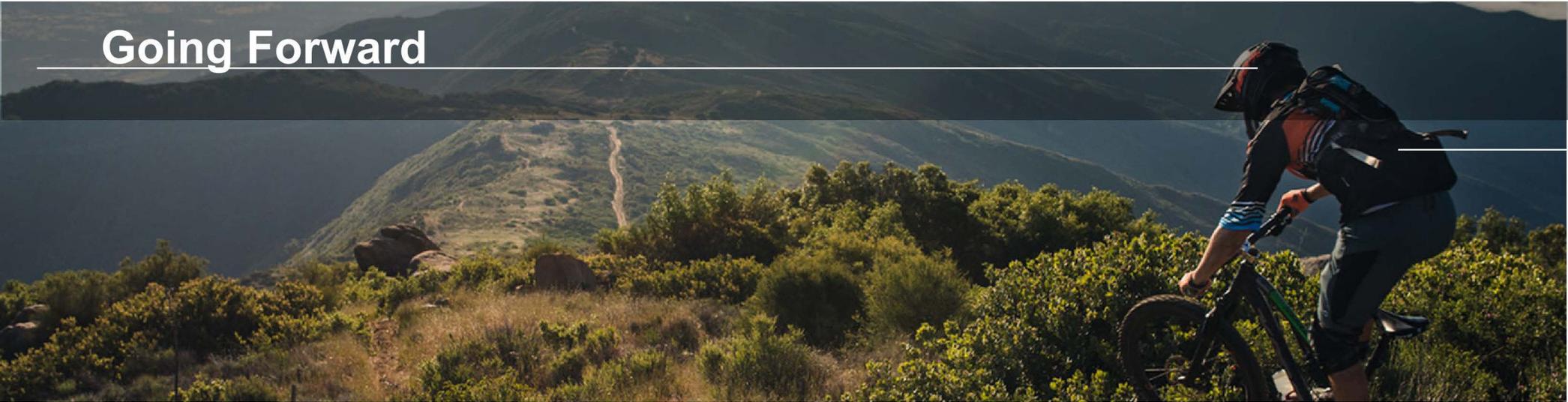
TJAAdvertising.com

TJA and The City of Solvang



- Over the past six months, the collaboration between The City of Solvang and TJA has proven highly successful, as we efficiently delivered a cutting-edge website within the designated timeframe and budget.
- TJA has established a prosperous collaboration with Islett and Stiletto, working together in tandem and avoiding redundancy in efforts.
- TJA executed a multi-layered marketing approach in the Bay Area that drove response from our advertising efforts to increase lodging occupancy and business and restaurant patronage.
- TJA has crafted and produced two top-notch videos, one for generic branding and another for Danish Days. Additionally, TJA will extend coverage to Julefest, offering a continuous source of updated marketing, social media, and PR assets for the years ahead.

Going Forward



- Ongoing website maintenance and exploration of new website opportunities and design enhancements.
- Management of social media platforms, including Crowdriff, newsletters, and blogs and paid social targeted ad buying.
- Graphic design, advertising, video, and photo production.
- Advertising and media placement campaigns.
- Comprehensive branding strategies.

Social Media Support



- TJA partnered with current contractors and support efforts with added platforms and tactics:
- **Email Newsletter:** TJA using Constant Contact on behalf of Solvang created compelling email newsletters on a monthly basis to engage subscribers, keep Solvang top of mind, and promote major upcoming local events.
- **Blogging:** Implemented and improved more frequent blog postings, highlighting all that the town and the surrounding area has to offer. This also helped with SEO goals and objectives for the website.

Shoulder Season Midweek Advertising Campaign Results



- Targeted the Bay Area with household Incomes of \$150,000, targeted wine lovers, golfers, foodies, and outdoor enthusiasts and promotion of key events: Danish Days, Julefest, and lodging referrals and branding and awareness.
- 1,664,427 Impressions 26,511 clicks to the Solvang website

New Website Results for This Year's Julefest Y/Y November-December



Website Sessions:

2023 = 316,105 or 5,182/day

2022 = 230,270 or 3,775/day

Y/Y Difference = +85,835

Y/Y = +37%

Lodging Referrals:

2023 = 12,080

2022 = 10,803

Y/Y Difference = +1,257

Y/Y = +12%

New Website Results for This Year's Julefest November-December



Julefest Page Views:
2023 = 160,478
2022 = 7,076

Thank you for the opportunity to be your
Tourism Partner

SOCIAL MEDIA REPORT

July-December 2023



SOLVANG

The Danish Capital of America



PREPARED BY ISLETT AGENCY

OVERVIEW

03-04	Quarterly Data
05-10	Top Performing Content
11-12	Community Engagement
13-14	Key Takeaways
15-16	Quarterly Projects
17-18	Julefest
19-20	Instagram Market Analysis

6 MONTH CHECK-IN

July-Dec 2023

PLATFORM	GROSS GROWTH	ORGANIC ENGAGEMENTS	ORGANIC IMPRESSIONS
INSTAGRAM	+9,229	86,353	2,085,023
FACEBOOK	+1,700	90,347	1,530,210
TIKTOK	+906	9,629	165,161

QUARTERLY CHECK-IN

July-Dec 2023

PLATFORM	FOLLOWER NET GROWTH July-Dec 2023	FOLLOWER NET GROWTH July-Dec 2022	TOTAL # OF POSTS JULY-DEC 2023	TOTAL # OF POSTS JULY-DEC 2022	ACCOUNTS REACHED JULY-DEC 2023	ACCOUNTS REACHED JULY-DEC 2022	ORGANIC PROFILE VIEWS July-Dec 2023	ORGANIC PROFILE VIEWS July-Dec 2022
INSTAGRAM	+5,999	+4,783	94	69	283,159	177,447	63,256	51,403
INSTAGRAM REELS	x	x	23	13	251,575	n/a	x	x
INSTAGRAM STORIES	x	x	468	n/a	523,932	n/a	x	x
FACEBOOK	+1,552	n/a	98	n/a	624,681	n/a	22,958	n/a
TIKTOK	+833	+169	22	3	130,277	11,254	130,277	574
TOTAL	8,334	4,952	705	85	1,813,624	188,701	216,491	51,977

+3,382

July-Dec 2023

TOP PERFORMING CONTENT

TOP PERFORMING CONTENT - INSTAGRAM

July-Dec 2023

IMPRESSIONS & LIKES



Posted : October 5, 2023 5:50 PM

Main Takeaway

Pumpkin patches are a hot topic and highly shared places on social media in the fall. Including a roundup of images showcasing this picturesque location assisted with the high engagement.

SAVES



Posted : November 14, 2023 6:36 PM

Main Takeaway

Listicles with (Top #) are typically high performers on social media, particularly in video format. Data also shows that our audience engages most with content around things to do.

TOP LIKED POSTS - INSTAGRAM

July- Dec 2023



Posted : October 5, 2023 5:50 PM



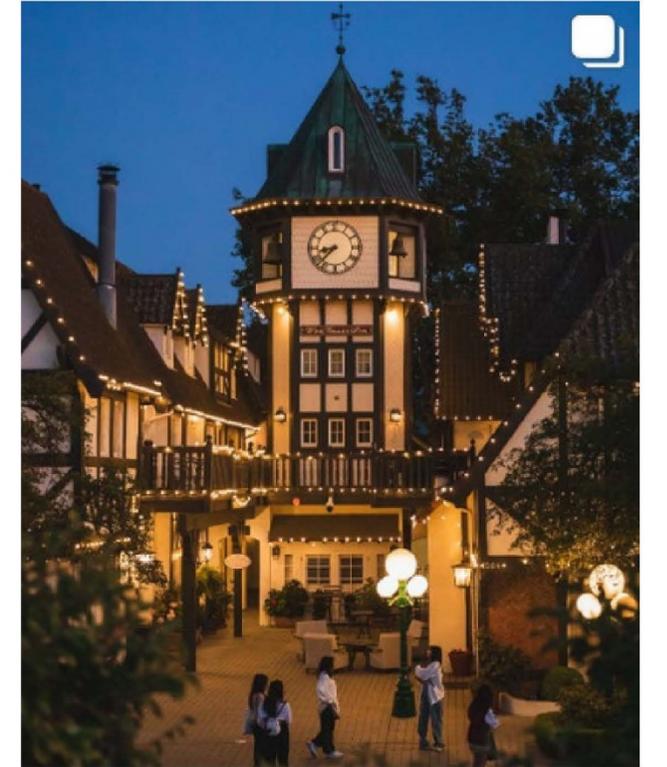
Posted : August 28, 2023 9:01 AM



Posted : December 12, 2023 5:13 PM



Posted : December 10, 2023 8:30 AM



Posted : November 12, 2023 7:15 PM

Main Takeaways

Visuals include scenic imagery, Danish architecture, Solvang hot spots, æbleskiver, and the night lights. These top posts are mostly photos, plus video showcasing something to do/eat in Solvang. Captions were mostly informative around events, where to go in Solvang, and included a question/CTA for the audience.

TOP PERFORMING CONTENT - INSTAGRAM REELS

July- Dec 2023

PLAYS & LIKES,



Posted : December 12, 2023 5:13 PM

Main Takeaway

Æbleskiver content is historically a top performer. This video we created garnered the most plays and likes for Reels.

SAVES



Posted : November 14, 2023 6:36 PM

Main Takeaway

Starting this video with a windmill and a hook helped draw the audience in from the start. CTA in caption called for people to save for future visits.

TOP PERFORMING CONTENT - FACEBOOK

July- Dec 2023

REACH



Main Takeaway

Annual Event promo. These posts are typically top performers on this platform.

ENGAGEMENT



Main Takeaway

Event weekend recap for Julefest tree lighting + Parade. New photos from these popular events allowed a peek at what visitors could experience at Julefest.

TOP PERFORMING CONTENT - TIKTOK

July- Dec 2023

VIEWS & LIKES



Main Takeaway

Julefest promo video that we created utilizing past years' video content. Viewership on this video was ~96x higher than our average prior to this being shared.

July-Dec 2023

THE SOLVANG COMMUNITY

COMMUNITY ENGAGEMENT

July- Dec 2023

 **adistantmentality** Heading that way now! 🥰🌲 
3w 1 like Reply

— Hide replies

 **solvangusa** @adistantmentality Enjoy your stay! 
2w 1 like Reply

 **eightiesgirl83** Coming up for the weekend cant wait! 
3w 1 like Reply

— Hide replies

 **solvangusa** @eightiesgirl83 How wonderful! We wish you a lovely stay in the Danish capital of America! 
2w 2 likes Reply

 **templedee** It's our last day here - magical place! 🥰 
1w 2 likes Reply

— Hide replies

 **solvangusa** @templedee thank you for visiting, until next time! 💙 
1w Reply

 **cal.euphoria** Such a pretty town! Hope to be back soon! 
14w 3 likes Reply

— Hide replies

 **solvangusa** @cal.euphoria thank you 🥰👋 
14w Reply

 **amandalenny48** So beautiful !! ❤️ make me want to come back 🥰 
14w 1 like Reply

— Hide replies

 **solvangusa** @amandalenny48 we'd love to have you in town! We're here all year 💙 
14w Reply

 **veeeems** 🥰🥰🥰 Gorgeous! Can't wait to go and enjoy! We are so lucky to have this fall fun zone! Thanks to all who make this an awesome place to live and raise a family! ❤️ 
14w 1 like Reply

 **ms.michellemarie** Oh my GOSH!! THE CLOG!!!! 🥰 
Childhood Memories ❤️❤️ 
13w 2 likes Reply

 **readingturtle** Beautiful...just got back from a lovely 2 days!!!! 
2w 1 like Reply

July-Dec 2023

KEY TAKEAWAYS

KEY TAKEAWAYS

July- Dec 2023

WINS

- Averaged 1,538 follows a month on Instagram + ended the year with just under 2,000 followers on Facebook and TikTok!
- Driving engagement around Julefest through our creative selections, edits, and calls to actions.
- Influencer partnerships helped increase account impressions + follows.
- Data shows us that our current strategy is aligned with audience likes/wants.
- islett creatives mixed with UGC has proven to be a successful strategy.

CHALLENGES

- Starting a new Facebook page with 0 followers.
- Limited content for Danish Day's + Julefest promotion.
- Old website was still in place most of this time frame.
- Gathering/Sharing businesses' holiday hours.

OPPORTUNITIES

- Sharing more up-to-date visuals to promote Solvang's main citywide events [in progress].
- Giveaways during the slow season.

July-Dec 2023

QUARTERLY PROJECTS

QUARTERLY PROJECTS

July- Dec 2023

Q3

- islett content shoot - our team was onsite to produce and organize a 6 hour content shoot between 2 days. Delivering 90+ photos and 40 edited videos.
- Influencer collaborations - worked together with Anna for vetting accounts and suggesting deliverables/offers.
- Solved the need for communicating events to the public on social by creating a Fall/Winter events calendar.
- Giveaway - Together with Anna, we helped make this opportunity beneficial for the businesses and tourism.

Q4

- Influencer collaborations - worked together with Anna for vetting accounts and suggesting fair offers with deliverables within our top content pillars.
- Julefest promotion prep.

July-Dec 2023

JULEFEST

DATA + HIGHLIGHTS

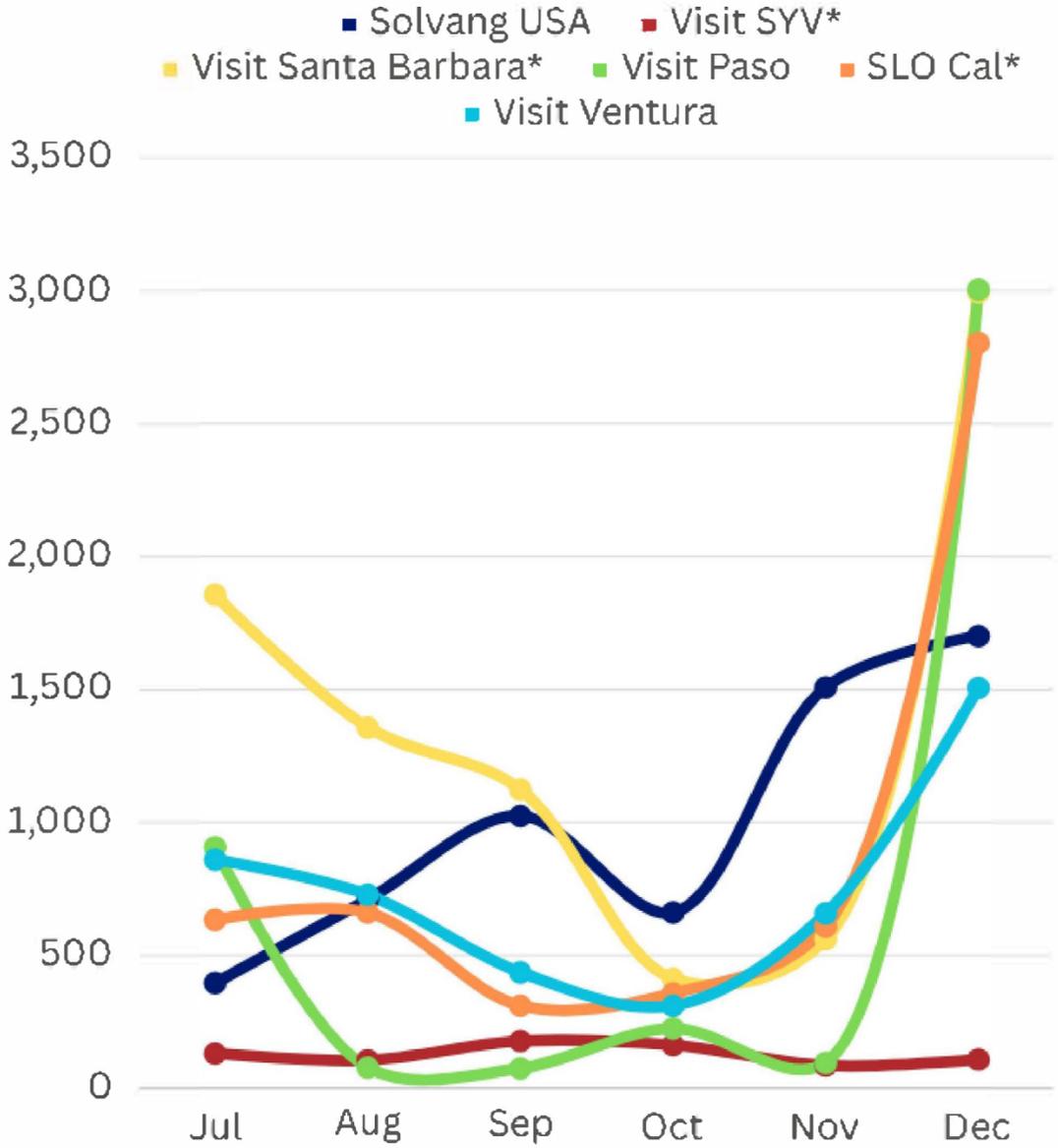
- Julefest data (Nov 6-Jan 6):
 - 5,782 total new follows
 - 643,718 total people reached
 - 53,084 total profile visits
- Julefest promotion prep - gathering assets and creating new video promotion.
- Assisted Anna with vetting Julefest influencers and suggesting fair offers with deliverables within our top content pillars.
- Reformatted and shared Julefest calendar across platforms.



July-Dec 2023

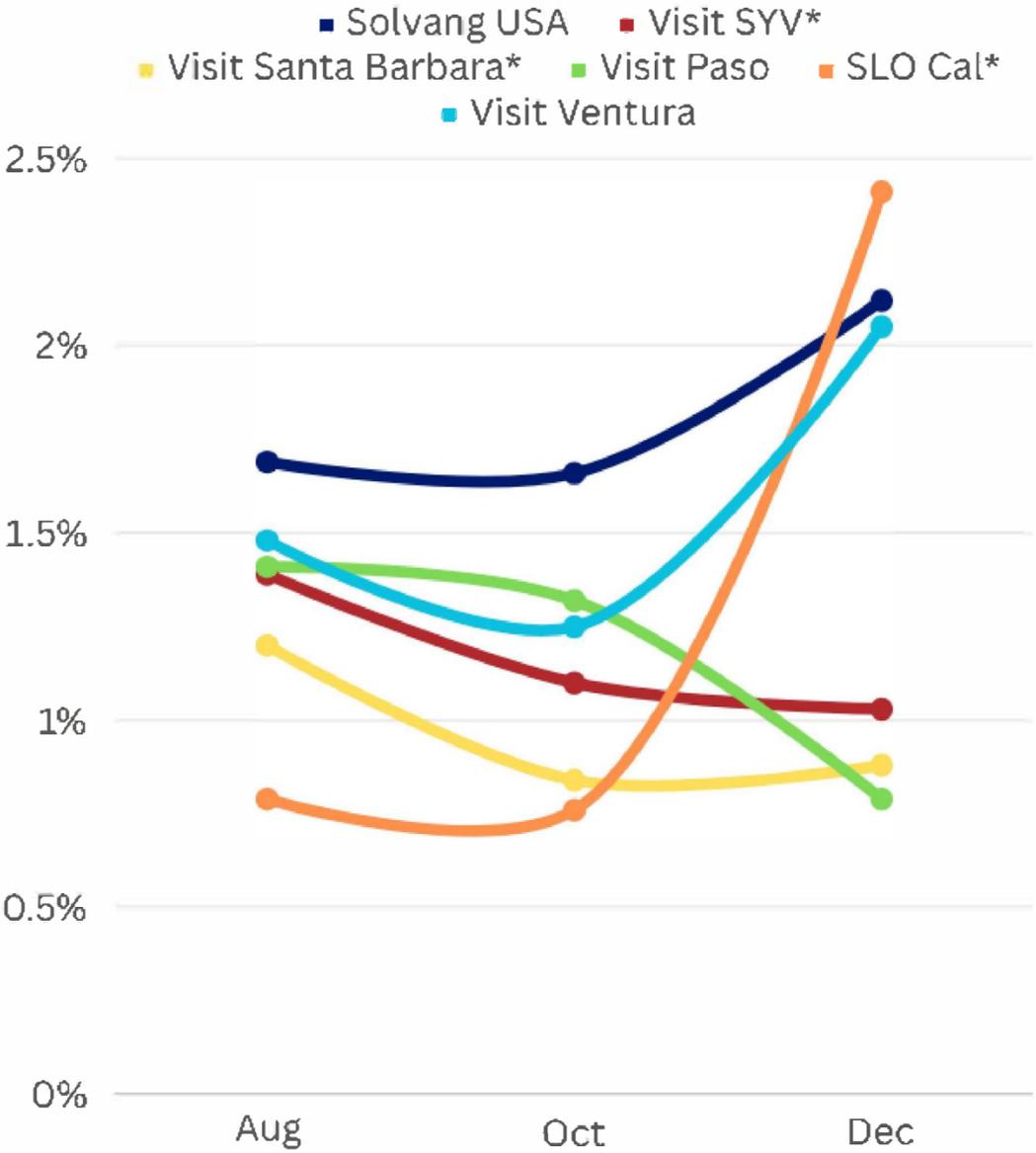
INSTAGRAM MARKET ANALYSIS

NEW FOLLOWERS [30 days]



Trend
 Solvang saw a major increase of amount of new followers in Nov, which continued through Dec. Top performers have no shortage of impressive UGC.

AVG ENGAGEMENT RATE



Trend
 Solvang remains consistent in an increase in engagement. SLO Cal saw an increase caused by high performing reels, 2 of them being collab posts.



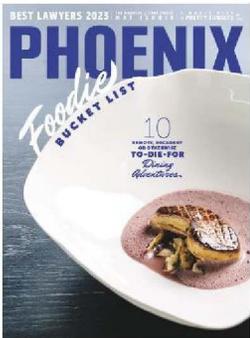


Solvang Tourism, July – December 2023 :: PR Briefs

prepared by Anna Ferguson-Sparks, Stiletto Marketing

• July – December 2023 Activities

Advertising + Advertorial



- Proofed editorial content for [2024 SYV Destination Guide's Solvang section](#) (editorial/advertorial content, **not** the paid ad space on the back of the 2024 Guide)
- Wrote *all* copy and supplied Solvang imagery for SYV Co-Op advertorial spread in **2024 DISCOVER SPRING Westways Magazine** (special section; Feb/Mar/Apr). Advertorial shared with Buellton + Visit the Santa Ynez Valley. Targets 500,000 AAA member households in Southern California with active and affluent travelers and consumers.
- Wrote content and supplied imagery for Solvang travel advertorial in **805 Living Magazine's Winter 2024 issue** (out late-January through February). Ad space purchased for approximately \$2,300, with 2023 'media' funds in my contract period ending December 31, 2023.
- Researched + booked co-op advertising opportunity through Central Coast Tourism Council:
 - Co-op ad spread published in **Sept/Oct 2023 issue of PHOENIX Magazine**
 - 326,000+ Average Readership per Month // 72,214+ Audited & Verified Copies
 - \$1,250 for print ad space in co-op, Solvang + 7 other Central Coast destinations / attractions in a 2-page spread (Monterey, Ventura, Gilroy Gardens, Santa Cruz County, Roaring Camp, Buellton, Visit Santa Maria Valley)



- **July – December 2023 Activities (continued)**

- **Advertising + Advertorial (continued)**

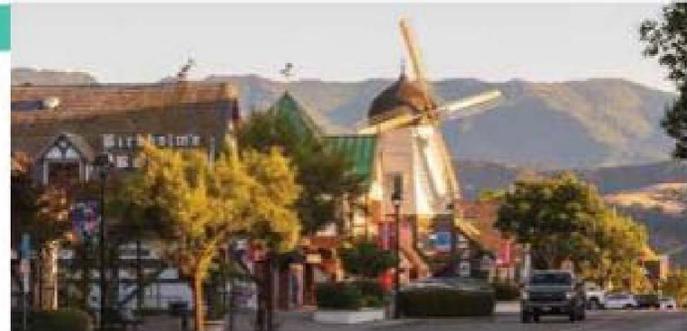


- Booked Solvang ad space in **Central Coast Co-Op Ad Spread in the 2024 State Visitor's Guide (Visit California)**. Creative content for the Solvang ad placement was submitted in September.

SOLVANG

Just 45 minutes from Santa Barbara Airport, Solvang's Denmark-inspired architecture frames Danish pastry-filled itineraries that transport visitors to Europe – in America. History and heritage, Michelin-listed restaurants, 20+ wine tasting locations, museums and galleries, independently owned shops, plus year-round events fill Solvang stories. Book now.

solvangusa.com



- **Press Releases / Communications / Content**

- WROTE / EDITED (in July) / POSTED TO WIRES (in August): August 3, 2023, PRWeb (Cision) wire distribution of [press release](#) titled, "Solvang, California Announces Preliminary Plans for Annual Solvang Julefest: Danish Village Holiday Celebration to Run November 24, 2023 through January 5, 2024" (+ manual / email distribution, which was ongoing, and manual event calendar postings)



- **July – December 2023 Activities (continued)**

- **Press Releases / Communications / Content (continued)**

- WROTE / EDITED / POSTED TO WIRES: November 3, 2023, PRWeb (Cision) wire distribution of [press release](#) titled, "Solvang, California's Annual Holiday Event, 'Solvang Julefest,' Features Daily Festivities during Danish Village Celebration, November 24, 2023 through January 6, 2024" (plus manual / email distribution, which was ongoing)
- Wrote / edited Solvang Julefest follow-up copy / content as 'event' continued, including Julefest Parade winner announcements, Christmas Tree Burn reminders to media, and the like. (for manual / email distribution, which was ongoing, as well as manual event calendar postings)
- Christmas Tree Burn / 'Julefest continuing' content was also available to SolvangUSA marketing team for other uses. (content sits in a shared Google doc)
- Crafted "what to do in Solvang with older kids / tweens / teens" copy for multiple marketing uses (social posts, potential blog post, media pitch). Post-July 4th holiday, pitched to a handful of CA-based parenting outlets.



- **July – December 2023 Activities (continued)**

- **Press Releases / Communications / Content (continued)**

- Compiled content for running Google doc listing “**Fall things to do in Solvang,**” including:
 - Solvang Danish Days // 3rd Annual Santa Ynez Valley Hispanic Heritage Community Celebration // “The Haunt” Solvang Ghost Hunting Tour // Solvang Farmer Pumpkin Patch // SYV / Solvang Scarecrow Fest // Solvang Haunted House // Antique Car Parade (Antique Automobile Club of America) // 1st Annual Viking Charities Classic Car Show // Sept/Oct/Nov live concerts / shows at Solvang Festival Theater // New museum exhibits (Wildling Museum of Art & Nature, Elverhøj Museum) // Solvang Food & Wine Celebration, part of Taste of the Santa Ynez Valley (Oct 1)
- Additional content created for SolvangUSA marketing team use, specifically for potential use on the new SolvangUSA website:
 - Family-Friendly Solvang // Solvang with Kids + Respin of the “Top 10 Things to do in Solvang” page from the “old” SolvangUSA website



- **July – December 2023 Activities (continued)**

- **Content Submissions**

- **CENTRAL COAST**  • **Content submissions to Central Coast Tourism Council** for future PR / Media consideration and/or event calendar postings:
 - Submitted Fall 2023 content pertaining to Solvang Farmer Pumpkin Patch, SYV / Solvang Scarecrow Fest, and Solvang Haunted House.
-  • **Content submissions to Industry section of Visit California's website** for future PR / Media consideration:
 - “Aebleskiver to Axe-Throwing: Solvang's Fall Festival Season Promises Pumpkins, Scarecrows & Vikings” (submitted 8/9/2023)
 - “Solvang, Soon Even Sweeter: Four Little Gummies and Drover's Doughnuts to Open Late-2023 into 2024” (submitted 8/9/2023)
 - **Posted** to the [media section](#) of the Visit California site: [“Four Little Gummies and Drover's Doughnuts Set to Open Late 2023 – 2024”](#)
 - “Experience the Supernatural Side of Solvang: ‘The Haunt’ Ghost Tour Adventures Launch Fall 2023” (submitted 8/9/2023)
 - “Solvang Julefest, Danish Village Holiday Celebration: November 24, 2023-January 5, 2024” (submitted 8/6/2023)



- **July – December 2023 Activities (continued)**

- **Content Submissions (continued)**



- **Content / event submissions to Visit Santa Barbara's website** for future PR / Media consideration and/or event postings:
 - HALLOWEEN EVENTS & OFFERS
 - *Santa Ynez Valley Scarecrow Fest* (submitted 9/29/2023)
 - *Solvang Haunted House* (submitted 9/29/2023)
 - *"All that's Fall in Solvang, CA"* copy (sent directly to Visit SB's PR / Media team on 9/13/2023)

- **Daily Press / Media Tasks**

- Check HARO media queries 3x daily; submitted Solvang and/or individual businesses within City to ~45 queries between July and December 2023.
 - As a result of these submissions, secured six (6) placements for Solvang businesses, with article mentions of Solvang as location.
- Additional, ongoing media outreach not tied to HARO queries.



• July – December 2023 Activities (continued)

A Few Press Highlights

Los Angeles Times

- “13 delightful things to do in Solvang, the Danish fairy tale town with plenty of ‘hygge’” (published / posted July 20, 2023): www.latimes.com/travel/list/things-to-do-in-solvang-wine-tasting-food-shopping-danish-vibes



- Elverhøj Museum was included in “California Museum Gift Shops with Fabulous Offerings” Blog post on Visit California's website (www.visitcalifornia.com/experience/california-museum-gift-shops-fabulous-offerings)



- August 28, 2023 live news segment on **“California Live”** (NBC Los Angeles), which included new Solvang b-roll video footage.

Los Angeles Times

- “8 perfect California road tips to take for the ultimate fall vibes” (published / posted Sept 28, 2023): www.latimes.com/travel/list/california-road-trips-fall-vibes-halloween-foliage-pumpkins

Aol.



- The Hadsten Solvang was included in “From Georgia to California, new hotels in America to book right now for fall travel” article on FOX News site (published / posted Oct 17, 2023): www.foxnews.com/lifestyle/georgia-california-new-hotels-america-book-right-now-fall-travel



• July – December 2023 Activities (continued)

A Few Press Highlights (continued)



- Completed late-November Solvang segment shoots for holiday special of *California Bountiful TV* (www.californiabountiful.com), produced by the California Farm Bureau. Segments aired in December 2023 in SLO / Central Coast (on KSBY), Chico, Bakersfield, Salinas, and Nashville (**\$21,081 unedited Publicity Value // 321,642 total Audience Reach**).

Full episode is here:

<https://www.youtube.com/watch?v=OhJUaJrO7ik>

* SECRET LOS ANGELES



- "Solvang Julefest: There's Still Time To See SoCal's Charming Danish Christmas Town" (updated / posted Dec 21, 2023): www.secretlosangeles.com/solvang-danish-town
- "Holiday festival approaching at California's 'best' Christmas town" (posted Nov 20, 2023): www.ktla.com/news/california/holiday-festival-approaching-at-californias-best-christmas-town/
- Scheduled two (2) on-air radio interview segments in support of Solvang Julefest, Nov 18 + Dec 23, 2023, on the *SoCal Restaurant Show* (Sports Radio AM 830 KLAA, an ESPN Radio Affiliate):
 - Susan Lee, Solvang Visitor Center, and René Gross Kærskov, Danish Mill Bakery / The Copenhagen House / etc., were interviewed on behalf of Solvang.





• July – December 2023 Activities (continued)

Media + Influencer Visits



- Coordinated / hosted Southern CA-based influencer, [@cal.euphoria](#) (211K Instagram Followers), on a 2-night / 2-day Solvang itinerary in late-July 2023. Visit resulted in (3) Instagram Reels and (1) carousel post, as follows:

<https://www.instagram.com/p/CwXtU1-MPVU>
<https://www.instagram.com/p/Cvzqlq0pZyv>
<https://www.instagram.com/p/CvhnFAzL8wm>
<https://www.instagram.com/p/Cvcjsdmr5DN>

- In early-October Solvang hosted **YouTube star, Drew Binsky** ([@MoreTravelsWithDrewBinsky](#), 748K YouTube Subscribers, 961K Instagram Followers) as part of an itinerary initiated by **Visit California**.



This American Town is Exactly Like Denmark!!

- Drew completed a Solvang overnight including two interview shoots, as part of a larger California media trip surrounding “places that feel international.” In November, he posted his Solvang-inclusive Visit California content, as follows:
<https://www.instagram.com/p/CzsO8MwLa5s/> <- Instagram
<https://youtu.be/ClcnZZIJsyz?si=pyKkUkpFPXsGrhk5> <- YouTube video, posted November 8, 2023



- **July – December 2023 Activities (continued)**

- **Media + Influencer Visits (continued)**



- Also for an opportunity presented by **Visit California**, we assembled a mid-September Solvang itinerary for **travel influencer, Anne Jiang** ([@goanniewhere](https://www.instagram.com/goanniewhere), 381K Instagram Followers):
 - Annie completed a 2-day / 2-night Solvang visit including Danish Days activities, as part of a larger California media trip surrounding “places that feel international.” In Oct, Nov, and Dec, her Solvang-inclusive Visit California content posted, as follows:
 - Visit California's **California Now** blog, [Road Tripping in California with Annie Jiang](#)
 - https://www.instagram.com/p/C0HgH_GumDP/ <- Instagram
 - <https://www.instagram.com/p/Cx8bKGvuQrp/> <- Instagram
 - **[Full campaign report linked here](#)**



- **July – December 2023 Activities (continued)**

- **Media + Influencer Visits (continued – December 2023 into early-January 2024)**

- Julie Tremaine (SFGate: "[We went inside the most beautiful home in Solvang](#)")
- Fiona Chandra (for general research as she includes Solvang in stories from time to time, such as the Fall travel piece in the Los Angeles Times)
- Molly O'Brien (Fodor's Travel: "[The Quaintest Christmas Villages Across the U.S.](#)")
- Jessie Evans (24.7K Followers; <https://www.instagram.com/p/C0mcaFrzTI>)
- Dyana Lederman (in anticipation of what will most likely be a Q1 or Q2 story about / guide to Solvang)
- Eshani Pareek (11.8K Followers; https://www.instagram.com/p/C1uhJ_uVXK)
- Shelby Young (306K Followers; <https://www.instagram.com/p/C1Sy5jbPf22>)
YouTube, 1.74M Subscribers: <https://www.youtube.com/shorts/6wAkwU-MrPU>
- Josh McNair (59.4K Followers; <https://www.instagram.com/p/C1xS5lGP5ar>)
YouTube, 271K Subscribers: [youtube.com/channel/UCZFRs1R9ECKDwnLy5lQzwwkg](https://www.youtube.com/channel/UCZFRs1R9ECKDwnLy5lQzwwkg)



- **July – December 2023 Activities (continued)**

- **Additional Items**

- Started process with Visit the Santa Ynez Valley for Solvang's potential co-op participation in trade show booth, for [IPW 2024](#) (May 3-7, in Los Angeles).
- Worked with TJA (Claudia and John) to fine-tune copy and content for **six (6) monthly e-blasts / newsletters to SolvangUSA consumer email listing(s)**, July through December 2023.
- Facilitated Solvang Julefest "sponsorship" fulfillment (*including instructions for marketing mentions of two Julefest sponsors, Visit the Santa Ynez Valley and 3CE*).
- Continued correspondence with Candice + Jenny, City of Solvang, and Rick + TJA, to aid in their efforts in attempting to update content on certain portions of the SolvangUSA.com website, or for any other questions or needs.
- Continued check-ins with the Solvang Visitor Center for updates and general catch-up sessions.
- Correspond *regularly* with islett (Liana + Jamie) regarding social media topics, questions, content schedules, and for general check-ins.
- Aided the Solvang Danish Days Foundation with plans for 2023 event weekend (Sept 15-17, 2023). *Solvang Danish Days 2023 wrap-up report was delivered to Solvang City Council.*



Solvang Visitor Center, Year-End 2023 Report

- **Solvang Visitor Center Report from Solvang Hygge Huset LLC; Susan Lee, Managing Member**

The Solvang Visitor Center team still consists of four (4) team members: Susan Lee, Dean Klitgaard, Kirsten Klitgaard, and Jeanie Wulff. As we have stated previously, we are often times the first face for our visitors in Solvang. It has been a busy year in the Visitor Center and we continue to serve both locals and visitors of our beautiful village. Our team is much more than just the Visitor Center. We have collaborated with the media teams, helped with events and marketing, through radio, TV, and social media efforts.

The Visitor Center December Report noted our involvement in the Nisser Adventure Scavenger Hunt with the Visitor Center being the hub of the event. There were so many excited visitors to Hunt for the Nisser. We kept a running count each day of how many Nisser dolls were given out as a prize for finding all 10 Nisser.

The total count for Nisser dolls was: **2,670**

The most dolls given in one day was **230** on Sat, Dec 23.

This is followed by the second highest number, **186** given out on Sat, Dec 2.



Solvang Visitor Center, Year-End 2023 Report

- ***Solvang Visitor Center Report from Solvang Hygge Huset LLC; Susan Lee, Managing Member***

These numbers give a snapshot view of how popular this event is. Many tell us they return back each year to do the hunt as a tradition. They also tell us that the hunt helps them see parts of Solvang they have not visited before. One gentleman let us know he spent 300 extra dollars in Solvang because of shops he came across during the Nisser Hunt. All good news!

In the Visitor Center each day we keep a visitor count by the hour. This gives information on which hours and days are busiest. They also allow us to see how we are measuring with the previous year. The Visitor Center numbers from our contract period thus far are included.

We also keep record of some of the general and unique questions that we are asked in the Visitor Center. Some questions are standard but others are ever-changing. These give us insight into what the visitors of Solvang are looking for...



Solvang Visitor Center, Year-End 2023 Report

Solvang Visitor Center Monthly Count July 2022 – December 2023

Month & Year	Total Visitors	Highest Day
July 2022	10,064	Saturday 7/30 446
August 2022	8,096	Sunday 8/21 361
September 2022	6,701	Saturday 9/3 480
October 2022	7,096	Saturday 10/22 324
November 2022	7,209	Saturday 11/26 696
December 2022	13,881	Monday 12/26 1,024
January 2023	5,613	Saturday 1/7 416
February 2023	5,826	Saturday 2/23 514
March 2023	5,970	Saturday 3/23 413
April 2023	9,275	Saturday 4/8 519
May 2023	7,976	Sunday 5/28 540 (Memorial Day weekend)
June 2023	8,757	Saturday 6/3 450
July 2023	9,109	Saturday 7/8 438
August 2023	7,102	Saturday 8/19 315
September 2023	7,188	Saturday 9/16 508 (Danish Days weekend)
October 2023	6,337	Sun 10/8 340 (Viking Classic Car Show weekend)
November 2023	8,860	Sat 11/25 925
December 2023	16,434	Sat 12/23 1,318



**Solvang Visitor
Center Inquiries
September 2023-
December 2023**

Solvang Visitor Center, Year-End 2023 Report

September:

What is Viking Bread?
Where is Hans Christian Andersen Park?
Do you have a brochure for Danish Days?
When does the brochure with events for Danish Days come out?
Why don't you have a brochure out sooner so we can plan?
Is Solvang Wheel Chair friendly?
Can you tell us about the 3 Founding Fathers?
On Danish Days Friday, "Hey what's going on Saturday?!" I've lived here 21 years and didn't know about Danish Days today!
Where is the printed Danish Days events?
Why don't you have a <i>printed</i> Schedule of Events?
Where can I buy a Danish Badge?
Who is the Grand Marshal this year for Danish Days?
Where can I buy a Viking Helmet?
Where are all the Lego Builders?
Who is announcing the parade?
Why don't you have any maps or anything in Spanish?
Why don't you have anything in any other languages?
What year was the Bit O' Denmark building built?
Why is the Santa Ynez Valley Visitor Guide not on the SolvangUSA website?
What is a Homecoming parade? (Family from Argentina asked)
Is this town The Netherlands?
It's our birthdays! What should we do to celebrate here?!
What is your recommendation for one must-see?
How much is the Trolley and where do we go for it (We get this one a lot.)
Who has the best aebleskiver?
Is Solvang an official city and does it have a mayor?
What is the most popular pastry to try?



Solvang Visitor Center, Year-End 2023 Report

Solvang Visitor Center Inquiries September 2023- December 2023

October:

Do I need a reservation for the wineries?
Where can I purchase a Lotto ticket?
Why are there so many Swiss flags in Solvang?
Can we take Highway One to San Francisco?
Where is the Avila Barn? Morro Rock? Pismo?
What is The Avila Barn?
Where can we find Wi-Fi to use?
Is aebleskiver just a donut hole?
Where can I get a Danish plate?
Where is the park that looks like a castle?
What happened at the High School this week? There was some kind of incident.
Is it always this warm in October?
Why don't all the bakeries have restrooms?
Is there a place I can buy a personally engraved beer stein?
Is there a shoe store that only sells clogs?
Is Highway 154 worth driving instead of 101?
Why are so many businesses closed on Tuesday?
Where can I get great bread?
Are there any food tours?
Is there a Wine and Beer Walk?
Does the US government own and run this town?
Did the City of Solvang develop the ghost tours?
What do they talk about on the ghost tour?
Are there really ghosts here in Solvang?
Is it locals that are running the ghost tour?
Does Solvang do anything for Halloween?
Where do we vote for the Scarecrows?
How many scarecrows are there?
Where are all the scarecrows and where do we get a ballot?
Does Solvang still have the Halloween parade with the little kids?
When is the Halloween parade, is it on Halloween?
When is the Haunted House?
How do we buy tickets for the Haunted House?
Do people trick or treat in Solvang?
When do they harvest the grapes?



Solvang Visitor Center, Year-End 2023 Report

**Solvang Visitor
Center Inquiries
September 2023-
December 2023**

November:
What is Julefest?
When is Julefest?
How do we get Candlelight Tour tickets?
When will the Light Show start?
Will we have to pay for the Light Show?
Why is it so busy here in Solvang? (during the week of Thanksgiving)
Is the Visitor Guide free?
Does Solvang have baby sitters in town for when we go wine tasting?
When will everything be decorated for Christmas?
Who is open for Thanksgiving dinner?
Is there a list of what restaurants are open for Thanksgiving on the website?
What shops will be open on Thanksgiving?
Is Solvang open on Thanksgiving Day?
Can we start the Scavenger Hunt early?
When is the Scavenger Hunt?
Does the Scavenger Hunt still start and end at the Visitors Center?
What is the prize this year for the Scavenger Hunt?
When is the Tree Lighting Ceremony?
Will it be super busy at the Tree Lighting Ceremony?
Where should I park for the Tree Lighting?
What time does Solvang open?
How much does it cost to get in?
Where can we find the Christmas events?
When does the new Visitor Guide come out?
Do you have a smaller map?
When do the museums open?
What can we do with our 18-month-old in town?
Where are all the little kids rides like in Orlando?
Who has a turkey dinner?
Where can we get Pickled Herring?
Which aebleskiver restaurants are the best?
Does Solvang have Black Friday sales?
Do you have any coupons for shops and wineries?
Where can we get the best Solvang souvenirs?
How many people are still Danish in Solvang?



Solvang Visitor Center, Year-End 2023 Report

Solvang Visitor
Center Inquiries
September 2023-
December 2023

December:
What time is Tree Lighting?
Is something going on in the park?
How does the scavenger hunt?
Who is open on Christmas?
Is there Holiday dining guide on the website?
Will all of Solvang be open on Christmas Day?
Can we just have a Nisser Doll? We don't want to have to do the hunt.
Always always get this one, "Is Parking Free!?"
Who is in charge of the restrooms?
Why are the restrooms so filthy and not taken care of?
Do we really have to find all 10 of the Nisser cutouts to get the prize?
Where is the light show?
What time is the light show?
Is it always this crazy busy?
Do you have an Argentinian Restaurant? (We want to open one here)
How long does it take to do the Scavenger Hunt?
How many people have done the scavenger hunt?
Has anyone every found all of the Nisser for the scavenger hunt?
Can we buy candlelight tour tickets in the Visitor Center?
Are all of the candlelight tours really sold out?
Where is there another restroom that we can use?
What do the Nisser look like?
Are Santa visits free?
When will Santa be here?
Can I use your printer?
Can we plug in our phone in the Visitor Center?
Does the Trolley let dogs on the tour?
Can we leave our stroller in the Visitor Center while we go on the Trolley tour?
Is the Holiday Lights tour the same as the Trolley tour in town?
How do we get tickets for the Holiday Lights Tour?
Where do we go to see all the lights in Solvang?
How long will Solvang stay decorated for the holidays?
When is the tree burn?
What is the tree burn?
Where do we go for the tree burn?



Solvang Visitor Center, Year-End 2023 Report

In the Solvang Visitor Center, we get to have many great encounters with people from all over the nation and even from different countries.

A family from Denmark came to visit Solvang from Silkeborg. They said they had heard about our Danish Capital of America from their media back home.

A couple from The Netherlands said they learned about Solvang from a show on television. They said they couldn't wait to visit our town when they got to the United States.

Another couple from Spain came to spend some of their honeymoon time in Solvang! They had just been married for 5 days when they arrived in town. We gave them Solvang anniversary buttons and sang to them in Danish. They left with tears in their eyes and a very big smile.

These are the countries that we noted having visitors from, during the months of September 2023 to December 2023:

Libya, North Africa, Belgium, Denmark, England, Spain, China, France, Italy, Lebanon, Israel, Brazil, Thailand, Indonesia, Tibet, Canada, Netherlands, Argentina, Mexico, Germany, Sweden, Chili, Scotland, Korea, Taiwan, India, Japan



Solvang Visitor Center, Year-End 2023 Report

We will continue to serve the visitors and locals of Solvang with great care and thank the City for allowing us to do so. Our job has many different important facets to it. One of them is to help our guests have the best possible experience in Solvang. This creates good memories that will hopefully bring them back again and again.

One visitor this Julefest sent a card to the Visitor Center after she returned home, saying, "...The Nisser we received from Solvang are presiding over the festivities here, as they will for Christmases to come. My granddaughter was over the moon when she saw them. I will never forget all of your kindness and generosity."

This is Solvang, making memories for a lifetime.



Solvang Tourism, Nov + Dec 2023 :: PR Briefs

prepared by Anna Ferguson-Sparks, Stiletto Marketing

- **November + December Activities (2023)**

Advertising + Advertorial

- Proofed editorial content for [2024 SYV Destination Guide's Solvang section](#) (editorial/advertorial content, **not** the paid ad space on the back of the 2024 Guide)
- Wrote *all* copy and supplied Solvang imagery for SYV Co-Op advertorial spread in **2024 DISCOVER SPRING Westways Magazine** (special section; Feb/Mar/Apr). Advertorial shared with Buellton + Visit the Santa Ynez Valley.
- Wrote content and supplied imagery for Solvang travel advertorial in **805 Living Magazine's Winter 2024 issue** (out late-January through February). Ad space purchased for approximately \$2,300, with 2023 'media' funds in my contract period ending December 31, 2023.

Press Communications

- Wrote / edited Solvang Julefest follow-up copy / content as 'event' continued, including Julefest Parade winner announcements, Christmas Tree Burn reminders to media, and the like. (*for manual / email distribution, which was ongoing, as well as manual event calendar postings*)
- Christmas Tree Burn / 'Julefest continuing' content was also available to SolvangUSA marketing team for other uses. (*content sits in a shared Google doc*)



NOVEMBER 3, 2023 PRWeb (Cision) Press Release

[Full Press Release available here](#)

Solvang, California's Annual Holiday Event, "Solvang Julefest," Features Daily Festivities during Danish Village Celebration, November 24, 2023 through January 6, 2024

Press Release pick-up (as per PRWeb / Cision Visibility Reports):

144

TOTAL EXACT MATCHES

15.1M

TOTAL POTENTIAL AUDIENCE

481

TOTAL INFLUENCERS DISTRIBUTED

1,901

RELEASE VIEWS

1,398

CLICK-THROUGHS



Solvang's Danish heritage and Old World ambience keep it festive year 'round, but during Julefest, visitors feel totally immersed in Solvang's Christmas spirit. Julefest gives our community and tourists a forum for creating holiday memories and a place to start, or continue, annual family traditions



- **November + December Activities (2023, continued)**

Content Submissions

CENTRAL COAST • **Content submissions to Central Coast Tourism Council** for future PR / Media consideration and/or event calendar postings.
California



- **Content submissions to Industry section of Visit California's website** for future PR / Media consideration.

- Previous media submission related to “what’s new” was posted to the [media section](#) of the Visit California site: [“Four Little Gummies and Drover’s Doughnuts Set to Open Late 2023 – 2024”](#)

Additional Items

- Started process with Visit the Santa Ynez Valley for **Solvang’s potential co-op participation in trade show booth**, for [IPW 2024](#) (May 3-7, in Los Angeles).
- Worked with TJA (Claudia and John) to fine-tune copy and content for **two (2) e-blasts / newsletters to SolvangUSA consumer email listing(s)**: November 20 and December 13, 2023
- Facilitated **Solvang Julefest “sponsorship” fulfillment** (including instructions for marketing mentions of two Julefest sponsors, Visit the Santa Ynez Valley and 3CE).



- **November + December Activities (2023, continued)**

- **Media Outreach**

- Check HARO media queries 3x daily; submitted Solvang and/or individual businesses within City to ~10 (ten) queries.
- Additional, ongoing media outreach not tied to HARO queries.
- Resulting placements from HARO media query submissions:



- [“Creative Variations On A Traditional Thanksgiving Meal”](#): including peasants DELI’s ‘Gobble, Gobble’ turkey sandwich, with mention of the deli’s Solvang, California, location.
- *Forbes.com* carries a combined UVPM of about 75.8 Million, and these pieces have an unedited publicity value of about \$27,659.



- [“The Best Gingerbread House Kits to Create a Festive Holiday Centerpiece”](#): including sourced advice from Solvang Bakery.
- *BobVila.com* carries a combined UVPM of about 12.4 Million, and these pieces have an unedited publicity value of about \$1,443.



• November + December Activities (2023, continued)

Media Visits



- **UPDATE:** In early-October Solvang hosted **YouTube star, Drew Binsky** ([@MoreTravelsWithDrewBinsky](https://www.instagram.com/MoreTravelsWithDrewBinsky/), 748K YouTube Subscribers, 961K Instagram Followers) as part of an itinerary initiated by **Visit California**.
 - Drew completed a Solvang overnight including two interview shoots, as part of a larger California media trip surrounding “places that feel international.” In November, he posted his Solvang-inclusive Visit California content, as follows:
<https://www.instagram.com/p/CzsO8MwLa5s/> <- Instagram
<https://youtu.be/ClcnZZIJsyz?si=pyKkUkpFPXsGrhk5> <- YouTube video, posted November 8, 2023



- **UPDATE:** Also for an opportunity presented by **Visit California**, we assembled a mid-September Solvang itinerary for **travel influencer, Anne Jiang** ([@goanniewhere](https://www.instagram.com/goanniewhere/), 381K Instagram Followers):
 - Annie completed a 2-day / 2-night Solvang visit including Danish Days activities, as part of a larger California media trip surrounding “places that feel international.” In Oct, Nov, and Dec, her Solvang-inclusive Visit California content posted, as follows:
- Visit California's **California Now** blog, [Road Tripping in California with Annie Jiang](https://www.instagram.com/p/C0HgH_GumDP/)
https://www.instagram.com/p/C0HgH_GumDP/ <- Instagram
<https://www.instagram.com/p/Cx8bKGvuQrp/> <- Instagram
[Full campaign report linked here](#)



- **November + December Activities (2023, continued)**



- **UPDATE:** Completed late-November Solvang segment shoots for holiday special of *California Bountiful* TV (www.californiabountiful.com), which airs locally in the Santa Barbara/SLO markets on KSBY. *California Bountiful* is produced by the California Farm Bureau. Segments aired in December 2023, as follows (**\$21,081 unedited Publicity Value // 321,642 total Audience Reach**):

Full episode is here:

<https://www.youtube.com/watch?v=OhJUaJrO7ik>

- December 24, 2023: six (6) segments on KSBY (SLO) // \$13,156 Publicity Value // 251,194 Audience Reach
- December 24, 2023: two (2) segments on RFD (Nashville) // \$1,980 Publicity Value // 26,190 Audience Reach
- December 17, 2023: two (2) segments on RFD (Nashville) // \$1,568 Publicity Value // 20,742 Audience Reach
- December 17, 2023: two (2) segments on KHSL (Chico) // \$184 Publicity Value // 2,550 Audience Reach
- December 17, 2023: two (2) segments on KERO (Bakersfield) // \$1,316 Publicity Value // 4,980 Audience Reach
- December 16, 2023: two (2) segments on KHSL (Chico) // \$487 Publicity Value // 6,805 Audience Reach
- December 16, 2023: two (2) segments on KION (Salinas) // \$2,389 Publicity Value // 9,181 Audience Reach



- **November + December Activities (2023, continued)**

- Continued correspondence with Candice + Jenny, City of Solvang, and Rick + TJA, to aid in their efforts in attempting to update content on certain portions of the SolvangUSA.com website, or for any other questions or needs.
- Continued check-ins with the Solvang Visitor Center for updates and general catch-up sessions.
- Correspond *regularly* with islett (Liana + Jamie) regarding social media topics, questions, content schedules, and for general check-ins.

- **SOLVANG JULEFEST / HOLIDAY PLANS IN THE NEWS**

- Scheduled November 18, 2023, on-air radio interview in support of Solvang Julefest (*SoCal Restaurant Show*, Sports Radio AM 830 KLAA, an ESPN Radio Affiliate):
 - Susan Lee, Solvang Visitor Center, was interviewed about the 2023/2024 Julefest happenings and the history of the annual holiday celebration.
- Scheduled December 23, 2023, on-air radio interview (*SoCal Restaurant Show*, Sports Radio AM 830 KLAA, an ESPN Radio Affiliate):
 - René Gross Kærskov, Danish Mill Bakery / The Copenhagen House / etc., was interviewed about Solvang's holiday celebrations in addition to his own businesses and Danish customs.





- **November + December Activities (2023, continued)**

- **SOLVANG JULEFEST / HOLIDAY PLANS IN THE NEWS**

* SECRET LOS ANGELES

BUSINESS INSIDER

Fodor's Travel

Reader's Digest

TODAY

NATIONAL GEOGRAPHIC

THE SACRAMENTO BEE

yahoo!news

LA ist

- **As per Cision: More than 1,000 media mentions of the terms "Solvang Julefest" or "Solvang Christmas" registered between July 1, 2023 and January 7, 2024**
- "The most festive place in every state" (featuring Solvang, for California)
- "The Quaintest Christmas Villages Across the U.S." (with Solvang in first place)
- "The Best Christmas Towns in America You Should Visit at Least Once" (incl. Solvang)
- "25 best Christmas getaways to celebrate the season" (including Solvang)
- "These 6 U.S. Christmas markets feel like a fairy tale" (including Solvang)
- "These 3 California cities are among the 'coziest winter towns' in America. See why" (including Solvang)
- "7 small towns in the US that will make you feel like you jetted off to Europe for the holidays - without the pricey airfare" (including Solvang)
- "Looking for a real-life winter wonderland or Christmas town in California? Hit these spots" (including Solvang)



- **November + December Activities (2023, continued)**

- **SOLVANG JULEFEST / HOLIDAY PLANS IN THE NEWS**

Prevention



BEST LIFE



CountryLiving
VERANDA

- “Charming Christmas Towns You Should Visit This Holiday Season” (*incl. Solvang*)
- “Julefest in Solvang boasts candlelight walks, wine, and ghost tours, too” (*featuring Solvang*)
- “The top U.S. destinations for Christmas in every state” (*including Solvang*)
- “Julefest 2023: What to know about Solvang's annual holiday festivities” (*featuring Solvang*)
- “12 Small Towns That'll Make You Feel Like You're in a Hallmark Christmas Movie” (*including Solvang*)
- “Holiday festival approaching at California's 'best' Christmas town” (*feat. Solvang*)
- “Pretend You're in a Hallmark Movie in These 30 Magical Christmas Towns” (*including Solvang*)
- “12 of the Merriest Christmas Markets in the United States” (*including Solvang*)



- **November + December Activities (2023, continued)**

- **SOLVANG JULEFEST / MEDIA VISITS**

- **Solvang hosted (8) media contacts and/or influencers in December 2023 (+ early January 2024)**

SFGATE

- Julie Tremaine (SFGate: "[We went inside the most beautiful home in Solvang](#)")
- Fiona Chandra (for general research as she includes Solvang in stories from time to time, such as the Fall travel piece in the Los Angeles Times)

Fodor's Travel

- Molly O'Brien (Fodor's Travel: "[The Quaintest Christmas Villages Across the U.S.](#)")
- Jessie Evans (24.7K Followers; <https://www.instagram.com/p/C0mcaFrzTI>)
- Dyana Lederman (in anticipation of what will most likely be a Q1 or Q2 story about / guide to Solvang)
- Eshani Pareek (11.8K Followers; https://www.instagram.com/p/C1uhJ_uVXK)
- Shelby Young (306K Followers; <https://www.instagram.com/p/C1Sy5jbPf22>)
YouTube, 1.74M Subscribers: <https://www.youtube.com/shorts/6wAkwU-MrPU>
- Josh McNair (59.4K Followers; <https://www.instagram.com/p/C1xS5IGP5ar>)
YouTube, 271K Subscribers: [youtube.com/channel/UCZFRs1R9ECKDwnLy5IQzwwkg](https://www.youtube.com/channel/UCZFRs1R9ECKDwnLy5IQzwwkg)



- **November + December Activities (2023, continued)**

Looking ahead...

Q1 2024 Press Releases

- “What’s New” in Solvang and “What’s on the Horizon for 2024,” to possibly include:
 - Any new / Q1 2024 events scheduled (*the team is working on creating something for the March / April timeframe, an event or promo of some sort to fill the slower spring months*)
 - Opened-in-2023 or revamped / expanded Solvang businesses or activities, plus expected openings for 2024 (*this is a work in progress; attempting to get updates from local business owners as to status of various projects or openings*)

Q1 2024 Media Visits

- Currently scheduled: Two (2) media / influencer visits in late-January in support of Q1 / Winter Solvang travel stories or pitches. *Further details to follow, in February 2024 report.*
 - One influencer confirmed for Solvang visit / 2-night midweek stay to promote winter-y, hygge vibes in advance of Valentine’s Day getaways. Luxe travel audience.
 - Another influencer confirmed for Solvang overnight in support of Visit California’s new *Ultimate Playground* brand initiative; more details to follow...
- Tentative writer visit pending for early-February, as part of a larger road trip piece about visiting “lesser known parts of California.” Story would be slated for the *New York Post*.





Solvang Visitor Center, November 2023

- **Solvang Visitor Center Report from Solvang Hygge Huset LLC; Susan Lee, Managing Member**

In November the Visitor Center begins to gear up for the busy Julefest Season. Thanksgiving weekend has become the soft opening for Julefest and the Visitor Center numbers always reflect this with an increase in the Visitor Count.

Visitor Center count:

November 2022 – 7,209

*The highest day was Sat, Nov 26 with **696** visitors.*

November 2023 – 8,860

*The highest day was Sat, Nov 25 with **925** visitors.*

This November has an increase of **1,651** visitors over last November. This is a significant increase. Many people were here to start the Nisser Adventure Scavenger Hunt and of course to get some shopping in. They also tell us that they wanted to come see the Solvang lights. We are asked quite frequently in person and on phone calls, “When will Solvang be decorated for Christmas?” Visitors are enticed by the Solvang Julefest (Christmassy) atmosphere. The website has also been a huge help to the visitors this year with easy access to upcoming event lists and all of the great Solvang information. It has been a big help for getting the right information out to our visitors.

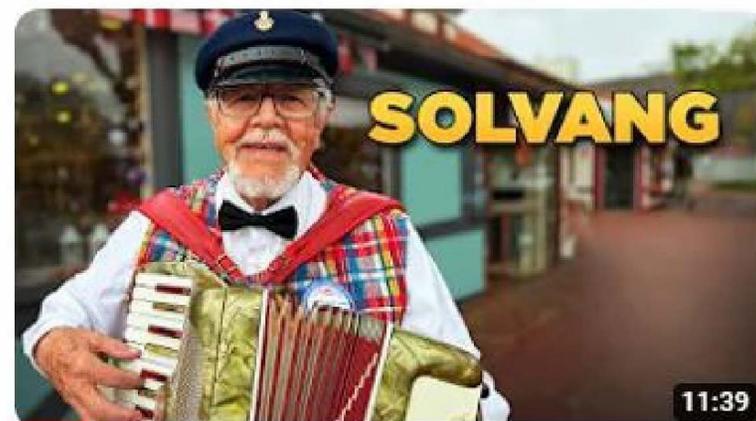


Solvang Visitor Center, November 2023

The *More Travels with Drew Binsky* video, "This American Town is Exactly Like Denmark," has had an impact. If you have not yet watched it, Dean, one of our Visitor Center Ambassadors gave a great interview with Drew. It has thousands of views and in November, we have even had visitors come to the Visitor Center looking for "That guy in the Drew Binsky interview." A group said they decided to come to Solvang after watching that video because they wanted to see if they could find Dean. They were very excited to find him behind the Visitor Center desk!

On November 18, per request from Anna / Stiletto Marketing, Susan did a 15-minute radio interview on the SoCal restaurant show to highlight Solvang and Julefest. It was a successful and fun interview to do.

Andy Harris, producer and co-host of the show, reported 38,000 listeners and 100s more listening on livestream and even more who would catch up on the podcasts. In an email to Susan he said, "As a real native you represented Solvang, and Solvang Julefest, well." We give a thank you to Anna for the opportunity to speak about Solvang on the radio.



This American Town is Exactly Like Denmark!!!



Solvang Visitor Center, November 2023

On Monday, November 27, also per Anna's request, Susan did an interview at the Solvang Visitor Center about Solvang Julefest with KSBY News which was seen on TV that evening.

The Solvang Candlelight Tours are provided by the Solvang Visitor Center team during Julefest. Ticket sales for the tours began on November 10. This is a very popular event. This year we added more tours to include the entire week before Christmas, creating another event during the weekdays. The tours, including weekdays, all sold out and had waitlist space, only.

The Saturday after Thanksgiving is typically the busiest day in the month of November. This year with the soft opening of Julefest we kicked off the Julefest Season in the Visitor Center with the Nisser Adventure Scavenger Hunt! The Visitor Center team is responsible for running the Nisser Adventure Scavenger Hunt each day during Julefest. The Hunt starts and ends in the Visitor Center. Visitors were so excited for the Hunt that all Thanksgiving week long, before we officially began, they were asking if they could go Nisser hunting early. We went through over 100 Nisser Scavenger Hunt clue sheets on Friday after Thanksgiving Day. This was the first day of the hunt. Groups usually take one Nisser Hunt clue paper for the group. So, we know there were many Nisser Hunters out and about in Solvang as soon as it began.



Solvang Visitor Center, December 2023

The Solvang Visitor Center and its Solvang Ambassadors were extremely busy assisting Solvang with all things Julefest, and more, throughout the entire month of December. The Visitor Center saw record numbers of guests in December 2023 with most of them informing us that they had purposely come to Solvang to take part in the Julefest activities. *The Visitor Center did have record numbers in 2022, as well.*

Visitor Center count:

December 2022 – 13,881

*The highest day was Mon, Dec 26 with **1,024** visitors.*

These were very large numbers but we surpassed these numbers in December 2023 in both the total for the month and in the largest number of guests in one day.

December 2023 – 16,434

*The highest day was Sat, Dec 23 with **1,318** visitors.*



Solvang Visitor Center, December 2023

To reach this record number in one day, the Visitor Center Ambassadors assisted between 104 to 245 guests per hour. We began the first hour on December 23, 2023 with 104 visitors between 9:30 AM to 10:30 AM. To start the day with over 100 guests is rare. The busiest hour was from 3:30 PM to 4:30 PM with 245 guests. We had people waiting in line out the door to come in for our assistance. This is a very large number of guests for The Visitor Center Ambassadors to assist. During these busy times we have 2 Ambassadors in the Visitor Center. During the open hours and Candlelight Tour check-in time, it was all hands on deck! The Visitor Center Ambassador team performed professionally and handled the large crowds with grace.

The Hygge Huset LLC, with The Visitor Center team are involved in many of the Julefest activities. We always start the season with a beautifully decorated interior of the Visitor Center and a lovely tree. This year we did a Danish-style tree with classic Danish paper hearts and cones made by Kirsten Klitgaard.





Solvang Visitor Center, December 2023

Nisser Adventure Scavenger Hunt:

The Solvang Visitor Center hosts the highly popular Julefest Nisser Adventure Scavenger Hunt. Susan Lee, with help from Visitor Center Ambassador Kirsten Klitgaard, created the clues for the hunt. The Visitor Center is responsible for handing out the clues as well as giving out the prizes when visitors return with their proof that they have successfully finished the hunt. The Hunt does contribute to the very large numbers of guests entering the Visitor Center throughout all of Julefest as so many come to get the clues and then return later for a second visit to retrieve their keepsake. We wish you could all experience the excitement and joy Solvang brings to our guests as they retrieve their Nisser doll. The reaction is so positive and wonderful. We are not just giving out a prize but are creating lifetime memories. It is a memory of a great time in Solvang and a reminder that they should come back to Solvang again and again. This is a great purpose!

Solvang Julefest Tree Lighting Ceremony:

The successful Solvang Julefest Tree Lighting Ceremony program was coordinated by Susan Lee. It takes many weeks and hours of preparation with and from our local performers for this event, and we really appreciate all of their talents and time. Visitor Center Ambassadors Susan Lee and Dean Klitgaard were the emcees of the event. Thank you to all who participated and attended the event. It is a special time in Solvang for sure! Many people have told us that it felt like they were in a real-life Hallmark Movie moment.



Solvang Visitor Center, December 2023

Fielding Complaints:

With this many visitors coming to Solvang there are going to be complaints. As we are the face of Solvang, The Solvang Visitor Center Ambassadors did field complaints during the December activities. Many of the complaints were about the restrooms and infrastructure not matching the number of people we are bringing to town, but some were also about a couple of specific businesses in town. There were a few complaints about the events that took place in town, as well. Serious complaints are and will be sent on to the appropriate City officials. The Solvang Visitor Center Ambassador team listens to our guests' complaints, tries to ensure that they have been heard, apologizes when appropriate, and does our best to rectify the situation. We always want the guests of Solvang to have the best possible experience.

Solvang Julefest Candlelight Tours:

Solvang Hygge Huset LLC and the Solvang Visitor Center team hosted the very popular Solvang Julefest Candlelight Tours. All Solvang Candlelight Tours were sold out, including the entire week before Christmas with each weekday selling out as well as the weekends throughout Julefest. Solvang Hygge Huset LLC was contacted by Shelby Young a social media influencer who wanted to take the Candlelight Tour. The Candlelight Tours were already sold out but after reaching out to Anna Ferguson for a coordinated effort, accommodations were made for Shelby and her guest and they had a wonderful Candlelight Tour experience. Kirsten Klitgaard and Dean Klitgaard are the lead guides for The Candlelight Tours and they do an amazing job. They are both caring, informational, and entertaining. The Candlelight Tours were a rain or shine event. We were seen walking through the rain to give the tour and despite getting a bit wet, our guests still enjoyed the tours. We noted only 2 parties who did not show up due to the weather.



Solvang Visitor Center, December 2023

Post Christmas:

As soon as Christmas Day is over the Solvang Visitor Center begins to field questions about New Year's Eve and New Year's Day. Inquiries include questions about which events are still ongoing, which businesses will be open, which restaurants can guests visit, and is there an official Solvang New Year's Eve event? The Holiday Light and Music Shows in Solvang Park as well as the Nisser Scavenger Hunt have been a positive since we can continue to market those after the other Julefest events have passed. We continue to have guests doing the Nisser Hunt until the last day, January 6. In the Visitor Center we are keeping a running record each day of how many Nisser Scavenger Hunt doll prizes have been given out and we will be reporting a little more on these final numbers after the Hunt ends. Currently, we have given out 2,577.

As well as the New Year Inquiries, we begin to field questions about the Christmas Tree Burn. This event continues to spark a lot of interest and inquiries.

We love the busy holiday season and enjoy sharing the Julefest spirit and energy with all of the Solvang visitors and locals who come to partake of all that Solvang has to offer during the month of December.





CITY COUNCIL ADVANCE CALENDAR

Meeting Date	Agenda Item	Agenda	Dept
26-Feb	Measure A 5-Year Local Program of Projects	Public Hearing	Public Works
9-Mar	City Council Goal Setting Session	Discussion	City Manager
11-Mar	SB1 RMRA project List	Public Hearing	Public Works
25-Mar	Housing General Plan Annual Report	Public Hearing	Planning
	Solvang Mesa LLMD Annual Assessment	Public Hearing	Public Works
8-Apr	Solvang Mesa LLMD Annual Assessment	Public Hearing	Public Works
10-Jun	General Municipal Election Resolutions	Discussion	City Clerk
Future Meetings	TOT Measure	Discussion	City Manager
	Outdoor dining ordinance	Public Hearing	Planning
	Approve Auditing Services Agreement	Discussion	Administration
	On-street Parking Restrictions Policy Direction	Discussion	Public Works
	Administration / HR Policies update	Discussion	Administration
	Active Transportation Plan	Discussion	Public Works
	Solvang Sidewalk Repair Project Award	Consent	Public Works
	Modify City Code Title 9, Chapter 3, 9-3D-3 Water Conservation	Public Hearing	Utilities
	Emergency Power Sources for Vets' Hall & City Hall	Discussion	Public Works
	RFQ Interim Financing WWTP Administration	Discussion	Administration

Council Requested Agenda Items

Meeting Date	Agenda Item	Agenda	Action
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Annual Reports

	Agenda Item	Agenda	Action
January	Annual Comprehensive Financial Report	Discussion	Administration
January (odd years)	Brown Act Training		City Attorney
January	Fee Schedule Review	Discussion	Administration
January	Budget to Actual	Discussion	Administration
February	Measure A 5-Year Local Program of Projects	Public Hearing	Public Works
February	Mid-Year Budget Adjustments		Administration
February (even years)	Council Budget Goal Setting	Public Workshop	City Manager
March	Housing General Plan Annual Report	Public Hearing	Planning
March	SB1 RMRA project List	Public Hearing	Public Works
March	Investment Policy Annual Review	Discussion	Administration
March	Solvang Mesa LLMD Annual Assessment	Public Hearing	Public Works
March	FTA 5311 Grant Agreement	Consent	Approve
March	TDA Grant Funding	Consent	Approve
May	Preliminary Budget	Discussion	Administration
May	Grant Funding Applications review	Discussion	Administration
Oct/Jan/April/July	Quarterly Financial Reports	Discussion	Administration
June	Two-Year Financial Plan Development or Supplemental Budget adoption	Discussion	Administration
June	Capital Improvement Program	Discussion	Public Works
June/July	Amend Appropriation Limit	Public Hearing	Adopt
November	Stormwater Management Program Annual Report	Consent	Public Works
December	AB 1600 Report	Discussion	Approve
December	Appointment of Mayor pro tem	Discussion	City Clerk
December	Council selection of representatives to Committees and Agencies	Discussion	City Clerk
December (even years)	Appointment to Boards, Commissions, Committees	Discussion	City Clerk



**MINUTES
SOLVANG CITY COUNCIL
MONDAY, DECEMBER 11, 2023**

Special Closed Session – 5:30 p.m.
Regular Meeting – 6:30 p.m.

5:30 PM SPECIAL CLOSED SESSION

CALL TO ORDER

Mayor Infanti called the meeting to order at 5:30 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Mayor Mark Infanti, Mayor pro tem Elizabeth Orona, Councilmembers David Brown, Claudia Orona

Absent: Councilmember Robert Clarke

Staff: City Manager Randy Murphy, City Attorney David Fleishman, City Clerk Annamarie Porter

PLEDGE OF ALLEGIANCE

Councilmember Claudia Orona led in the Pledge of Allegiance.

1. PUBLIC COMMUNICATIONS ON CLOSED SESSION

The following members of the public spoke:

Denise El Amin

There were no other public communications on Closed Session items.

2. RECESS TO CLOSED SESSION – 5:38 p.m.

a. CONFERENCE WITH LEGAL COUNSEL - Existing Litigation - pursuant to Gov. Code 54956.9(d)(1)

Name of Case:

City of Solvang — Petition to Change Water-Right Permit 15878 (Application No. A022423), under protest by California Trout and National Oceanic and Atmospheric Administration’s National Marine Fisheries Service, and comment by California Department of Fish and Wildlife

City Attorney Fleishman reported no reportable action was taken.

Meeting adjourned at 5:54 p.m.

6:30 PM REGULAR MEETING

CALL TO ORDER

Mayor Infanti called the meeting to order at 6:30 p.m. in the City Hall Council Chamber, 1644 Oak Street, Solvang, California.

ROLL CALL

Present: Mayor Mark Infanti, Mayor pro tem Elizabeth Orona, Councilmembers David Brown, Claudia Orona

Absent: Councilmember Robert Clarke

Staff: City Manager Randy Murphy, City Attorney David Fleishman, City Clerk Annamarie Porter, Public Works Director Rodger Olds, Planning Manager Rafael Castillo, Planning Consultant Laurie Tamura, Parks and Recreation Director Jenny McClurg, Administrative Services Director Wendy Berry

PLEDGE OF ALLEGIANCE

Resident Paul Mathews led in the Pledge of Allegiance.

PROCLAMATIONS, COMMENDATIONS AND CEREMONIAL ITEMS - None

PRESENTATIONS

a. Presentation to Receive and File Santa Barbara County Fire Chief Annual 2022-2023 Fiscal Report

Santa Barbara Fire Department Chief Mark Hartwig presented details of the Santa Barbara County Fire Chief Annual 2022-2023 Fiscal Report.

City Council concurred to receive and file the Santa Barbara County Fire Chief Annual 2022-2023 Fiscal Report.

1. PUBLIC COMMUNICATIONS – NON-AGENDA AND CONSENT ITEMS

The following members of the public spoke:

Denise El Amin
Paul Matthies
Al Cortese
Dan Martin
Louise Smith
Kent Lockhart
Lansing Duncan
Mark Oliver
Susan Shihad (sp?)
Stephanie Stadum
Maddie (sp?)
Stephen Brown (via Zoom)
John Evertte (via Zoom)
Dennis Beebe (via Zoom)

There were no other public communications.

RECESS/RECONVENE

Mayor Infanti called for a recess at 7:32 p.m. and reconvened the meeting at 7:36 p.m. with all Councilmembers present, except Councilmember Clarke.

2. CITY MANAGER REPORT AND ADVANCE CALENDAR

City Manager Murphy announced an upcoming Caltrans meeting regarding the Foxen Canyon Intersection and State Route 154; about applicants to the Measure U Committee, and reported there will be no meeting in two weeks and it is possible that there will be no meeting the first meeting in January 2024.

3. COUNCIL COMMENTS AND REQUESTS

Councilmember Claudia Orona spoke about guests and visitors in town; thanked the Marketing Team and spoke about the increased need for maintenance.

Councilmember Brown asked for information regarding crosswalks on Copenhagen and Alisal, 246th and Fifth and 246th and Alisal.

4. CONSENT ITEMS

- a. Approve Order of Agenda as Presented.
- b. Approve City Council Minutes: November 13, 2023; November 27, 2023.
- c. Receive and file Visit the Santa Ynez Valley 3rd quarter report 2023.
- d. Approve the first amendment to the agreement with Tom Jones & Associates Inc for Tourism Marketing Services for the additional amount of \$366,000, for a total contract amount not to exceed \$474,000 and to extend the term to June 30, 2025, and authorize the Mayor to execute on behalf of the City.
- e. Approve the second amendment to the Agreement with Stiletto Marketing for Tourism Marketing Services for the additional amount of \$88,500 for a total contract amount not to exceed \$127,100, and to extend the term to June 30, 2025, and authorize the Mayor to execute on behalf of the City.
- f. Approve the second amendment to the Agreement with Islett Agency Inc. for Tourism Marketing Services for the additional amount not to \$81,300, for a total contract amount not to exceed \$116,300, and to extend the term to June 30, 2025, and authorize the Mayor to execute on behalf of the City.
- g. Adopt Resolution No. 23-1239 Approving Amendment to the City's Flexible Benefits Plan Reflecting changes to Internal Revenue Code.
- h. Receive and file Caltrans Flyers.
- i. By second reading Adopt by title only Ordinance No. 23-0372 adding section 11-13-20 and making other conforming amendments to Chapter 13 (sign regulations) of Title 11 (zoning regulations) of the Solvang Municipal Code to establish objective content-neutral standards for flags in the city and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines.
- j. By second reading Adopt by title only Ordinance No. 23-0373 amending various sections in Titles 1, 3, 4, 5, 6, 8, 9, 11, and 12 of the Solvang Municipal Code to address references to fees and fines and general penalty and administrative citation provisions and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines.

Mayor pro tem Elizabeth Orona noted that all Consent Items have been discussed, especially as they relate to expenditures.

Councilmember Orona commented on money spent on Marketing and on the City's TOT revenues.

Motion by Mayor pro tem Elizabeth Orona, to approve Consent Items, seconded by Councilmember Claudia Orona and carried 4-0, with Councilmember Clarke, absent.

5. PUBLIC HEARINGS

- a. **Continued Public Hearing to Consider Introduction for first reading by title only Ordinance No. 23-0371 repealing section 11-12-8 (special events) of Title 11 (zoning regulations) of the Solvang Municipal Code and amending Title 8, Public Ways and Property adopting Chapter 9, Special Events, to establish processing and permitting of special events on public property and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines.**

Parks and Recreation Director McClurg presented an updated report of the continued public hearing.

Mayor Infanti invited public comments.

Jim Richardson

There were no other public comments on this item and Mayor Infanti closed the public hearing.

Motion by Mayor pro tem Elizabeth Orona, to introduce for first reading by title only Ordinance No. 23-0371 repealing section 11-12-8 (special events) of Title 11 (zoning regulations) of the Solvang Municipal Code and amending Title 8, Public Ways and Property adopting Chapter 9, Special Events, to establish processing and permitting of special events on public property and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines, seconded by Councilmember Brown and carried 4-0, with Councilmember Clarke, absent.

- b. **Public Hearing to consider adoption of Resolution No. 23-1238 Approving a General Plan Amendment (2023-2031 6th Cycle Housing Element) and make a finding that the General Plan Amendment is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines.**

Planning Manager Castillo and Planning Consultant Tamura narrated a PowerPoint presentation regarding the 2023-2031 Draft Housing Element.

Mayor Infanti invited public comments.

Lansing Duncan

John Moisan

There were no other public comments on this item and Mayor Infanti closed the public hearing.

Motion by Councilmember Claudia Orona, to adopt Resolution No. 23-1238 Approving a General Plan Amendment (2023-2031 6th Cycle Housing Element) and make a finding that the General Plan Amendment is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines, as presented, seconded by Councilmember Brown and carried 4-0, with Councilmember Clarke, absent.

6. DISCUSSION ITEMS

- a. **Discussion and possible action to appoint a Mayor pro tem for the term January 1, 2024 – December 31, 2024, and to establish Council seating arrangements.**

There were no public comments on this item.

Motion by Mayor Infanti, to appoint Councilmember Brown as Mayor pro tem, seconded by Mayor pro tem Elizabeth Orona and carried 4-0, with Councilmember Clarke, absent.

- b. **Discussion and possible action to award a contract to Extreme Clean Janitorial for on-call Janitorial Services in the amount not to exceed \$307,358 per year, for a total amount not to**

exceed \$614,716 for the term January 1, 2024 – December 31, 2025, and authorize the Mayor to execute on behalf of the City.

Public Works Director Olds narrated a PowerPoint presentation with details of the report.

Mayor Infanti invited public comments.

There were no public comments on this item.

Motion by Mayor pro tem Elizabeth Orona, to award a contract to Extreme Clean Janitorial for on-call Janitorial Services in the amount not to exceed \$307,358 per year, for a total amount not to exceed \$614,716 for the term January 1, 2024 – December 31, 2025, and authorize the Mayor to execute on behalf of the City, seconded by Councilmember Brown and carried 4-0, with Councilmember Clarke, absent.

c. Discussion and possible action regarding terms and conditions of the \$450,000 grant to the Santa Ynez Valley Senior Advisory Council dba Solvang Senior Center

Administrative Services Director Berry presented details of the report.

Mayor Infanti invited public comments.

Tom Olmsted
Kathleen Campbell
Alan Leach
Frank Smithson

There were no other public comments.

Motion by Mayor pro tem Elizabeth Orona, to approve the commitment of a \$450,000 grant to the Santa Ynez Valley Senior Advisory Council dba Solvang Senior Center, continue to work on the budget and process to follow for that allocation and amending Subsection 2B of the Grant Funds Agreement to state, "The City shall fund grantee with grant funds in one lump sum, within 30 days after groundbreaking of the new Solvang Senior Center", seconded by Councilmember Claudia Orona and carried 4-0, with Councilmember Clarke, absent.

Motion by Mayor Infanti, to continue this meeting past 9:30 p.m., seconded by Councilmember Brown and carried 3-1, with Councilmember Claudia Orona, opposed and Councilmember Clarke, absent.

d. Discussion and possible action to approve the Marketing Coordinator Job description and salary range

Administrative Services Director Berry presented details of the report.

There were no public comments on this item.

Motion by Mayor Infanti, to approve the Marketing Coordinator Job description and salary range, seconded by Councilmember Brown and carried 4-0, with Councilmember Clarke, absent.

e. Discussion and possible action to approve a Joint Grant Management Agreement between the Santa Ynez Band of Mission Indians, the County of Santa Barbara, City of Solvang, and City of Buellton for a joint submission for the Caltrans 2024-25 Sustainable Transportation Planning Grant in the amount not to exceed \$10,000.00, for the term December 11, 2023 through end date of the grant if awarded, and authorize the Mayor to execute on behalf of the City

City Manager Murphy presented details of the report.

There were no public comments on this item.

Motion by Councilmember Claudia Orona, to approve a Joint Grant Management Agreement between the Santa Ynez Band of Mission Indians, the County of Santa Barbara, City of Solvang, and City of Buellton for a joint submission for the Caltrans 2024-25 Sustainable Transportation Planning Grant in the amount not to exceed \$10,000.00, for the term December 11, 2023 through end date of the grant if awarded, and authorize the Mayor to execute on behalf of the City, seconded by Councilmember Brown and carried 3-1, with Mayor pro tem Elizabeth Orona, opposed and with Councilmember Clarke, absent.

- f. Discussion and possible action to approve a Contract with Cannon Corporation for Assistance related to the Development of a Climate Change Adaptation Plan and the Update of the Wastewater Treatment Plant (WWTP) Operations Manual in the amount not to exceed \$113,768 for the term December 11, 2023 – December 31, 2024, and authorize the Mayor to execute on behalf of the City**

City Manager Murphy presented the report.

There were no public comments on this item.

Motion by Mayor pro tem Elizabeth Orona, to approve a Contract with Cannon Corporation for Assistance related to the Development of a Climate Change Adaptation Plan and the Update of the Wastewater Treatment Plant (WWTP) Operations Manual in the amount not to exceed \$113,768 for the term December 11, 2023 – December 31, 2024, and authorize the Mayor to execute on behalf of the City, seconded by Councilmember Claudia Orona and carried 4-0, with Councilmember Clarke, absent.

7. AB1234 REPORT OUT AND COUNCIL CLOSING COMMENTS

Mayor pro tem Elizabeth Orona reported attending the Santa Inez Valley Association of Realtors Installation Luncheon.

City Manager Murphy announced this was City Attorney Fleishman's last meeting and thanked him for his services.

City Attorney Fleishman announced that Chelsea O'Sullivan will be the City Attorney as of January 1, 2024.

Mayor Infanti and Councilmember Brown reported attending a Holiday Party at Vandenberg Space Force Base.

Councilmember Claudia Orona thanked City Attorney Fleishman for his service.

8. ADJOURNMENT

The meeting was adjourned at 10:15 p.m.

Respectfully submitted:

Annamarie Porter, City Clerk

December

0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
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0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
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City of Solvang 2023

	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
Monday	8	10	5	4	4	4	5	16	20	32	32	34	38	45	38	38	26	26	14	21	14	21	15	14	484
Tuesday	8	5	7	1	1	5	2	13	16	31	30	33	47	34	44	34	36	26	21	24	25	26	19	16	504
Wednesday	8	6	8	7	4	3	4	5	28	24	42	34	28	39	35	40	44	30	24	26	18	16	25	19	517
Thursday	18	7	5	3	1	3	10	13	23	38	34	42	32	32	47	46	29	18	16	15	20	30	19	20	521
Friday	18	8	5	8	5	7	6	9	27	25	28	33	25	43	34	31	35	30	11	19	25	26	18	17	493
Saturday	8	12	6	7	6	3	9	13	17	16	26	34	30	27	29	34	31	26	31	26	25	31	25	24	496
Sunday	21	17	10	8	4	2	5	17	15	33	24	27	26	25	22	26	29	19	30	12	17	23	13	425	



SANTA BARBARA COUNTY SHERIFF'S OFFICE

NOVEMBER 2023 REPORT CITY OF SOLVANG

PREPARED BY CONTRACT
SERVICES UNIT

Deputy Sheriff Service Unit Compliance Time

Hours in Month	720.00
Posts Covered	1
Hours Logged in CAD	757.00
Total Contract Hours	720.00
Total Billable Hours	663.50

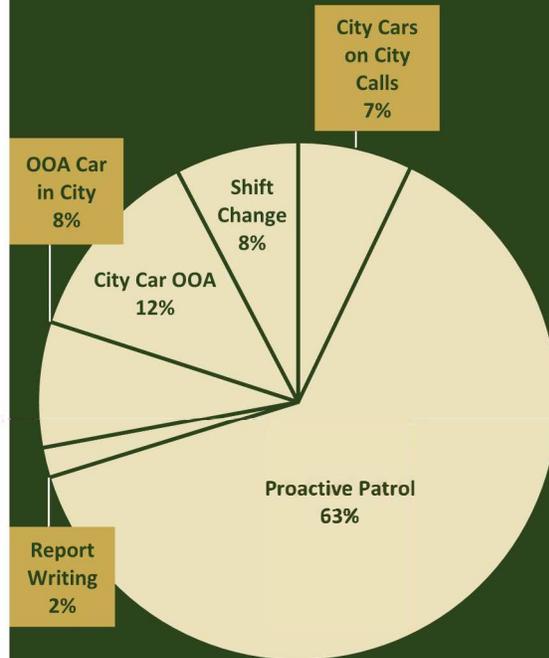
Compliance Totals

Monthly Total	92.15%
Annual Total	93.28%

Time Summarization

Calls for Service	53.80
Reports and Admin.	14.10
Shift Change	58.00
Proactive Patrol	477.80
City Car Out of City	93.50
Out of Area Car in City	59.80

NOVEMBER PATROL ACTIVITY 757.0 HOURS





CITY OF SOLVANG

NOVEMBER 2023 DSSU REPORT

CRIME AND ACTIVITY STATISTICS

CRIMINAL HOMICIDE	0
FORCIBLE RAPE	0
ROBBERY	0
ALL ASSAULTS	3
BURGLARY TOTAL	1
RESIDENTIAL	1
COMMERCIAL	0
INSTITUTIONAL	0
ALL OTHERS	0
THEFTS	1
STOLEN PROPERTY VALUE	\$15,980.00
RECOVERED PROPERTY VALUE	\$0.00
VEHICLE THEFT	0
VEHICLES RECOVERED	0
ACCIDENTS	6
INJURY COLLISIONS	0
PERSONS INJURED	0
FATAL COLLISIONS	0
TRAFFIC DEATHS	0
CITATIONS	5
TRAFFIC CITATIONS	13
DUI ARRESTS	4
TOWED VEHICLES	0
FELONY ARRESTS	1
MISDEMEANOR ARRESTS	7
CALLS FOR SERVICE	302
REPORTS TAKEN	33
CASES FORWARDED TO DETECTIVES	8
CASES SUSPENDED	0
CASES ASSIGNED	1
CASES CLOSED BY ARREST	0
CASES CLOSED BY OTHER	7
CURRENT ACTIVE CASES	2
HOMELESS - (CALLS FOR SERVICE -- REPORTS TAKEN -- ARRESTS MADE)	7 -- 3 -- 3
CITY CAR OUT OF THE CITY - INCIDENTS	156
OUT OF AREA CAR IN CITY - INCIDENTS	99



SANTA BARBARA COUNTY SHERIFF'S OFFICE

OCTOBER 2023 REPORT CITY OF SOLVANG

PREPARED BY CONTRACT
SERVICES UNIT

Deputy Sheriff Service Unit Compliance Time

Hours in Month	744.00
Posts Covered	1
Hours Logged in CAD	743.50
Total Contract Hours	744.00
Total Billable Hours	673.90

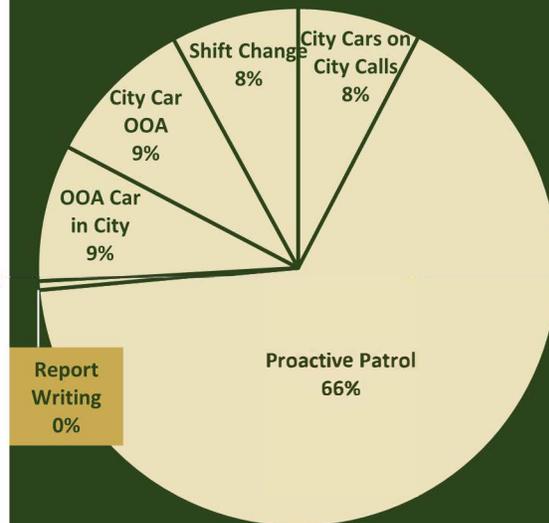
Compliance Totals

Monthly Total	90.58%
Annual Total	93.77%

Time Summarization

Calls for Service	56.80
Reports and Admin.	4.10
Shift Change	59.00
Proactive Patrol	490.00
City Car Out of City	69.60
Out of Area Car in City	64.00

OCTOBER PATROL ACTIVITY 743.5 HOURS





CITY OF SOLVANG

OCTOBER 2023 DSSU REPORT

CRIME AND ACTIVITY STATISTICS

CRIMINAL HOMICIDE	0
FORCIBLE RAPE	0
ROBBERY	0
ALL ASSAULTS	2
BURGLARY TOTAL	0
RESIDENTIAL	0
COMMERCIAL	0
INSTITUTIONAL	0
ALL OTHERS	0
THEFTS	3
STOLEN PROPERTY VALUE	\$ 1,135.00
RECOVERED PROPERTY VALUE	\$ 280.00
VEHICLE THEFT	0
VEHICLES RECOVERED	0
ACCIDENTS	4
INJURY COLLISIONS	0
PERSONS INJURED	0
FATAL COLLISIONS	0
TRAFFIC DEATHS	0
CITATIONS	5
TRAFFIC CITATIONS	3
DUI ARRESTS	2
TOWED VEHICLES	0
FELONY ARRESTS	3
MISDEMEANOR ARRESTS	13
CALLS FOR SERVICE	350
REPORTS TAKEN	37
CASES FORWARDED TO DETECTIVES	11
CASES SUSPENDED	0
CASES ASSIGNED	0
CASES CLOSED BY ARREST	2
CASES CLOSED BY OTHER	9
CURRENT ACTIVE CASES	2
HOMELESS - (CALLS FOR SERVICE -- REPORTS TAKEN -- ARRESTS MADE)	11 -- 7 -- 4
CITY CAR OUT OF THE CITY - INCIDENTS	127
OUT OF AREA CAR IN CITY - INCIDENTS	102



SANTA BARBARA COUNTY SHERIFF'S OFFICE

SEPTEMBER 2023 REPORT CITY OF SOLVANG

PREPARED BY CONTRACT SERVICES UNIT

Deputy Sheriff Service Unit Compliance Time

Hours in Month	720.00
Posts Covered	1
Hours Logged in CAD	754.20
Total Contract Hours	720.00
Total Billable Hours	650.10

Compliance Totals

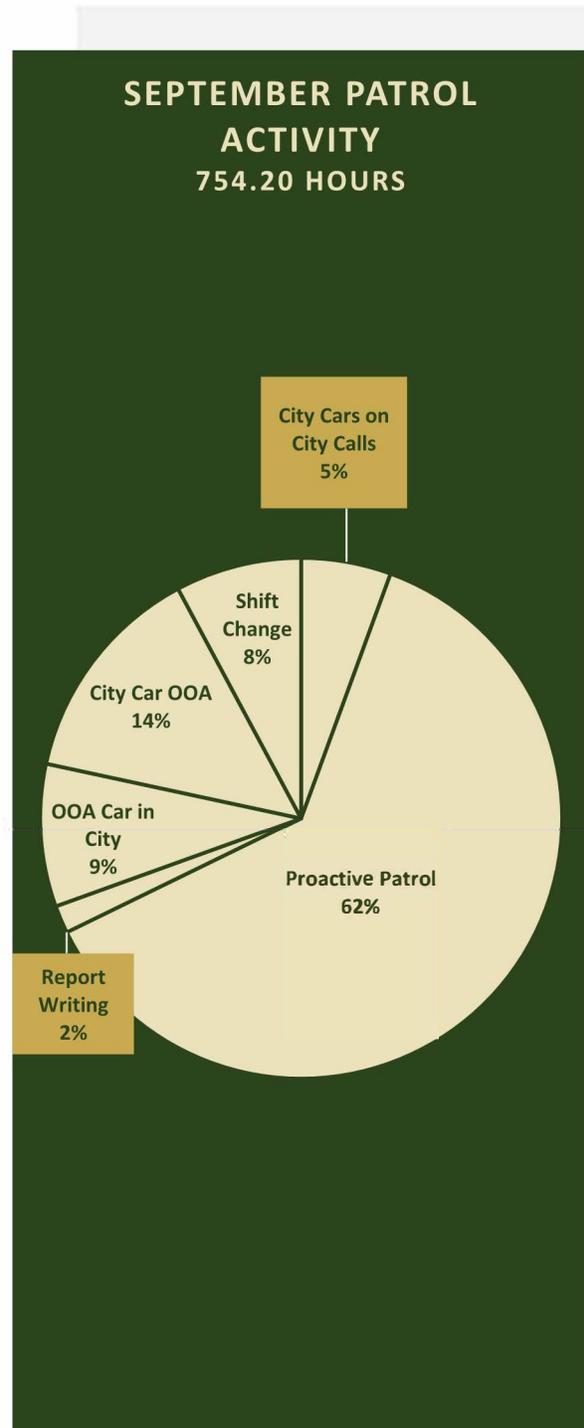
Monthly Total	90.29%
Annual Total	94.53%

Time Summarization

Calls for Service	42.00
Reports and Admin.	13.00
Shift Change	59.00
Proactive Patrol	469.10
City Car Out of City	104.10
Out of Area Car in City	67.00

SEPTEMBER PATROL ACTIVITY

754.20 HOURS





CITY OF SOLVANG

SEPTEMBER 2023 DSSU REPORT

CRIME AND ACTIVITY STATISTICS

CRIMINAL HOMICIDE	0
FORCIBLE RAPE	0
ROBBERY	0
ALL ASSAULTS	1
BURGLARY TOTAL	1
RESIDENTIAL	0
COMMERCIAL	1
INSTITUTIONAL	0
ALL OTHERS	0
THEFTS	0
STOLEN PROPERTY VALUE	\$2,864.00
RECOVERED PROPERTY VALUE	\$0.00
VEHICLE THEFT	0
VEHICLES RECOVERED	0
ACCIDENTS	2
INJURY COLLISIONS	0
PERSONS INJURED	0
FATAL COLLISIONS	0
TRAFFIC DEATHS	0
CITATIONS	4
TRAFFIC CITATIONS	3
DUI ARRESTS	2
TOWED VEHICLES	0
FELONY ARRESTS	0
MISDEMEANOR ARRESTS	7
CALLS FOR SERVICE	282
REPORTS TAKEN	29
CASES FORWARDED TO DETECTIVES	10
CASES SUSPENDED	0
CASES ASSIGNED	0
CASES CLOSED BY ARREST	0
CASES CLOSED BY OTHER	0
CURRENT ACTIVE CASES	2
HOMELESS - (CALLS FOR SERVICE -- REPORTS TAKEN -- ARRESTS MADE)	6 -- 3 -- 2
CITY CAR OUT OF THE CITY - INCIDENTS	173
OUT OF AREA CAR IN CITY - INCIDENTS	105



SANTA BARBARA COUNTY SHERIFF'S OFFICE

AUGUST 2023 REPORT CITY OF SOLVANG

PREPARED BY CONTRACT SERVICES UNIT

Deputy Sheriff Service Unit Compliance Time

Hours in Month	744.00
Posts Covered	1
Hours Logged in CAD	790.20
Total Contract Hours	744.00
Total Billable Hours	689.20

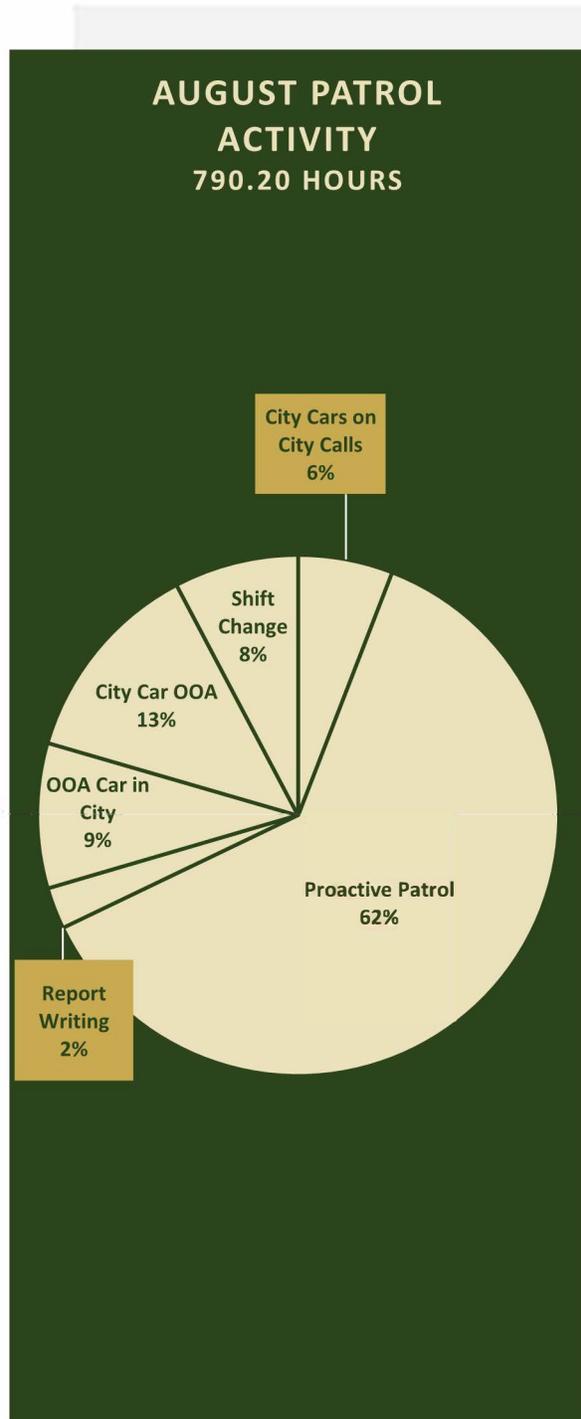
Compliance Totals

Monthly Total	92.63%
Annual Total	95.09%

Time Summarization

Calls for Service	46.40
Reports and Admin.	20.40
Shift Change	61.00
Proactive Patrol	490.00
City Car Out of City	101.00
Out of Area Car in City	71.40

AUGUST PATROL ACTIVITY 790.20 HOURS





CITY OF SOLVANG

AUGUST 2023 DSSU REPORT

CRIME AND ACTIVITY STATISTICS

CRIMINAL HOMICIDE	0
FORCIBLE RAPE	0
ROBBERY	0
ALL ASSAULTS	0
BURGLARY TOTAL	0
RESIDENTIAL	0
COMMERCIAL	0
INSTITUTIONAL	0
ALL OTHERS	0
THEFTS	2
STOLEN PROPERTY VALUE	\$12,982.00
RECOVERED PROPERTY VALUE	\$9,000.00
VEHICLE THEFT	0
VEHICLES RECOVERED	3
ACCIDENTS	5
INJURY COLLISIONS	1
PERSONS INJURED	1
FATAL COLLISIONS	0
TRAFFIC DEATHS	0
CITATIONS	2
TRAFFIC CITATIONS	1
DUI ARRESTS	2
TOWED VEHICLES	0
FELONY ARRESTS	0
MISDEMEANOR ARRESTS	5
CALLS FOR SERVICE	334
REPORTS TAKEN	31
CASES FORWARDED TO DETECTIVES	10
CASES SUSPENDED	0
CASES ASSIGNED	0
CASES CLOSED BY ARREST	0
CASES CLOSED BY OTHER	9
CURRENT ACTIVE CASES	2
HOMELESS - (CALLS FOR SERVICE -- REPORTS TAKEN -- ARRESTS MADE)	4 -- 0 -- 0
CITY CAR OUT OF THE CITY - INCIDENTS	167
OUT OF AREA CAR IN CITY - INCIDENTS	105



City of Solvang

Expense Approval Report

By Segment (Select Below)

Payment Dates 12/1/2023 - 12/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
The Guardian Team LLC	1114	11/27/2023	2 Guardians 11/25/2023	100-16002	483.00
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-16002	42.84
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-16002	780.14
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-16002	791.84
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-16002	873.92
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-16002	743.23
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-16002	50.23
Marcela Torrico	INV0011792	11/27/2023	Recreation Refund	100-20036	312.00
Elvia Santos	INV0011807	12/06/2023	Recreation Refund	100-20036	192.00
SANTA YNEZ VALLEY MASTER ...	INV0011808	12/13/2023	Recreation Refund	100-20036	700.00
Gloria Nuno-Zepeda	INV0011828	12/19/2023	Recreation Refund	100-20036	220.00
Platinum Plus for Business dba.	3831 12/10/2023	12/10/2023	Acct#5588 4649 9784 3831	100-20037	9,283.89
Alliant Insurance	2500930	12/06/2023	Liability Insurance	100-23005	2,082.00
MNS Engineers, Inc.	84759	11/19/2023	Bella Vista Plan Review	100-23011	72.10
					16,627.19

Department: 1000 - Council

General Code, LLC	2022-283	07/01/2023	Service to Solvang Municipal ...	100-1000-100-57014	717.80
General Code, LLC	GC0012477	11/22/2023	Code Alert Monthly Fee	100-1000-100-57014	1,170.00
Column Software PBC	8BC38120-0076	11/30/2023	General Plan Amendment	100-1000-100-57015	87.20
Maria Shafer	2023-041 SOLV	11/19/2023	Maria Shafer FY 2023-24	100-1000-100-57016	297.50
Maria Shafer	2023-043 SOLV	12/02/2023	Maria Shafer FY 2023-24	100-1000-100-57016	127.50
Valley Fresh Market, LLC	03-960833	11/30/2023	City Luncheon	100-1000-100-58001	36.93
Islay Events	1241	12/03/2023	Islay Events FY 2023-24	100-1000-100-63002	1,955.00
Santa Barbara Co Sheriff Dept	1978	10/11/2023	Contracted Law Enforcement - ..	100-1000-130-56006	248,340.00
Department 1000 - Council Total:					252,731.93

Department: 1100 - Administration

Advantage Group, The	INV0011843	12/22/2023	Retiree Reimbursements	100-1100-105-51005	6,086.37
Nielsen Building Material	135105	12/15/2023	PS Flat	100-1100-120-43021	-0.38
Nielsen Building Material	135496	12/19/2023	Combo Push Broom	100-1100-120-43021	-1.00
Judith S. Smith	12283	11/17/2023	Background checks for new e...	100-1100-120-51011	672.10
Judith S. Smith	12283	11/17/2023	Background checks	100-1100-120-51011	1,371.90
Ralph Andersen & Associates	INV-04510	11/09/2023	Utility Director Recruitment	100-1100-120-51011	7,950.00
Staples Advantage	3554492906	12/09/2023	Office Supplies	100-1100-120-52003	276.07
Staples Advantage	3554492907	12/09/2023	Office Supplies	100-1100-120-52003	177.21
Staples Advantage	3554992026	12/16/2023	Hanging Folders	100-1100-120-52003	32.61
Staples Advantage	3554992027	12/16/2023	Dayquil	100-1100-120-52003	69.37
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1100-120-52008	400.00
Badawi & Associates	1505	10/30/2023	2023 Audit	100-1100-120-56013	13,554.00
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1100-120-57011	161.83
Richards, Watson & Gershon A..	245176	11/19/2023	Professional Services - Admini...	100-1100-120-57012	18,424.44
Richards, Watson & Gershon A..	245179	11/19/2023	Professional Services - Person...	100-1100-120-57012	97.20
Richards, Watson & Gershon A..	245181	11/19/2023	Professional Servies - Adv. Sou...	100-1100-120-57012	2,044.85
Total Compensation Systems l...	12618	12/05/2023	Roll-Forward Valuation - 1st In...	100-1100-120-57016	900.00
Satcom Global FZE	AS12230215	12/01/2023	Iridium Sim Card	100-1100-120-60006	42.75
Comcast	0775 12/15/2023	12/15/2023	Acct#939750775	100-1100-121-57064	384.54
ZWorld GIS	2023-0394	12/01/2023	Annual GIS Services and Subsc...	100-1100-121-57064	1,634.79
Frontier Communications	5575 12/13/2023	12/13/2023	Acct# 805 688 5575 062171 5	100-1100-121-57064	75.17
Lanspeed	56901	12/01/2023	Monthly Billing - December	100-1100-121-57064	3,731.84
Lanspeed	56902	12/01/2023	Monthly Barracuda - December	100-1100-121-57064	155.94
Comcast	5898 11/28/2023	11/28/2023	Acct# 8155 70 005 0125898	100-1100-121-57064	84.87
Comcast	9241 11/20/2023	11/20/2023	Acct# 8155 70 005 0009241	100-1100-121-57064	13.27
Comcast	9241 12/20/2023	12/20/2023	Acct# 8155 70 005 0009241	100-1100-121-57064	13.27
Verizon Wireless Services, LLC	9949687539	11/19/2023	Acct# 617131340-00001	100-1100-121-57064	722.86
RingCentral, Inc.	CD_000693297	11/15/2023	DigitalLine Unlimited Standard	100-1100-121-57064	1,089.54

Expense Approval Report

Payment Dates: 12/1/2023 - 12/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RingCentral, Inc.	CD_000713778	12/15/2023	DigitalLine Unlimited Standard	100-1100-121-57064	1,089.54
				Department 1100 - Administration Total:	61,254.95
Department: 1200 - Planning & Building					
Staples Advantage	3554012227	12/02/2023	Supplies - Planning	100-1200-200-52003	52.47
Staples Advantage	3554992025	12/16/2023	12 Architect Scale	100-1200-200-52003	30.03
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1200-200-52008	50.00
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1200-200-57011	52.31
Richards, Watson & Gershon A..	245177	11/19/2023	Professional Services - Comm...	100-1200-200-57012	5,346.00
Richards, Watson & Gershon A..	245180	11/19/2023	Professional Services - Code E...	100-1200-200-57012	24.30
Urban Planning Concepts, Inc.	11395	11/03/2023	Urban Planning FY 2023-24	100-1200-200-57016	8,100.00
Urban Planning Concepts, Inc.	11447	12/07/2023	Urban Planning FY 2023-24	100-1200-200-57016	9,750.00
PleinAire Design Group	2023.387	09/01/2023	Landscape Architect	100-1200-200-57016	603.75
Eddie Hsueh	47	12/02/2023	Eddie Hsueh Code Enforceme...	100-1200-201-57063	1,706.25
Tesla	INV0011791	11/29/2023	Building Permit 23-144 Refund	100-1200-210-31036	560.00
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1200-210-52008	50.00
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1200-210-57011	22.07
				Department 1200 - Planning & Building Total:	26,347.18
Department: 1300 - Parks and Recreation					
Staples Advantage	3554012233	12/02/2023	Supplies - Rec	100-1300-350-52003	40.75
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1300-350-52008	100.00
Shana DeLeon	INV0011797	11/28/2023	Shana DeLeon FY 23-24	100-1300-350-57001	453.75
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1300-350-57011	53.13
Frederick Paul Lageman	INV0011809	11/30/2023	Fred Lageman Professional Se...	100-1300-350-57016	1,065.00
Brandon James Roberts	2023 November	11/29/2023	Guitar Lessons	100-1300-365-52005	168.00
Halina Wyluda-Kazmierczak	2305	12/05/2023	Youth Art Classes	100-1300-365-52005	189.00
Christophe Millner	INV0011795	11/27/2023	Kung Fu Instruction	100-1300-365-52005	973.00
Christophe Millner	INV0011829	12/13/2023	Kung Fu Instruction - Youth	100-1300-365-52005	330.75
Brandon James Roberts	2023 November	11/29/2023	Guitar Lessons	100-1300-370-52005	112.00
Christophe Millner	INV0011796	11/27/2023	Kung Fu Instruction	100-1300-370-52005	129.50
Christophe Millner	INV0011830	12/13/2023	Tai Chi - Adult	100-1300-370-52005	42.00
Valley Fresh Market, LLC	03-954418	11/23/2023	Special Events	100-1300-375-52005	17.48
Santa Ynez Valley Youth Recre...	INV0011831	12/08/2023	Charitable Recipient for Turke...	100-1300-375-52005	500.00
				Department 1300 - Parks and Recreation Total:	4,174.36
Department: 1400 - Tourism					
Visit the Santa Ynez Valley	INV0011804	12/11/2023	SYVTBID - October (Collected i...	100-1400-400-43020	-989.58
Cheryl Shalkanberger	04-2023	10/31/2023	Julefest 2023	100-1400-400-59010	6,000.00
Solvang Hygge Huset LLC	1018	12/06/2023	Visitors Center	100-1400-400-59010	9,831.55
Tom Jones & Associates, Inc.	1023s	10/31/2023	Tom Jones & Associates, Inc.	100-1400-400-59010	5,035.00
The Guardian Team LLC	1116	12/07/2023	Security - Julefest	100-1400-400-59010	241.50
Islett Agency Inc.	1845	12/01/2023	Islett Agency through Decemb...	100-1400-400-59010	1,550.00
Frontier Communications	4056 11/11/2023	11/11/2023	Acct# 805 68/6 4056 091119 5	100-1400-400-59010	152.45
Frontier Communications	4056 12/11/2023	12/11/2023	Acct# 805 686 4056 091119 5	100-1400-400-59010	166.56
iDSS GLOBAL LLC	525268	07/01/2023	March 2022 - Feb 2023 iDSS A...	100-1400-400-59010	3,120.00
Harrison Hardware	540712	11/17/2023	Deck Screws - Julefest	100-1400-400-59010	247.19
Harrison Hardware	540762	11/18/2023	Gorilla Glue	100-1400-400-59010	65.99
Harrison Hardware	540868	11/21/2023	Paint Supplies	100-1400-400-59010	64.00
Harrison Hardware	541000	11/22/2023	Paint Markers	100-1400-400-59010	17.75
Griffin Publishing	5835	12/01/2023	Advertisement in Santa Ynez ...	100-1400-400-59010	2,300.00
Marborg Industries	5995494	11/30/2023	Restroom Rental	100-1400-400-59010	825.00
Marborg Industries	6000772	12/03/2023	Saturday Service - Julefest	100-1400-400-59010	180.00
Hankering Corporation, The	88270	11/01/2023	Julefest Posters	100-1400-400-59010	175.03
Hankering Corporation, The	88398	11/21/2023	A Frame Signs - Julefest	100-1400-400-59010	68.51
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1400-400-59010	16.30
Visit the Santa Ynez Valley	INV0011804	12/11/2023	SYVTBID - October (Collected i...	700-1400-400-59016	48,489.42
Visit the Santa Ynez Valley	INV0011804	12/11/2023	SYVTBID - October (Collected i...	700-1400-400-61003	989.58
				Department 1400 - Tourism Total:	78,546.25
Department: 1600 - Public Works/Engineering					
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1600-300-52008	50.00
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-300-52015	276.28

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-300-52015	210.15
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-300-52015	98.71
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-300-52015	322.76
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-300-52015	71.69
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-300-52015	150.28
Advanced Automotive Solutio...	37716	12/04/2023	Smog Test - Ford Ranger	100-1600-300-53008	66.75
O'Reilly Automotive Stores, In...	4372-396660	11/30/2023	Battery	100-1600-300-53008	293.96
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1600-300-57011	69.47
Procure Janitorial Supply, Inc	167251	11/22/2023	Janitorial Supply - HCA	100-1600-310-52003	285.47
Procure Janitorial Supply, Inc	167593	12/06/2023	Janitorial Supply-HCA	100-1600-310-52003	373.20
Procure Janitorial Supply, Inc	167594	12/06/2023	Janitorial Supply - HCA	100-1600-310-52003	186.60
Aramark Uniform Service	5020442209	12/06/2023	Mats & Towels (Vets Hall,City ...	100-1600-310-52003	55.67
Valley Fresh Market, LLC	02-574878	11/09/2023	Dasani Water	100-1600-310-53003	17.21
Valley Fresh Market, LLC	03-939825	11/06/2023	Dasani Water	100-1600-310-53003	2.87
JV Outdoor Power Equipment	20235	11/22/2023	Pole Saw	100-1600-310-53003	88.61
JV Outdoor Power Equipment	20357	12/06/2023	Fuel Line	100-1600-310-53003	71.44
JV Outdoor Power Equipment	20358	12/06/2023	Filter	100-1600-310-53003	107.46
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-310-53003	111.62
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-310-55001	15.47
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-310-55001	47.65
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-310-55001	59.16
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-310-55001	18.07
Valley Shield Termite and Pest...	20344	11/28/2023	Twice a Month AG Service - H...	100-1600-310-57057	100.00
Valley Shield Termite and Pest...	20469	11/28/2023	Monthly Pest Control - HCA	100-1600-310-57057	59.00
Farm Supply Co	67237	12/06/2023	Squirrel Bait	100-1600-310-57057	152.15
Procure Janitorial Supply, Inc	165852	10/04/2023	Janitorial Supply - RR#2	100-1600-320-52003	235.70
Procure Janitorial Supply, Inc	167249	11/22/2023	Janitorial Supply - RR#2	100-1600-320-52003	285.47
Procure Janitorial Supply, Inc	167303	11/22/2023	Janitorial Supply - RR#2	100-1600-320-52003	471.41
Procure Janitorial Supply, Inc	167305	11/22/2023	Janitorial SupOply - RR#2	100-1600-320-52003	381.11
Procure Janitorial Supply, Inc	167311	11/22/2023	Janitorial Supply - RR#2	100-1600-320-52003	410.96
Procure Janitorial Supply, Inc	167312	11/22/2023	Janitorial Supply - RR#2	100-1600-320-52003	410.96
Procure Janitorial Supply, Inc	167589	12/06/2023	Janitorial Supply - RR#2	100-1600-320-52003	373.20
Procure Janitorial Supply, Inc	167590	12/06/2023	Janitorial Supply - RR#2	100-1600-320-52003	186.60
Valley Fresh Market, LLC	02-574878	11/09/2023	Dasani Water	100-1600-320-53003	17.72
Valley Fresh Market, LLC	03-939825	11/06/2023	Dasani Water	100-1600-320-53003	2.95
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-320-55001	23.37
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-320-55001	78.83
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-320-55001	24.14
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-320-55001	510.53
Nielsen Building Material	134527	12/12/2023	Carraige Bolt	100-1600-330-52003	10.79
Procure Janitorial Supply, Inc	167302	11/22/2023	Janitorial Supply - SF	100-1600-330-52003	471.41
Procure Janitorial Supply, Inc	167307	11/22/2023	Janitorial Supply - SF	100-1600-330-52003	410.96
Procure Janitorial Supply, Inc	167308	11/22/2023	Janitorial Supply - SF	100-1600-330-52003	410.96
Procure Janitorial Supply, Inc	167588	12/01/2023	Janitorial Supply - SF	100-1600-330-52003	467.85
Procure Janitorial Supply, Inc	167588-1	12/06/2023	Janitorial Supply - SF	100-1600-330-52003	93.57
Aramark Uniform Service	5020442209	12/06/2023	Mats & Towels (Vets Hall,City ...	100-1600-330-52003	55.69
Valley Sign	7623	12/04/2023	Signs at Sunny Fields	100-1600-330-53003	1,768.00
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-330-53003	146.10
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-330-55001	82.96
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-330-55001	86.32
S.Y.R.W.C.D. ID #1	0001 11/27/2023	11/27/2023	Acct# 000017040001	100-1600-330-55002	1,135.24
Valley Shield Termite and Pest...	17351	11/22/2023	Weekly Pest Control - SF	100-1600-330-57057	100.00
Valley Shield Termite and Pest...	20348	11/28/2023	Weekly Pest Control - SF	100-1600-330-57057	100.00
Valley Shield Termite and Pest...	20354	11/29/2023	Quarterly Pest Control - SF	100-1600-330-57057	85.00
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-340-55001	13.44
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-340-55001	14.26
Inner Nature	15717	11/30/2023	Village Planeter Maintenance	100-1600-340-57029	3,500.00
Rafael Ruiz Janitor Service	2280	11/13/2023	Council approved increase	100-1600-400-57005	700.00
Rafael Ruiz Janitor Service	2281	11/13/2023	Council approved increase	100-1600-400-57005	1,384.00
Rafael Ruiz Janitor Service	2282	11/13/2023	Council approved increase	100-1600-400-57005	1,820.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Rafael Ruiz Janitor Service	2283	11/13/2023	Council approved increase	100-1600-400-57005	1,200.00
Rafael Ruiz Janitor Service	2284	11/13/2023	Council approved increase	100-1600-400-57005	3,368.00
Rafael Ruiz Janitor Service	2286	11/20/2023	Council approved increase	100-1600-400-57005	1,200.00
Rafael Ruiz Janitor Service	2287	11/20/2023	Council approved increase	100-1600-400-57005	1,820.00
Rafael Ruiz Janitor Service	2288	11/20/2023	Council approved increase	100-1600-400-57005	1,384.00
Rafael Ruiz Janitor Service	2289	11/20/2023	Council approved increase	100-1600-400-57005	700.00
Rafael Ruiz Janitor Service	2290	11/27/2023	Council approved increase	100-1600-400-57005	700.00
Rafael Ruiz Janitor Service	2291	11/27/2023	Council approved increase	100-1600-400-57005	1,384.00
Rafael Ruiz Janitor Service	2292	11/27/2023	Council approved increase	100-1600-400-57005	1,820.00
Rafael Ruiz Janitor Service	2293	11/27/2023	Council approved increase	100-1600-400-57005	1,200.00
Rafael Ruiz Janitor Service	2294	11/27/2023	Council approved increase	100-1600-400-57005	3,368.00
Rafael Ruiz Janitor Service	2296	11/27/2023	Council approved increase	100-1600-400-57005	800.00
Rafael Ruiz Janitor Service	2300	12/04/2023	Council approved increase	100-1600-400-57005	1,200.00
Rafael Ruiz Janitor Service	2301	12/04/2023	Council approved increase	100-1600-400-57005	1,820.00
Rafael Ruiz Janitor Service	2302	12/04/2023	Council approved increase	100-1600-400-57005	1,384.00
Rafael Ruiz Janitor Service	2303	12/04/2023	Council approved increase	100-1600-400-57005	700.00
Rafael Ruiz Janitor Service	2304	12/11/2023	Council approved increase	100-1600-400-57005	3,368.00
Rafael Ruiz Janitor Service	2305	12/11/2023	Council approved increase	100-1600-400-57005	1,200.00
Rafael Ruiz Janitor Service	2306	12/11/2023	Council approved increase	100-1600-400-57005	1,820.00
Rafael Ruiz Janitor Service	2307	12/11/2023	Council approved increase	100-1600-400-57005	1,384.00
Rafael Ruiz Janitor Service	2308	12/11/2023	Council approved increase	100-1600-400-57005	700.00
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1600-600-52008	50.00
Quinn Company	PC030367454	12/06/2023	Filters	100-1600-600-53008	106.48
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1600-600-57011	20.43
Tetra Tech, Inc	52168466	12/05/2023	General Engineering Services	100-1600-600-57016	4,252.50
Farm Supply Co	67115	11/29/2023	Coats & Overalls	100-1600-605-51014	61.40
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	100-1600-605-52008	50.00
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	100-1600-605-52015	169.81
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-605-53003	210.52
O'Reilly Automotive Stores, Inc.	4372-396661	11/30/2023	LED Lite Bar - Truck #622	100-1600-605-53008	196.88
O'Reilly Automotive Stores, Inc.	4372-396664	11/30/2023	Butt Splice	100-1600-605-53008	7.21
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1600-605-57011	38.41
Lompoc Excel Personnel Svs Inc	4287724	11/16/2023	Maintenance - R. Lopez/H. Ma...	100-1600-605-57052	2,477.52
Lompoc Excel Personnel Svs Inc	4292299	11/23/2023	Maintenance - R. Lopez/H. Ma...	100-1600-605-57052	2,752.80
Lompoc Excel Personnel Svs Inc	4295717	11/30/2023	Maintenance - R. Lopez/H. Ma...	100-1600-605-57052	2,477.52
Lompoc Excel Personnel Svs Inc	51237	11/17/2023	Criminal Records Search for H...	100-1600-605-57052	38.50
Procure Janitorial Supply, Inc	167316	11/22/2023	Janitorial Supply - Vets	100-1600-610-52003	427.43
Procure Janitorial Supply, Inc	167317	11/22/2023	Janitorial Supply - Vets	100-1600-610-52003	427.43
Procure Janitorial Supply, Inc	167318	11/22/2023	Janitorial Supply - Vets	100-1600-610-52003	144.30
Procure Janitorial Supply, Inc	167319	11/22/2023	Janitorial Supply - Vets	100-1600-610-52003	144.30
Procure Janitorial Supply, Inc	167595	12/06/2023	Janitorial Supply - Vets	100-1600-610-52003	373.20
Procure Janitorial Supply, Inc	167596	12/06/2023	Janitorial Supply - Vets	100-1600-610-52003	186.60
Clean Machine Laundromat	2681-29	11/29/2023	Laundry	100-1600-610-52003	25.08
Aramark Uniform Service	5020442209	12/06/2023	Mats & Towels (Vets Hall,City ...	100-1600-610-52003	55.67
Extreme Clean Janitorial	2834	11/29/2023	Floor Cleaning	100-1600-610-53003	375.00
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-610-53003	97.82
Southern California Gas Comp...	2500 11/21/2023	11/21/2023	Acct# 194 215 2500 7	100-1600-610-55001	130.87
Southern California Gas Comp...	2500 12/20/2023	12/20/2023	Acct# 194 215 2500 7	100-1600-610-55001	532.61
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-610-55001	530.63
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-610-55001	700.01
Comcast	8155 12/05/2023	12/05/2023	Acct#8155 70 005 0228155	100-1600-610-55001	212.57
Valley Shield Termite and Pest...	20350	11/28/2023	Twice a Month AG Service - Ve...	100-1600-610-57057	100.00
Valley Shield Termite and Pest...	20483	11/28/2023	Monthly Pest Control - Vets	100-1600-610-57057	100.00
Procure Janitorial Supply, Inc	167250	11/22/2023	Janitorial Supply - City Hall	100-1600-620-52003	285.47
Clean Machine Laundromat	2681-29	11/29/2023	Laundry	100-1600-620-52003	25.08
Aramark Uniform Service	5020442209	12/06/2023	Mats & Towels (Vets Hall,City ...	100-1600-620-52003	55.67
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-620-55001	638.30
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-620-55001	608.09
Southern California Gas Comp...	9500 12/18/2023	12/18/2023	Acct# 098 214 9500 0	100-1600-620-55001	414.55
Clean Machine Laundromat	2681-29	11/29/2023	Laundry	100-1600-630-52003	25.84

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Aramark Uniform Service	5020442209	12/06/2023	Mats & Towels (Vets Hall,City ...	100-1600-630-52003	55.67
Valley Fresh Market, LLC	02-574878	11/09/2023	Dasani Water	100-1600-630-53003	17.21
Valley Fresh Market, LLC	03-939825	11/06/2023	Dasani Water	100-1600-630-53003	2.87
O'Reilly Automotive Stores, In...	4372-397509	12/04/2023	Tools	100-1600-630-53003	42.85
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-630-55001	16.00
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-630-55001	361.87
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-630-55001	373.84
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-630-55001	18.45
Southern California Gas Comp...	9410 12/18/2023	12/18/2023	Acct# 188 514 9410 6	100-1600-630-55001	315.85
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-650-55001	91.61
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-650-55001	124.76
Procure Janitorial Supply, Inc	167248	11/22/2023	Janitorial Supply - RR#1	100-1600-670-52003	285.47
Procure Janitorial Supply, Inc	167301	11/22/2023	Janitorial Supply - RR#1	100-1600-670-52003	471.41
Procure Janitorial Supply, Inc	167304	11/22/2023	Janitorial Supply - RR#1	100-1600-670-52003	381.11
Procure Janitorial Supply, Inc	167309	11/22/2023	Janitorial Supply - RR#1	100-1600-670-52003	410.96
Procure Janitorial Supply, Inc	167310	11/22/2023	Janitorial Supply - RR#1	100-1600-670-52003	410.96
Procure Janitorial Supply, Inc	167315	11/22/2023	Janitorial Supply - RR#1	100-1600-670-52003	133.91
Aramark Uniform Service	5020442207	12/06/2023	Mop - RR#1	100-1600-670-52003	261.88
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-670-53003	69.30
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-670-55001	702.62
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-670-55001	999.16
Procure Janitorial Supply, Inc	167306	11/22/2023	Janitorial Supply - RR#3	100-1600-680-52003	381.11
Procure Janitorial Supply, Inc	167313	11/22/2023	Janitorial Supply - RR#3	100-1600-680-52003	410.96
Procure Janitorial Supply, Inc	167314	11/22/2023	Janitorial Supply - RR#3	100-1600-680-52003	410.96
Procure Janitorial Supply, Inc	167591	12/06/2023	Janitorial Supply - RR#3	100-1600-680-52003	373.20
Procure Janitorial Supply, Inc	167592	12/06/2023	Janitorial Supply - RR#3	100-1600-680-52003	186.60
Aramark Uniform Service	5020442208	12/06/2023	Mop - RR#3	100-1600-680-52003	330.23
Mr. Rooter Plumbing of the C...	23161366	11/29/2023	Preventative Maintenance Dra...	100-1600-680-53003	750.00
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-680-55001	481.52
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-680-55001	537.11
Turner Pools, Inc.	5412	11/02/2023	Weekly Pool Service - October	100-1600-685-53003	228.11
Pacific Gas & Electric Company	2871 12/13/2023	12/13/2023	Acct# 32080282871-8	100-1600-685-55001	49.51
Southern California Gas Comp...	9566 12/18/2023	12/18/2023	Acct# 096 114 9566 5	100-1600-685-55001	12.78
Nielsen Building Material	134895	12/14/2023	Plier Snap Ring Combo	100-1600-690-52003	77.17
Nielsen Building Material	135105	12/15/2023	PS Flat	100-1600-690-52003	20.66
Nielsen Building Material	135496	12/19/2023	Combo Push Broom	100-1600-690-52003	54.36
SiteOne Landscaping Supply, L...	137220817-001	12/18/2023	Bulk Concrete Sand	100-1600-690-52003	111.69
Farm Supply Co	67439	12/18/2023	Sandbag Burlap	100-1600-690-52003	290.93
SiteOne Landscaping Supply, L...	136464509-001	11/13/2023	Poly Sand Bag	100-1600-690-53003	27.91
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-690-53003	87.59
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-690-53007	9.82
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-690-53007	15.32
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-690-53007	15.11
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-690-53007	10.80
O'Reilly Automotive Stores, In...	4372-396737	11/30/2023	Glass Fuse	100-1600-690-53008	4.84
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-690-55006	40.78
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	100-1600-690-55006	46.65
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-690-55006	85.85
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	100-1600-690-55006	52.02
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1600-690-57011	77.65
Farm Supply Co	67438	12/18/2023	Dewitt Drip Water Bag	100-1600-700-52003	102.31
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	100-1600-700-53003	78.20
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1600-700-57011	16.35
Pacific Central Coast Health C...	13479402	10/25/2023	Handl/Convey - Avila, Cesar	100-1600-720-51010	2.00
Pacific Central Coast Health C...	13479403	10/25/2023	Visual Function Screen - Avila,...	100-1600-720-51010	2.75
Pacific Central Coast Health C...	13479404	10/25/2023	Dot Physical Exam - Avila, Ces...	100-1600-720-51010	8.50
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	100-1600-720-57011	27.79
SP Maintenance Services, Inc	91186	12/01/2023	Street Sweeping	100-1600-720-57022	3,433.33
Underground Service Alert of ...	1120230697	12/01/2023	New Ticket Charges	100-1600-720-57028	27.56
Underground Service Alert of ...	23-241972	12/01/2023	State Fee for Regulatory Costs	100-1600-720-57028	23.30

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MARCHI & ASSOCIATES	3903.90	11/01/2023	ADA Design for 410 Second St...	300-1600-600-70105	7,000.00
MARCHI & ASSOCIATES	3903.90	11/01/2023	Professional Architectural Serv...	300-1600-600-70105	790.21
Rio Vista Chevrolet	INV0011799	12/08/2023	2024 Chevrolet Silverado C25...	300-1600-600-70105	61,999.99
Department 1600 - Public Works/Engineering Total:					155,918.99

Department: 3500 - Solvang Mesa LLD

BrightView Landscape Services	8662291	11/30/2023	Brightview LS Services for LL...	205-3500-804-53005	235.00
Pacific Gas & Electric Company	5240 12/13/2023	12/13/2023	Acct# 0053695240-1	205-3500-804-55001	443.05
Department 3500 - Solvang Mesa LLD Total:					678.05

Department: 5000 - Transit

Roadrunner Management Serv..	6846	11/01/2023	Fare Box Revenue	502-5000-850-35021	-4,596.06
Roadrunner Management Serv..	6856	12/01/2023	Farebox Collections	502-5000-850-35021	-4,101.70
Roadrunner Management Serv..	6847	11/01/2023	Fuel Reimbursement October ...	502-5000-850-52015	11,441.04
Roadrunner Management Serv..	6857	12/01/2023	Fuel Reimbursement - Novem...	502-5000-850-52015	9,090.06
Roadrunner Management Serv..	6846	11/01/2023	Comcast	502-5000-850-55003	105.00
Roadrunner Management Serv..	6856	12/01/2023	Comcast Upgrade	502-5000-850-55003	105.00
City of Lompoc Finance Dept.	13195	11/16/2023	Transit Services - December	502-5000-850-56003	1,666.66
Roadrunner Management Serv..	6846	11/01/2023	SYVT Transit Operations Servi...	502-5000-850-56010	63,754.03
Roadrunner Management Serv..	6856	12/01/2023	SYVT Transit Operations Servi...	502-5000-850-56010	59,169.12
Moore & Associates, Inc.	23.5031	11/06/2023	SYVT Marketing	502-5000-850-57001	1,950.00
Moore & Associates, Inc.	23-5023	10/06/2023	SYVT Marketing	502-5000-850-57001	1,650.00
Moore & Associates, Inc.	23-5041	12/04/2023	SYVT Marketing	502-5000-850-57001	5,174.69
Moore & Associates, Inc.	23.5024	10/06/2023	SYVT Profesional Services	502-5000-850-57016	902.80
Moore & Associates, Inc.	23.5032	11/06/2023	SYVT Profesional Services	502-5000-850-57016	1,445.15
Department 5000 - Transit Total:					147,755.79

Department: 5100 - Water

Advantage Group, The	INV0011843	12/22/2023	Retiree Reimbursements	500-5100-105-51005	480.29
ReadyRefresh by Nestle	03K6702214026	11/29/2023	Water	500-5100-501-52003	24.74
Staples Advantage	3554492905	12/09/2023	Supplies	500-5100-501-52003	478.49
Infosend, Inc	252041	11/30/2023	Utility Billing - November	500-5100-501-52004	608.68
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	500-5100-501-52008	125.00
D & H Water Systems, Inc	I2023-1711	12/18/2023	Iodide 2 LB Bottle	500-5100-501-52014	360.38
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	500-5100-501-52015	412.12
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	500-5100-501-52015	127.42
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	500-5100-501-52015	231.41
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	500-5100-501-52015	206.82
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	500-5100-501-52015	236.02
SiteOne Landscaping Supply, L...	137104347-001	12/12/2023	Respirator/Dust Mask	500-5100-501-53003	67.94
Harrison Hardware	539715	10/31/2023	PVC RDBUSH	500-5100-501-53003	33.22
Harrison Hardware	539835	11/02/2023	Pipe Galv Tube	500-5100-501-53003	38.78
Harrison Hardware	540146	11/08/2023	Elbow 90 SCH80	500-5100-501-53003	104.79
D & H Water Systems, Inc	I2023-1646	11/30/2023	Back Pressure Valve	500-5100-501-53003	605.78
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	500-5100-501-53003	317.64
Santa Maria Famcon Pipe & S...	S100115611.001	11/17/2023	new customer side meter valv...	500-5100-501-53003	2,586.00
Santa Maria Famcon Pipe & S...	S100116082.001	12/19/2023	2 new Solenoid valves	500-5100-501-53003	1,346.88
O'Reilly Automotive Stores, In...	4372-396456	11/29/2023	Wiper Blade - Water	500-5100-501-53008	43.94
O'Reilly Automotive Stores, In...	4732-396174	11/28/2023	Battery - Water	500-5100-501-53008	96.79
Quinn Company	PC030367454	12/06/2023	Filters	500-5100-501-53008	106.48
Pacific Gas & Electric Company	0769 12/12/2023	12/12/2023	Acct# 4922450769-6	500-5100-501-55005	896.85
Pacific Gas & Electric Company	4776 12/15/2023	12/15/2023	Acct# 8496674776-2	500-5100-501-55005	736.49
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	490.40
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	830.92
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	9.86
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	11.95
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	2,784.06
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	1,759.97
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	13.67
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	16.17
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	966.03
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	81.73

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	500-5100-501-55005	1,309.49
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	2,245.37
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	1,510.66
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	1,290.02
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	889.19
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	680.21
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	600.17
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	59.22
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	15.18
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	16.86
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	13.18
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	500-5100-501-55005	10.76
S.Y.R.W.C.D. ID #1	5001 11/30/2023	11/30/2023	Acct# 00017005001	500-5100-501-55010	2,828.19
S.Y.R.W.C.D. ID #1	7501 11/30/2023	11/30/2023	Acct#000017037501	500-5100-501-55010	1,767.62
S.Y.R.W.C.D. ID #1	INV0011803	12/04/2023	DWR/CCWA Variable	500-5100-501-55010	84,105.55
FGL Environmental, Inc.	314030A	10/12/2023	Monthly samples	500-5100-501-57010	963.00
FGL Environmental, Inc.	316016A	10/17/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	316017A	10/17/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	316365A	10/17/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	316366A	10/17/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	316759A	10/26/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	316760A	10/26/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	317227A	10/26/2023	Monthly samples	500-5100-501-57010	135.00
FGL Environmental, Inc.	317228A	10/30/2023	Monthly samples	500-5100-501-57010	613.00
FGL Environmental, Inc.	317231A	10/26/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	317233A	10/26/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	317413A	10/26/2023	Monthly samples	500-5100-501-57010	63.00
FGL Environmental, Inc.	317660A	10/26/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	317684A	10/26/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	318033A	11/08/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	318036A	11/08/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	318366A	11/08/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	318367A	11/08/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	318783A	11/21/2023	Monthly samples	500-5100-501-57010	54.00
FGL Environmental, Inc.	318785A	11/21/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	319102A	11/27/2023	Monthly samples	500-5100-501-57010	106.00
FGL Environmental, Inc.	319103A	11/27/2023	Monthly samples	500-5100-501-57010	69.00
FGL Environmental, Inc.	319104A	11/27/2023	Monthly samples	500-5100-501-57010	16.00
FGL Environmental, Inc.	319488A	11/30/2023	Monthly samples	500-5100-501-57010	54.00
FGL Environmental, Inc.	319489A	11/30/2023	Monthly samples	500-5100-501-57010	106.00
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	500-5100-501-57011	116.88
Richards, Watson & Gershon A.	245178	11/19/2023	Professional Services - Water R.	500-5100-501-57012	69,472.20
Cannon Associates	86497	11/09/2023	Cannon Utility Department Ass.	500-5100-501-57016	5,388.87
Underground Service Alert of ...	1120230697	12/01/2023	New Ticket Charges	500-5100-501-57028	27.56
Underground Service Alert of ...	23-241972	12/01/2023	State Fee for Regulatory Costs	500-5100-501-57028	23.30
Tyler Technologies, Inc	025-446385	12/01/2023	Utility Billing - December	500-5100-501-57064	20.00
Comcast	0775 12/15/2023	12/15/2023	Acct#939750775	500-5100-501-57064	47.88
Frontier Communications	1425 11/20/2023	11/20/2023	Acct# 805 686 1425 042023 5	500-5100-501-57064	85.61
ZWorld GIS	2023-0394	12/01/2023	Annual GIS Services and Subsc...	500-5100-501-57064	203.54
Frontier Communications	5575 12/13/2023	12/13/2023	Acct# 805 688 5575 062171 5	500-5100-501-57064	9.36
Lanspeed	56901	12/01/2023	Monthly Billing - December	500-5100-501-57064	466.48
Lanspeed	56902	12/01/2023	Monthly Barracuda - December	500-5100-501-57064	19.41
Comcast	5898 11/28/2023	11/28/2023	Acct# 8155 70 005 0125898	500-5100-501-57064	10.57
Verizon Wireless Services, LLC	9949687539	11/19/2023	Acct# 617131340-00001	500-5100-501-57064	318.66
County of Santa Barbara dba T...	20231111961	07/01/2023	Property Tax - 790 Ribe Road	500-5100-501-61004	51.28
County of Santa Barbara dba T...	20231112330	07/01/2023	Parcel # 137-310-012	500-5100-501-61004	26.08
State Water Resources Control..	SW-0269105	11/09/2023	Annual Permit Fee 7/1/2023-6...	500-5100-501-61009	7,067.00
Nviro	3428	11/27/2023	Misc. SCADA Upgrades	500-5100-501-70851	3,722.50
GSI Water Solutions, Inc.	00662.003-11	12/06/2023	River Wells Project Amendme...	500-5100-501-70852	55,252.50
Meridian Consultants LLC	4999	12/01/2023	River Wells Project	500-5100-501-70852	7,643.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Nyborg Estates Condos	INV0011790	11/29/2023	Landscape Rebate	500-5100-501-70938	500.00
Karen Hodges	INV0011793	11/30/2023	Landscape Rebate	500-5100-501-70938	2,000.00
Donald Wood	INV0011794	11/29/2023	Landscape Rebate	500-5100-501-70938	2,000.00
Worldmark Solvang	INV0011806	11/08/2023	Landscape Rebate	500-5100-501-70938	2,000.00
Cannon Associates	86960	12/21/2023	Res 1 Roof	803-5100-501-70105	14,253.20
Department 5100 - Water Total:					288,445.01

Department: 5200 - Sanitary Sewer

Advantage Group, The	INV0011843	12/22/2023	Retiree Reimbursements	501-5200-105-51005	480.29
Pacific Central Coast Health C...	13137413	10/05/2023	Handl/Convey - Pacheco, Frank	501-5200-502-51010	10.00
Pacific Central Coast Health C...	13479402	10/25/2023	Handl/Convey - Avila, Cesar	501-5200-502-51010	34.00
Pacific Central Coast Health C...	13479403	10/25/2023	Visual Function Screen - Avila,...	501-5200-502-51010	46.75
Pacific Central Coast Health C...	13479404	10/25/2023	Dot Physical Exam - Avila, Ces...	501-5200-502-51010	144.50
Staples Advantage	3554012231	12/02/2023	Supplies - WWTP	501-5200-502-52003	60.45
Infosend, Inc	252041	11/30/2023	Utility Billing - November	501-5200-502-52004	608.67
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	501-5200-502-52015	335.60
Advanced Automotive Solutio...	37651	12/04/2023	Oil Change - 2015 Chevy	501-5200-502-53008	156.71
Advanced Automotive Solutio...	37711	12/11/2023	Ball Joint Remove and Replace	501-5200-502-53008	695.77
Santa Ynez Valley Hardware	INV0011798	11/30/2023	Monthly Billing - November	501-5200-502-53008	53.26
Quinn Company	PC030367454	12/06/2023	Filters	501-5200-502-53008	106.46
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	501-5200-502-55001	143.49
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	501-5200-502-55001	154.30
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	501-5200-502-57011	52.31
Cannon Associates	86497	11/09/2023	Cannon Utility Department Ass..	501-5200-502-57016	2,694.44
Underground Service Alert of ...	1120230697	12/01/2023	New Ticket Charges	501-5200-502-57028	28.38
Underground Service Alert of ...	23-241972	12/01/2023	State Fee for Regulatory Costs	501-5200-502-57028	24.01
Tyler Technologies, Inc	025-446385	12/01/2023	Utility Billing - December	501-5200-502-57064	20.00
Comcast	0775 12/15/2023	12/15/2023	Acct#939750775	501-5200-502-57064	18.13
ZWorld GIS	2023-0394	12/01/2023	Annual GIS Services and Subsc...	501-5200-502-57064	77.08
Frontier Communications	5575 12/13/2023	12/13/2023	Acct# 805 688 5575 062171 5	501-5200-502-57064	3.54
Lanspeed	56901	12/01/2023	Monthly Billing - December	501-5200-502-57064	176.12
Lanspeed	56902	12/01/2023	Monthly Barracuda - December	501-5200-502-57064	7.35
Comcast	5898 11/28/2023	11/28/2023	Acct# 8155 70 005 0125898	501-5200-502-57064	4.00
Frontier Communications	7459 11/25/2023	11/25/2023	Acct# 805 688 7459 060995 5	501-5200-502-57064	111.94
Verizon Wireless Services, LLC	9949687539	11/19/2023	Acct# 617131340-00001	501-5200-502-57064	180.62
Department 5200 - Sanitary Sewer Total:					6,428.17

Department: 5300 - WasteWater

Advantage Group, The	INV0011843	12/22/2023	Retiree Reimbursements	501-5300-105-51005	481.03
Pacific Central Coast Health C...	13137413	10/05/2023	Handl/Convey - Pacheco, Frank	501-5300-503-51010	30.00
Pacific Central Coast Health C...	13479402	10/25/2023	Handl/Convey - Avila, Cesar	501-5300-503-51010	4.00
Pacific Central Coast Health C...	13479403	10/25/2023	Visual Function Screen - Avila,...	501-5300-503-51010	5.50
Pacific Central Coast Health C...	13479404	10/25/2023	Dot Physical Exam - Avila, Ces...	501-5300-503-51010	17.00
Hach Company	13851868	12/14/2023	TNT AMVER HR 50 TESTS	501-5300-503-52003	690.24
ReadyRefresh by Nestle	23K0018038034	11/29/2023	Water - WWTP	501-5300-503-52003	102.90
Quadient Finance USA, Inc.	1265 11/15/2023	11/15/2023	Postage	501-5300-503-52008	125.00
Polydyne, Inc	1792074	12/07/2023	annual PO For Polymer	501-5300-503-52010	1,772.81
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	501-5300-503-52015	237.49
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	501-5300-503-52015	144.28
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	501-5300-503-52015	209.01
Jim's Service Center	INV0011805	12/01/2023	Fuel - November	501-5300-503-52015	300.37
Buellflat Rock Co, Inc	107737	11/28/2023	Concrete Sand	501-5300-503-53003	178.35
Hach Company	13851795	12/14/2023	New DO probe for Wastewate...	501-5300-503-53003	3,425.20
J.B. Dewar, Inc.	280153	12/05/2023	Chevron Meropa 68/Pail	501-5300-503-53003	381.27
Nviro	3427	11/27/2023	Annual Service work with NVI...	501-5300-503-53003	1,200.00
Harrison Hardware	541032	11/24/2023	Chlorine Ultimate	501-5300-503-53003	155.14
Grainger	9920932457	12/01/2023	Batt Pack	501-5300-503-53003	93.48
USA Blue Book	INV00222645	12/14/2023	Cap Kit for Hach	501-5300-503-53003	827.22
USA Blue Book	INV00223186	12/15/2023	Hach ORP Standard Solution	501-5300-503-53003	108.31
Advanced Automotive Solutio...	37651	12/04/2023	Oil Change - 2015 Chevy	501-5300-503-53008	156.71
Advanced Automotive Solutio...	37711	12/11/2023	Ball Joint Remove and Replace	501-5300-503-53008	695.77
Quinn Company	PC030367454	12/06/2023	Filters	501-5300-503-53008	106.48

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	501-5300-503-55001	2,291.18
Pacific Gas & Electric Company	7582 11/16/2023	11/16/2023	Acct# 0408007582-5	501-5300-503-55001	14,289.62
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	501-5300-503-55001	2,466.63
Pacific Gas & Electric Company	7582 12/18/2023	12/18/2023	Acct#0408007582-5	501-5300-503-55001	16,368.02
Oilfield Environmental & Com...	2307407	11/30/2023	Annual PO For lab fees	501-5300-503-57010	346.00
Oilfield Environmental & Com...	2307804	11/30/2023	Annual PO For lab fees	501-5300-503-57010	94.00
Oilfield Environmental & Com...	2307982	11/30/2023	Annual PO For lab fees	501-5300-503-57010	346.00
Oilfield Environmental & Com...	2308209	11/30/2023	Annual PO For lab fees	501-5300-503-57010	346.00
Oilfield Environmental & Com...	2308417	11/30/2023	Annual PO For lab fees	501-5300-503-57010	346.00
Oilfield Environmental & Com...	2308591	11/30/2023	Annual PO For lab fees	501-5300-503-57010	346.00
Oilfield Environmental & Com...	2308832	11/30/2023	Annual PO For lab fees	501-5300-503-57010	615.00
Oilfield Environmental & Com...	2309057	11/30/2023	Annual PO For lab fees	501-5300-503-57010	346.00
Quadient Leasing USA, Inc.	Q1094841	12/05/2023	Lease Payments	501-5300-503-57011	108.71
Cannon Associates	86497	11/09/2023	Cannon Utility Department Ass..	501-5300-503-57016	2,694.44
Engel & Gray	3BJ00011	11/19/2023	Annual PO for Sludge Disposal	501-5300-503-57020	1,617.51
Engel & Gray	3CA00012	12/10/2023	Annual PO for Sludge Disposal	501-5300-503-57020	824.23
Comcast	0775 12/15/2023	12/15/2023	Acct#939750775	501-5300-503-57064	39.50
Kiza, Inc.	1243	11/06/2023	Monthly Service Plan	501-5300-503-57064	300.00
Kiza, Inc.	1244	12/06/2023	Monthly Service Plan	501-5300-503-57064	300.00
ZWorld GIS	2023-0394	12/01/2023	Annual GIS Services and Subsc...	501-5300-503-57064	167.92
Frontier Communications	2900 11/28/2023	11/28/2023	Acct# 805 688 2900 110481 5	501-5300-503-57064	94.52
Frontier Communications	5575 12/13/2023	12/13/2023	Acct# 805 688 5575 062171 5	501-5300-503-57064	7.73
Lanspeed	56901	12/01/2023	Monthly Billing - December	501-5300-503-57064	385.56
Lanspeed	56902	12/01/2023	Monthly Barracuda - December	501-5300-503-57064	16.02
Comcast	5898 11/28/2023	11/28/2023	Acct# 8155 70 005 0125898	501-5300-503-57064	8.72
Frontier Communications	6997 11/19/2023	11/19/2023	Acct# 805 688 6997 072877 5	501-5300-503-57064	399.18
Frontier Communications	6997 12/19/2023	12/19/2023	Acct#805 688 6997 072877 5	501-5300-503-57064	399.04
Verizon Wireless Services, LLC	9949687539	11/19/2023	Acct# 617131340-00001	501-5300-503-57064	20.98
County of Santa Barbara dba T...	20231112296	07/01/2023	Parcel # 137-270-013	501-5300-503-61004	309.08
County of Santa Barbara dba T...	20231112298	07/01/2023	Property Taxes - 101 South Ali...	501-5300-503-61004	1,162.96
County of Santa Barbara dba T...	20231131519	07/01/2023	Property Taxes - City of Solvang	501-5300-503-61004	107.28
State Water Resources Control..	WD-0230336	11/29/2023	Annual Permit Fee	501-5300-503-61009	26,785.00
NHA Advisors, LLC	01009	11/21/2023	WWTP Upgrade Interim Financ..	804-5300-503-70105	8,681.25
NHA Advisors, LLC	01069	11/21/2023	WWTP Upgrade Interim Financ..	804-5300-503-70105	6,356.25
Carollo Engineers, Inc	FB45127	12/12/2023	Amendment 2	804-5300-503-70105	7,041.50
Department 5300 - WasteWater Total:					107,475.39
Grand Total:					1,146,383.26

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	476,331.65
205 - SKYTT MESA LLMD	678.05
300 - CAPITAL PROJECTS FUND	69,790.20
500 - WATER FUND	274,191.81
501 - WASTEWATER FUND	91,824.56
502 - TRANSIT FUND	147,755.79
700 - SYV - TOURISM BUS IMP DIST	49,479.00
803 - WATER CAPITAL PROJECTS	14,253.20
804 - WWTP CAPITAL PROJECTS	22,079.00
Grand Total:	1,146,383.26

Account Summary

Account Number	Account Name	Payment Amount
100-1000-100-57014	Muni Code Codification	1,887.80
100-1000-100-57015	Printing and Publishing	87.20
100-1000-100-57016	Professional Services	425.00
100-1000-100-58001	City Hospitality	36.93
100-1000-100-63002	Audio/Video System R/M	1,955.00
100-1000-130-56006	Law Enforcement Contra...	248,340.00
100-1100-105-51005	Retiree Medical/Dental/L...	6,086.37
100-1100-120-43021	Accts Payable Discounts	-1.38
100-1100-120-51011	Recruitment	9,994.00
100-1100-120-52003	Supplies	555.26
100-1100-120-52008	Postage	400.00
100-1100-120-56013	Audit	13,554.00
100-1100-120-57011	Lease Payments	161.83
100-1100-120-57012	Legal Fees	20,566.49
100-1100-120-57016	Professional Services	900.00
100-1100-120-60006	EOC Phone	42.75
100-1100-121-57064	IT Expenses	8,995.63
100-1200-200-52003	Supplies	82.50
100-1200-200-52008	Postage	50.00
100-1200-200-57011	Lease Payments	52.31
100-1200-200-57012	Legal Fees	5,370.30
100-1200-200-57016	Professional Services	18,453.75
100-1200-201-57063	Code Enforcement	1,706.25
100-1200-210-31036	Building Permits	560.00
100-1200-210-52008	Postage	50.00
100-1200-210-57011	Lease Payments	22.07
100-1300-350-52003	Supplies	40.75
100-1300-350-52008	Postage	100.00
100-1300-350-57001	P&R Marketing and Adve..	453.75
100-1300-350-57011	Lease Payments	53.13
100-1300-350-57016	Professional Services	1,065.00
100-1300-365-52005	Recreation Programs	1,660.75
100-1300-370-52005	Recreation Programs	283.50
100-1300-375-52005	Recreation Programs	517.48
100-1400-400-43020	TBID - Admin. Reimburs...	-989.58
100-1400-400-59010	Tourism/Marketing Exp...	30,056.83
100-16002	REIMBURSEABLE A/P PA...	3,765.20
100-1600-300-52008	Postage	50.00
100-1600-300-52015	Vehicle Fuel	1,129.87
100-1600-300-53008	Vehicle Repairs & Maint.	360.71
100-1600-300-57011	Lease Payments	69.47
100-1600-310-52003	Supplies	900.94
100-1600-310-53003	Repairs and Maintenance	399.21
100-1600-310-55001	Utilities	140.35

Account Summary

Account Number	Account Name	Payment Amount
100-1600-310-57057	Pest Management	311.15
100-1600-320-52003	Supplies	2,755.41
100-1600-320-53003	Repairs and Maintenance	20.67
100-1600-320-55001	Utilities	636.87
100-1600-330-52003	Supplies	1,921.23
100-1600-330-53003	Repairs and Maintenance	1,914.10
100-1600-330-55001	Utilities	169.28
100-1600-330-55002	Water and Sewer Charges	1,135.24
100-1600-330-57057	Pest Management	285.00
100-1600-340-55001	Utilities	27.70
100-1600-340-57029	Village Planter Maint.	3,500.00
100-1600-400-57005	Custodial-Restrooms	36,424.00
100-1600-600-52008	Postage	50.00
100-1600-600-53008	Vehicle Repairs & Maint.	106.48
100-1600-600-57011	Lease Payments	20.43
100-1600-600-57016	Professional Services	4,252.50
100-1600-605-51014	Safety Gear	61.40
100-1600-605-52008	Postage	50.00
100-1600-605-52015	Vehicle Fuel	169.81
100-1600-605-53003	Repairs and Maintenance	210.52
100-1600-605-53008	Vehicle Repairs & Maint.	204.09
100-1600-605-57011	Lease Payments	38.41
100-1600-605-57052	Temporary Agency Servi...	7,746.34
100-1600-610-52003	Supplies	1,784.01
100-1600-610-53003	Repairs and Maintenance	472.82
100-1600-610-55001	Utilities	2,106.69
100-1600-610-57057	Pest Management	200.00
100-1600-620-52003	Supplies	366.22
100-1600-620-55001	Utilities	1,660.94
100-1600-630-52003	Supplies	81.51
100-1600-630-53003	Repairs and Maintenance	62.93
100-1600-630-55001	Utilities	1,086.01
100-1600-650-55001	Utilities	216.37
100-1600-670-52003	Supplies	2,355.70
100-1600-670-53003	Repairs and Maintenance	69.30
100-1600-670-55001	Utilities	1,701.78
100-1600-680-52003	Supplies	2,093.06
100-1600-680-53003	Repairs and Maintenance	750.00
100-1600-680-55001	Utilities	1,018.63
100-1600-685-53003	Repairs and Maintenance	228.11
100-1600-685-55001	Utilities	62.29
100-1600-690-52003	Supplies	554.81
100-1600-690-53003	Repairs and Maintenance	115.50
100-1600-690-53007	Highway Entrance Signs	51.05
100-1600-690-53008	Vehicle Repairs & Maint.	4.84
100-1600-690-55006	Street Light Power	225.30
100-1600-690-57011	Lease Payments	77.65
100-1600-700-52003	Supplies	102.31
100-1600-700-53003	Repairs and Maintenance	78.20
100-1600-700-57011	Lease Payments	16.35
100-1600-720-51010	Employee Screening	13.25
100-1600-720-57011	Lease Payments	27.79
100-1600-720-57022	Street Sweeping	3,433.33
100-1600-720-57028	Underground Alert	50.86
100-20036	Due to A/R Customer-Civ..	1,424.00
100-20037	Business Card Payable	9,283.89
100-23005	Alcohol/Liability Deposit	2,082.00
100-23011	Public Work Deposits	72.10

Account Summary

Account Number	Account Name	Payment Amount
205-3500-804-53005	Open Space/Landscape ...	235.00
205-3500-804-55001	Utilities	443.05
300-1600-600-70105	Projects -GEN FUND	69,790.20
500-5100-105-51005	Retiree Medical/Dental/L...	480.29
500-5100-501-52003	Supplies	503.23
500-5100-501-52004	Utility Bill Printing/Suppl...	608.68
500-5100-501-52008	Postage	125.00
500-5100-501-52014	Chlorination	360.38
500-5100-501-52015	Vehicle Fuel	1,213.79
500-5100-501-53003	Repairs and Maintenance	5,101.03
500-5100-501-53008	Vehicle Repairs & Maint.	247.21
500-5100-501-55005	Power for Pumping	17,238.41
500-5100-501-55010	Purchased Water	88,701.36
500-5100-501-57010	Lab Fees	3,139.00
500-5100-501-57011	Lease Payments	116.88
500-5100-501-57012	Legal Fees	69,472.20
500-5100-501-57016	Professional Services	5,388.87
500-5100-501-57028	Underground Alert	50.86
500-5100-501-57064	IT Expenses - Water Fund	1,181.51
500-5100-501-61004	Property Taxes	77.36
500-5100-501-61009	Permit Fees	7,067.00
500-5100-501-70851	SCADA Upgrades	3,722.50
500-5100-501-70852	River Well Development	62,896.25
500-5100-501-70938	Water Conservation Pro...	6,500.00
501-5200-105-51005	Retiree Medical/Dental/L...	480.29
501-5200-502-51010	Employee Screening	235.25
501-5200-502-52003	Supplies	60.45
501-5200-502-52004	Utility Bill Printing/Suppl...	608.67
501-5200-502-52015	Vehicle Fuel	335.60
501-5200-502-53008	Vehicle Repairs & Maint.	1,012.20
501-5200-502-55001	Utilities	297.79
501-5200-502-57011	Lease Payments	52.31
501-5200-502-57016	Professional Services	2,694.44
501-5200-502-57028	Underground Alert	52.39
501-5200-502-57064	IT Expenses - Sewer	598.78
501-5300-105-51005	Retiree Medical/Dental/L...	481.03
501-5300-503-51010	Employee Screening	56.50
501-5300-503-52003	Supplies	793.14
501-5300-503-52008	Postage	125.00
501-5300-503-52010	Chemicals	1,772.81
501-5300-503-52015	Vehicle Fuel	891.15
501-5300-503-53003	Repairs and Maintenance	6,368.97
501-5300-503-53008	Vehicle Repairs & Maint.	958.96
501-5300-503-55001	Utilities	35,415.45
501-5300-503-57010	Lab Fees	2,785.00
501-5300-503-57011	Lease Payments	108.71
501-5300-503-57016	Professional Services	2,694.44
501-5300-503-57020	Sludge Disposal	2,441.74
501-5300-503-57064	IT Expenses - WWTP	2,139.17
501-5300-503-61004	Property Taxes	1,579.32
501-5300-503-61009	Permit Fees	26,785.00
502-5000-850-35021	Fare Box Revenue	-8,697.76
502-5000-850-52015	Vehicle Fuel	20,531.10
502-5000-850-55003	Communications	210.00
502-5000-850-56003	Wine Country Express	1,666.66
502-5000-850-56010	Transit Contract	122,923.15
502-5000-850-57001	Marketing & Advertising	8,774.69
502-5000-850-57016	Professional Services	2,347.95

Account Summary

Account Number	Account Name	Payment Amount
700-1400-400-59016	SYVTBID Payments	48,489.42
700-1400-400-61003	City Admin Fee	989.58
803-5100-501-70105	Projects -WATER	14,253.20
804-5300-503-70105	Projects -WASTEWATER	22,079.00
	Grand Total:	1,146,383.26

Project Account Summary

Project Account Key	Payment Amount
None	1,063,607.07
City	108.71
Dist	82,667.48
	Grand Total:
	1,146,383.26



Meeting Date: January 22, 2024

SUBJECT: Adopt by second reading by title only Ordinance No. 23-0371 repealing section 11-12-8 (special events) of Title 11 (zoning regulations) of the Solvang Municipal Code and amending Title 8, Public Ways and Property adopting Chapter 9, Special Events, to establish processing and permitting of special events on public property and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQA guidelines.

PREPARED BY: Jenny McClurg, Parks and Recreation Director

DISCUSSION:

Staff recommends the City Council adopt Ordinance No 23-0371 repealing section 11-12-8 (special events) of Title 11 (zoning regulations) of the Solvang Municipal Code and amending Title 8, Public Ways and Property adopting Chapter 9, Special Events, to establish processing and permitting of special events on public property and make a finding that the ordinance is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061 of the CEQ guidelines.

A public hearing was held on November 27, 2023. As a result, suggestions and revisions were made and this item went back to City Council for continued public hearing on December 11, 2023 for first reading.

The attached draft ordinance is returning to Council for second reading and adoption.

ALTERNATIVES:

The Council could decline to adopt the Ordinance and give staff alternative direction.

FISCAL IMPACT:

Adoption of this Ordinance will have minor costs in recodification and implementation of ordinance changes but such costs are within existing budgetary limits.

ATTACHMENTS:

A. Draft Ordinance 23-0371

ORDINANCE NO. 23-0371

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA AMENDING TITLES 8 AND 11 OF THE SOLVANG MUNICIPAL CODE TO ESTABLISH STANDARDS AND REGULATIONS FOR SPECIAL EVENTS

WHEREAS, the Solvang Municipal Code (“Code”) currently has minimal standards and regulations for Special Events on city owned property contained in Title 11 that require authorization from the Planning Manager;

WHEREAS, the City recognizes that Special Events require more robust policies and procedures than what is contained in Section 11-12-8 and that special event permits have been historically administered by the Parks and Recreation Department and the City Manager or their designee;

WHEREAS, the City proposes to amend Section 11-12-8, Special Events, amending language to reference a new chapter in Title 8;

WHEREAS, the City proposes to amend Title 8 to add a new Chapter 9 entitled Special Events that provides standards and regulations for all special events utilizing city property including but not limited to parks, plazas, and street rights-of-way;

WHEREAS, on November 6, 2023 the Planning Commission determined that the proposed amendments to Title 11 are consistent with the general plan, the requirements of state planning and zoning laws and other provisions of Title 11 of the Solvang Municipal Code; are in the interests of the general community welfare; are consistent with good zoning and planning practices; and exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3);

WHEREAS, on November 6, 2023 the Planning Commission at a duly noticed public hearing adopted Resolution 23-11 recommending the City Council adopt the proposed amendments to Title 11 modifying the Special Events section; and

WHEREAS, the City Council finds it necessary to amend the Code to establish clear standards, and regulations pertaining to Special Events to further goals and policies established by the City Council upon its direction to city staff.

NOW, THEREFORE, the people of the chartered City of Solvang do ordain as follows:

SECTION 1. Add Chapter 9 Special Events to Title 8 Public Ways and Property to read as follows:

CHAPTER 9 SPECIAL EVENTS.

- 8-9-1 Title and Purpose**
- 8-9-2 Definitions**
- 8-9-3 Special Event Permit Required**
- 8-9-4 Application Process and Fee**
- 8-9-5 Special Event Standards**
- 8-9-6. Deposit and Additional Fees**
- 8-9-7 Indemnification Agreement**
- 8-9-8 Insurance Requirements**
- 8-9-9 Permit Denial or Revocation.**
- 8-9-10 Interference with a Special Event Prohibited**
- 8-9-11 Appeals**

8-9-1 Title, Purpose

- A. Title. This chapter may be referred to as the City of Solvang Special Events Ordinance.
- B. Purpose. It is recognized that special events enhance the City of Solvang lifestyle and provide benefits to the citizens through the creation of unique venues for expression and entertainment that are not normally provided as a part of governmental services. The purpose of this chapter is to:
 - 1. Establish a coordinated process for managing special events on public property.
 - 2. Minimize the impact to regular and ordinary use of public property and facilities.
 - 3. Ensure the health and safety of persons attending an event as well as those using public property but not attending an event
 - 4. Minimize conflicts between special events and other activities on public property
 - 5. Prohibit illegal activities from occurring at special events
 - 6. Protect the rights of special event organizers.
 - 7. Balance the rights of people to engage in expressive activities protected by the United States and California Constitutions and the rights of others in the City's public places by establishing a reasonable time, place, and manner regulation of constitutionally protected activities.
 - 8. Minimize the financial impact of special events on the City by providing cost recovery from special event organizers to the extent authorized by law, while not unduly affecting the viability of events.

8-9-2 Definitions.

For the purpose of this chapter, the following definitions shall apply:

- A. "City of Solvang Special Events Guidebook" is a policy document containing the rules, regulations, forms and processes for special events that implements the requirements of this chapter. The City of Solvang Special Events Guidebook is published and approved by the City Manager and adopted by City Council resolution.
- B. "Clean-Up Activities" are defined as, but not limited to, the proper disposal of waste and garbage throughout the special event, removal of all equipment, booths, signage, fencing, and decorations brought in by the special event organizer or contracted service providers of the special event organizer.
- C. "Expressive Activity" is defined as conduct, the sole or principal object of which is the expression, dissemination, or communication of opinions, views, or ideas and for which no fee or donation is charged or is required as a condition of participation.
- D. "Highway" is defined as a public right of way for the purpose of travel or transportation, including California State Route 246 maintained and operated by the California Department of Transportation.
- E. "Large-scale special event" is defined as any event that the special event organizer expects to have 500 people or more in attendance, with one or more of the following characteristics: occupying a large area of City property over a period of one or more days, having a large and complex setup with significant impact to the event location, affecting adjacent street and other public areas, selling admission tickets, or charging participant fees.
- F. "Non-Vendor" is defined as a person or organization that is not selling or offering to sell any goods, food, beverages, merchandise, or services within a special event venue.
- G. "Public property" is defined as any city streets, sidewalks, parking lots, parks, or any other property owned or controlled by the city.
- H. "Set-Up Activities" are defined as, but not limited to, any equipment, booths, signage, fencing, and decorations brought in by the special event organizer or contracted services of the special event organizer.
- I. "Sidewalk" is defined as a portion of a street, other than the roadway, set apart by curbs, barriers, markings, or other delineation for pedestrian travel.
- J. "Sign" is defined as any sign, pennant, flag, banner, inflatable display, or other attention-seeking device.
- K. "Special event" is defined as: "Any temporary organized activity that takes place upon any public property, public right-of-way, sidewalks, parks, or streets in a manner that varies from its

current land use or otherwise requires a permit. These events may include, but are not limited to, festivals, athletic events, fundraisers, concerts, public assemblies, or any organized formation, parade, procession, or assembly consisting of persons, animals, vehicles or any combination thereof, traveling in unison with a common purpose on a public street, highway, alley, sidewalk, or other public right-of-way which does not comply with normal and usual traffic regulations or controls.”

- L. "Special event organizer" is defined as any person, group or organization who conducts, manages, promotes, organizes, aids, hosts, or solicits attendance at a special event and has the personal legal capacity and responsibility for the special event and compliance with all permit terms and conditions.
- M. "Special event permit" is defined as a permit issued under this ordinance.
- N. "Special event venue" is defined as an area or location for which a special event permit has been issued.
- O. "Street" is defined as a way or place of whatever nature, publicly maintained and open to use of the public for purposes of vehicular travel.
- P. "Tax-exempt non-profit organization" is defined as an organization that is exempted from payment of income taxes by federal or state law and which has been in existence for a minimum of three months preceding the date of application for a special event permit.
- Q. "Vendor" is defined as any person who sells or offers to sell, any goods, wares, personal property, food, beverages, merchandise, or services within a special event venue.

8-9-3 Special Event Permit Required.

- A. A special event permit is required for all special events except as provided in subsection B of this section. A person or organization is qualified to apply for a special event permit if they are the special event organizer.
- B. A special event permit is not required for an expressive activity, provided however that a special event permit is required for expressive activities that include any of the following:
 - 1. Erection of fencing, tents, stages, barricades, booths, or other structures and/or erection of signs or flags affixed to City property.
 - 2. Includes the distribution or sale of food, beverages, and/or merchandise.
 - 3. Use of electricity.
 - 4. The closure of all or a portion of any street or sidewalk.
 - 5. Diversion or control of vehicular traffic in order to provide for the safety of participants.
 - 6. Special events on private property that utilize city resources.

For expressive activities that do not require a special event permit, the organizer of the expressive activity is encouraged to provide the organizer's contact information to the City.

8-9-4 Application Process and Fee

- A. Time for Submission. A special event organizer shall file an application for a special event with the city not less than 90 calendar days and no more than 365 calendar days before the proposed time of the special event. Notwithstanding the foregoing, where an expressive activity that requires a special event permit under Section 8-9-3 is prompted by a current event or other unplanned act or occurrence and the relevance of the expressive activity will be lessened or lost if the expressive activity cannot be held at the time and place and in the manner proposed, the special event organizer of such expressive activity shall notify the city at least thirty-six (36) hours prior to the anticipated time and place of such expressive activity.
- B. Contents. An application for a special event permit shall include all information required by the City of Solvang Special Events Guidebook.
- C. Fee. A special event organizer shall include with submission of their application for a special event permit, a non-refundable application fee in an amount established by resolution of city council. The city council shall set a lower non-refundable application fee for tax-exempt non-profit organizations.

8-9-5 Special Event Standards

The following standards shall apply to all issued special event permits.

- A. Duration/Number of Days. The maximum duration of a special event shall be three (3) consecutive days, including time for set-up activities and clean-up activities.
- B. Repetitions. Any one (1) special event organizer shall be limited to two (2) special event permits per year.
- C. Duration/Hours. Special events may occur between the hours of (7:00) am and ten (10) pm, including set-up activities and clean-up activities but public attendance at a special event shall be limited to the hours between eight (8:00) am and nine (9:00) pm.
- D. Frequency. Special events that close city streets and/or city parking lots must have a minimum of two (2) weeks between the special events.
- E. Usage of Solvang Park. Special Events shall not occupy more than seventy-five percent (75%) of Solvang Park and shall not occupy the picnic benches, so that non-event participants can concurrently use the park.
- F. Variations. The City Manager or their designee may grant variations from these standards if the following findings are made:
 - 1. The variation is required due to a special circumstance applicable to the special event that does not create a public health and safety issue.
 - 2. The variation will not conflict with the intent and purpose of this chapter or any applicable ordinances and policies.
 - 3. The special event organizer agrees to comply with all additional conditions imposed by the City Manager or their designee in granting variations from these standards.

8-9-6 Deposit and Additional Fees

- A. Deposit. Prior to issuance of the special event permit, and in addition to the non-refundable application fee required under section 8-9-4, the special event organizer shall pay to the city a refundable deposit, in an amount to be set by resolution of the city council not less than thirty (30) days after approval of special event application. The City reserves the right to charge a higher deposit as determined at the discretion of the City Manager if the event is large-scale. This deposit will be returned to the special event organizer after the special event if the requirements of this code, the City of Solvang special events guidebook, and the special event permit terms were met and no damage to city property occurred.
- B. Additional Fees. Prior to the issuance of the special event permit, the special event organizer shall also pay to the city additional fees, of a type and in an amount established by resolution of the city council, to cover the city's actual costs in relation to the special event.

8-9-7 Indemnification Agreement

Prior to issuance of a special event permit, the special event organizer must sign an agreement to reimburse the City for any costs incurred by it in repairing damage to City property occurring in connection with the permitted special event and proximately caused by the actions of the special event organizer, its officers, employees, agents, volunteers, or any person acting under the special event organizer's direction or control, insofar as permitted by law. The agreement shall also provide that the special event organizer shall defend the City against, and indemnify and hold the City harmless from, any liability to any persons resulting from any damage or injury occurring in connection with the permitted special event proximately caused by the actions of the special event organizer, its officers, employees, agents, volunteers, or any person who was under the special event organizer's control insofar as permitted by law and in a form consistent with this requirement and acceptable to the City Attorney. For purposes of this section, a person who merely joins in a special event is not considered, because of that act alone, to be "under the direction or control" of the special event organizer.

8-9-8 Insurance Requirements

- A. Prior to issuance of a special event permit, the special event organizer must possess or obtain liability insurance from a reliable insurance company authorized to do business in the state, to protect against loss from liability imposed by law for damages because of bodily injury and property damage arising from the special event. Such insurance must name on the policy or by endorsement as additional insureds the City of Solvang and its elected and appointed officials, officers, employees, agents, and volunteers. Required coverage levels will be based on the size, scope and elements of the special event and will be determined by the city without regard

to content or subject of the special event. Maintenance of this insurance shall be a condition of the permit.

- B. A copy of the policy or certificate of insurance along with all necessary endorsements must be filed with the city prior to issuance of the special event permit, unless the city, for good cause, waives the filing deadline.
- C. The insurance requirements shall be waived by the city for expressive activities upon the filing by the special event organizer of a verified statement that the cost of obtaining insurance is so financially burdensome that it would constitute an unreasonable burden on the right of First Amendment expression or that insurance coverage for the special event is not commercially available.

8-9-9 Permit Denial or Revocation.

The City Manager or their designee shall deny a special event permit application or revoke a special event permit only if they determine from a consideration of the application and/or other pertinent information that one or more of the following exists:

- A. The special event organizer has knowingly made a false, misleading or fraudulent statement of fact to the City in the application process.
- B. The special event organizer fails to complete the application form after having been notified of the additional information or documents requested.
- C. The special event organizer does not satisfy the requirements of this chapter, including failing to provide required insurance, indemnity or applicable fees; fails to comply with any special event permit term; or fails to meet any requirement of the City of Solvang special events guidebook.
- D. The special event organizer has damaged City property and has not repaired such damage or paid in full for such damage or has other outstanding and unpaid debts related to a prior special event permit issued by the City.
- E. The city previously received an application to hold another event at the same time and location requested by the special event organizer, or so close in time and place as to cause undue traffic congestion or create an infeasible parking demand or the city is unable to meet the needs for necessary services for both special events.
- F. The concentration of persons, animals, and vehicles at the special event venue is reasonably likely to prevent proper police, fire, or ambulance services to the event.
- G. The special event venue is reasonably likely to substantially interfere with any construction or maintenance work scheduled to take place upon the proposed special event venue or with a previously granted encroachment permit.
- H. The special event is reasonably likely to occur at a time when school is in session at a location adjacent to the school, and the noise created by the activities of the special event would substantially disrupt the educational activities of the school or the ability to transport school age children to and from school.
- I. The size, scope and duration of the proposed special event is not compatible with the special event venue or surrounding neighborhood.
- J. There is insufficient time to plan or organize for the special event in a manner that is consistent with how the City permits special events and with the needs of public health and safety.

8-9-10 Interference with a Special Event Prohibited.

It is unlawful for any person to willfully interfere with or disrupt a special event permitted by this chapter.

8-9-11 Appeals

Should the City Manager or their designee deny an application for the special event permit or revoke a special event permit, the special event organizer for such application or permit may appeal the decision consistent with Title 1, Chapter 6 of the Solvang Municipal Code.

SECTION 2. Title 11, Zoning Regulation, Chapter 12, Section 8 “Special Events” (11-12-8) is hereby amended to read as follows:

Refer to Title 8, Chapter 9, Special Events.

SECTION 3. This ordinance shall become effective 30 days after its adoption.

SECTION 4. Solvang is a Charter City and has adopted its own rules for summarizing and posting ordinances once they are adopted. A summary of this ordinance will be prepared by the City Clerk. The summary will be posted in three locations after adoption as directed in the Solvang Municipal Code. A true and correct copy of the full ordinance together with a record of the vote of each council member shall be kept by the City Clerk.

PASSED, APPROVED, AND ADOPTED on this 22nd day of January 2024.

Mark Infanti, Mayor

APPROVED AS TO FORM:

ATTEST:

Chelsea E. O’Sullivan, City Attorney

Annamarie Porter, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)
CITY OF SOLVANG)

I, Annamarie Porter, City Clerk of the City of Solvang, California do hereby certify that the foregoing Ordinance No. 23-0371 was duly introduced at a regular meeting of the City Council held on the 11th day of December, 2023, and was duly adopted at a regular meeting of said City Council held on the 22nd day of January, 2024, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said Ordinance was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Annamarie Porter, City Clerk



Santa Barbara County Fire Department

4410 Cathedral Oaks Road, Santa Barbara, CA 93110

805-681-5500

Solvang - Incidents by Unit and District (Scheduled Quarterly)

Incident District/Zone	Total Incidents
Apparatus ID: E330	
31	2
32	1
34	1
38	1
	Total: 5
Apparatus ID: ME30	
30	188
31	25
32	23
34	2
38	2
	Total: 240
Apparatus ID: MT30	
24	1
30	5
31	3
32	1
34	1
	Total: 11
Apparatus ID: T30	
30	5
34	1
	Total: 6
	Total: 262

Report Criteria

Apparatus: Is In E230, E30, E330, ME30, MT30, T30

Basic Incident Date Original (Fd1.3): Is Equal To Last Quarter

Description

Solvang - Incidents by Unit and District



Santa Barbara County Fire Department

4410 Cathedral Oaks Road, Santa Barbara, CA 93110

805-681-5500

Solvang - Response Time Report sorted by Date_Time (Scheduled Quarterly)

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
10/01/2023 13:41:48	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:06
10/02/2023 12:03:14	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:09:15
10/02/2023 12:28:10	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:07
10/02/2023 20:45:34	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:09:40
10/03/2023 11:38:01	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:39
10/03/2023 22:07:57	30	30	Cooking fire, confined to container	Emergency	-0:06:53
10/03/2023 22:54:02	38	30	Dispatched and cancelled en route	Emergency	
10/04/2023 09:12:09	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:42
10/04/2023 16:19:18	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:16:52
10/04/2023 17:49:17	30	30	Emergency medical service, other	Non-Emergency	-0:07:01
10/04/2023 19:19:08	30	30	Dispatched and cancelled en route	Emergency	
10/05/2023 19:28:04	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:07:51
10/06/2023 16:22:58	30	30	Dispatched and cancelled en route	Emergency	
10/07/2023 05:09:18	30	30	Dispatched and cancelled en route	Non-Emergency	-0:08:32
10/07/2023 12:54:06	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:28
10/08/2023 07:58:11	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:20
10/08/2023 12:38:10	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:31
10/08/2023 13:45:39	30	30	Alarm system activation, no fire - unintentional	Emergency	-0:05:14
10/09/2023 02:37:19	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:03
10/09/2023 14:47:03	31	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:52
10/10/2023 06:49:36	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:05
10/10/2023 08:44:40	30	30	False alarm or false call, other	Emergency	-0:06:31
10/10/2023 14:16:53	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:06:38
10/10/2023 19:41:22	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:23
10/10/2023 21:49:25	30	30	False alarm or false call, other	Emergency	-0:07:23
10/11/2023 03:31:32	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:11:43

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
10/11/2023 11:21:51	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:04:31
10/11/2023 11:51:34	30	30	Assist invalid	Non-Emergency	-0:07:03
10/12/2023 00:06:32	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:06
10/12/2023 01:05:54	30	30	Dispatched and cancelled en route	Non-Emergency	-0:06:41
10/12/2023 02:03:09	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:29
10/12/2023 09:04:46	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:17
10/12/2023 12:49:32	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:39
10/12/2023 14:49:42	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:32
10/14/2023 17:03:44	30	30	Dispatched and cancelled en route	Emergency	
10/15/2023 03:57:59	30	30	Dispatched and cancelled en route	Emergency	
10/15/2023 10:06:06	30	30	Public service assistance, other	Non-Emergency	-0:04:55
10/15/2023 19:03:59	30	30	Electrical wiring/equipment problem, other	Emergency	-0:04:26
10/15/2023 19:19:03	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:04
10/15/2023 21:49:53	30	30	Service call, other	Non-Emergency	-0:07:15
10/16/2023 06:36:40	30	30	Assist invalid	Non-Emergency	-0:05:48
10/16/2023 12:35:25	31	30	Dispatched and cancelled en route	Non-Emergency	
10/17/2023 07:32:09	30	30	Assist invalid	Non-Emergency	-0:10:20
10/17/2023 10:40:54	30	30	False alarm or false call, other	Emergency	-0:05:59
10/17/2023 15:58:17	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	-0:09:19
10/17/2023 16:33:12	30	30	False alarm or false call, other	Non-Emergency	0:00:00
10/17/2023 03:15:17	30	30	Dispatched and cancelled en route	Non-Emergency	
10/18/2023 10:44:35	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:39
10/18/2023 15:49:39	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:52
10/18/2023 17:13:55	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:03:39
10/19/2023 15:07:17	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:38
10/19/2023 15:27:17	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:42
10/19/2023 18:47:13	30	30	Alarm system sounded due to malfunction	Emergency	-0:03:47
10/19/2023 19:46:05	30	30	Outside rubbish, trash or waste fire	Emergency	-0:17:30
10/19/2023 22:31:49	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:12:36
10/20/2023 17:30:34	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:28
10/21/2023 10:47:24	31	30	EMS call, excluding vehicle accident with injury	Emergency	-0:10:25
10/22/2023 21:14:58	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:12
10/23/2023 06:56:54	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:12:43
10/24/2023 10:00:59	30	30	Dispatched and cancelled en route	Non-Emergency	-0:18:57
10/24/2023 22:50:21	30	30	Dispatched and cancelled en route	Emergency	-0:08:18

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
10/25/2023 08:07:04	31	30	Dispatched and cancelled en route	Non-Emergency	
10/26/2023 15:50:28	30	30	Dispatched and cancelled en route	Emergency	-0:03:35
10/27/2023 23:12:42	30	30	Dispatched and cancelled en route	Emergency	-0:05:24
10/28/2023 09:58:58	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:50
10/28/2023 12:58:33	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:02
10/29/2023 21:28:59	30	30	Public service	Non-Emergency	-0:13:38
10/30/2023 19:08:06	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:19:58
10/31/2023 10:17:51	30	30	Dispatched and cancelled en route	Emergency	-0:04:25
10/31/2023 16:43:12	30	30	Brush or brush-and-grass mixture fire	Emergency	-0:03:53
10/31/2023 17:01:02	31	30	Assist invalid	Non-Emergency	-0:25:57
11/01/2023 00:17:45	30	30	Dispatched and cancelled en route	Non-Emergency	
11/03/2023 20:56:01	21	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:32
11/04/2023 16:58:59	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	
11/04/2023 16:08:04	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:32
11/05/2023 08:20:59	30	30	Public service assistance, other	Non-Emergency	-0:08:38
11/05/2023 08:44:25	30	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:04:25
11/05/2023 10:12:32	30	30	Assist invalid	Non-Emergency	-0:03:52
11/05/2023 20:29:02	30	30	Dispatched and cancelled en route	Non-Emergency	
11/06/2023 03:32:35	30	30	False alarm or false call, other	Emergency	-0:09:05
11/07/2023 09:09:03	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:05
11/07/2023 17:00:04	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:27
11/09/2023 14:01:25	31	30	Dispatched and cancelled en route	Emergency	
11/09/2023 10:35:29	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	
11/09/2023 11:10:11	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	-0:05:22
11/09/2023 22:46:24	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:28
11/10/2023 15:13:00	30	30	Dumpster or other outside trash receptacle fire	Emergency	-0:07:20
11/10/2023 20:51:30	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:09:19
11/11/2023 11:41:03	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:00:22
11/11/2023 11:55:36	30	30	Dispatched and cancelled en route	Emergency	
11/12/2023 01:55:13	30	30	Dispatched and cancelled en route	Emergency	
11/12/2023 18:44:39	30	30	Outside storage fire	Emergency	-0:05:58
11/12/2023 21:34:57	30	30	Assist invalid	Non-Emergency	-0:06:11
11/12/2023 22:53:05	31	30	Motor vehicle accident with no injuries.	Emergency	-0:09:15
11/13/2023 12:45:53	30	30	Dispatched and cancelled en route	Emergency	
11/13/2023 14:37:27	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:21

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
11/13/2023 15:41:35	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	
11/13/2023 17:42:26	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:38
11/14/2023 20:21:09	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:03:41
11/15/2023 12:27:51	30	30	Power line down	Emergency	-0:12:44
11/15/2023 17:36:33	30	30	Motor vehicle accident with no injuries.	Emergency	-0:10:21
11/15/2023 19:23:19	30	30	Motor vehicle/pedestrian accident (MV Ped)	Emergency	-0:06:17
11/15/2023 21:09:53	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:09:47
11/16/2023 11:49:03	32	30	Smoke scare, odor of smoke	Non-Emergency	-0:17:32
11/16/2023 20:49:25	30	30	Public service assistance, other	Non-Emergency	-0:06:11
11/16/2023 09:07:16	31	30	Public service	Non-Emergency	-0:14:00
11/17/2023 17:45:30	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:08:43
11/17/2023 17:41:14	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:50
11/20/2023 10:09:10	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:01:46
11/20/2023 13:54:07	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:22
11/20/2023 16:59:29	30	30	Smoke scare, odor of smoke	Emergency	-0:08:33
11/21/2023 01:53:50	30	30	Dispatched and cancelled en route	Emergency	-0:06:31
11/22/2023 12:43:53	30	30	Authorized controlled burning	Non-Emergency	0:00:00
11/23/2023 20:02:41	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:46
11/24/2023 08:21:05	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:49
11/24/2023 13:11:15	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:13:42
11/24/2023 15:03:28	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:55
11/25/2023 16:05:35	30	30	Dispatched and cancelled en route	Emergency	
11/27/2023 08:49:45	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:06
11/27/2023 09:46:10	30	30	Dispatched and cancelled en route	Emergency	
11/27/2023 10:20:12	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:18
11/27/2023 12:49:10	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:59
11/28/2023 07:52:10	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	
11/28/2023 16:31:54	30	30	Dispatched and cancelled en route	Non-Emergency	
11/29/2023 23:10:25	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:50
11/30/2023 11:52:54	30	30	Dispatched and cancelled en route	Emergency	
11/30/2023 22:01:14	30	30	Motor vehicle accident with no injuries.	Emergency	-0:05:08
11/30/2023 16:34:21	30	30	False alarm or false call, other	Emergency	-0:06:09
12/01/2023 00:09:11	30	30	False alarm or false call, other	Emergency	-0:06:58
12/02/2023 07:40:46	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:00
12/03/2023 03:26:06	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:35
12/03/2023 12:05:33	30	30	EMS call, excluding vehicle	Emergency	-0:10:30

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
			accident with injury		
12/03/2023 16:03:21	30	30	Dispatched and cancelled en route	Emergency	
12/03/2023 21:00:24	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:14
12/04/2023 06:21:27	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:13:22
12/04/2023 14:43:16	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:04:19
12/04/2023 15:08:18	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:45
12/04/2023 17:51:35	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:32
12/05/2023 08:17:53	30	30	Motor vehicle accident with no injuries.	Emergency	-0:00:33
12/06/2023 12:16:28	30	30	Alarm system activation, no fire - unintentional	Emergency	-0:08:42
12/06/2023 14:10:12	30	30	Motor vehicle accident with no injuries.	Emergency	-0:05:04
12/07/2023 11:28:09	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:00
12/07/2023 11:00:34	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:05
12/08/2023 02:56:24	30	30	Dispatched and cancelled en route	Emergency	
12/08/2023 14:40:01	30	30	Dispatched and cancelled en route	Emergency	
12/09/2023 12:04:51	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:10:43
12/09/2023 13:52:52	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:06:36
12/11/2023 06:51:06	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:06:55
12/11/2023 07:45:39	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:41
12/11/2023 09:56:37	30	30	Unauthorized burning	Non-Emergency	-0:06:55
12/11/2023 11:38:46	30	30	Motor vehicle accident with no injuries.	Emergency	-0:07:50
12/12/2023 04:35:37	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:20
12/12/2023 18:40:07	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:02
12/12/2023 22:36:05	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:26
12/13/2023 08:00:48	30	30	No incident found on arrival at dispatch address	Non-Emergency	-0:01:12
12/13/2023 14:35:44	30	30	Dispatched and cancelled en route	Emergency	
12/13/2023 14:04:01	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:15:59
12/13/2023 19:16:34	30	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:05:54
12/13/2023 16:27:32	30	30	Chimney or flue fire, confined to chimney or flue	Emergency	-0:03:58
12/14/2023 07:35:20	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:47
12/14/2023 08:32:37	30	30	Dispatched and cancelled en route	Emergency	
12/14/2023 09:47:12	30	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	
12/15/2023 07:08:56	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:09:29
12/15/2023 08:20:00	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:35
12/16/2023 08:12:54	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:45

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
12/16/2023 22:14:58	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:07:23
12/17/2023 14:12:58	31	30	Dispatched and cancelled en route	Emergency, Downgraded to Non-Emergency	
12/18/2023 07:37:42	27	30	EMS call, excluding vehicle accident with injury	Emergency	-0:11:34
12/18/2023 09:52:53	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:09:47
12/19/2023 07:41:41	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:26
12/19/2023 13:11:04	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:00:26
12/20/2023 12:08:46	30	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:04:53
12/20/2023 11:46:05	30	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:06:36
12/20/2023 11:56:10	31	30	Dispatched and cancelled en route	Emergency	
12/20/2023 16:57:37	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:16
12/20/2023 20:14:36	30	30	Dispatched and cancelled en route	Emergency	
12/21/2023 23:25:19	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:06:02
12/22/2023 06:48:25	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:53
12/23/2023 03:22:20	30	30	Public service assistance, other	Non-Emergency	-0:06:59
12/23/2023 11:06:56	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:10
12/23/2023 17:32:27	30	30	Smoke scare, odor of smoke	Emergency	-0:10:33
12/23/2023 21:24:37	30	30	Motor vehicle accident with injuries	Emergency, Downgraded to Non-Emergency	-0:10:13
12/23/2023 23:15:50	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:47
12/24/2023 10:05:21	30	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:07:24
12/24/2023 14:04:43	30	30	False alarm or false call, other	Emergency	-0:06:13
12/24/2023 16:33:32	30	30	Emergency medical service, other	Emergency	-0:09:30
12/25/2023 17:09:36	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:25
12/25/2023 20:57:44	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:49
12/26/2023 10:34:27	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:01:44
12/26/2023 09:52:30	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:05:47
12/26/2023 09:03:36	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:02
12/26/2023 12:57:54	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:46
12/26/2023 16:42:13	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:30
12/27/2023 15:30:05	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:21
12/27/2023 13:38:44	30	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:05:26
12/27/2023 21:00:00	30	30	Medical assist, assist EMS crew	Non-Emergency	-0:08:04
12/28/2023 15:07:08	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:03
12/28/2023 10:42:27	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:13:24
12/28/2023 18:08:25	30	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:08:09
12/29/2023 00:01:58	30	30	EMS call, excluding vehicle	Non-Emergency	-0:04:54

Basic Incident Alarm Date Time (FD1.26)	Incident Primary Station (FD1.4)	Incident District/Zone	Fire Incident Type	Response Mode To Scene	Response Time
			accident with injury		
12/29/2023 00:13:28	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:26
12/31/2023 02:01:03	30	30	Smoke detector activation due to malfunction	Non-Emergency	-0:05:20
12/31/2023 14:43:27	30	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:22
12/31/2023 21:04:28	30	30	Dispatched and cancelled en route	Non-Emergency	-0:05:17

Report Criteria

Incident District/Zone: Is In 30

Basic Incident Date Original (Fd1.3): Is Equal To Last Quarter

Description

Solvang - Response Time Report



AGENDA ITEM 4.h

Meeting Date: January 22, 2024

SUBJECT: Approve amendment 1 to the agreement with SaberDome dba Lanspeed for IT services for an additional amount not to exceed \$62,000, to extend the term to December 31, 2024 and to add campaign disclosure requirements.

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

The City of Solvang does not employ any Information Technology (IT) employees as this function has been handled historically by contract. In 2019, the City of Solvang began utilizing Lanspeed, a Buellton based company that provides managed IT services, IT consulting, and IT project services for local government, schools and businesses throughout the Central California coast region.

Since contracting with Lanspeed for services, the City's environment has seen numerous improvements, including a new phone system, upgraded network infrastructure, migration to Office 365, a new backup system and more upgrades. Lanspeed's two-year contract initially ran through June 30, 2021, and was renewed until December 31, 2023 by City Council.

2021 was the last time the City issued an RFP for IT services and the proposals came in ranging from \$24,000 for partial services to \$252,000 for full services.

The contract with Lanspeed will cost \$4,902 for monthly services plus Barracuda software for \$198.72 per month (\$61,208.00 annual). The monthly cost includes a 3% increase from the last contract.

ALTERNATIVES:

Direct staff to issue an RFP for IT services, however the contract with Lanspeed would need to be extended until a new contract is awarded.

ATTACHMENTS:

- A. Contract for services

AMENDMENT NO.1

to the Agreement with

SABERDOME CORPORATION dba LANSPEED

THIS FIRST AMENDMENT is made and entered into this 1st day of **January 2024** between the **CITY OF SOLVANG**, a municipal corporation, and Charter City (City), and **SABERDOME CORPORATION dba LANSPEED** a California Corporation (Contractor). In consideration of the mutual covenants and conditions set forth in the original Agreement dated, **January 1, 2022**, for Connect Managed IT Services, the parties agree to this first amendment for a revised scope of work "scope of work" herein referenced as "proposal" and additional terms for the additional amount not to exceed **\$62,000** for a total amount not to exceed **\$185,336.00**, attached herein as Exhibits "B" to this agreement, to extend the term to **December 31, 2024**, and to include Campaign Contribution Disclosure language as follows:

Campaign Contribution Disclosure: Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached [Exhibit C](#) 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

All remaining portions of the original Agreement and applicable portions of prior Amendment(s) shall remain in full force and effect.

CITY OF SOLVANG**SABERDOME dba LANSPEED**

 Mark Infanti, Mayor

 Tobias, Kruse, CEO
APPROVED AS TO FORM:

 Chelsea O'Sullivan, City Attorney

EXHIBIT "A" TERMS AND CONDITIONS

1. Compensation. Consultant shall be paid on a time and materials or lump sum basis, as may be set forth in Exhibit "C", within 30 days of completion of the Work and approval by the City.

2. Compliance with Law. Consultant shall comply with all applicable laws and regulations of the federal, state and local government, including any requirements to pay prevailing wage under the Labor Code or similar laws. Consultant shall assist the City, as requested, in obtaining and maintaining all permits required of Consultant by Federal, State and local regulatory agencies. Consultant is responsible for all costs of clean up and/or removal of hazardous and toxic substances spilled as a result of his or her Work.

3. Standard of Care. The Consultant shall perform the Work in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession practicing under similar conditions.

4. Insurance. The Consultant shall take out and maintain, during the performance of all work under this Agreement: A. Commercial General Liability Insurance in the amounts specified in Section 6 of the Agreement for bodily injury, personal injury and property damage, at least as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001), and if no amount is selected in Section 6 of the Agreement, the amounts shall be \$1,000,000 per occurrence/\$2,000,000 aggregate; B. If automobiles are used in providing the services, Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, of at least \$1,000,000 per accident for bodily injury and property damage, at least as broad as Insurance Services Office Form Number CA 0001 (ed. 10/13) covering automobile liability, Code 1 (any auto); C. Workers' Compensation in compliance with applicable statutory requirements and Employer's Liability Coverage of at least \$1,000,000 per accident or disease, and D. Professional Liability (Errors and Omissions) coverage, if checked in section 6 of the Agreement, written on an "occurrence" basis with a limit not less than \$1,000,000 per claim and which shall be endorsed to include contractual liability. If Consultant is unable to obtain coverage on an occurrence basis, Consultant shall procure and pay for appropriate tail coverage for a minimum of three years following completion of the Scope of Services to cover any errors or omissions occurring during the Term. Insurance carriers shall be authorized by the Department of Insurance, State of California, to do business in California and maintain an agent for process within the state. Such insurance carrier shall

have not less than an "A"; "Class VII" according to the latest Best Key Rating unless otherwise approved by the City. The policies required under subsections A and B shall be endorsed to include additional insureds as follows: **The City of Solvang and its Elected and Appointed Officials, Officers, Employees, Agents, and Volunteers.** Consultant shall also submit to the City a waiver of subrogation endorsement in favor of the City on all policies where such endorsement is commercially available.

5. Indemnification. To the fullest extent permitted by law (including, but not limited to California Civil Code Sections 2782, 2782.8 and 2783), the Consultant shall defend, indemnify and hold harmless the City, its Council, members of the Council, agents, officials, officers, volunteers, and employees of the City, against any and all claims, liabilities, demands, expenses, costs and financial loss, or damages, including reasonable attorneys' fees, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Consultant or its agents, employees, subcontractors, subconsultants, consultants, or other persons/entities acting on Consultant's behalf. This includes claims for injury or death of any person, or damage to property, or interference with use of property, or any claim of the Consultant or subcontractor for wages or benefits which arise in connection with the performance of this Agreement, except to the extent caused or resulting from the sole negligence or willful misconduct of the City, its Council, members of the Council, agents and employees of the City. Consultant shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Consultant's employees, agents, subcontractors and subconsultants, including compliance with social security requirements, federal and State income tax withholding and all other regulations governing employer-employee relations. The foregoing indemnity includes, but is not limited to, the cost of prosecuting or defending such action with legal counsel acceptable to the City and the City's attorneys' fees incurred in such an action.

6. Laws and Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Santa Barbara, State of California.

7. Termination. The City may terminate or abandon any portion or all of the Work by giving 10 calendar days written notice to Consultant. In such event, the City shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or

developed for the Work. The City shall pay Consultant the reasonable value of any portion of the Work completed prior to termination. The City shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed Work and shall not be entitled to damages or compensation for termination of work. Consultant may terminate its obligation to provide further Work under this Agreement upon 30 calendar days' written notice to the City only in the event of City's failure to perform in accordance with the terms of this Agreement through no fault of Consultant.

8. Agreement Terms. Nothing herein shall be construed to give any rights or benefits to anyone other than the City and the Consultant. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal. Notice may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to the parties to the addresses set forth in the Agreement. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Consultant is retained as an independent contractor and is not an employee of the City. No employee or agent of Consultant shall become an employee of the City. The individuals signing this Agreement represent that they have the authority to sign on behalf of the Parties and bind the Parties to this Agreement. This is an integrated Agreement representing the entire understanding of the parties as to those matters contained herein, and supersedes and cancels any prior oral or written understanding or representations with respect to matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties hereto. City and Consultant agree that no waiver of a breach of any provision of this Agreement by either Consultant or City shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either City or Consultant to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach. Consultant shall promptly inform City of any contract, agreement, arrangement, or interest that Consultant may enter into or have during the performance of this Agreement that may conflict with City's interests. This requirement includes contracts, agreements and arrangements with manufacturers, suppliers, contractors or other clients whose interests might be served by the

services performed under this Agreement and Consultant's or Consultant's clients' interest in land that might be affected by the services. Consultant shall take such measures as are necessary in the performance of this Agreement to prevent actual or appearances of conflicts of interest. Consultant and City agree that in any dispute, litigation, arbitration, or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party will be awarded reasonable attorney's fees, together with any costs and expenses, to resolve the dispute and to enforce any judgment, including post judgment attorney's fees costs and expenses and any attorneys' fees or costs incurred on appeal of any judgment.

EXHIBIT "B"
SCOPE OF SERVICES
AND
COMPENSATION FOR SERVICES

lanspeed



People Above All.

We are passionate about what we do and why we do it! Infused throughout every aspect of our company is our love for serving people. Technology is exciting to us, but technology by itself is not what we are about.

When we leverage technology to make a meaningful difference for our clients and see their organization grow and succeed, then we are achieving our why!

We have a team of certified and highly experienced IT professionals located throughout the United States.

For over 40 years, we have been providing IT services to hundreds of businesses and organizations.

Lanspeed Core Values

These values drive our day-to-day behavior and define our culture.

BE HUMBLE

HAVE INTEGRITY

BUILD RELATIONSHIPS

PURSUE EXCELLENCE

ENJOY YOUR WORK



Lanspeed's Connect Managed Services pricing is based on the size of your organization and the services that Lanspeed will include. Pricing adjustments may be necessary with any changes to scope of services. All prices are subject to an annual price increase of either 3% or the Consumer Price Index percentage, whichever is greater.

Pricing for Lanspeed's Connect Managed IT Services

Current	Proposed
Onsite Full Managed Services Onsite & Remote	3% Increase
\$4,760 per month	\$4,902 per month
\$0 one-time, one-month in advance set up fee	\$0 one-time, one-month in advance set up fee
2-year term	1 year term

Connect Managed Services Details for City of Solvang	
End User Support	<ul style="list-style-type: none"> Based on a count of approximately 25 staff members that need IT support. Lanspeed will install an agent on each Windows or Mac device. Normal hours of support between 7am – 5pm Pacific time.
Device Support	<ul style="list-style-type: none"> 24x7x365 monitoring, alerting, patching & maintenance of servers, workstations and network infrastructure. Support for server and network infrastructure: <ul style="list-style-type: none"> Servers (Cloud or on-premises) Windows workstations (approx. 50) Firewalls (2) Switches (3) Wireless access points (all)
Licensing Included	<ul style="list-style-type: none"> Microsoft 365 Licensing. Sophos Central Complete MDR for all seats & servers Sophos Email Protection Sophos Firewall Licensing (XG 210 & XGS 126) Sophos Central Mobile Advanced (Qty 17) Sophos Phish Threat Business continuity services with offsite replication, up to 4TB model for core servers and Datto SaaS (60)
Emergency After-Hours Support or Holiday Support	<ul style="list-style-type: none"> Support incidents classified as Critical for qualifying managed services and covered seats outside of Lanspeed normal business hours will be included. Remote support efforts must be exhausted prior to dispatching an outside technician. After-hours or holiday support requested for non-critical issues will be billed separately according to Professional Services rate.
Labor for New / Replacement Workstations	<ul style="list-style-type: none"> Upgrades or installs of new or replacement computers, limited to three (3) devices per month. Labor must not take longer than 3 hours per device to complete. Additional terms apply.



We appreciate the opportunity to present this proposal to you. You may authorize our services by signing this proposal and emailing it to: sales@lanspeed.com

At Lanspeed, our goal is to build long-term relationships based on our technical expertise, proven methodologies and emphasis on delivering exceptional value. We look forward to partnering with you to achieve your IT goals. If you have any questions, please feel free to contact me at 805-682-9981. We appreciate the opportunity to assist you.

Sincerely,

Toby Kruse, CEO
Lanspeed

Service Terms & Conditions

Lanspeed's specific Service Terms & Conditions for Managed Services are defined at the link below as of the date of your signature below.

To view the Service Descriptions, use the link and password below.

Link: <https://www.lanspeed.com/service-terms-conditions>

Password: managedservices

Authorization

Approved and Accepted:
City of Solvang

Name (Print)

Signature

Title

Applicant/Interested Party Campaign Contribution Disclosure Form

- Land use, entitlements, licenses, permits, franchises, contracts (excluding labor and competitively bid contracts)

Applicant/Interested Party Information

Applicant		Phone	
Representative/ Agent		Email	
Business Address		Website	
Address Line 2		Fax	
City			
State		Zip Code	
Name and subject matter of applicant's proceeding			

Contribution Disclosure (Government Code section 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

Contributor Name			
Date of Contribution	Recipient Officer/ Candidate	Contribution Amount	Refunded: Yes or No; Date of Refund

Sign and Date

This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).

I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct.

Signed		Date	
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESSOWNERS LIABILITY SPECIAL BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SUMMARY OF COVERAGES	Limits	Page
1. Additional Insured by Contract, Agreement or Permit	Included	1
2. Additional Insured - Broad Form Vendors	Included	2
3. Alienated Premises	Included	3
4. Broad Form Property Damage - Borrowed Equipment, Customers Goods and Use of Elevators	Included	3
5. Incidental Malpractice (Employed Nurses, EMT's and Paramedics)	Included	3
6. Personal and Advertising Injury - Broad Form	Included	4
7. Product Recall Expense	Included	4
Product Recall Expense Each Occurrence Limit	\$25,000 Occurrence	5
Product Recall Expense Aggregate Limit	\$50,000 Aggregate	5
Product Recall Deductible	\$500	5
8. Unintentional Failure to Disclose Hazards	Included	6
9. Unintentional Failure to Notify	Included	6

This endorsement amends coverages provided under the Businessowners Coverage Form through new coverages and broader coverage grants. This coverage is subject to the provisions applicable to the Businessowners Coverage Form, except as provided below.

The following changes are made to **SECTION II - LIABILITY**:

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**:

Additional Insured by Contract, Agreement or Permit

a. Any person or organization with whom you agreed in a written contract, written agreement or permit to add such person or organization as an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- (1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

- (2) Premises you own, rent, lease or occupy; or

- (3) Your maintenance, operation or use of equipment leased to you.

b. The insurance afforded to such additional insured described above:

- (1) Only applies to the extent permitted by law; and

- (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.

- (4) Will not be broader than coverage provided to any other insured.

- (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.

- c. This provision does not apply:
- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
 - (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
 - (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor.
 - (4) To any:
 - (a) Owners or other interests from whom land has been leased if the "occurrence" takes place or the offense is committed after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The "occurrence" takes place or the offense is committed after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
 - (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.
This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.
- d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance:**

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

1. Required by the contract, agreement or permit described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

- e. All other insuring agreements, exclusions, and conditions of the policy apply.

2. Additional Insured - Broad Form Vendors

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured:**

Additional Insured - Broad Form Vendors

- a. Any person or organization that is a vendor with whom you agreed in a written contract or written agreement to include as an additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.
- b. The insurance afforded to such vendor described above:
 - (1) Only applies to the extent permitted by law;
 - (2) Will not be broader than the insurance which you are required by the contract or agreement to provide for such vendor;
 - (3) Will not be broader than coverage provided to any other insured; and
 - (4) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto
- c. With respect to insurance afforded to such vendors, the following additional exclusions apply:
The insurance afforded to the vendor does not apply to:
 - (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
 - (2) Any express warranty unauthorized by you;

- (3) Any physical or chemical change in the product made intentionally by the vendor;
- (4) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;
- (5) Any failure to make such inspection, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;
- (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor;
- (8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
- (a) The exceptions contained within the exclusion in subparagraphs (4) or (6) above; or
- (b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- (9) "Bodily injury" or "property damage" arising out of an "occurrence" that took place before you have signed the contract or agreement with the vendor.
- (10) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
- (11) Any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
- d. With respect to the insurance afforded to these vendors, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance**:
- The most we will pay on behalf of the vendor for a covered claim is the lesser of the amount of insurance:
1. Required by the contract or agreement described in Paragraph a.; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.
- 3. Alienated Premises**
- SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage k. Damage to Property**, paragraph (2) is replaced by the following:
- (2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.
- 4. Broad Form Property Damage - Borrowed Equipment, Customers Goods, Use of Elevators**
- a. The following is added to **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage, k. Damage to Property**:
- Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.
- Paragraph (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor to the use of elevators.
- b. For the purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:
1. "Customers goods" means property of your customer on your premises for the purpose of being:
 - a. Worked on; or
 - b. Used in your manufacturing process.
 - c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent or on any other basis.
- 5. Incidental Malpractice - Employed Nurses, EMT's and Paramedics**
- SECTION II - LIABILITY, C. Who Is An Insured**, paragraph 2.a.(1)(d) does not apply to a nurse,

emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

6. Personal Injury - Broad Form

a. **SECTION II - LIABILITY, B. Exclusions, 2. Additional Exclusions Applicable only to "Personal and Advertising Injury"**, paragraph e. is deleted.

b. **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, 14. "Personal and advertising injury"**, paragraph b. is replaced by the following:

b. Malicious prosecution or abuse of process.

c. The following is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, Definition 14. "Personal and advertising injury"**:

"Discrimination" (unless insurance thereof is prohibited by law) that results in injury to the feelings or reputation of a natural person, but only if such "discrimination" is:

(1) Not done intentionally by or at the direction of:

(a) The insured;

(b) Any officer of the corporation, director, stockholder, partner or member of the insured; and

(2) Not directly or indirectly related to an "employee", not to the employment, prospective employment or termination of any person or persons by an insured.

d. For purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:

1. "Discrimination" means the unlawful treatment of individuals based upon race, color, ethnic origin, gender, religion, age, or sexual preference. "Discrimination" does not include the unlawful treatment of individuals based upon developmental, physical, cognitive, mental, sensory or emotional impairment or any combination of these.

e. This coverage does not apply if liability coverage for "personal and advertising injury" is excluded either by the provisions of the Coverage Form or any endorsement thereto.

7. Product Recall Expense

a. **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage,**

o. Recall of Products, Work or Impaired Property is replaced by the following:

o. Recall of Products, Work or Impaired Property

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

If such product, work or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product".

However, the exception to the exclusion does not apply to "product recall expenses" resulting from:

(4) Failure of any products to accomplish their intended purpose;

(5) Breach of warranties of fitness, quality, durability or performance;

(6) Loss of customer approval, or any cost incurred to regain customer approval;

(7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

(8) Caprice or whim of the insured;

(9) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

(10) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials; or

(11) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

b. The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**, paragraph 3.b.:

"Product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

- c. The following is added to **SECTION II - LIABILITY, D. Liability and Medical Expenses Limits of Insurance:**

Product Recall Expense Limits of Insurance

- a. The Limits of Insurance shown in the SUMMARY OF COVERAGES of this endorsement and the rules stated below fix the most that we will pay under this Product Recall Expense Coverage regardless of the number of:

- (1) Insureds;
- (2) "Covered Recalls" initiated; or
- (3) Number of "your products" withdrawn.

- b. The Product Recall Expense Aggregate Limit is the most that we will reimburse you for the sum of all "product recall expenses" incurred for all "covered recalls" initiated during the policy period.

- c. The Product Recall Each Occurrence Limit is the most we will pay in connection with any one defect or deficiency.

- d. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".

- e. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the Product Recall Expense Aggregate Limit available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

- f. If the Product Recall Expense Aggregate Limit has been reduced by reimbursement of "product recall expenses" to an amount that is less than the Product Recall Expense Each Occurrence Limit, the remaining Aggregate Limit is the most that will be available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

g. Product Recall Deductible

We will only pay for the amount of "product recall expenses" which are in excess of the \$500 Product Recall Deductible. The Product Recall Deductible applies separately to each "covered recall". The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount, if applicable. Upon notice of our payment

of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

The Product Recall Expense Limits of Insurance apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for the purposes of determining the Limits of Insurance.

- d. The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expense General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

- (1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall;

- (2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.

- e. For the purpose of this endorsement, the following definitions are added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions:**

1. "Covered recall" means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".

2. "Product recall expense(s)" means:

- a. Necessary and reasonable expenses for:

- (1) Communications, including radio or television announcements or printed advertisements including stationary, envelopes and postage;

- (2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;
 - (3) Remuneration paid to your regular "employees" for necessary overtime;
 - (4) Hiring additional persons, other than your regular "employees";
 - (5) Expenses incurred by "employees" including transportation and accommodations;
 - (6) Expenses to rent additional warehouse or storage space;
 - (7) Disposal of "your product", but only to the extent that specific methods of destruction other than those employed for trash discarding or disposal are required to avoid "bodily injury" or "property damage" as a result of such disposal,
- you incur exclusively for the purpose of recalling "your product"; and
- b. Your lost profit resulting from such "covered recall".
- f. This Product Recall Expense Coverage does not apply:
- (1) If the "products - completed operations hazard" is excluded from coverage under this Coverage Part including any endorsement thereto; or
 - (2) To "product recall expense" arising out of any of "your products" that are otherwise excluded from coverage under this Coverage Part including endorsements thereto.
- 8. Unintentional Failure to Disclose Hazards**
The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions:**
Representations
We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.
- 9. Unintentional Failure to Notify**
The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**
Your rights afforded under this Coverage Part shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury", "property damage" or "personal and advertising injury" is not covered under this Policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

1. **SECTION I - PROPERTY**, if two or more of this coverage part's coverages apply to the same loss or damage, we will not pay more than the actual amount of the loss or damage.
2. **SECTION II - LIABILITY**, it is our stated intent that the various Coverage Parts, forms, endorsements or policies issued to the named insured by us, or any company affiliated with us, do not provide any duplication or overlap of coverage for the same claim, "suit", "occurrence", offense, accident, "wrongful act" or loss. We will not pay more than the actual amount of the loss or damage.

If this Coverage Part and any other Coverage Part, form, endorsement or policy issued to the named insured by us, or any company affiliated with us, apply to the same claim, "suit", occurrence, offense, accident, "wrongful act" or loss, the maximum Limit of Insurance under all such Coverage Parts, forms, endorsements or policies combined shall not exceed the highest applicable Limit of Insurance under any one Coverage Part, form, endorsement or policy.

This condition does not apply to any Excess or Umbrella Policy issued by us specifically to apply as excess insurance over this policy.

G. Liberalization

If we adopt any revision that would broaden the coverage under this policy without additional premium within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this policy.

H. Other Insurance

1. SECTION I - PROPERTY

If there is other insurance covering the same loss or damage, we will pay only for the amount of covered loss or damage in excess of the amount due from that other insurance, whether you can collect on it or not. But, we will not pay more than the applicable Limit of Insurance of **SECTION I - PROPERTY**.

2. SECTION II - LIABILITY

If other valid and collectible insurance is available to the insured for a loss we cover under **SECTION II - LIABILITY**, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when paragraph **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in paragraph **c.** below.

However, if you agree in a written contract, written agreement, or written permit that the insurance provided to any person or organization included as an Additional Insured under this Coverage Part is primary and non-contributory, we will not seek contribution from any other insurance available to that Additional Insured which covers the Additional Insured as a Named Insured except:

- (1) For the sole negligence of the Additional Insured; or
- (2) When the Additional Insured is an Additional Insured under another liability policy.

b. Excess Insurance

This insurance is excess over:

- (1) Any of the other insurance, whether primary, excess, contingent or on any other basis:
 - (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
 - (b) That is Property Insurance for premises rented to you or temporarily occupied by you with permission of the owner;
 - (c) That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner; or
 - (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to **SECTION II - LIABILITY, Exclusion g. Aircraft, Auto or Watercraft**; and
- (2) Any other primary insurance available to you covering liability for damages arising out of the premises or operations, or the products and completed operations, for which you have been added as an additional insured by attachment of an endorsement.

When this insurance is excess, we will have no duty under **SECTION II - LIABILITY** to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the

insured's rights against all those other insurers.

- c. When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:
 - (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
 - (2) The total of all deductible and self-insured amounts under all that other insurance.
- d. We will share the remaining loss, if any, with any other insurance that is not described in this provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations for this Coverage.

e. Method of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable Limit of Insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable Limit of Insurance to the total applicable limits of insurance of all insurers.

- f. When this insurance is excess, we will have no duty under Business Liability Coverage to defend any claim or "suit" that any other insurer has a duty to defend. If no other insurer defends, we will undertake to do so; but we will be entitled to the insured's rights against all those other insurers.

I. Premiums

- 1. The first Named Insured shown in the Declarations:
 - a. Is responsible for the payment of all premiums; and
 - b. Will be the payee for any return premiums we pay.
- 2. The premium shown in the Declarations was computed based on rates in effect at the time the policy was issued. On each renewal, continuation or anniversary of the effective date of this policy, we will compute the

premium in accordance with our rates and rules then in effect.

- 3. With our consent, you may continue this policy in force by paying a continuation premium for each successive one-year period. The premium must be:
 - a. Paid to us prior to the anniversary date; and
 - b. Determined in accordance with paragraph 2. above.

Our forms then in effect will apply. If you do not pay the continuation premium, this policy will expire on the first anniversary date that we have not received the premium.

- 4. Undeclared exposures or change in your business operation, acquisition or use of locations may occur during the policy period that is not shown in the Declarations. If so, we may require an additional premium. That premium will be determined in accordance with our rates and rules then in effect.

J. Premium Audit

- 1. This policy is subject to audit if a premium designated as an advance premium is shown in the Declarations. We will compute the final premium due when we determine your actual exposures.
- 2. Premium shown in this policy as advance premium is a deposit premium only. At the close of each audit period, we will compute the earned premium for that period and send notice to the first Named Insured. The due date for audit premiums is the date shown as the due date on the bill. If the sum of the advance and audit premiums paid for the policy period is greater than the earned premium, we will return the excess to the first Named Insured.
- 3. The first Named Insured must keep records of the information we need for premium computation and send us copies at such times as we may request.

K. Transfer of Rights of Recovery Against Others to Us

- 1. Applicable to **SECTION I - PROPERTY Coverage:**

If any person or organization to or for whom we make payment under this policy has rights to recover damages from another, those rights are transferred to us to the extent of our payment. That person or organization must do everything necessary to secure our rights and must do nothing after loss to impair them. But you may waive your rights against another party in writing:

- a. Prior to a loss to your Covered Property.
- b. After a loss to your Covered Property only if, at time of loss, that party is one of the following:
 - (1) Someone insured by this insurance;
 - (2) A business firm:
 - (a) Owned or controlled by you; or
 - (b) That owns or controls you; or
 - (3) Your tenant.

You may also accept the usual bills of lading or shipping receipts limiting the liability of carriers.

This will not restrict your insurance.

2. Applicable to SECTION II - LIABILITY Coverage:

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair such rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

We waive any right of recovery we may have against any person or organization with whom you have a written contract, permit or agreement to waive any rights of recovery against such person or organization because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard".

This condition does not apply to Medical Expenses Coverage.

L. Transfer of Your Rights and Duties Under This Policy

Your rights and duties under this policy may not be transferred without our written consent except in the case of death of an individual Named Insured. If you die, your rights and duties will be transferred to your legal representative but only while that legal representative is acting within the scope of their duties as your legal representative. Until your legal representative is appointed, anyone with proper temporary custody of your property will have your rights and duties but only with respect to that property.

Applicant/Interested Party Campaign Contribution Disclosure Form

- Land use, entitlements, licenses, permits, franchises, contracts (excluding labor and competitively bid contracts)

Applicant/Interested Party Information

Applicant		Phone	
Representative/ Agent		Email	
Business Address		Website	
Address Line 2		Fax	
City			
State		Zip Code	
Name and subject matter of applicant's proceeding			

Contribution Disclosure (Government Code section 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

Contributor Name			
Date of Contribution	Recipient Officer/ Candidate	Contribution Amount	Refunded: Yes or No; Date of Refund

Sign and Date

This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).

I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct.

Signed		Date	
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Applicant/Interested Party Campaign Contribution Disclosure Form

- Land use, entitlements, licenses, permits, franchises, contracts (excluding labor and competitively bid contracts)

Applicant/Interested Party Information

Applicant	SaberDome Corporation dba Lanspeed	Phone	805-682-9981
Representative/ Agent	Toby Kruse	Email	tkruse@lanspeed.com
Business Address	606 Alamo Pintado Road #3-302	Website	www.lanspeed.com
Address Line 2		Fax	
City	Solvang		
State	CA	Zip Code	93463

Name and subject matter of applicant's proceeding

Contribution Disclosure (Government Code section 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

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I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct.

Signed		Date	1/16/2024
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Meeting Date: January 24, 2024

SUBJECT: Discussion and possible action to provide staff direction on further negotiation of joint powers agreement for Santa Ynez Valley Basin Eastern Management Area Groundwater Sustainability Agency

PREPARED BY: Dave Fleishman, Assistant City Attorney

DISCUSSION:

In May 2017, the City of Solvang, the Santa Ynez River Water Conservation District-Improvement District #1 (“ID1”), the Santa Ynez River Water Conservation District (“District”) and the Santa Barbara County Water Agency (“Agency”) formed the Eastern Management Area Groundwater Sustainability Agency (“EMA GSA”) to comply with the Sustainable Groundwater Management Act (“SGMA”). The EMA GSA is responsible generally for managing the groundwater resources within the Eastern Management Area and for implementing groundwater sustainability plans within the Eastern Management Area. Attached is a graphical depiction of the various groundwater basins within the vicinity. In April 2017, the four agencies entered into a memorandum of agreement (“MOA”) that set forth how the EMA GSA would initially operate. The MOA is attached.

Section 3(e) of the MOA states:

“The terms of this MOA including, but not limited to, composition, voting procedures, and powers of the GSA Committee, and whether the GSA Committee shall be replaced by a comprehensive MOA or JPA to implement the GSP, shall be negotiated, reviewed and reaffirmed or modified by the Parties no later than adoption of a GSP or January 31, 2021, whichever occurs first, as part of the process to adopt a GSP, which is due no later than January 31, 2022.”

While the groundwater sustainability plan (“GSP”) has been submitted, the four parties noted above have been in discussions for a number of years about forming a joint powers authority that would exercise the powers currently exercised by the EMA GSA. There are a number of advantages to a single point of contact in implementing SGMA in this manner, and there are other similar JPAs in other locations throughout the state.

Ultimately, the four agencies anticipate implementing various regulatory programs designed to monitor and protect the water basin. Having a single entity responsible for these programs, with its own independent legal existence and funding source, will provide for more efficient monitoring and regulation of the water basin. This arrangement would also serve to limit legal liability to each of the four individual agencies from any litigation that might arise out of the regulatory programs, as the proposed JPA would be a separate legal entity from the four agencies.

While the actual draft JPA agreement is not attached to this report due to multiple remaining outstanding issues, as part of the discussions for the JPA agreement, a number of major topics have arisen on which staff seeks direction from Council. Generally, the topics still under discussion include:

1. Board of Directors membership
2. Vote allocation on Board of Directors
3. Cost sharing

The first issue has proven to be the most contentious. Initially, the JPA agreement contemplated having the four agencies each appoint a representative to represent that agency on the JPA board.

That arrangement does not appear to be controversial, although there have been discussions about whether the agency representative should be one of the members of that agency's board or council.

However, a proposal has been circulated during the discussions of the Board makeup to appoint a fifth director to represent agricultural interests of landowners within the EMA basin. During the discussions of adding this fifth director, a landowner group known as the Santa Ynez Water Group has participated with the other four agencies as a potential fifth director. The membership of the Santa Ynez Water Group ("SYWG") is not entirely clear, but it does not appear to be a separate legal entity with individual corporate status like the four agencies. Furthermore, it does not appear the SYWG has the ability to impose financial assessments on its membership. This will be important to the discussion of cost sharing below.

Aside from the inclusion of a fifth director, there have been discussions about how that director would be appointed, or perhaps even elected. Those discussions are ongoing, as well as discussions about whether the SYWG will be the source of the fifth director, or whether the fifth director should be selected from some other landowner representative in the basin.

Associated with the composition of the Board of Directors has been a discussion about the voting strength of each director. While the MOA imposed weighted voting for operations of the EMA GSA, the parties have been working towards a different structure for the JPA. Under the MOA, the Agency has five votes, the District has three votes, ID1 has two votes, and the City has one vote, for a total of eleven votes. Under the MOA, proposed resolutions and actions can be adopted by simple majority of the voting strength which puts the District and Agency in the collective position of being able to pass any resolutions or actions without the assent of ID1 and the City. The MOA also provides that any groundwater sustainability plan developed by the EMA GSA requires at least eight votes to be adopted.

While originally the District sought to maintain this weighted voting in the JPA agreement, that discussion has turned more to an equal voting arrangement with one vote per director. As a result, the focus has turned to which decisions of the board will require a simple majority, i.e. 3 of 5 votes, and which will require a supermajority of at least four votes. Currently, most of the major decisions of the JPA Board, like adopting a budget, initiating or defending litigation, issuance of bonds, and establishment of any fees or charges would require a supermajority vote.

Finally, there have been discussions about the sharing of costs for startup of the JPA and in the event the JPA was unable to meet its financial obligations following its creation, supplemental cost sharing by the members of the JPA. Under the MOA, Section 6 states that "Other costs associated with the development and implementation of the GSP shall be shared as agreed to by all of the Parties." By and large, the City's contribution to the EMA GSA has been relatively nominal, as there have been grant funds identified to assist in the EMA GSA's activities. However, there is a remaining concern about potential litigation against either the EMA GSA or the eventual JPA should a groundwater pumping charge be implemented. While the creation of a JPA would assist in insulating the City and the other agencies against litigation arising out of such a charge, without an identified funding stream to support those litigation efforts, the individual agencies might have to come out of pocket to reimburse the JPA for its litigation expenses. This is why the cost sharing discussion is important.

Furthermore, as noted above, it is unclear whether the SYWG has any ability to contribute appreciable funds to the JPA once it is formed. While the landowners represented by the SYWG would have a financial interest in how any groundwater extraction fee was formulated, SYWG has not, as yet, agreed to some format by which it would be required to assist in the funding of the JPA as an equal member of the JPA board. And there is the possibility that the SYWG itself could undertake litigation against the JPA, which has also been discussed during the meetings of the four agencies.

In conclusion, staff is seeking direction on the three major issues identified above to assist staff in future discussions over the JPA agreement.

ALTERNATIVES:

Provide alternative direction to staff regarding joint powers agreement terms.

FISCAL IMPACT:

At present, the fiscal impact of negotiating the JPA agreement has been limited to staff and city attorney time, which has been absorbed into the existing budget. Depending on the final terms of the cost sharing provisions of the JPA agreement, the City's contribution to startup costs of the JPA could be significant, but in an amount that cannot be presently determined.

ATTACHMENTS:

- A. EMA GSA Memorandum of Agreement
- B. Solvang City Council Resolution 17-1012
- C. Map of Groundwater Basin Management Areas

**MEMORANDUM OF AGREEMENT
FOR FORMATION OF A GROUNDWATER SUSTAINABILITY AGENCY FOR THE
EASTERN MANAGEMENT AREA
IN THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN UNDER THE
SUSTAINABLE GROUNDWATER MANAGEMENT ACT**

THIS MEMORANDUM OF AGREEMENT (“MOA”) is made and effective as of April 27, 2017, by and between the Parties executing the MOA below, each a “Party” and collectively the “Parties,” with reference to the following facts:

A. In 2014, the State of California enacted the Sustainable Groundwater Management Act (Water Code Sections 10720 et seq.), referred to in this MOA as the “SGMA” or “Act,” as subsequently amended, pursuant to which certain public agencies may become “Groundwater Sustainability Agencies” (GSA) and adopt “Groundwater Sustainability Plans” (GSP) in order to manage and regulate groundwater in underlying groundwater basins. The Act defines “basin” as a basin or sub-basin identified and defined in California Department of Water Resources (DWR) Bulletin 118. Each Party is a local public agency located within the Santa Ynez River Valley Groundwater Basin (Bulletin 118, Basin No. 3-15, “Basin”) and is qualified to become a GSA and adopt a GSP under the Act for all or a portion of the Basin.

B. Bulletin 118 describes the Basin as being in three portions, that being eastern, central and western. The western portion consists of the Lompoc Plain, Lompoc Terrace and Lompoc Uplands; the central portion is the Buellton Uplands and the eastern portion is the Santa Ynez Uplands. For purposes of administrating its groundwater usage program and other water management functions, the Santa Ynez River Water Conservation District (“SYRWCD”) also generally recognizes these hydrogeologic units. For the purpose of implementing SGMA, each portion of the Basin as described by DWR and recognized by the SYRWCD, is designated as a corresponding groundwater “Management Area” as defined by the Act.

C. The Parties are the agencies qualified to be a GSA under the Act for the Eastern (Santa Ynez Uplands) Management Area (EMA) of the Basin. The map attached hereto as Exhibit A designates the boundaries of the three Management Areas of the Basin.

D. A separate GSA for each Management Area is the most efficient approach to implement SGMA in the Basin. The three GSAs will be managed by an Intra-Basin Coordination Agreement, with the SYRWCD as the point of contact with DWR, pursuant to §10727.6 of the Act and California Code of Regulations, Title 23, §357.4. On May 23, 2016, the Parties, along with the other agencies qualified to be a GSA within the Basin, entered into a memorandum of understanding for implementing SGMA which recognized the three Management Areas corresponding to DWR’s three portions of the Basin and outlined the process for formation of GSAs and development of GSPs for the Basin. These three Management Areas cover the entire Basin that is subject to SGMA. Attached as Exhibit B is a chart of the anticipated organization of the three GSAs.

E. The SYRWCD covers approximately 35 percent of the land area in the Eastern Management Area (EMA), including the City of Solvang, the communities of Santa Ynez, Los Olivos, and Ballard, many ranchettes (parcels are 5-20 acres in size) and larger agricultural parcels. These communities are provided water by the City of Solvang, the Santa Ynez River Water Conservation District-Improvement District Number 1 (or “ID No. 1”), mutual water companies

and private wells. Estimates of pumping within the SYRWCD in the EMA vary widely over time and are attributed to in-fill development within the built-up areas and changes in agricultural practice. In general, areas of the Santa Ynez Uplands within the SYRWCD have produced 4,000 to 5,500 AF/year of water.

F. The Santa Barbara County Water Agency (County Water Agency) covers the remaining 65 percent of the EMA land area, including ranchettes and agricultural lands where water is provided by mutual water companies and private wells. Areas outside of the jurisdiction of a local public agency are called “Un-Managed Areas” and are under the jurisdiction of the County Water Agency. Estimates of pumping outside of the SYRWCD in the so called “Un-Managed Area” range from 10,000-12,000 AF/year of water, but may be higher.

G. Lake Cachuma (U.S. Bureau of Reclamation), small portions of Los Padres National Forest (U.S. Forest Service) and the Santa Ynez Band of Chumash Indians Reservation lie within the EMA. As Federal entities and Federally-Recognized Indian Tribe, these organizations are exempt from SGMA.

H. The SYRWCD, ID No. 1, the City of Solvang and the County Water Agency represent all the agencies (as defined by the Act) that are eligible to form a GSA in the EMA. The formation of the EMA GSA is supported by the following:

- The SYRWCD was formed in 1939 to protect the water rights and supplies of those within its borders, which in part encompasses the Santa Ynez Uplands;
- In 1949, the SYRWCD acquired 10.31% of the entitlement to the yield of the Cachuma project, principally to serve in its portion of the Santa Ynez Uplands. ID No. 1 was formed in 1959 for this purpose, to store and distribute such water, and subsequently assumed the rights and responsibilities associated with the entitlement;
- ID No. 1 later acquired SWRCB-issued licenses for three alluvial water-well fields downstream of the Cachuma Reservoir in the Santa Ynez River. ID No. 1 also produces water from the Santa Ynez Uplands and contracts for State Water Project (SWP) water, all in part to supplement the water supplies in the southwest corner of the Santa Ynez Uplands;
- Since 1979, the SYRWCD has registered wells, monitored groundwater production and tracked dewatered storage within its portions of the Santa Ynez Uplands;
- The City of Solvang diverts water from the Santa Ynez River and produces water from the Santa Ynez Uplands to serve in its portion of the Santa Ynez Uplands. Additionally, the City receives SWP water through an agreement with ID No. 1, most of which is used to augment the City water supply in the Uplands;
- The SYRWCD, ID No. 1 and the City of Solvang have collaboratively monitored and managed groundwater within the SYRWCD’s portion of the EMA for many decades at significant expense to the respective entities. Approximately 40 percent of the groundwater pumped in the EMA is produced within the boundaries of the SYRWCD;
- The County Water Agency has collected groundwater level information and periodically produced County-wide reports describing the status of the County’s groundwater resources, including the Santa Ynez Uplands. The County Water Agency’s portion of the EMA has not been studied or managed to the same degree as the areas within the SYRWCD in the

EMA. Approximately 60 percent of the groundwater pumped in the EMA is produced within the County Water Agency's portion of the Uplands;

I. The Parties wish to provide a framework to form a GSA and to implement SGMA in the EMA, such that the implementation is through local control and management and is implemented effectively, efficiently, fairly and at a reasonable cost.

THEREFORE, in consideration of the mutual promises set forth below and to implement the goals described above, the Parties agree as follows:

1. Formation of the EMA GSA. The purpose of this MOA is to form a GSA for the EMA prior to June 30, 2017, and to facilitate a cooperative and ongoing working relationship between the Parties that will allow them to explore, study, evaluate, develop and implement mutually beneficial approaches and strategies for development of a GSP for the EMA. By execution of this MOA, the Parties collectively determine and elect to be the GSA for the Eastern Management Area of the Basin. It is presumed the EMA GSA will be the sole GSA for this portion of the Basin.

2. Development of the GSP. A separate GSP will be developed for each of the three Management Areas. An Intra-Basin Coordination Agreement will be incorporated into each GSP, as provided for in Section §10727.6 of the Act. The SYRWCD will coordinate the efforts of the Parties and be the point of contact with DWR, as defined by the Act, to meet and cooperatively develop the GSP for the EMA. In developing the GSP the GSA shall consider all beneficial uses and users of groundwater in the EMA, including the interests listed in Section §10723.2 of the Act.

3. GSA Committee. There is hereby established a GSA Committee for the EMA which shall be subject to the following:

- a. Committee Membership. The GSA Committee will be comprised of one representative and an alternate from each Party. A quorum to hold a meeting shall be a simple majority of Parties (3 of the 4 Parties to this Agreement).
- b. Voting will be weighted. The County Water Agency will have five votes, SYRWCD will have three votes, ID No. 1 will have two votes and the City of Solvang will have one vote in the EMA GSA Committee.
- c. The GSA Committee may adopt resolutions, bylaws and policies to provide further details for conducting its affairs consistent with this MOA and applicable law. Meetings of the GSA Committee shall be called, noticed and conducted subject to the provisions of the Ralph M. Brown Act (Govt. Code sections 54950 et seq.).
- d. All proposed actions or resolutions must be passed by a simple majority of the voting membership. Actions or resolutions to enter into a comprehensive MOA or Joint Powers Agency agreement ("JPA") and adopt or to approve the GSP must pass by a 70 percent vote (at least 8 votes needed) with the concurrence of each Party's governing body.
- e. The terms of this MOA including, but not limited to, composition, voting procedures, and powers of the GSA Committee, and whether the GSA

Committee shall be replaced by a comprehensive MOA or JPA to implement the GSP, shall be negotiated, reviewed and reaffirmed or modified by the Parties no later than adoption of a GSP or January 31, 2021, whichever occurs first, as part of the process to adopt a GSP, which is due no later than January 31, 2022.

4. Powers of GSA. The GSA Committee shall develop the GSP and the Parties to this Agreement shall have all the powers that a GSA is authorized to exercise and to implement the GSP within the Party's respective boundaries, all consistent with the Act and DWR's regulations, including establishing budgets and imposing fees to fund GSA and GSP activities. The GSA Committee shall proceed in a timely fashion to develop a comprehensive MOA or JPA and GSP for the EMA, and consider the interests of all beneficial uses and users of groundwater within the EMA as prescribed by Section 10723.2 of the Act.

5. EMA GSP Hydrogeologic Study. The County Water Agency intends to fund and conduct a hydrogeologic study ("Study") to be used for the GSP in the EMA. The Study shall be conducted with a scope of work and on a schedule to comply with SGMA regulations with regard to GSPs and shall be coordinated with the GSPs developed in the Central and Western Management Areas of the Santa Ynez River Valley Groundwater Basin. As the Coordinating Agency, SYRWCD will consult with the County Water Agency and provide input on the selection of the consultant, and the scope and conduct of the Study.

6. Costs. All Parties shall bear the costs incurred with respect to activities under this MOA to participate on the GSA Committee and its proceedings and related matters. Specifically, each Party shall pay the costs for its staff to attend GSA Committee meetings and participate in GSA activities. The County Water Agency intends to fund the GSP hydrogeologic study as described in Section 5 above. Other costs associated with the development and implementation of the GSP shall be shared as agreed to by all of the Parties. All Parties may consider levying a charge pursuant to the Act, including, but not limited to, § 10726.8(b). There are several vehicles to capture costs for implementing the SGMA pursuant to §10730 et seq. of the Act.

7. Staff. Each Party shall designate a principal contact person, if other than the designated GSA Committee member, and other appropriate staff members and consultants to participate on such Party's behalf in activities undertaken pursuant to this MOA. The SYRWCD shall be responsible for meetings and other activities under this MOA with the GSA Committee and principal contact persons for the other Parties, and shall be the point of contact with DWR. Informal staff meetings may occur as needed.

8. Ongoing Cooperation. The Parties acknowledge that activities under this MOA will require the frequent interaction between them in order to pursue opportunities and resolve issues that arise. The Parties shall work cooperatively and in good faith. The goal of the Parties shall be to preserve flexibility with respect to the implementation of the Act and consistency with the other GSAs in the Basin, including development of a comprehensive MOA or JPA, the Study, a GSP and an Intra-Basin Coordination Agreement, which will be negotiated.

9. Notices. Any formal notice or other formal communication given under the terms of this MOA shall be in writing and shall be given personally, by facsimile, by electronic mail (email), or by certified mail, postage prepaid and return receipt requested. Any notice shall be delivered or addressed to the Parties at the mailing addresses, facsimile numbers or email addresses

set forth below under each signature and at such other address, facsimile number or email address as shall be designated by notice in writing in accordance with the terms of this MOA. The date of receipt of the notice shall be the date of actual personal service, confirmed facsimile transmission or email, or three days after the postmark on certified mail.

10. Entire Agreement/Amendments/Counterparts. This MOA incorporates the entire and exclusive agreement of the Parties with respect to the matters described herein and supersedes all prior negotiations and agreements (written, oral, or otherwise) related thereto. This MOA may be amended only in writing, as executed by all the Parties. This MOA may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

11. Termination/Withdrawal. This MOA shall remain in effect unless terminated by the unanimous consent of the voting Parties, which consent will not be unreasonably withheld. Upon 60 days written notice, any of the Parties may withdraw from this MOA provided that the withdrawal shall be in accordance with the requirements of the Act. Upon withdrawal of a Party, this MOA shall remain in effect for the remaining Parties. Nothing herein shall be construed as prohibiting a Party that has withdrawn from this GSA to become a separate groundwater sustainability agency within its jurisdiction, provided the withdrawing Party coordinates with the other Parties pursuant to the Act. A withdrawing Party shall be liable for expenses incurred through the effective date of the withdrawal and for its share of any contractual obligations incurred by the EMA GSA while the withdrawing voting Party was a party to this Agreement.

12. Assignment. No rights or duties of any of the Parties under this MOA may be assigned or delegated without the express prior written consent of all the other Parties, and any attempt to assign or delegate such rights or duties without such written consent shall be null and void.

13. Indemnification. The Parties shall each defend, indemnify and hold harmless the other Parties, and their respective directors/supervisors, officers, employees and agents, from any claims or liabilities for the indemnifying Party's acts or omissions, or that of its directors/supervisors, officers, employees and agents, arising from or related to carrying out this MOA. Any claims or liabilities by a third Party arising from or related to the Parties collective action in carrying out and/or implementing this MOA shall be defended by each Party.

14. Insurance. Each Party shall maintain its own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage, or liability arising out of the performance of its responsibilities pursuant to this MOA.

15. Access to Information. The Parties shall have access to, and the right to use any and all information, data, summaries, charts, and other materials developed during and pursuant to this MOA and shall protect the confidentiality of such information as provided in this MOA and to the extent authorized by law. In furtherance thereof, the Parties will develop a confidentiality agreement to address sharing of confidential information, particularly existing confidential information that the Parties may possess that would be assist with preparation of the GSP. In the event any outside Party seeks disclosure of information developed pursuant to this MOA, the Parties shall cooperate and mutually comply with the Public Records Act.

16. Amendment. This MOA may be amended, from time to time, with the written consent of all Parties.

17. Authority. The individuals executing this MOA represent and warrant that they have the authority to enter into this MOA and to perform all acts required by this MOA, and that the consent, approval or execution of or by any third party is not required to legally bind either Party to the terms and conditions of this MOA.

18. Incorporation of Recitals. The recitals set forth above are hereby incorporated into this MOA.

WITNESS WHEREOF, the Parties have executed this MOA as of the date first above written.

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT-IMPROVEMENT DISTRICT NO. 1.

By: 
CHRIS DAHLSTROM, General Manager
Address: P.O. BOX 157
SANTA YNEZ, CA 93460
Email cdahlstrom@syrwd.org
Facsimile 805-638-3078

CITY OF SOLVANG

By: _____
Address: _____
Email _____
Facsimile _____

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: _____
Address: _____
Email _____
Facsimile _____

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SANTA YNEZ RIVER WATER CONSERVATION DISTRICT-IMPROVEMENT DISTRICT NO. 1

By: _____
Address: _____
Email _____
Facsimile _____

CITY OF SOLVANG

By: 
Address: 1644 Oak Street
Solvang, CA 93463
Email brody@cityof.solvang.com
Facsimile 805-686-2049

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: _____
Address: _____
Email _____
Facsimile _____

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WITNESS WHEREOF, the Parties have executed this MOA as of the date first above written.

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT-IMPROVEMENT DISTRICT NO. 1

By: _____

Address: _____

Email _____

Facsimile _____

CITY OF SOLVANG

By: _____

Address: _____

Email _____

Facsimile _____

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: Bruce A. Wales

Address: 3669 SAGUNTO ST. Suite 108
SANTA YNEZ, CA 93460

Email bwales@SYRWCD.COM

Facsimile 805-693-1156

SANTA BARBARA COUNTY WATER AGENCY

By: _____ (Signatures below)

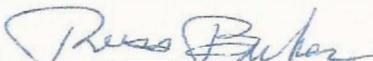
Address: _____

Email _____

Facsimile _____

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board, Ex Officio Clerk of the
Santa Barbara County Water Agency

By: 
Deputy Clerk

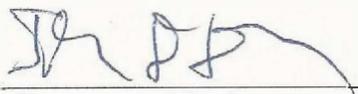
SANTA BARBARA COUNTY WATER AGENCY:

By: 
Chair, Board of Directors

Date: 4/11/17

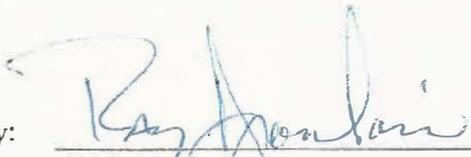
RECOMMENDED FOR APPROVAL:

Santa Barbara County Water Agency

By: 
Department Head

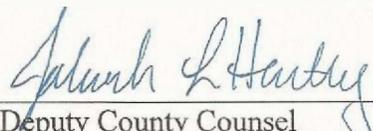
APPROVED AS TO FORM:

Risk Management

By: 
Risk Management

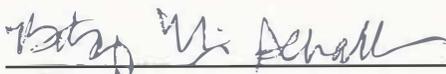
APPROVED AS TO FORM:

Michael C. Ghizzoni
County Counsel

By: 
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Theodore A. Fallati, CPA
Auditor-Controller

By: 
Deputy

RESOLUTION NO. 17-1012

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG
ENTERING INTO A MEMORANDUM OF AGREEMENT FOR FORMATION OF A
GROUNDWATER SUSTAINABILITY AGENCY FOR THE EASTERN MANAGEMENT AREA IN
THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN UNDER THE SUSTAINABLE
GROUNDWATER MANAGEMENT ACT**

WHEREAS, the California legislature passed a statewide framework for sustainable groundwater management, known as the Sustainable Groundwater Management Act (California Water Code § 10720 et seq.) as amended, which became effective January 1, 2015; and

WHEREAS, pursuant to the Sustainable Groundwater Management Act (SGMA), sustainable groundwater management is intended to occur pursuant to Groundwater Sustainability Plans (GSP) that are created and adopted by local Groundwater Sustainability Agencies (GSA); and

WHEREAS, the California Department of Water Resources (DWR) Bulletin 118 describes the Santa Ynez River Valley Groundwater Basin (Basin) in three portions: eastern, central, and western; the western portion consists of the Lompoc Plain, Lompoc Terrace, and Lompoc Uplands; the central portion is the Buellton Uplands, and the eastern portion is the Santa Ynez Uplands; for purposes of administering its groundwater usage program and other water management functions, the Santa Ynez River Water Conservation District (District) also generally recognizes these hydrogeologic units; for the purpose of implementing SGMA, each portion of the Basin as described by DWR is designated as a corresponding groundwater “Management Area” as defined by the Act, this Resolution concerns the Eastern portion of the Basin, known as the “Eastern Management Area”; and

WHEREAS, pursuant to California Water Code §10723(a), a Local Agency or combination of Local Agencies, as defined in California Water Code §10721(n), may decide to become or form a Groundwater Sustainably Agency; and

WHEREAS, the City of Solvang overlies a portion of the Eastern Management Area, has a water supply, manages water and has land-use responsibilities, and is therefore a “Local Agency” as defined by California Water Code §10721 (n); and

WHEREAS, the Santa Ynez Water Conservation District, Improvement District No. 1 (ID No. 1) overlies a portion of the Eastern Management Area, has a water supply, manages water and has land-use responsibilities, and is therefore a “Local Agency” as defined by California Water Code §10721 (n); and

WHEREAS, Santa Ynez River Water Conservation District (SYRWCD) is a California Water Conservation District formed and operating pursuant to an in accordance with Division 21 of the California Water Code (commencing with Water Code §74000) and overlies 35 percent of the Eastern Management Area, manages water and has water management powers and is therefore a “Local Agency” as defined within California Water Code 10721 (n); and

WHEREAS, the Santa Barbara County Water Agency (County Water Agency) overlies the Eastern Management Area including sixty-five percent of the total area not overlain by the District. The County Water Agency is therefore a “Local Agency” as defined by the California Water Code 10721 (n); and

WHEREAS, the City of Solvang, the ID No. 1, the County Water Agency, and the SYRWCD collectively include all of the lands within the Eastern Management Area of the Basin; and

WHEREAS, the City of Solvang desires to form a Groundwater Sustainability Agency in conjunction with the ID No. 1, the County Water Agency, and the SYRWCD, and which may include at a later time other Local Agencies and other legally authorized entities; and

WHEREAS, the City of Solvang in conjunction with, the SYRWCD, the City, the County Water Agency and ID No. 1 held a public hearing on **April 24, 2017** pursuant to California Water Code section §10723(b), after publication of notice of such hearing pursuant to California Government Code section §6066; and

WHEREAS, at the public hearing, the SYRWCD, the City, the County Water Agency and ID No. 1, considered oral and written comments to the extent provided by the public; and

WHEREAS, it would be in the best interests of the City of Solvang to form a Groundwater Sustainability Agency, in conjunction with the ID No. 1, the County Water Agency, and the SYRWCD.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Solvang declares and directs as follows:

1. That the City of Solvang herein decides to form a Groundwater Sustainability Agency in conjunction with the ID No. 1, the County Water Agency, and the SYRWCD, known as the Eastern Management Area Groundwater Sustainability Agency (Agency), and which shall have all the powers granted to a groundwater sustainability agency pursuant to the Sustainable Groundwater Management Act.
2. That the portion of the groundwater basin that the Agency hereby created shall manage shall be that portion of the basin as depicted in the notification provided to the Department of Water Resources as the Eastern Management Area, pursuant to California Water Code 10723.8, and which boundary may be modified from time to time.
3. That the Agency hereby created shall consider the interests of all beneficial uses and users of groundwater, as well as those responsible for implementing groundwater sustainability plans, as required by California Water Code section §10723.2.
4. That the Agency hereby created shall establish and maintain a list of persons interested in receiving notices regarding plan preparation, meeting announcements, and availability of draft plans, maps, and other relevant documents, as required by California Water Code section §10723.4.

5. That the City Manager of the City of Solvang shall be authorized to execute a Memorandum of Agreement, and cause notice to be given to the California Department of Water Resources of the decision of the City of Solvang in conjunction with the ID No. 1, the County Water Agency, and the SYRWCD to create the above referenced Groundwater Sustainability Agency.

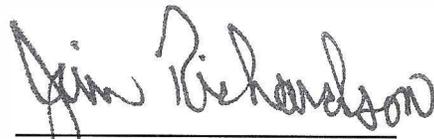
PASSED AND ADOPTED by the City Council of the City of Solvang on this the 24th day of April 2017, by the following vote:

AYES: COUNCIL MEMBERS DUUS, JAMIESON, AND TOUSSAINT

NOES: MAYOR RICHARDSON, COUNCIL MEMBER ZIMMERMAN

ABSTAIN:

ABSENT:

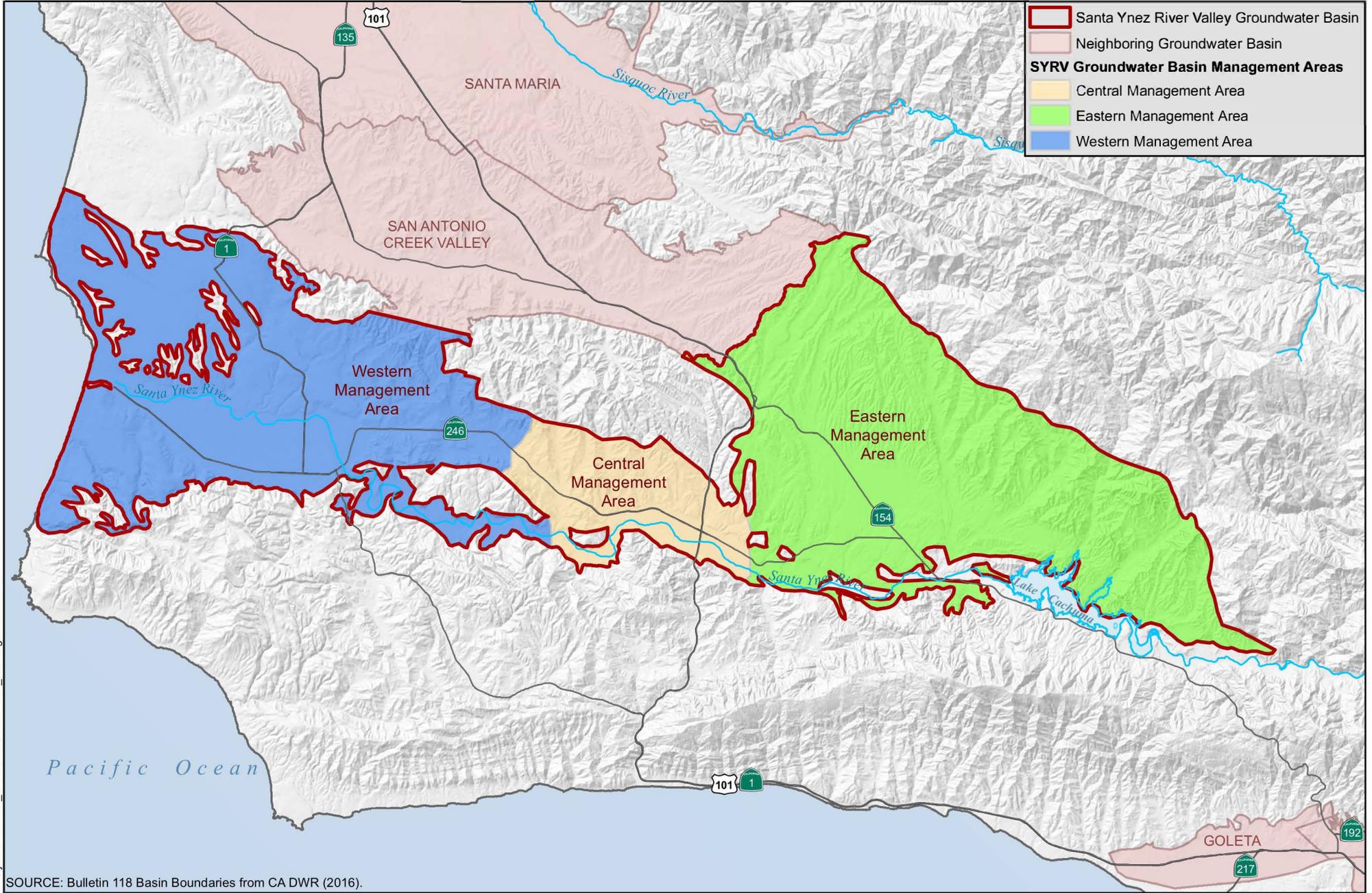


Jim Richardson, Mayor

Attest:



Lisa S. Martin, City Clerk



SOURCE: Bulletin 118 Basin Boundaries from CA DWR (2016).



Santa Ynez River Valley
Groundwater Basin GSA Formation
Santa Barbara County, California
Santa Ynez River Water Conservation District



**SANTA YNEZ RIVER VALLEY GROUNDWATER
BASIN MANAGEMENT AREAS**
JANUARY 2017

25Jan2017 Z:\Projects\1700220_Santa Ynez\Santa Ynez_GwMgmtAreas.mxd SET



Meeting Date: January 22, 2024

SUBJECT: Discussion and possible action to approve the 2022/2023 Annual Comprehensive Financial Report as presented by Mitesh Desai, CPA from Badawi & Associates

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

On August 1, 2019, the City entered into a contract with Badawi and Associates for auditing services for auditing services for three-years with an option to extend of two additional years. This is the fifth annual audit Badawi and Associates has completed.

Badawi & Associates conducts their audit in accordance with generally accepted auditing standards as they pertain to Government Auditing Standards issued by the Comptroller General of the United States. In Badawi and Associates’ opinion, the financial statements present fairly, in all material aspects, the financial position of the City of Solvang as of June 30, 2023. Ahmed Badawi will give a presentation on the financial report and findings of the audit.

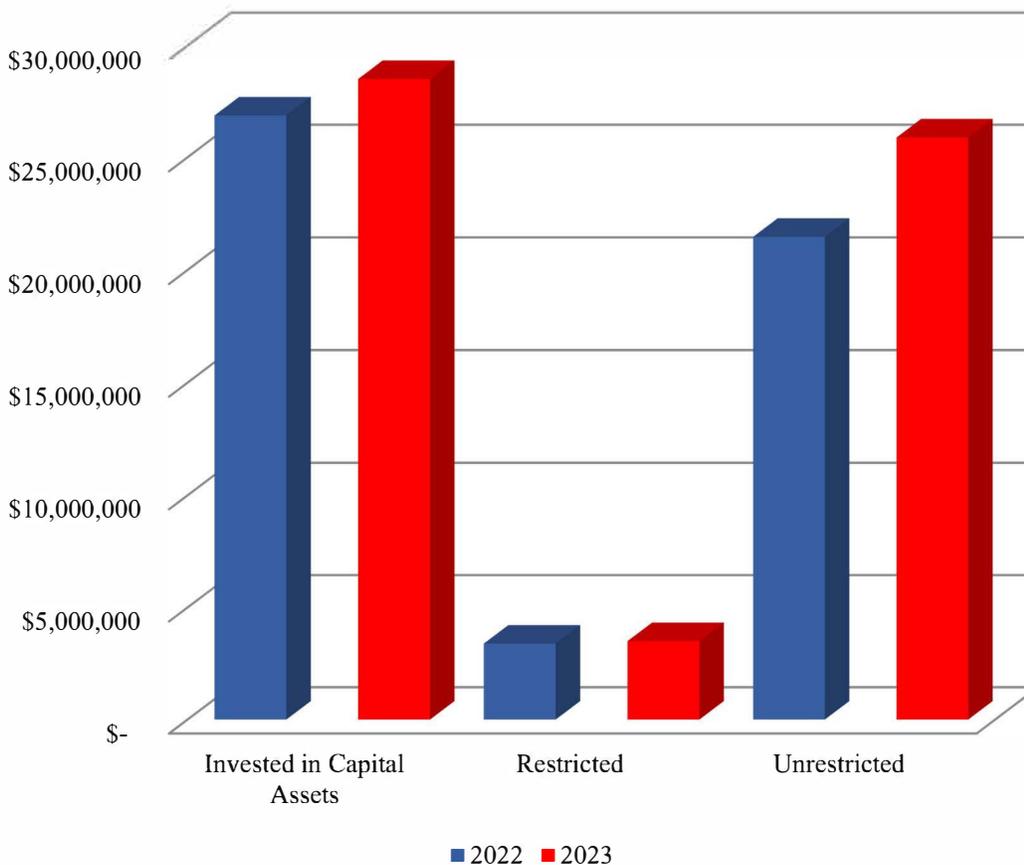
The table below identifies the year-end fund balances and the net increase or decrease from the prior year.

Fund	FY 2022-23 Ending Balance	FY 2021-22 Ending Balance	Net Increase/ Decrease
General Fund	\$17,645,864	\$14,551,249	\$3,094,615
Government Impact Fees	\$1,565,428	\$1,531,507	\$33,921
Traffic Safety	\$3,367	\$3,497	(\$130)
Gas Tax	\$25,296	\$91,544	-66,248
Local Transportation	\$426,903	\$367,730	\$59,173
Measure A	\$1,024,149	\$968,632	\$55,517
Skytt Mesa LLMD	\$425,572	\$401,275	\$24,297
Capital Projects	(\$18,333)	\$11,101	(\$29,434)
Water	\$13,783,835	\$12,711,498	\$1,072,337
Wastewater	\$8,386,725	\$8,211,441	\$175,284
Transit	\$2,401,741	\$2,205,969	\$195,772

**Table A-1
City of Solvang Net Position**

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>		<u>Total Percentage Change</u>
	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022-2023</u>
Assets:							
Current and other Assets	\$ 19,778,766	\$ 22,898,194	\$ 12,227,052	\$ 12,945,207	\$ 32,005,818	\$ 35,843,401	12%
Capital Assets	13,988,390	14,902,003	12,865,006	13,568,698	26,853,396	28,470,701	6%
Total Assets	\$ 33,767,156	\$ 37,800,197	\$ 25,092,058	\$ 26,513,905	\$ 58,859,214	\$ 64,314,102	9%
Deferred outflows of resources:							
Pension and OPEB plans deferrals	\$ 881,865	\$ 2,045,194	\$ 293,955	\$ 681,731	\$ 1,175,820	\$ 2,726,925	132%
Current liabilities	\$ 634,467	\$ 599,530	\$ 244,046	\$ 443,504	\$ 878,513	\$ 1,043,034	19%
Noncurrent liabilities	3,109,832	5,241,091	1,057,409	1,769,498	4,167,241	7,010,589	68%
Total Liabilities	\$ 3,744,299	\$ 5,840,621	\$ 1,301,455	\$ 2,213,002	\$ 5,045,754	\$ 8,053,623	60%
Deferred inflows of resources:							
Pension, OPEB, and leases	\$ 2,319,068	\$ 731,819	\$ 955,650	\$ 410,333	\$ 3,274,718	\$ 1,142,152	-65%
Net Position:							
Invested in capital assets	\$ 13,988,390	\$ 14,902,003	\$ 12,865,006	\$ 13,568,698	\$ 26,853,396	\$ 28,470,701	6%
Restricted	3,390,500	3,498,573	-	-	3,390,500	3,498,573	3%
Unrestricted	11,206,764	14,872,375	10,263,902	11,003,603	21,470,666	25,875,978	21%
Total Net Position	\$ 28,585,654	\$ 33,272,951	\$ 23,128,908	\$ 24,572,301	\$ 51,714,562	\$ 57,845,252	12%

**CITY OF SOLVANG Net Position
June 30, 2022 and 2023**



General Fund

The increase in the General Fund's ending balance can be attributed primarily to the increase in Occupancy Tax, Sales Tax and Interest.

As of June 30, 2023, the General Fund had a total fund balance of \$17,645,864. The Fund Balance Policy Revised in 2013, states for emergency reserves, fifty percent of the operating expenditures will be set aside. As of June 30, 2023, the General Fund balance committed for unexpected events is currently at \$7.3 million and \$10.3 million remains unassigned. The Emergency Contingency increased by \$2,435,744.

The chart below identifies the key changes between FY 2022-23 and 2021-22.

Fiscal Year Comparison			
General Fund	2022-23	2021-22	Over/(Under)
Revenues			
Taxes	\$10,929,477	\$10,062,426	\$867,051
Special Assessments	\$ -	\$ -	
Licenses and Permits	\$278,418	\$215,497	\$62,921
Fines and Forfeits	\$50	\$475	(\$425)
Intergovernmental	\$1,069,199	\$961,339	\$107,860
Interest	\$276,615	(\$107,815)	\$384,430
Charges for Services	\$1,028,743	\$898,413	\$130,330
Miscellaneous	\$280,700	\$104,103	\$176,597
TOTAL	\$13,863,202	\$12,134,438	\$1,728,764

Expenditures	2022-23	2021-22	Over/(Under)
General Government	\$2,863,503	\$3,019,870	(\$156,367)
Public Safety	\$2,366,496	\$2,201,330	\$165,166
Culture and Recreation	\$1,147,486	\$1,096,220	\$51,266
Community Development	\$829,798	\$779,590	\$50,208
Public Works	\$2,452,471	\$1,975,593	\$476,878
Capital Outlay	\$57,145	\$98,449	(\$41,304)
TOTAL	\$9,716,899	\$9,171,052	\$545,847

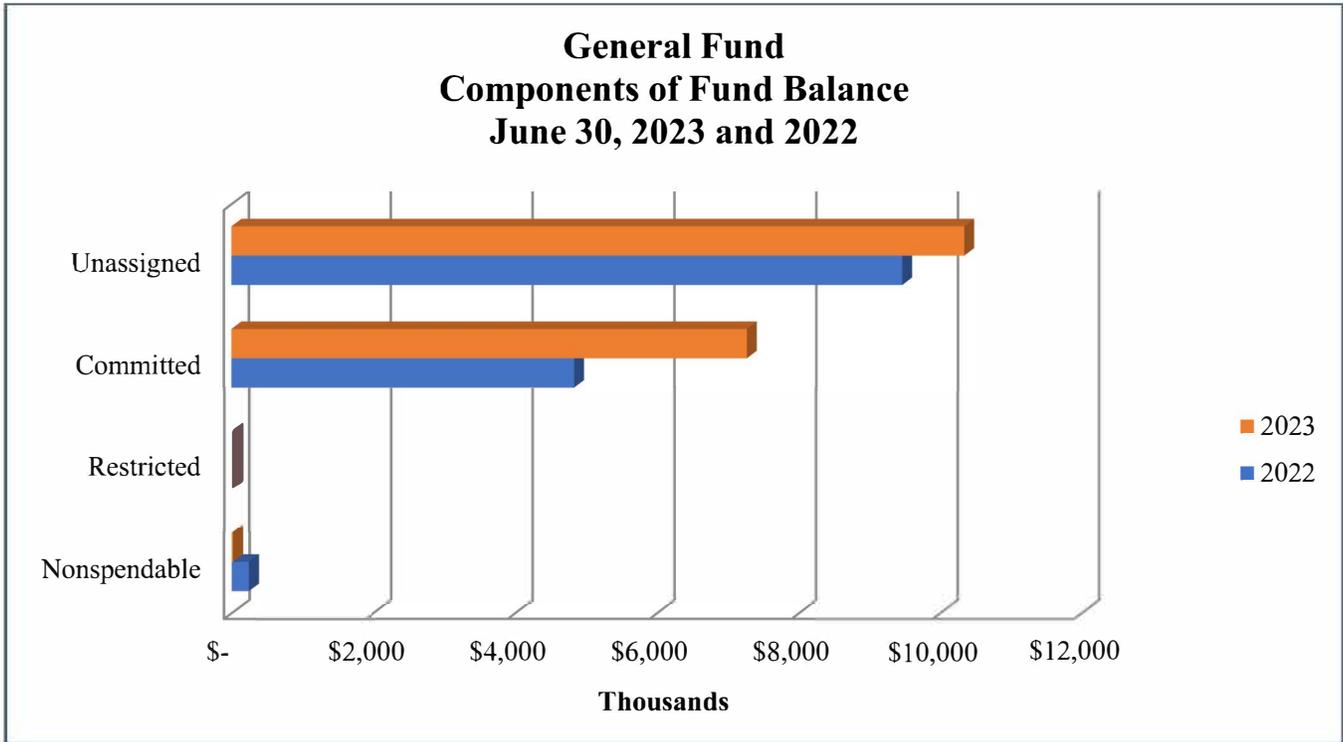
Most expenses decreased due to lower legal fees, salaries and contracted services.

After accounting for designated reserves and other items, the General Fund has an unassigned balance of \$10.3 million. In the coming months as part of the annual budget process, Staff will be presenting options for using a portion of those funds for our Capital Improvement Plan projects, and to pay down some of our outstanding liabilities including:

- Other Post-Employment Benefits (OPEB)
- Unfunded Pension Liability (CalPERS)

The General Fund designations are as follows:

Unassigned	\$10,335,782
Committed	\$7,266,377
Non-Spendable	\$17,390
Restricted	\$26,315
TOTAL	\$17,645,864



Enterprise Funds

The ending balances for the Enterprise Funds are shown below which include the net investment in capital assets. The Water fund increased its Net Position by approximately \$1,072,337 due to a decrease in Capital Improvement Projects. The Wastewater Fund increased its net position by \$175,284 due to the implementation of the new sewer rates. Water expenses decreased 18%, Wastewater expenses increased 7% and Transit expenses increased by 3% due to rising fuel and energy costs.

Fund #	Fund	FY 2022-23 Ending Balance	FY 2021-22 Ending Balance	Net Increase/ Decrease
500	Water	\$13,783,835	\$12,711,498	\$1,072,337
501	Wastewater	\$8,386,725	\$8,211,441	\$175,284
502	Transit	\$2,401,741	\$2,205,969	\$195,772

In the chart below is the unrestricted amount for the Enterprise Funds.

Fund #	Fund	FY 2022-23 Unrestricted Net Position	FY 2021-22 Unrestricted Net Position	Net Increase/ Decrease
500	Water	\$7,820,534	\$7,290,226	\$530,308
501	Wastewater	\$1,519,529	\$1,103,657	\$415,872
502	Transit	\$1,663,540	\$1,870,019	(\$206,479)

Below are the carried over encumbrances for General Fund and Enterprise Funds which do not include the net investment in capital assets.

Encumbrances carried over from FY 2022-23 to FY 2023-24		
100	General Fund	\$433,873
500	Water	\$133,650
501	Wastewater	\$245,725
502	Transit	\$20,832

ALTERNATIVES:.

No alternatives

FISCAL IMPACT:.

No fiscal impact

ATTACHMENTS:

- A. Annual Comprehensive Financial Report
- B. Power Point Presentation

Annual Comprehensive Financial Report

City of Solvang, California



**For the Fiscal Year
ended June 30, 2023**

City of Solvang

Solvang, California

Annual Comprehensive Financial Report

For the year ended June 30, 2023

Prepared by:
Finance Department

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City of Solvang
Annual Comprehensive Financial Report
For the year ended June 30, 2023

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INTRODUCTORY SECTION

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January 22, 2024

To the Honorable Mayor, Members of the City Council, and Citizens of the City of Solvang:

The City follows a policy of preparing a complete set of financial statements in conformity with U.S. generally accepted accounting principles after the end of each fiscal year. This report is published to fulfill that policy for the fiscal year ended June 30, 2023.

Management of the City of Solvang assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that the City has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the City's financial statements are free of material misstatements.

The firm of Badawi & Associates, Certified Public Accountants, has issued an unmodified independent auditor's report on the City of Solvang's financial statements for the fiscal year ended June 30, 2023. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

Profile of the City of Solvang

Solvang, meaning "Sunny Field," was founded in 1911 by a group of Danish educators from the Midwest who were in search of a site for a Danish-type folk school. They liked what they saw and envisioned the location of the potential town, nestled between the Santa Ynez and San Rafael Mountain ranges as an ideal place to launch the school and where settlers could develop a Danish Colony that we now know as Solvang. Although Solvang has since developed into one of California's main tourist attractions, its many Danish-American residents continue to perpetuate their Danish heritage as seen by the architectural style in the downtown tourist area. The City is located inland along the Central Coast, some 45 miles north of Santa Barbara, in the historic Santa Ynez Valley.

The City was incorporated on May 1, 1985. It subsequently transitioned from a General Law City to a Charter City in November 2006. Becoming a "Charter City" means we have more "local home rule" authority than cities that incorporate under the "general laws" of the State of California. The Charter is the City's "Constitution," and any changes must be approved by the voters.

The City operates under the “Council-Manager” form of government. Policy making and legislative authority are vested in the City Council consisting of the Mayor and four other elected Council members. The Council is responsible for, among other matters, setting policy, passing ordinances, adopting the City Budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing the daily operations of the City, appointing other employees, and overseeing daily operations of the City. The Council members are elected to four-year staggered terms and in 2008, the City transitioned from an appointed Mayor to an elected Mayor with a two-year term and is an equal member of the City Council.

The City of Solvang offers a comprehensive array of municipal services, including the construction and upkeep of city streets, storm drains, and other similar infrastructure assets. It is also responsible for the maintenance of parks and the organization of community recreational activities. Water, wastewater, and transit services are provided through an enterprise fund or business type structure. Additionally, the City has a contract with the County of Santa Barbara for law enforcement services.

The City’s biennial budget serves as the foundation for the City of Solvang’s financial planning and control system. Once a final draft budget is achieved, it is presented to the City Council. The City Council holds public hearings on the proposed budget and ultimately adopts a formal budget. The budget is adopted by fund, department, program, and object. During the year, the City Council periodically reviews the City’s actual financial activity in relationship to the original budget, and as necessary amends the original budget to reflect changing conditions. For the next budget cycle, the City will be implementing a more efficient and transparent budgeting software to increase community engagement and understanding.

The general fund budgetary comparison is considered a major fund according to the new reporting standards and is presented as required supplementary information in a separate section of this report following the financial statement notes. In addition, for the City’s other governmental type funds with adopted budgets, a budget to actual comparison schedule is presented as optional information within the combined statements and individual fund schedules section.

Local Economy

The City’s economy heavily relies on tourism, which contributes over 50% of the general fund revenues. The City offers various major attractions that appeal to visitors, such as the famous Danish-themed village, charming shops, inns and bakeries with European-style streets and architecture, local wineries, galleries, golf courses, equestrian activities, livestock production, the historic Santa Ines Mission, the Elverhoj Museum of History and Art, Julefest and other special events.

This year the City saw an increase in property tax revenue of 8.1%, and sales tax revenues increased by 18.8%. Our top three sales tax generators by business category for Fiscal Year 2022-23 are retail, food services, and manufacturing, in that order. Our largest General Fund revenue source, Transient Occupancy Tax (TOT) increased by 4.6%, but the occupancy rate decreased by 3.4%.

While the trends in revenues showed increases in percentage terms, it should be noted that the Fiscal Year ending June 30, 2023, was the best fiscal year on record in terms of Governmental Activities Revenues. Those revenues increased by \$1.2 million or 8.8% from Fiscal Year 2021-22. This increase in revenues in Fiscal Year 2022-23 can be attributed to the increase in all tax revenues received by the City for services, property tax, occupancy tax and interest received.

The City is also mindful of costs associated with increasing pension and retiree health liabilities, and growing regulations for stormwater management, requiring additional resources for implementation. The City continues to take a very conservative approach in the budgeting process. The City strives to operate within current revenue streams and is careful to minimize use of reserves. Staff is aware of the challenges the City faces and continue to be conservative in their spending.

Long Term Financial Planning and Major Initiatives

This year the City completed about \$3.8 million in capital projects. For the fiscal year ending 2023-24, the City has budgeted approximately \$6.4 million for capital projects, mostly for water and public works. An additional \$51.7 million in capital projects are included in the City's Ten-Year Capital Improvement Plan. These projects include about \$14.6 million in public works projects, \$16 million for wastewater system improvements, \$11.4 million for water and \$2.5 million for sewer improvements.

The major initiative planned for FY 2023-24 is the construction of the HCA Middle Well, which will be followed by various General Fund, Wastewater, and Sewer projects.

The General Fund ended fiscal year 2022-23 with a fund balance of approximately \$17.6 million. Of that fund balance, \$7.3 million is committed for emergency reserves, and approximately \$10.3 million remained unassigned. There is approximately \$3.5 million available in Gas Tax, Impact Fees, Traffic Safety, Measure A, and Local Transportation funds, which will be used for future projects, mainly street infrastructure, improvements, maintenance, and sidewalk projects.

Relevant Financial Policies

The City Council adopted a Fund Balance Policy in 2013 that sets the City's General Fund balance committed for emergency contingencies at 50% of the current year operating budget and is to be adjusted annually.

Starting in the 2019-20 Fiscal Year, the City reviews and adopts financial policies annually as part of the budget adoption process. The policies include strategic goals, budget monitoring, long-term financial planning, fund balance reserve, capital improvement program funding, and debt financing.

Awards and Acknowledgements

The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Solvang for its annual comprehensive financial report (ACFR) for the fiscal year ended June 30, 2022. The City

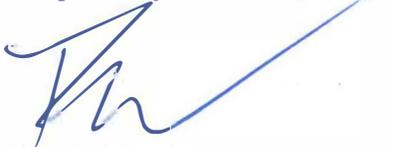
has received this award for 33 of the last 34 years. To be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized ACFR that satisfies both generally accepted accounting principles and applicable legal and program requirements.

A Certificate of Achievement is valid for a one-year period only. We believe the City's current annual comprehensive financial report continues to meet the Certificate of Achievement Program's requirements and are submitting it to the GFOA to determine its eligibility for another certificate.

There are several benefits from participating in this program beyond simply gaining recognition for our efforts. We believe by striving for excellence in meeting the program standards and goals, we can produce quality reports and receive comments for improvements from other municipal finance professionals. This allows us to gain a "fresh" perspective and continually improve in our reporting for the benefit of the City and the public at large.

The preparation of this report would not have been possible without the efficient and dedicated services of the *entire Finance division staff*. We are very proud of our teamwork here and would like to express our appreciation to all members of the departments who assisted and contributed to the preparation of this report and their effort throughout the year to ensure the integrity of the financial records.

Respectfully submitted,



Randy Murphy
City Manager



Wendy Berry
Administrative Services Director



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Solvang
California**

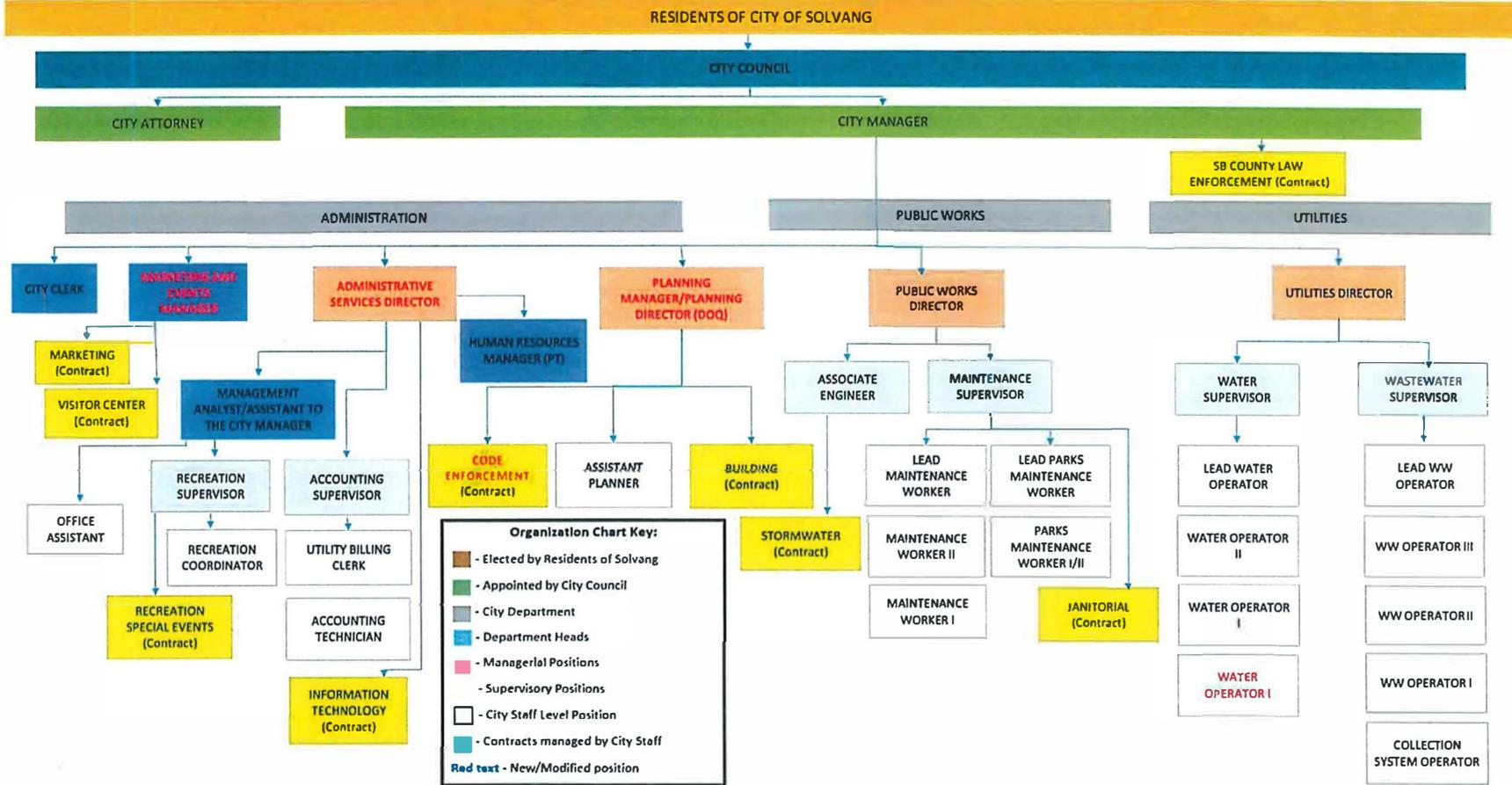
For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO

FY 2022-24 Organizational Chart



City of Solvang
List of Elected and Appointed Officials
As of June 30, 2023

Elected Officials

Mayor - At large	Mark Infanti
Mayor Pro Tem - District 4	Elizabeth Orona
Council Member - At large	Robert Clarke
Council Member - District 3	David Brown
Council Member - At large	Claudia Orona

Appointed Officials

City Manager	Randy Murphy
City Attorney	David Fleishman
City Clerk	Annamarie Porter
Administrative Services Director	Wendy Berry
Public Works Director/City Engineer	Rodger Olds
Utilities Director	Jose Acosta

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FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council
of the City of Solvang
Solvang, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Solvang (City), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension information, and OPEB information on pages 17-29 and 90-98 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying City Projects Capital Projects Fund budgetary comparison schedule, combining and individual nonmajor fund financial statements, and budgetary comparison information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the City Projects Capital Projects Fund budgetary comparison schedule, combining and individual nonmajor fund financial statements and budgetary comparison information are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2023, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.



Badawi & Associates, CPAs
Berkeley, California
December 22, 2023

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Management's Discussion and Analysis

As management of the City of Solvang, we offer readers of the City of Solvang's financial statements, this narrative overview and analysis of the financial activities of the City of Solvang for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages 3-6 of this report.

Financial Highlights

- The General Fund reported a fund balance of \$17.6 million at the end of the 2023 fiscal year; an increase of approximately \$3.1 million or 21.3% above the fiscal year 2021-2022 balance. Per the Combined Reserve and Fund Policy, 50% of the current year operating budget is committed for the emergency contingencies which of the \$17.6 million, \$7.2 million is committed to emergencies. The Emergency Contingency increased \$2,435,744.00.
- Citywide, the total net position increased by \$6.1 million or 11.9% higher than 2021-2022 after conducting all operations and programs. The net position totaled \$57.8 million dollars at year-end. Of that amount, \$25.9 million (the unrestricted net position) may be used to meet the City's ongoing obligations and operating expenses for the next fiscal year.
- The City's Governmental activities reported a net position of \$33.3 million dollars. Of the \$33.3 million dollars, \$14.9 million remains unrestricted and available.
- Overall, Citywide revenues from governmental activities, grants and taxes increased approximately \$1.2 million compared to the 2021-2022 fiscal year. This increase is due to the increase of Occupancy, Sales tax and interest received by the City.
- Impact Fees ended FY 2022-2023 with a fund balance of \$1.6 million; an increase of approximately \$53 thousand from FY 2021-2022. The increase is primarily due to a reduction in Capital Improvement Projects being funded by Impact Fees.
- The Proprietary funds ended the fiscal year with a net position of \$24.6 million (including the funds' net investment in capital assets).
- The City's other non-major governmental funds ended FY 2022-2023 with a fund balance of \$1.9 million, an increase of \$73 thousand from FY 2021-2022. The increase is due in part to a reduction in Measure A and Highway Users Tax funds being used to fund projects.



Management's Discussion and Analysis

Overview of the Financial Statements

The discussion and analysis provided here are intended to serve as an introduction to the City of Solvang's basic financial statements. The City of Solvang's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) the notes to financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Solvang's finances, in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all of the City of Solvang's assets, liabilities, deferred outflows and inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Solvang is improving or deteriorating.

The *statement of activities* presents information showing how the City of Solvang's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave). Both of the government-wide financial statements distinguish functions of the City of Solvang that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Solvang include general government, public safety, highways and streets, planning and economic development, and culture and recreation. The business-type activities of the City of Solvang include water, wastewater and transit operations.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Solvang, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Solvang can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.



Management's Discussion and Analysis

Governmental Funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Solvang maintains eight individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, and the impact fee fund, which are considered to be major funds. Data from the other six governmental funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements in the combining and individual fund statements and schedules section of this report.

The City of Solvang adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 42-45 of this report.

Proprietary Funds. The City of Solvang maintains two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Solvang uses enterprises funds to account for its water, wastewater, and transit operations. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among the City of Solvang various functions. The City of Solvang uses an internal service fund to account for the replacement of its fleet of vehicles and major equipment. Because these services predominantly benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, wastewater, and transit operations, all of which are considered to be major funds of the City of Solvang. Conversely, the internal service fund is a single presentation in the proprietary fund financial statements.

The basic proprietary fund financial statements can be found on pages 48-53 of this report.



Management's Discussion and Analysis

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are *not* reported in the government-wide financials statements because the resources of those funds are *not* available to support the City of Solvang own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The City of Solvang maintains one type of fiduciary funds. The *Custodial fund* reports resources held by the City of Solvang in a custodial capacity for individuals, private organizations, and other governments. The City of Solvang maintains one custodial fund on behalf of the Santa Ynez Valley Tourism Business Improvement District (District). The City collects the revenue from the local hotels, and then remits the funds to the District.

The fiduciary fund financial statements can be found on pages 56-57 of this report.

Notes to the Financial Statements. The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 61-88 of this report.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* concerning the general and impact fee funds budget to actual comparisons, funding progress on the City's other post-employment benefits (OPEB), the City's proportionate share of the net pension liability in regards to the California Public Employees Retirement System (CalPERS) cost sharing pool of which the City is a member, and the City's pension plan employer contributions. Required supplementary information can be found on pages 90-98 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds and internal service funds are presented immediately following the required supplementary information on the City's pension liability. Combining and individual fund statements and schedules can be found on pages 102-110 of this report.

Government-wide Overall Financial Analysis

As noted earlier, net position over time may serve as a useful indicator of a government's financial position. In the case of the City of Solvang, assets and deferred outflows of resources exceeded liabilities by \$57,845,252 at the close of the most recent fiscal year.



Management's Discussion and Analysis

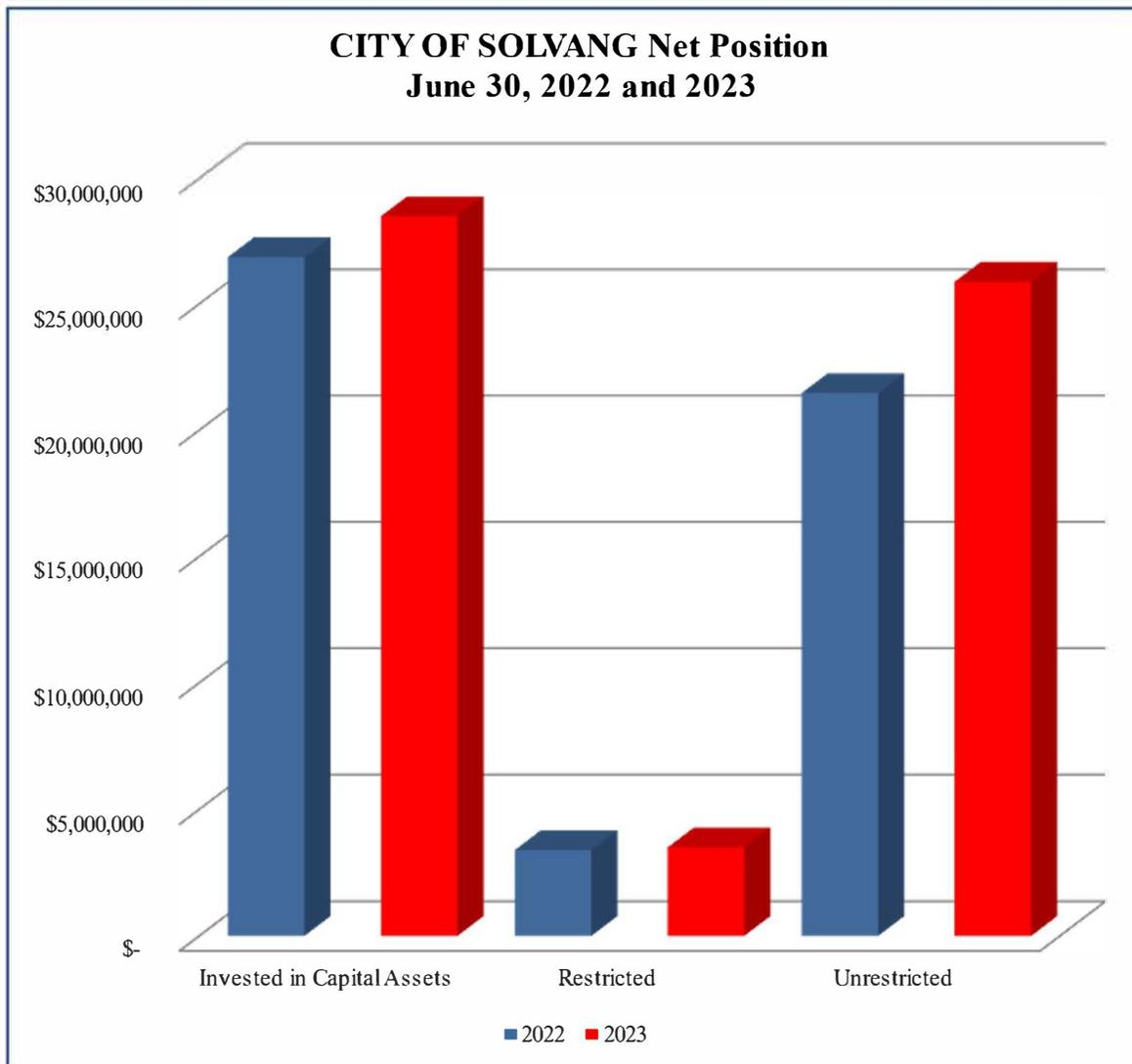
City of Solvang Net Position

Table A-1 City of Solvang Net Position							
	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>		<u>Total Percentage Change</u>
	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	
Assets:							
Current and other Assets	\$ 19,778,766	\$ 22,898,194	\$ 12,227,052	\$ 12,945,207	\$ 32,005,818	\$ 35,843,401	12%
Capital Assets	13,988,390	14,902,003	12,865,006	13,568,698	26,853,396	28,470,701	6%
Total Assets	\$ 33,767,156	\$ 37,800,197	\$ 25,092,058	\$ 26,513,905	\$ 58,859,214	\$ 64,314,102	9%
Deferred outflows of resources:							
Pension and OPEB plans deferrals	\$ 881,865	\$ 2,045,194	\$ 293,955	\$ 681,731	\$ 1,175,820	\$ 2,726,925	132%
Current liabilities	\$ 634,467	\$ 599,530	\$ 244,046	\$ 443,504	\$ 878,513	\$ 1,043,034	19%
Noncurrent liabilities	3,109,832	5,241,091	1,057,409	1,769,498	4,167,241	7,010,589	68%
Total Liabilities	\$ 3,744,299	\$ 5,840,621	\$ 1,301,455	\$ 2,213,002	\$ 5,045,754	\$ 8,053,623	60%
Deferred inflows of resources:							
Pension, OPEB, and leases	\$ 2,319,068	\$ 731,819	\$ 955,650	\$ 410,333	\$ 3,274,718	\$ 1,142,152	-65%
Net Position:							
Invested in capital assets	\$ 13,988,390	\$ 14,902,003	\$ 12,865,006	\$ 13,568,698	\$ 26,853,396	\$ 28,470,701	6%
Restricted	3,390,500	3,498,573	-	-	3,390,500	3,498,573	3%
Unrestricted	11,206,764	14,872,375	10,263,902	11,003,603	21,470,666	25,875,978	21%
Total Net Position	\$ 28,585,654	\$ 33,272,951	\$ 23,128,908	\$ 24,572,301	\$ 51,714,562	\$ 57,845,252	12%

By far, the largest portion of the City of Solvang's net position (49%) reflects its investment in capital assets (e.g. land, buildings, machinery, equipment, vehicles, and infrastructure), less any related outstanding debt that was used to acquire those assets. The City of Solvang uses these capital assets to provide a variety of services to its citizens. Accordingly, these assets are not available for future spending.

An additional portion of the City of Solvang's net position (6%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$25.6 million is unrestricted and may be used to meet the government's ongoing obligations to its citizens and creditors.

At the end of the current fiscal year, the City of Solvang is able to report positive balances in all reported categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.



The City of Solvang’s overall net position increased by \$6.1 Million from the prior fiscal year. The reasons for this overall increase are discussed in the following sections for governmental and business-type activities.

Governmental Activities. Taxes are the primary source of revenue for governmental activities and account for 73% of all revenues. The tax category includes property tax, sales tax, transient occupancy tax (TOT) and other taxes.

Solvang is a tourist community and the largest portion of its tax revenues come from transient occupancy tax (local hotel tax). These taxes generate 42.2% of all governmental-type revenues. In fiscal year 2022-23, local hotel tax increased approximately \$280 Thousand or 4.6% from fiscal year 2021-22.

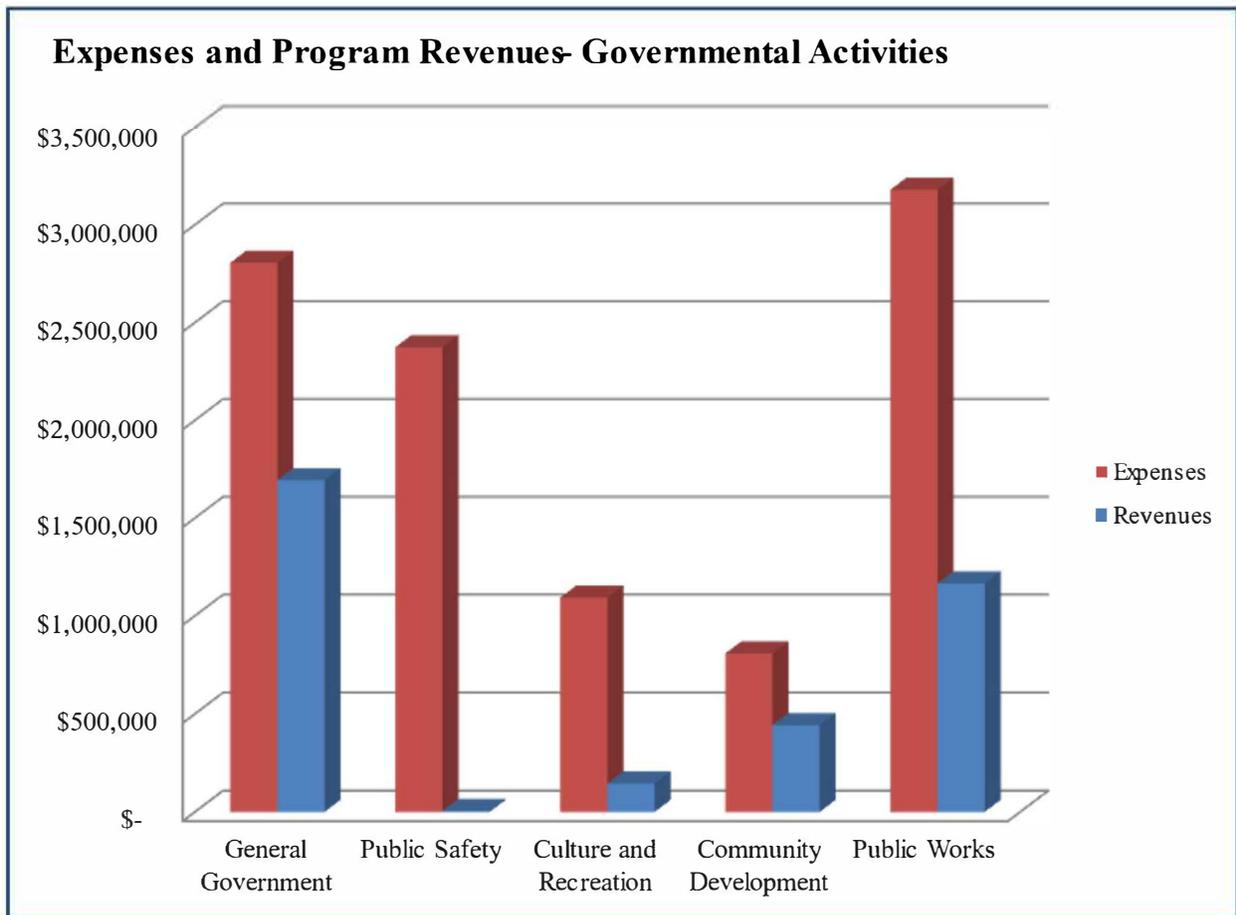


Management's Discussion and Analysis

The City's governmental-type operating expenses consist of public safety, culture and recreation, public works, general government, and community development.

When all operations were concluded, the governmental activities function generated an increase of \$4.7 Million in net position for FY 2022-23.

	Governmental Activities		Business-type Activities		Total		Total Percentage Change
	2023	2022	2023	2022	2023	2022	2022-2023
Revenues:							
Program revenues							
Charges	\$ 1,561,382	\$ 1,382,037	\$ 7,121,414	\$ 6,846,318	\$ 8,682,796	\$ 8,228,355	6%
Operating grants and contributions	1,735,759	2,242,909	1,826,086	1,470,179	3,561,845	3,713,088	-4%
Capital grants and contributions	155,723	139,958	43,735	166,715	199,458	306,673	-35%
General revenues:							
Transient occupancy taxes	6,311,438	6,031,568			6,311,438	6,031,568	5%
Property, sales and other taxes	4,618,039	4,030,858			4,618,039	4,030,858	15%
Other	658,769	(41,348)	199,569	(48,721)	858,338	(90,069)	-1053%
Total revenues	15,041,110	13,785,982	9,190,804	8,434,491	24,231,914	22,220,473	9%
Expenses:							
General government	2,805,808	2,911,369			2,805,808	2,911,369	-4%
Public safety	2,373,664	2,189,633			2,373,664	2,189,633	8%
Culture and recreation	1,093,712	1,221,471			1,093,712	1,221,471	-10%
Community development	808,250	805,316			808,250	805,316	0%
Public works	3,179,379	2,580,297			3,179,379	2,580,297	23%
Water			4,303,277	5,216,176	4,303,277	5,216,176	-18%
Wastewater			2,402,724	2,248,410	2,402,724	2,248,410	7%
Transit			1,134,410	1,099,939	1,134,410	1,099,939	3%
Total expenses	10,260,813	9,708,086	7,840,411	8,564,525	18,101,224	18,272,611	-1%
Increase (decrease) in net position before transfers	4,780,297	4,077,896	1,350,393	(130,034)	6,130,690	3,947,862	55%
Transfers	(93,000)	(57,968)	93,000	57,698	-	-	
Increase (decrease) in net position	4,687,297	4,019,928	1,443,393	(72,336)	6,130,690	3,947,862	55%
Net position, beginning	\$ 28,585,654	\$ 24,565,726	\$ 23,128,908	\$ 23,200,974	\$ 51,714,562	\$ 47,766,700	8%
Net position, ending	\$ 33,272,951	\$ 28,585,654	\$ 24,572,301	\$ 23,128,638	\$ 57,845,252	\$ 51,714,562	12%



Business-type Activities. For the City of Solvang’s business-type activities, the City’s net position increased, ending the year with a balance of \$24,572,301. The increase in net position for business-type activities (water, wastewater, and transit funds) was approximately \$1.4 Million from the prior fiscal year. Water revenue decreased by 2.2% due to a reduction in connections compared to the prior fiscal year. Water expenses decreased by 18%. This decrease is mainly due to less Capital Improvement Projects. Wastewater revenue increased by 24.7% due primarily to new sewer rates being implemented. Wastewater expenses increased by 7% and Transit expenses increased by 3%. The increases are due to an increase in energy and fuel costs.

Financial Analysis of Governmental Funds

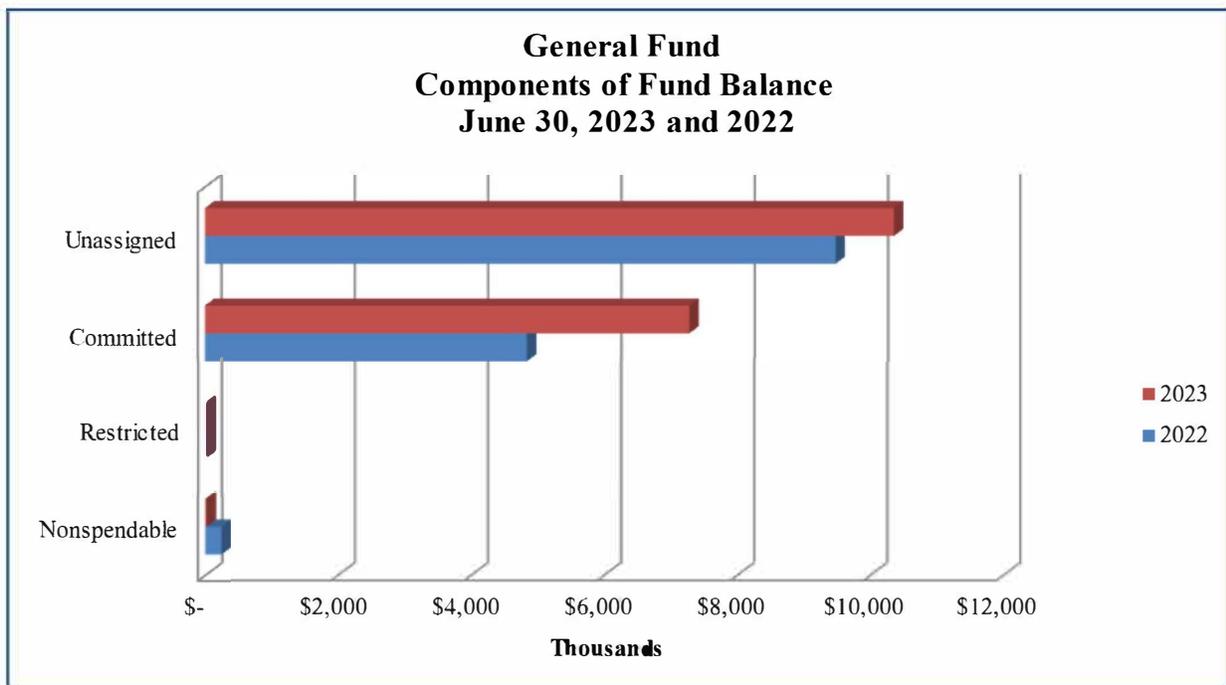
As noted earlier, the City of Solvang uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.



Management's Discussion and Analysis

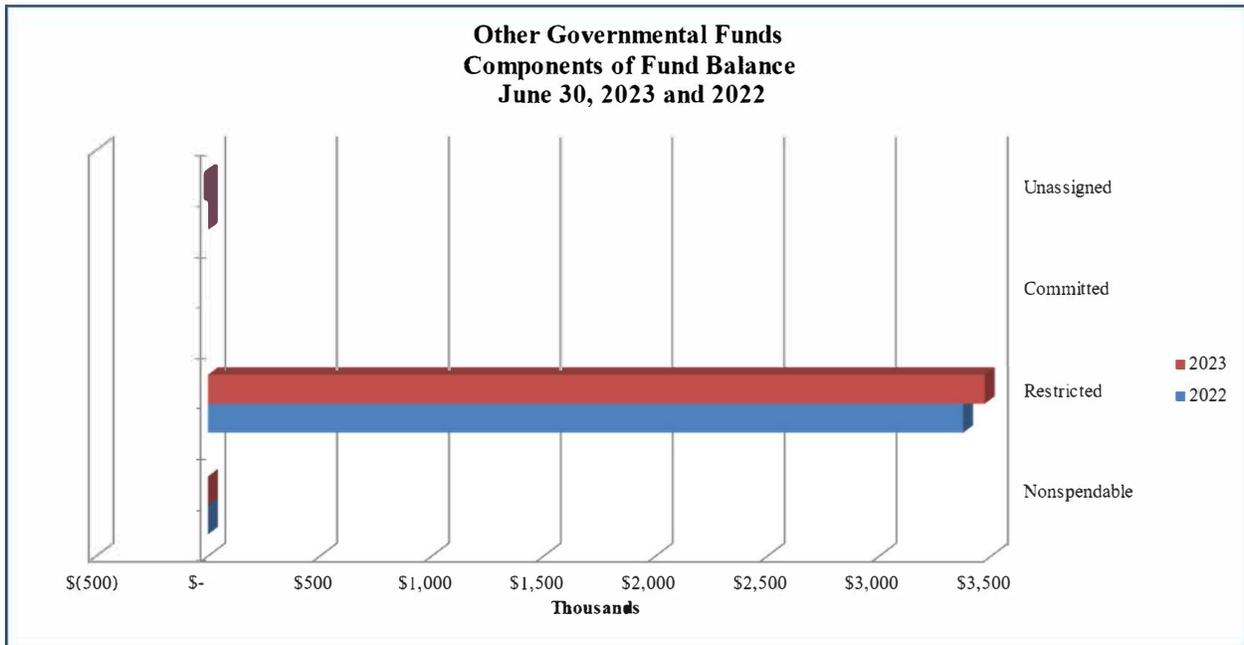
Governmental Funds. The focus of the City of Solvang's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Solvang's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the City of Solvang itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the City of Solvang's City Council.

At June 30, 2023, the City of Solvang's governmental funds reported combined fund balances of \$21,098,246, an increase of 3,190,387 in comparison with the prior year. Approximately 48.9% of this amount (\$10,315,906) constitutes unassigned fund balance, which is available for spending at the government's discretion. The remainder of the fund balance is either nonspendable, restricted, or committed, to indicate that it is 1) not in spendable form (\$17,390) 2) restricted for particular purposes (\$3,498,573) or 3) committed for particular purposes (\$7,266,377). The increase in governmental funds from fiscal year 2021-22 to fiscal year 2022-23, was due primarily to increased tax revenues.



The general fund is the primary operating fund for the City of Solvang. At the end of the current fiscal year, the unassigned fund balance of the general fund was \$10,335,782, while total fund balance increased to \$17,645,864. Impact Fees ended FY 2022-2023 with a fund balance of \$1.57 million, a increase of approximately \$53 thousand from FY 2022-2023. The increase is a result of using less impact fee funds to fund projects around the City of Solvang.

Management's Discussion and Analysis



Proprietary Funds. The City of Solvang’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position for the Water and Wastewater funds at the end of the year were \$7,820,534 and \$1,519,529 respectively. **Total net position** for Water increased by \$1.1 Million. The Wastewater fund increased its net position by \$175,284. The Wastewater Division shows an operating surplus due to increased revenues and slight decreases in Salaries and Benefits.

Transit operations **unrestricted net position** totaled \$1,663,540 a decrease of \$206,479 from fiscal year 2021-22. Transit operations’ **total net position** increased by 8.9% to end the fiscal year at \$2,401,741, primarily due to continued increases in fare box revenues.



Management's Discussion and Analysis

General Fund Budgetary Highlights

Original budget compared to final budget. There were a few budget adjustments greater than \$50,000 during the fiscal year. Budget adjustments greater than \$50,000 are listed below:

Expenditure Budget Adjustments > \$50k	RSI Schedule Classification	Initial Budget	Final Budget	Difference
Solvang Chamber of Commerce Funding	Tourism	\$ 50,000	\$ 100,000	\$ 50,000
Temporary Agency Services	Administration	\$ 5,000	\$ 61,735	\$ 56,735
Professional Services	Public Works/Admin.	\$ 70,000	\$ 328,376	\$ 258,376
Roads/Custodial Operations	Public Works	\$ 196,000	\$ 1,034,120	\$ 838,120
Total				\$ 1,203,231

Final budget compared to actual results. The most significant differences (greater than \$100,000) between estimated revenues and actual revenues were as follows:

Revenue Source	Final Budgeted Revenues	Actual Revenues	Difference
Transient Occupancy Tax	\$ 5,192,010	\$ 6,311,438	\$ 1,119,428
Sales Tax	\$ 1,954,600	\$ 2,517,643	\$ 563,043
Property Taxes	\$ 1,474,254	\$ 1,754,910	\$ 280,656
Miscellaneous	\$ 18,000	\$ 280,700	\$ 262,700

Notable differences, between estimated expenditures and actual expenditures by function were as follows:

Expenditures	Final Budgeted Expenditures	Actual Expenditures	Difference
General administration	\$ 3,285,987	\$ 2,863,503	\$ (422,484)
Community Development	\$ 989,690	\$ 829,798	\$ (159,892)
Culture and Recreation	\$ 1,176,516	\$ 1,147,486	\$ (29,030)
Public Works	\$ 3,383,338	\$ 2,509,616	\$ (873,722)
Public Safety	\$ 2,519,496	\$ 2,366,496	\$ (153,000)

Most of these differences were due to lower-than-expected legal fees, salaries and contracted services.



Management's Discussion and Analysis

Capital Asset and Debt Administration

Capital assets. The City of Solvang's investment in capital assets for its governmental and business-type activities as of June 30, 2023, amounts to \$28,470,701 (net of accumulated depreciation). This investment in capital assets includes land, buildings, machinery, equipment, vehicles, park facilities, roads, highways, bridges, and the wastewater treatment plant. Investment in capital assets increased by 6.02%. Major capital asset events (greater than \$100K) during fiscal year 2022-23 include the following:

FY 2022-23 Slurry Seal Project	\$ 466,012
WWTP Upgrade Phase 2 (In Progress)	\$ 206,248
Public Works Lift Truck	\$ 205,048

Additional information on the City of Solvang's capital assets can be found in Note 6 on pages 75-76 of this report.

Long-term Debt. Under insurance arrangements, the City is self-insured for the first \$50,000 for each workers' compensation claim, \$20,000 for each general liability claim, and \$5,000 per property damage claim. The statement of net position also shows no liability for 2023 for estimated claim obligations and has no current obligation for 2024. This liability was fully funded and paid in 2023, and there were no pending claims at the end of the fiscal year.

The City has a take or pay water purchase agreement with the Santa Ynez River Water Conservation District, Improvement District No. 1 (ID No.1), for State Water, where the City must make annual payments for the State Water whether or not water is delivered. ID No 1. has pledged its water sale revenue from Solvang for repayment of its long-term debt. Solvang has an ongoing commitment to buy water from ID No 1, but the bonded debt is that of ID No. 1 and not the City of Solvang. The agreement requires annual payments until 2035.

Additional information on the City's long-term debt can be found starting on page 77 of the notes to the financial statements



Management's Discussion and Analysis

Economic Factors and Next Year's Budget and Rates

The following economic factors currently affect the City of Solvang and were considered in developing the 2022-24 two year fiscal budget:

- In June 2023, the City Council adopted a General Fund budget with revenues greater than budgeted expenses. This was, in part, due to increased budgeted revenues of Transient Occupancy and Sales Taxes.
- In 2022, an annual increase in water and wastewater rates were approved and scheduled for each July from fiscal year 2022-23 through fiscal year 2026-2027. The additional funds generated by the increase are intended to support maintenance and capital replacement costs, as well as provide adequate funding of reserves.
- As property values slowly increase, the taxable assessed value as a percentage of estimated actual value in property assessments increases. This contributes to the increase in City revenues.
- The City is receiving higher interest revenues than were budgeted for from our investments in the State Wide Local Agency Investment Fund. Interest rates are still on the incline currently, and this will be addressed during the budget process for FY 2024-26.
- Increases are expected in pension and other post-employment benefit costs. The City's pension liabilities will continue to climb over the next 5-7 years as CalPERS adjusts their methodology and assumptions, which also increases employer contributions. Staff continue to review and evaluate pension costs and work with CalPERS on possible funding strategies.
- The City of Solvang relies heavily on tourism, with over 1.5 million visitors annually, requiring daily services for residents and non-residents alike.

Requests for Information

This financial report is designed to provide a general overview of the City of Solvang's finances for anyone with an interest in the government's finances. If you have questions about this report or need additional financial information, contact the Administrative Services Director at:

City of Solvang
1644 Oak Street
Solvang, California 93463
(805) 688-5575

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BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

City of Solvang
Statement of Net Position
June 30, 2023

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets:			
Cash and investments	\$ 20,724,945	\$ 8,689,256	\$ 29,414,201
Taxes receivable	8,949	-	8,949
Accounts receivable	1,897,694	1,330,457	3,228,151
Due from other government	76,502	-	76,502
Lease receivable	-	9,516	9,516
Interest receivable	154,876	64,242	219,118
Deposits	-	636,134	636,134
Prepayments	16,049	2,041,516	2,057,565
Total current assets	22,879,015	12,771,121	35,650,136
Noncurrent assets:			
Loans receivable	19,179	-	19,179
Lease receivable	-	174,086	174,086
Capital assets:			
Capital assets not being depreciated	2,764,514	610,040	3,374,554
Capital assets being depreciated, net	12,137,489	12,958,658	25,096,147
Total capital assets	14,902,003	13,568,698	28,470,701
Total noncurrent assets	14,921,182	13,742,784	28,663,966
Total assets	37,800,197	26,513,905	64,314,102
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows - pension	1,752,971	584,323	2,337,294
Deferred outflows - OPEB	292,223	97,408	389,631
Total deferred outflows of resources	2,045,194	681,731	2,726,925

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
Current liabilities:			
Accounts payable	448,654	413,504	862,158
Deposits	91,745	-	91,745
Unearned advances	29,131	-	29,131
Compensated absences, due within one year	30,000	30,000	60,000
Total current liabilities	599,530	443,504	1,043,034
Noncurrent liabilities:			
Compensated absences, due in more than one year	51,112	39,506	90,618
Net other post employment benefit liability	987,601	329,199	1,316,800
Net pension liability	4,202,378	1,400,793	5,603,171
Total noncurrent liabilities	5,241,091	1,769,498	7,010,589
Total liabilities	5,840,621	2,213,002	8,053,623
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows - pension	403,623	134,541	538,164
Deferred inflows - OPEB	328,196	109,399	437,595
Deferred inflows - leases	-	166,393	166,393
Total deferred inflows of resources	731,819	410,333	1,142,152
NET POSITION			
Net investment in capital assets	14,902,003	13,568,698	28,470,701
Restricted for:			
Highways and streets	790,502	-	790,502
Capital improvements and other	2,708,071	-	2,708,071
Total restricted	3,498,573	-	3,498,573
Unrestricted	14,872,375	11,003,603	25,875,978
Total net position	\$ 33,272,951	\$ 24,572,301	\$ 57,845,252

City of Solvang
Statement of Activities
For the year ended June 30, 2023

Functions/Programs	Expenses	Program Revenues			Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
City Government:					
Governmental activities:					
General government	\$ 2,805,808	\$ 760,807	\$ 933,125	\$ -	\$ 1,693,932
Public safety	2,373,664	5,190	-	-	5,190
Culture and recreation	1,093,712	143,851	1,000	-	144,851
Community development	808,250	331,821	110,907	-	442,728
Public works	3,179,379	319,713	690,727	155,723	1,166,163
Total governmental activities	10,260,813	1,561,382	1,735,759	155,723	3,452,864
Business-type activities:					
Water	4,303,277	5,112,107	-	43,735	5,155,842
Wastewater	2,402,724	1,953,239	589,140	-	2,542,379
Transit	1,134,410	56,068	1,236,946	-	1,293,014
Total business-type activities	7,840,411	7,121,414	1,826,086	43,735	8,991,235
Total primary government	\$ 18,101,224	\$ 8,682,796	\$ 3,561,845	\$ 199,458	\$ 12,444,099
General Revenues:					
Taxes:					
Property taxes					
Sales taxes					
Transient occupancy taxes					
Other taxes					
Total taxes					
Investment earnings					
Miscellaneous					
Transfers					
Total general revenues and transfers					
Change in net position					
Net position - beginning of year					
Net position - end of year					

Net (Expense) Revenue
and Changes in Net Position

Primary Government

Governmental Activities	Business-Type Activities	Total
\$ (1,111,876)	\$ -	\$ (1,111,876)
(2,368,474)	-	(2,368,474)
(948,861)	-	(948,861)
(365,522)	-	(365,522)
(2,013,216)	-	(2,013,216)
<u>(6,807,949)</u>	<u>-</u>	<u>(6,807,949)</u>
-	852,565	852,565
-	139,655	139,655
-	158,604	158,604
<u>-</u>	<u>1,150,824</u>	<u>1,150,824</u>
<u>(6,807,949)</u>	<u>1,150,824</u>	<u>(5,657,125)</u>
1,754,910	-	1,754,910
2,517,643	-	2,517,643
6,311,438	-	6,311,438
345,486	-	345,486
<u>10,929,477</u>	<u>-</u>	<u>10,929,477</u>
379,069	199,569	578,638
279,700	-	279,700
(93,000)	93,000	-
<u>11,495,246</u>	<u>292,569</u>	<u>11,787,815</u>
4,687,297	1,443,393	6,130,690
<u>28,585,654</u>	<u>23,128,908</u>	<u>51,714,562</u>
<u>\$ 33,272,951</u>	<u>\$ 24,572,301</u>	<u>\$ 57,845,252</u>

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FUND FINANCIAL STATEMENTS

Governmental Fund Financial Statements

Proprietary Fund Financial Statements

Fiduciary Fund Financial Statements

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GOVERNMENTAL FUND FINANCIAL STATEMENTS

General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Impact Fee Special Revenue Fund accounts for impact fees paid by developers restricted for various capital improvement projects.

City Projects Capital Projects Fund accounts for monies committed and restricted for City capital projects.

City of Solvang
Balance Sheet
Governmental Funds
June 30, 2023

	Major Funds				
	General Fund	Impact Fee Special Revenue Fund	City Projects Capital Projects Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS					
Cash and investments	\$ 16,127,200	\$ 1,535,471	\$ 95,184	\$ 1,746,168	\$ 19,504,023
Receivables:					
Taxes receivable	8,949	-	-	-	8,949
Accounts receivable	1,749,042	-	-	148,652	1,897,694
Due from other government	76,502	-	-	-	76,502
Interest receivable	113,214	12,119	-	20,047	145,380
Due from other funds	1,776	-	-	-	1,776
Prepaid items	16,049	-	-	-	16,049
Loans and notes receivables	1,341	17,838	-	-	19,179
Total assets	\$ 18,094,073	\$ 1,565,428	\$ 95,184	\$ 1,914,867	\$ 21,669,552
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 327,333	\$ -	\$ 113,517	\$ 7,804	\$ 448,654
Due to other funds	-	-	-	1,776	1,776
Deposits payable	91,745	-	-	-	91,745
Unearned revenues	29,131	-	-	-	29,131
Total liabilities	448,209	-	113,517	9,580	571,306
Fund Balances:					
Nonspendable (Prepaid items and loans)	17,390	-	-	-	17,390
Restricted for:					
Recycling	16,947	-	-	-	16,947
Highways and streets	-	790,502	-	1,905,287	2,695,789
Park improvements	-	46,489	-	-	46,489
Drainage	-	287,964	-	-	287,964
Affordable housing	-	442,016	-	-	442,016
Tennis facilities	9,368	-	-	-	9,368
Total restricted	26,315	1,566,971	-	1,905,287	3,498,573
Committed to:					
Emergencies	7,266,377	-	-	-	7,266,377
Total committed	7,266,377	-	-	-	7,266,377
Unassigned	10,335,782	(1,543)	(18,333)	-	10,315,906
Total fund balances	17,645,864	1,565,428	(18,333)	1,905,287	21,098,246
Total liabilities and fund balances	\$ 18,094,073	\$ 1,565,428	\$ 95,184	\$ 1,914,867	\$ 21,669,552

City of Solvang
Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Statement of Net Position
June 30, 2023

Total Fund Balances - Total Governmental Funds	\$ 21,098,246
Amounts reported for governmental activities in the statement of net position are different	
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds	14,690,278
The assets and liabilities of the internal service fund are included in the governmental activities in the statement of net position	1,442,143
Pension actuarial deferrals and certain employer contributions are reported as deferred inflows and outflows of resources and are, therefore, not reported in the funds	1,349,348
Net pension liability (NPL) obligations are not due and payable in the current period and are not reported in the funds	(4,202,378)
OPEB actuarial deferrals and certain employer contributions are reported as deferred inflows and outflows of resources and are, therefore, not reported in the funds	(35,973)
The net OPEB liability is not due and payable in the current period and is therefore not reported in the funds	(987,601)
Some liabilities, including compensated absences, and claims are not due and payable in the current period and are therefore not reported in the funds	(81,112)
Net Position of Governmental Activities	<u>\$ 33,272,951</u>

City of Solvang

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the year ended June 30, 2023

	Major Funds				Total Governmental Funds
	General Fund	Impact Fee Special Revenue Fund	City Projects Capital Projects Fund	Non-Major Governmental Funds	
REVENUES:					
Property taxes	\$ 1,754,910	\$ -	\$ -	\$ -	\$ 1,754,910
Sales taxes	2,517,643	-	-	-	2,517,643
Transient occupancy taxes	6,311,438	-	-	-	6,311,438
Other taxes	345,486	-	-	-	345,486
Special assessments	-	-	-	219,025	219,025
Licenses and permits	278,418	-	-	-	278,418
Fines and forfeits	50	-	-	-	50
Intergovernmental	1,069,199	-	-	846,450	1,915,649
Interest	276,615	28,731	-	48,416	353,762
Charges for services	1,028,743	5,190	-	4,789	1,038,722
Miscellaneous	280,700	-	-	-	280,700
Total revenues	13,863,202	33,921	-	1,118,680	15,015,803
EXPENDITURES:					
Current:					
General government	2,863,503	-	-	-	2,863,503
Public safety	2,366,496	-	-	-	2,366,496
Culture and recreation	1,147,486	-	-	-	1,147,486
Community development	829,798	-	-	-	829,798
Public works	2,452,471	-	-	199,413	2,651,884
Capital outlay	57,145	-	2,121,753	3,027	2,181,925
Total expenditures	9,716,899	-	2,121,753	202,440	12,041,092
REVENUES OVER (UNDER) EXPENDITURES	4,146,303	33,921	(2,121,753)	916,240	2,974,711
OTHER FINANCING SOURCES (USES):					
Transfers in	388,171	-	2,092,319	-	2,480,490
Transfers out	(1,439,859)	-	-	(843,631)	(2,283,490)
Total other financing sources (uses)	(1,051,688)	-	2,092,319	(843,631)	197,000
Net change in fund balances	3,094,615	33,921	(29,434)	72,609	3,171,711
FUND BALANCES:					
Beginning of year	14,551,249	1,531,507	11,101	1,832,678	17,926,535
End of year	\$ 17,645,864	\$ 1,565,428	\$ (18,333)	\$ 1,905,287	\$ 21,098,246

City of Solvang

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities For the year ended June 30, 2023

Net Change in Fund Balances - Total Governmental Funds	\$ 3,171,711
Amounts reported for governmental activities in the Statement of Activities were different	
Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$1,844,696 exceed depreciation (\$881,861) in the current period.	962,835
Decreases in liabilities for other post employment benefits (OPEB) and other related amounts do not provide current financial resources and are therefore not reported in the governmental fund statements.	128,361
Changes in the net pension liability and related deferred amounts do not use or provide current financial resources and are reported in the statement of activities, but not in the governmental fund statements.	425,858
Some expenses in the statement of activities for noncurrent liabilities such as long-term compensated absences do not require the use of or provide current financial resources and, therefore, are not reported as expenditures in the governmental funds	95,100
Internal service funds are consolidated by charging additional amounts or reducing charges to participating governmental activities to completely cover the internal service fund's costs	<u>(96,568)</u>
Change in Net Position of Governmental Activities	<u><u>\$ 4,687,297</u></u>

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PROPRIETARY FUND FINANCIAL STATEMENTS

Water Service Enterprise Fund accounts for the activities associated with providing water services.

Wastewater Enterprise Fund accounts for the wastewater treatment plant and wastewater pumping stations and collection systems.

Transit Enterprise Fund is used to account for transit operations.

Vehicle/Equipment Replacement Internal Service Fund is used to account for replacement costs of City vehicles and equipment and accumulate resources for replacement assets.

City of Solvang
Statement of Net Position
Proprietary Funds
June 30, 2023

	Enterprise Funds	
	Water	Wastewater
ASSETS		
Current assets:		
Cash and investments	\$ 5,353,574	\$ 2,115,291
Accounts receivable	599,473	238,275
Interest receivable	38,937	16,339
Lease receivable	9,516	-
Deposits	632,101	836
Prepayments	2,035,713	5,803
Total current assets	<u>8,669,314</u>	<u>2,376,544</u>
Noncurrent assets:		
Lease receivable	174,086	-
Capital assets:		
Capital assets not being depreciated	210,917	399,123
Capital assets being depreciated	5,752,384	6,468,073
Total capital assets	<u>5,963,301</u>	<u>6,867,196</u>
Total noncurrent assets	<u>6,137,387</u>	<u>6,867,196</u>
Total assets	<u>14,806,701</u>	<u>9,243,740</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows - pension	233,729	350,594
Deferred outflows - OPEB	38,963	58,445
Total deferred outflows of resources	<u>272,692</u>	<u>409,039</u>
LIABILITIES		
Current liabilities:		
Accounts payable and other	316,284	35,497
Compensated absences - due within one year	15,000	15,000
Total current liabilities	<u>331,284</u>	<u>50,497</u>
Noncurrent liabilities:		
Compensated absences - due in more than one year	8,307	31,199
Net other postemployment benefit liability	131,680	197,519
Net pension liability	560,317	840,476
Total noncurrent liabilities	<u>700,304</u>	<u>1,069,194</u>
Total liabilities	<u>1,031,588</u>	<u>1,119,691</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows - pension	53,817	80,724
Deferred inflows - OPEB	43,760	65,639
Deferred inflows - leases	166,393	-
Total deferred inflows of resources	<u>263,970</u>	<u>146,363</u>
NET POSITION		
Net investment in capital assets	5,963,301	6,867,196
Unrestricted	7,820,534	1,519,529
Total net position	<u>\$ 13,783,835</u>	<u>\$ 8,386,725</u>

See accompanying Notes to Basic Financial Statements.

Enterprise Funds		Vehicle/Equipment Replacement Internal Service Fund
Transit	Total	Fund
\$ 1,220,391	\$ 8,689,256	\$ 1,220,922
492,709	1,330,457	-
8,966	64,242	9,496
-	9,516	-
3,197	636,134	-
-	2,041,516	-
<u>1,725,263</u>	<u>12,771,121</u>	<u>1,230,418</u>
-	174,086	-
-	610,040	-
738,201	12,958,658	211,725
<u>738,201</u>	<u>13,568,698</u>	<u>211,725</u>
738,201	13,742,784	211,725
<u>2,463,464</u>	<u>26,513,905</u>	<u>1,442,143</u>
-	584,323	-
-	97,408	-
<u>-</u>	<u>681,731</u>	<u>-</u>
61,723	413,504	-
-	30,000	-
<u>61,723</u>	<u>443,504</u>	<u>-</u>
-	39,506	-
-	329,199	-
-	1,400,793	-
<u>-</u>	<u>1,769,498</u>	<u>-</u>
61,723	2,213,002	-
<u>-</u>	<u>134,541</u>	<u>-</u>
-	109,399	-
-	166,393	-
<u>-</u>	<u>410,333</u>	<u>-</u>
738,201	13,568,698	211,725
1,663,540	11,003,603	1,230,418
<u>\$ 2,401,741</u>	<u>\$ 24,572,301</u>	<u>\$ 1,442,143</u>

See accompanying Notes to Basic Financial Statements.

City of Solvang
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
For the year ended June 30, 2023

	Enterprise Funds	
	Water	Wastewater
OPERATING REVENUES:		
Sales of water	\$ 5,079,051	\$ -
Service fees	-	1,942,183
Miscellaneous	33,056	11,056
Total operating revenues	5,112,107	1,953,239
OPERATING EXPENSES:		
Salaries and benefits	643,005	861,039
Purchased power	151,540	211,604
Transit operator	-	-
Services and supplies	1,079,072	835,444
Joint operating expenses	2,075,538	-
Depreciation expense	354,443	494,637
Total operating expenses	4,303,598	2,402,724
OPERATING INCOME (LOSS)	808,509	(449,485)
NONOPERATING REVENUES (EXPENSES):		
Grant revenue	-	589,140
Operating subsidies	-	-
Gain on sale of capital assets	321	-
Interest and investment revenue	129,772	35,629
Total nonoperating revenues (expenses)	130,093	624,769
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	938,602	175,284
Transfers in	90,000	-
Transfers out	-	-
Capital contributions	43,735	-
Net contributions and transfers	133,735	-
Change in net position	1,072,337	175,284
NET POSITION:		
Beginning of year	12,711,498	8,211,441
End of year	\$ 13,783,835	\$ 8,386,725

Enterprise Funds		Vehicle/Equipment Replacement Internal Service Fund
Transit	Total	
\$ -	\$ 5,079,051	\$ -
56,068	1,998,251	217,347
-	44,112	-
56,068	7,121,414	217,347
-	1,504,044	-
-	363,144	-
702,829	702,829	-
333,832	2,248,348	-
-	2,075,538	-
97,749	946,829	49,222
1,134,410	7,840,732	49,222
(1,078,342)	(719,318)	168,125
-	589,140	-
1,236,946	1,236,946	-
-	321	-
34,168	199,569	25,307
1,271,114	2,025,976	25,307
192,772	1,306,658	193,432
3,000	93,000	-
-	-	(290,000)
-	43,735	-
3,000	136,735	(290,000)
195,772	1,443,393	(96,568)
2,205,969	23,128,908	1,538,711
\$ 2,401,741	\$ 24,572,301	\$ 1,442,143

See accompanying Notes to Basic Financial Statements.

City of Solvang
Statement of Cash Flows
Proprietary Funds
For the year ended June 30, 2023

	Enterprise Funds	
	Water	Wastewater
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	\$ 5,180,814	\$ 1,928,324
Payments to suppliers	(2,889,633)	(835,531)
Payments to other funds for services	(278,301)	(173,145)
Payments from other funds for services	-	-
Payments for employees and benefits	(734,703)	(974,111)
Net cash provided by (used in) operating activities	1,278,177	(54,463)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Transfers in	90,000	-
Transfers out	-	-
Grants and operating subsidies	-	589,140
Net cash provided by (used in) noncapital financing activities	90,000	589,140
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Proceeds from sale of capital assets	321	-
Capital contributions	43,735	-
Purchases of capital assets	(896,472)	(254,049)
Net cash provided by (used in) capital and related financing activities	(852,416)	(254,049)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Investment loss	99,188	22,804
Net cash provided by (used in) investing activities	99,188	22,804
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	614,949	303,432
CASH AND INVESTMENTS - Beginning of year	4,738,625	1,811,859
CASH AND INVESTMENTS - End of year	\$ 5,353,574	\$ 2,115,291
RECONCILIATION OF OPERATING INCOME TO NET		
CASH PROVIDED BY OPERATING ACTIVITIES:		
Operating income (loss)	\$ 808,509	\$ (449,485)
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	354,443	494,637
Changes in assets and liabilities:		
Decrease (increase) in receivables and related amounts	68,707	(24,915)
Decrease (increase) in deposits	-	-
Decrease (increase) in prepayments	(119,288)	64,615
Increase (decrease) in accounts payable	257,504	(26,243)
Increase (decrease) in compensated absences	(17,803)	(2,227)
Increase (decrease) in net OPEB liability and related deferred amounts	(17,115)	(25,673)
Increase (decrease) in net pension liability and related deferred amounts	(56,780)	(85,172)
Total adjustments	469,668	395,022
Net cash provided by operating activities	\$ 1,278,177	\$ (54,463)

Enterprise Funds		Vehicle/Equipment Replacement Internal Service Fund
Transit	Total	
\$ 56,068	\$ 7,165,206	\$ -
(1,012,779)	(4,737,943)	-
(58,601)	(510,047)	-
-	-	217,347
-	(1,708,814)	-
(1,015,312)	208,402	217,347
3,000	93,000	-
-	-	(290,000)
1,112,614	1,701,754	-
1,115,614	1,794,754	(290,000)
-	321	-
-	43,735	-
(500,000)	(1,650,521)	-
(500,000)	(1,606,465)	-
27,956	149,948	17,736
27,956	149,948	17,736
(371,742)	546,639	(54,917)
1,592,133	8,142,617	1,275,839
\$ 1,220,391	\$ 8,689,256	\$ 1,220,922
\$ (1,078,342)	\$ (719,318)	\$ 168,125
97,749	946,829	49,222
-	43,792	-
(3,047)	(3,047)	-
131	(54,542)	-
(31,803)	199,458	-
-	(20,030)	-
-	(42,788)	-
-	(141,952)	-
63,030	927,720	49,222
\$ (1,015,312)	\$ 208,402	\$ 217,347

See accompanying Notes to Basic Financial Statements.

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FIDUCIARY FUND FINANCIAL STATEMENTS

Custodial Fund accounts for monies collected and held for the Santa Ynez Business Improvement District.

City of Solvang
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2023

	Custodial Fund
ASSETS	
Cash and investments	\$ 37,628
Assessments receivable	60,957
Total assets	<u>98,585</u>
NET POSITION	
Restricted for tourism	98,585
Total net position	<u>\$ 98,585</u>

City of Solvang
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the year ended June 30, 2023

	<u>Custodial Fund</u>
ADDITIONS:	
Special assessments	\$ 557,204
Total additions	<u>557,204</u>
DEDUCTIONS:	
Pass-through payments	<u>559,947</u>
Total Deductions	<u>559,947</u>
Change in net position	(2,743)
NET POSITION:	
Beginning of year	<u>101,328</u>
End of year	<u>\$ 98,585</u>

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NOTES TO BASIC FINANCIAL STATEMENTS

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City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Solvang, California (City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. Financial Reporting Entity

The City of Solvang is a municipal corporation governed by an elected five-member City Council. The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable.

The Solvang Joint Powers Financing Authority is a legally separate corporate entity for which the City is financially accountable and is governed by the elected City Council. The Authority was formed to provide a method of financing public improvements. The financial activities of the Authority are blended with those of the City and are reported in the City's governmental funds, and as capital assets of the City and debt obligations of the City.

Separate financial statements are not available for the Solvang Joint Powers Financing Authority.

B. Basis of Accounting and Measurement Focus

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with its own self-balancing set of accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues and expenditures or expenses. These funds are established for the purpose of carrying out specific activities or certain objectives in accordance with specific regulations, restrictions or limitations. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Government-Wide Financial Statements

The City's Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities. These statements present summaries of Governmental and Business-Type Activities for the City accompanied by a total column.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the *proprietary fund financial statements*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

B. Basis of Accounting and Measurement Focus, Continued

Government-Wide Financial Statements, Continued

These financial statements are presented on an “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all of the City’s assets, deferred inflows/outflows of resources, and liabilities, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liabilities are incurred.

Certain types of transactions reported as program revenues for the City are reported in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

Certain eliminations have been made in regards to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated. The following interfund activities have been eliminated:

- Due to/from other funds
- Transfers in/out

The City applies all applicable GASB pronouncements including all NCGA Statements and Interpretations currently in effect.

Governmental Fund Financial Statements

Governmental fund financial statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in net position as presented in these statements to the net position presented in the government-wide financial statements. The City has presented all major funds that meet specific qualifications.

All governmental funds are accounted for on a spending or “current financial resources” measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the balance sheets. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

B. Basis of Accounting and Measurement Focus, Continued

Governmental Fund Financial Statements, Continued

The City reports the following funds as major governmental funds of the City.

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Impact Fee Fund* is a special revenue fund used to account for impact fees restricted by law to use only for the specific purpose of the fee.

The *City Capital Projects Fund* is a capital projects fund used to account for monies that are restricted or committed for capital projects.

Revenues are recorded when received in cash, except that revenues subject to accrual (generally those received 60 days after year-end) are recognized when due. The primary revenue sources that have been treated as susceptible to accrual by the City are property taxes, taxpayer-assessed tax revenues (sales taxes, transient occupancy taxes, franchise taxes, etc.), grant revenues and earnings on investments. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The Reconciliation of the Fund Financial Statements to the Government-Wide Financial Statements is provided.

Proprietary Fund Financial Statements

Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses and Change in Net Position, and a Statement of Cash Flows for all proprietary funds.

A column representing internal service funds is also presented in these statements. However, internal service balances and activities have been combined with the governmental activities in the Government-Wide Financial Statements.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which a liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

B. Basis of Accounting and Measurement Focus, Continued

Proprietary Fund Financial Statements, Continued

The City reports the following major proprietary funds:

The *Water Enterprise Fund* accounts for the operations of the City's water treatment and distribution system.

The *Wastewater Enterprise Fund* accounts for the operation of the City's wastewater treatment plant and collection facilities.

The *Transit Enterprise Fund* accounts for the operation of the City's transit activities.

Internal service fund balances and activities have been combined with governmental activities in the Government-Wide Financial Statements, and are comprised of the following fund:

Vehicle/Equipment Replacement Fund accounts for charges to the City departments for funding and acquisition of replacement vehicles and equipment.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements consist of a Statement of Fiduciary Net Position. The City has one type of fiduciary fund, a custodial fund. Custodial funds are used to account for fiduciary activities not required to be reported in an investment trust fund, pension trust fund, or private-purpose trust fund. Fiduciary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Fiduciary Net Position. The Statement of Changes in Fiduciary Net Position present increases and decreases in total fiduciary net position The City reported the following custodial fund:

Santa Ynez Valley Tourism Business Improvement District Custodial Fund - accounts for monies held by the City for the Santa Ynez Valley Tourism Business Improvement District.

C. Cash, Cash Equivalents, and Investments

The City pools cash resources from all funds in order to facilitate the management of cash. The balance in the pooled cash account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other investments for varying terms.

In accordance with GASB Statement No. 40, *Deposit and Investment Disclosures (Amendment of GASB No. 3)*, certain disclosure requirements for Deposits and Investment Risks were made in the following areas:

- Interest Rate Risk
- Credit Risk
 - Overall
 - Custodial Credit Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end, and other disclosures.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

C. Cash, Cash Equivalents, and Investments, Continued

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, highly liquid money market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. The City categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The City does not have any investments that are measured using Level 3 inputs.

The City participates in an investment pool managed by the State of California entitled Local Agency Investment Fund (LAIF) which has invested a portion of the pooled funds in Structured Notes and Asset-Backed Securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these Structured Notes and Asset-Backed Securities are subject to market risk as to the change in interest rates.

Cash equivalents are considered amounts in demand deposits and short-term investments with a maturity date within three months of the date acquired by the City and are presented as "Cash and Investments" in the accompanying Basic Financial Statements.

For the purpose of the statement of cash flows, the City considers all pooled cash and investments (consisting of cash and investments and restricted cash and investments) held by the City as cash and cash equivalents because the pool is used essentially as a demand deposit account from the standpoint of the funds. The City also considers all non-pooled cash and investments (consisting of cash with fiscal agent and restricted cash and investments held by fiscal agent) as cash and cash equivalents because investments meet the criteria for cash equivalents defined above.

D. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable government funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are not shown net of an allowance for uncollectible amounts.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

D. Receivables and Payables, Continued

Property taxes are levied as of March 1 on property values assessed as of the same date. State statutes provide that the property tax rate be limited generally to one percent of market value, be levied by only the County, and be shared by applicable jurisdictions. The County of Santa Barbara collects the taxes and distributes them to taxing jurisdictions on the basis of assessed valuations subject to voter-approved debt. Property taxes are due on November 1 and March 1, and become delinquent on December 10 and April 10. The City receives property taxes pursuant to an arrangement with the County known as the "Teeter Plan". Under the plan, the County assumes responsibility for the collection of delinquent taxes and pays the full allocation to the City. The City recognizes property tax revenues in the fiscal year in which they are due to the City.

E. Leases - Lessor

The City is a lessor for a noncancellable lease of land. The City recognizes a lease receivable and a deferred inflow of resources in the government-wide and governmental fund financial statements.

At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimates and judgments include how the City determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The City uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The City monitors changes in circumstances that would require a remeasurement of its lease, and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

E. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when used or consumed.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Such prepayments are accounted for using the consumption method in the governmental funds.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

F. Capital Assets

Capital assets include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items). They are reported in the applicable governmental-type or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (\$100,000 for infrastructure type assets) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value. Under the GASB 34 Implementation Rules, the City is a Phase 3 entity and was not required to record infrastructure assets existing or acquired prior to July 1, 2002 at the date these new financial reporting standards were implemented. The City has not recorded such assets. The costs of normal maintenance and repairs that do not add to the value of asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of the business-type activities is included as part of the capitalized value of the assets constructed. Property, plant, and equipment of the City are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	7-50
Public domain infrastructure	50
System infrastructure	50
Vehicles and equipment	5-10

G. Compensated Absences

It is the government’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is a liability for a portion of unpaid accumulated sick leave since the City does have a policy to pay certain amounts when employees separate from service with the City. All vacation pay and applicable sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

H. Long-term Obligations

In the government-wide financial statements, and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

I. Net Position

In the Government-Wide and Proprietary Fund Financial Statements, net position is classified in the following categories:

Net Investment in Capital Assets - This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that is attributed to the acquisition, construction, or improvement of the assets.

Restricted - This amount is restricted by external creditors, grantors, contributors, or laws or regulations of governments.

Unrestricted - This amount is all net position that do not meet the definition of "net investment in capital assets" or "restricted net position" as defined above.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the City's policy is to apply restricted net position first.

J. Fund Balances - Governmental Funds

Fund balances for governmental funds are reported in classifications based primarily on the extent to which the City is bound to honor constraints about the specific purposes for which amounts in those funds can be spent. These classifications include (1) nonspendable, (2) restricted, (3) committed, (4) assigned and (5) unassigned amounts.

Nonspendable amounts generally are items not expected to be converted into cash such as inventories and prepaid items.

Restricted amounts include those where constraints placed on the uses of the resources are externally imposed by grantors, contributors, other governments or by laws or regulations.

Committed amounts are those that can only be used for a specific purpose as determined by the City Council. Such committed amounts may be redeployed for other uses only by the direction of the City Council. Commitments are established, modified, or rescinded by the City Council adopting such action by resolution. The City's reported committed fund balance for emergencies was established by City resolution and can only be accessed during a significant decrease in revenues as defined per the City's policy.

Assigned amounts are fund balance amounts constrained by the City's intent to be used for specific purposes as determined by the City Manager or City Administrative Services Director, Unassigned fund balance amounts are the residual amounts reported in only the general fund.

When expenditures are incurred for which both restricted and unrestricted (committed, assigned or unassigned) amounts are available, the City considers restricted amounts to have been spent first. When expenditures are incurred for which any class of unrestricted fund balance could be used, the City considers committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

K. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State of California Public Employees Retirement System (PERS) and additions to or deductions from the PERS fiduciary net position have been determined on the same basis as they are reported by the PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

L. Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's OPEB Retiree Benefits Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. Investments are stated at fair value. For this purpose, the City's Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

M. Use of Estimates

The preparation of the Basic Financial Statements in conformity with GAAP requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities. In addition, estimates affect the reported amount of expenses. Actual results could differ from these estimates and assumptions.

N. New Pronouncements

In 2023, the City adopted the new accounting standards to conform to the following Governmental Accounting Standards Board Statements:

GASB Statement No. 91, Conduit Debt Obligations - The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this statement did not apply to the City for the current fiscal year.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

N. New Pronouncements, Continued

GASB Statement 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements – The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP in an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. The requirements of this statement did not apply to the City for the current fiscal year.

GASB Statement No. 96, Subscription-based Information Technology Arrangements – This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset – an intangible asset – and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The requirements of this Statement did not apply to the City for the current fiscal year.

2. CASH AND INVESTMENTS

A. Summary of Cash and Investments

	Government-Wide Statement of Net Position			Total
	Governmental Activities	Business-Type Activities	Fiduciary Funds	
Cash and investments	\$ 20,724,945	\$ 8,689,256	\$ 37,628	\$ 29,451,829
Total cash and investments	\$ 20,724,945	\$ 8,689,256	\$ 37,628	\$ 29,451,829

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

2. CASH AND INVESTMENTS, CONTINUED

Deposits and investments at June 30, 2023 consisted of the following:

City Treasury:	
Deposits:	
Cash on hand	\$ 550
Deposits with financial institution	2,288,465
Total cash on hand and deposits	<u>2,289,015</u>
Investments:	
Local Agency Investment Fund (LAIF)	27,162,814
Total investments	<u>27,162,814</u>
Total cash and investments	<u><u>\$ 29,451,829</u></u>

B. Deposits

At June 30, 2023, the carrying amount of the City’s cash and cash equivalents were comprised of the general checking account which had a book balance of \$2,288,465 and petty cash of \$550. The bank balance in the City’s general checking was \$2,417,195 fully insured and collateralized with securities held by the pledging financial institutions in the City’s name as discussed below. The difference between the bank balance and the carrying amount represents outstanding checks and deposits in transit.

The California Government Code requires California banks and savings and loan associations to secure the City’s cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City’s name. The fair value of pledged securities must equal at least 110% of the City’s cash deposits. California law also allows institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City’s total cash deposits. The City’s cash deposit was fully insured up to \$250,000 by the Federal Deposit Insurance Corporation. The remaining amount was collateralized with securities held by the pledging financial institutions in the City’s name.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures or trust agreements. Interest income earned on pooled cash and investments is allocated to the various funds based on the period-end cash and investment balances. Interest income from cash and investments with fiscal agents or held in trust is credited directly to the related fund.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

2. CASH AND INVESTMENTS, CONTINUED

C. Investments

The City is authorized by State statutes to invest in the following:

- * U.S. Treasury and U.S. Agency Issues
- * Certificates of Deposit
- * California Local Agency Investment Fund (LAIF)
- * Government Bonds and Notes
- * Passbook Savings
- * Bankers Acceptances
- * Commercial Paper (Corporations)
- * Medium-Term Corporate Notes
- * Repurchase Agreements
- * Mutual Funds

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by Code Section 16429 under the oversight of the Treasurer of the State of California. The City's investments with LAIF at June 30, 2023, include a portion of the pool funds invested in Structured Notes and Asset-Backed Securities. These investments include the following:

Structured Notes - are debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or have embedded forwards or options.

Asset-Backed Securities - the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as Collateralized Mortgage Obligations) or credit card receivables.

As of June 30, 2023, the City had \$27,162,814 invested in LAIF, which had invested 2.78% of the pool investment funds in Structured Notes and Asset-Backed Securities as compared to 1.88% in the previous year. The LAIF fair value factor of 0.984828499 was used to calculate the fair value of the investments in LAIF.

D. Risk Disclosures

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, an investment with a longer maturity date has a greater sensitivity of its fair value to be subject to changes in market interest rates. In accordance with the City's investment policy, exposure to interest rate risk is mitigated by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

2. CASH AND INVESTMENTS, CONTINUED

D. Risk Disclosures, Continued

As a means of limiting its exposure to fair value losses arising from rising interest rates, the City's investment policy limits the City's investment portfolio to maturities of five years or less.

Investment Type	Total	Investment Maturities (in years)	
		Less than 1 year	More than 1 year less than 5 years
Investments:			
Local Agency Investment Fund	\$ 27,162,814	\$ 27,162,814	\$ -
Total	\$ 27,162,814	\$ 27,162,814	\$ -

Credit Risk - State law limits investments in various securities to certain level of risk ratings issued by nationally recognized statistical rating organizations. It is the City's policy to comply with State law as regards securities ratings. The City's investment in the State Investment Pool is unrated.

Custodial Credit Risk - For an investment, custodial credit risk is the risk that, in the event of the failure of a counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City's investment policy specifies that securities are to be held by a third party, other than the counterparty, in the City's name, whenever possible. The investment in the LAIF is not subject to custodial credit risk.

E. Investment Valuation

Investments are measured at fair value on a recurring basis. *Recurring* fair value measurements, are those that Governmental Accounting Standards Board (GASB) Statements require or permit in the statement of net position at the end of each reporting period. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs, such bond valued by a pricing service that uses matrix pricing, pay-fixed receive-variable interest rate swap based on the Long Interbank Offered Rate (LIBOR) swap rate, three-year option on exchange-traded shares, or valuation multiple; Level 3 inputs are significant unobservable inputs. The City's investments were not subject to levelling disclosure.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

3. INTERFUND TRANSACTIONS

The composition of interfund transfers for the year ended June 30, 2023 is as follows:

Transfers out:	Transfers in				Total Transfers
	General Fund	City Projects Fund	Water Enterprise Fund	Transit Enterprise Fund	
General Fund	\$ -	\$ 1,439,859	\$ -	\$ -	\$ 1,439,859
Non-Major Governmental Funds	388,171	452,460	-	3,000	843,631
Internal Service Fund	-	200,000	90,000	-	290,000
Totals	\$ 388,171	\$ 2,092,319	\$ 90,000	\$ 3,000	\$ 2,573,490

Transfers of \$2,092,319 to City Capital Projects Fund were to fund various street and other capital project expenditures. Remaining transfers were to fund on-going street, sewer, and transportation activities.

The composition of due to and due from other funds as of June 30, 2023 is as follows:

Due to General Fund	
Non-Major Governmental Funds	\$ 1,776
Totals	\$ 1,776

4. LOANS AND NOTES RECEIVABLES

The notes receivable as of June 30, 2023, comprised of a development note receivable of \$17,838 and \$1,341 in micro loans to local businesses to help with covering expenses for those businesses. Loans receivable as of June 30, 2023 was \$19,179.

5. LEASES RECEIVABLES

In implementing GASB Statement No. 87 - Leases, the City recognized lease receivables and deferred inflows of resources for the leasing of attachment space for cellular communications. In fiscal year ended June 30, 2023, the City recognized \$16,341 in revenues for applicable leases.

City Cell Tower - The City entered into an agreement with a telecommunications company in 1993 to lease space on a telecommunications tower. The lease term is 30 years, made up of an initial 10-year term plus four 5-year options. The City considers each optional term to likely be exercised by the lessee. The monthly payments as of July 1, 2021 were \$1,739, and increases annually by 3%. The City used an annual incremental borrowing rate of 7.25%, based on financing quotation. The lease receivable as of June 30, 2023 was \$183,602, and related deferred inflow of resources as of June 30, 2023 was \$166,393.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

5. LEASES RECEIVABLES, CONTINUED

Future minimum rental payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 9,516	\$ 13,005	\$ 22,521
2025	10,928	12,269	23,197
2026	12,466	11,426	23,892
2027	14,142	10,468	24,610
2028	15,965	9,383	25,348
2029-2033	113,220	25,392	138,612
2034	7,365	74	7,440
Total	<u>\$ 183,602</u>	<u>\$ 82,017</u>	<u>\$ 265,620</u>
Current	\$ 9,516	\$ 13,005	\$ 22,521
Noncurrent	174,086	69,012	243,099
Total	<u>\$ 183,602</u>	<u>\$ 82,017</u>	<u>\$ 265,620</u>

6. CAPITAL ASSETS

Capital asset activity relating to governmental activities for the year ended June 30, 2023 was as follows:

Governmental activities:	Beginning Balance	Increases	Decreases/ Reclassification	Ending Balance
Capital assets, not being depreciated				
Land	\$ 2,721,866	\$ -	\$ -	\$ 2,721,866
Construction in progress	56,561	30,029	(43,942)	42,648
Total capital assets, not being depreciated	<u>2,778,427</u>	<u>30,029</u>	<u>(43,942)</u>	<u>2,764,514</u>
Capital assets, being depreciated:				
Buildings	3,402,544	605,561	-	4,008,105
Machinery and equipment	797,455	231,355	(8,208)	1,020,602
Internal service fund - vehicles/equipment	989,713	-	-	989,713
Improvements	6,772,605	118,570	-	6,891,175
Infrastructure-street system	12,347,405	859,181	43,942	13,250,528
Total capital assets being depreciated	<u>24,309,722</u>	<u>1,814,667</u>	<u>35,734</u>	<u>26,160,123</u>
Less accumulated depreciation for:				
Buildings	(2,020,043)	(77,178)	-	(2,097,221)
Machinery and equipment	(728,002)	(23,126)	8,208	(742,920)
Internal service fund	(728,766)	(49,222)	-	(777,988)
Improvements	(4,032,075)	(184,344)	-	(4,216,419)
Infrastructure-street system	(5,590,873)	(597,213)	-	(6,188,086)
Total accumulated depreciation	<u>(13,099,759)</u>	<u>(931,083)</u>	<u>8,208</u>	<u>(14,022,634)</u>
Total capital assets, being depreciated, net	<u>11,209,963</u>	<u>883,584</u>	<u>43,942</u>	<u>12,137,489</u>
Governmental activities capital assets, net	<u>\$ 13,988,390</u>	<u>\$ 913,613</u>	<u>\$ -</u>	<u>\$ 14,902,003</u>

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

6. CAPITAL ASSETS, CONTINUED

Capital asset activity relating to business-type activities for the year ended June 30, 2023 was as follows:

Business-type activities:	Beginning Balance	Increases	Decreases/ Reclassification	Ending Balance
Capital assets, not being depreciated				
Land	\$ 191,208	\$ -	\$ -	\$ 191,208
Construction in progress	234,745	242,596	(58,509)	418,832
Total capital assets, not being depreciated	425,953	242,596	(58,509)	610,040
Capital assets, being depreciated:				
Buildings and bus stop facilities	8,384,276	500,000	(521,921)	8,362,355
Distribution and collection systems	11,661,781	31,016	521,921	12,214,718
Infrastructure	9,192,824	783,116	58,509	10,034,449
Vehicles	949,617	-	-	949,617
Equipment	2,061,337	93,793	-	2,155,130
Total capital assets being depreciated	32,249,835	1,407,925	58,509	33,716,269
Less accumulated depreciation for:				
Buildings	(7,172,377)	(149,889)	350,795	(6,971,471)
Distribution and collection systems	(8,164,426)	(346,494)	(350,795)	(8,861,715)
Infrastructure	(2,370,868)	(329,521)	-	(2,700,389)
Vehicles	(727,346)	(39,958)	-	(767,304)
Equipment	(1,375,765)	(80,967)	-	(1,456,732)
Total accumulated depreciation	(19,810,782)	(946,829)	-	(20,757,611)
Total capital assets, being depreciated, net	12,439,053	461,096	58,509	12,958,658
Business-type activities capital assets, net	\$ 12,865,006	\$ 703,692	\$ -	\$ 13,568,698

Depreciation and amortization expense was charged to functions/programs of the City as follows:

Governmental activities:	
General government	\$ 77,359
Public safety	7,168
Culture and recreation	114,169
Infrastructure streets	683,165
Vehicles- internal service fund	49,222
Total depreciation expense-governmental activities	\$ 931,083
Business-type activities:	
Water	\$ 354,443
Wastewater	494,637
Transit	97,749
Total depreciation expense-business-type activities	\$ 946,829

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

7. LONG-TERM OBLIGATIONS

Long-term liability activity for the 2023 fiscal year was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year	Due in More Than One Year
Governmental						
Activities:						
Compensated absences	\$ 176,212	\$ 81,112	\$ (176,212)	\$ 81,112	\$ 30,000	\$ 51,112
Total	\$ 176,212	\$ 81,112	\$ (176,212)	\$ 81,112	\$ 30,000	\$ 51,112
Business-type						
Activities:						
Compensated absences	\$ 89,536	\$ 69,501	\$ (89,531)	\$ 69,506	\$ 30,000	\$ 39,506
Total	\$ 89,536	\$ 69,501	\$ (89,531)	\$ 69,506	\$ 30,000	\$ 39,506

The general fund is typically used to liquidate the liability for compensated absences applicable to the City's governmental activities.

8. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the City carries insurance. The City is a member of the California Joint Powers Insurance Authority (California JPIA). The California JPIA provides general liability insurance to the City with a \$50 million per occurrence and \$50 million per year aggregate limit. The City also participates in the Insurance Authority's workers compensation insurance program. The risk of loss is transferred to the California JPIA. The City is subject to retrospective premium adjustments under the arrangement.

The uninsured risk retained by the City is \$50,000 per incident for workers compensation claims, \$20,000 per incident for general liability claims, and \$5,000 per property damage claim. The Insurance Authority purchases commercial insurance for claims in excess of its deductible amounts which is \$5 million for liability and \$500,000 for workers compensation. Insurance transactions are accounted for in the general fund. Liabilities of the City are reported in the statement of net assets for the governmental activities when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The result of the process to estimate the claims liability is not an exact amount as it depends on many complex factors, such as inflation, changes in legal doctrines, and damage awards. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amount of pay-outs), and other economic and social factors. The estimate of the claims liability also includes amounts for incremental claim adjustment expenses related to specific claims and other claim adjustment expenses regardless of whether allocated to specific claims. Estimated recoveries, for example from salvage or subrogation, are another component of the claims liability estimate. Settlements have not exceeded coverage for each of the past three fiscal years. There were no changes in the balances of claims liabilities during the past two years.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

9. CONTINGENCIES AND COMMITMENTS

Litigation. The City is involved in litigation incurred in the normal course of conducting City business. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City's counsel the resolution of these matters will not have a material adverse effect on the financial condition of the City.

Grants and allocations. Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal and state government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

Encumbrances. As of June 30, 2023, the City had the following outstanding encumbrances:

Expense	General		Water Fund	Wastewater Fund	Transit Fund	Grand Total
	General Fund	Capital Project				
Urban Planning Concepts	\$ 17,413	\$ -	\$ -	\$ -	\$ -	\$ 17,413
Visitors Center	29,837	-	-	-	-	29,837
Stiletto Events	27,400	-	-	-	-	27,400
Hanly Emergency Construction	347,768	-	-	-	-	347,768
MNS Engineers	11,455	-	-	-	-	11,455
Lot 4 & 5 EV Charging Station Design	-	26,865	-	-	-	26,865
River Wells Project	-	-	90,366	-	-	90,366
SYVT Professional Services	-	-	-	-	20,832	20,832
Fredensberg Canyon Waterline Rep	-	-	14,634	-	-	14,634
New Valve and Hydrant Replacement	-	-	28,650	-	-	28,650
Sewer Line Replacement	-	-	-	47,800	-	47,800
WWTP Water Quality Project	-	-	-	58,212	-	58,212
WWTP Construction Engineering	-	-	-	53,000	-	53,000
WWTP Upgrades Grant Writing	-	-	-	67,886	-	67,886
Meridian Grant Writing CEQA/NEPA	-	-	-	18,827	-	18,827
Grand Total	\$ 433,873	\$ 26,865	\$ 133,650	\$ 245,725	\$ 20,832	\$ 860,945

10. OPERATING AGREEMENTS

Water Supply Agreement. The City has an agreement with the Santa Ynez River Water Conservation District, Improvement District One, wherein the District and The Central Coast Water Authority constructed and operate a joint water treatment facility and water conveyance system. The Authority financed the plant and system by selling revenue bonds, and in 1997, issued \$198 million in refunding revenue bonds. The agreement is a take-or-pay obligation, and the City is obligated to pay amounts specified in the agreement whether or not water is treated or delivered. The amounts paid by the City are pledged by the Authority for repayment of the Authority's debt obligations. The City records these payments as operating expenses in its water enterprise fund.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

11. PENSION PLANS

A. Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan) administered by the California Public Employees' Retirement System (CalPERS). The Plan consists of individual rate plans (benefit tiers) within a safety risk pool (police and fire) and a miscellaneous risk pool (all other.) Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous risk pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City sponsors two miscellaneous rate plans and three safety rate plans. Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 55 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employee's Retirement Law.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

11. PENSION PLANS, CONTINUED

B. Benefits Provided

The rate plan provisions and benefits in effect at June 30, 2023 are summarized as follows:

	PEPRA		
	Miscellaneous	Miscellaneous	Safety
Hire date	Prior to January 1, 2013	On or after January 1, 2013	Prior to January 1 2013
Benefit formula	2.5% @ 55	2.0% @ 62	2% @ 50
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50 - 55	50 - 55	50 - 55
Monthly benefits, as a % of eligible compensation	2.0% to 2.5%	2.0%	2.0%
Required employee contribution rates	8.000%	7.250%	0.000%
Required employer contribution rates	13.020%	7.760%	0.000%
Required unfunded liability payment	\$ 405,136	\$ 1,764	\$ 11,700

Contributions – Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an actuarial basis, annually and is effective on July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The General Fund has typically been used to liquidate pension liabilities for governmental funds.

The City’s contributions to the Plan for the measurement period ended June 30, 2022 were \$471,400. The City’s contributions to the Plan for the fiscal year ended June 30, 2023 recorded as deferred outflows of resources were \$544,960.

As of June 30, 2023, the City reported a net pension liability for its proportionate share of the net pension liability of the Plan of \$5,603,171.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

11. PENSION PLANS, CONTINUED

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

The City's net pension liability for the Plan is measured as the proportionate share of the total net pension liability of the Plan. The net pension liability of the Plan is measured as of June 30, 2022, and the total pension liability for the Plan used to calculate the net pension liability was determined by actuarial valuations as of June 30, 2021 rolled forward to June 30, 2022 using standard update procedures. The City's proportionate share of the net pension liability was based on the City's plan liability and asset-related information where available, and proportional allocations of individual plan amounts as of the valuation date where not available.

The City's proportionate share of the net pension liability for each Plan as of measurement dates June 30, 2021 and 2022 were as follows:

Proportion - June 30, 2021	0.04800%
Proportion - June 30, 2022	0.04851%
Change - Increase (Decrease)	0.00051%

For the year ended June 30, 2023, the City recognized pension income of \$22,822. At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 114,415	\$ 75,132
Changes in assumptions	574,017	-
Net difference between projected and actual earnings on pension plan investments	1,024,109	-
Changes in proportions	79,793	-
Differences between expected and actual contributions	-	463,032
Pension contributions subsequent to the measurement date	544,960	-
Totals	<u>\$ 2,337,294</u>	<u>\$ 538,164</u>

\$544,960 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2024.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

11. PENSION PLANS, CONTINUED

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year			
Ended June 30			
2024	\$	243,476	
2025		238,852	
2026		145,483	
2027		626,359	

Actuarial Assumptions – The total pension liability in the June 30, 2021 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2021
Measurement Date	June 30, 2022
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Projected Salary Increase	Varies by entry age and service
Investment Rate of Return ⁽¹⁾	6.90%
Mortality	Derived by CalPERS membership data for all funds

(1) Net of pension plan investment expenses.

The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. Further details of the December 2017 Experience Study can be found on the CalPERS website www.calpers.ca.gov.

Discount Rate – The discount rate used to measure the total pension liability was 6.90% for the Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the Plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 6.90 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 6.90 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

11. PENSION PLANS, CONTINUED

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated and, combined with risk estimates, are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return.

The expected real rates of return by asset class are as follows:

Asset Class	New Strategic Allocation	Real Return ^{(a)(b)}
Global Equity - Cap-Weighted	30.00%	4.45%
Global Equity - Non-Cap-Weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-Backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	100.00%	

(a) An expected inflation of 2.3% used for this period.

(b) Figures are based on the 2021-22 Asset Liability Management study.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate –

The following presents the City’s proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
Net Pension Liability	\$ 5,274,593	\$ 2,596,064	\$ 382,209

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

11. PENSION PLANS, CONTINUED

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

Pension Plan Fiduciary Net Position – Detailed information about each pension plan’s fiduciary net position is available in the separately issued CalPERS financial reports.

Payable to the Pension Plan

At June 30, 2023, the City reported no payable for outstanding amount of contributions to the pension plan required for the year ended June 30, 2023.

Change of Assumptions

On November 17, 2021, the board adopted a new strategic asset allocation. The new asset allocation along with the new capital market assumptions, economic assumptions and administrative expense assumption support a discount rate of 6.90% (net of investment expense but without a reduction for administrative expense) for financial reporting purposes. This includes a reduction in the price inflation assumption from 2.50% to 2.30% as recommended in the November 2021 CalPERS Experience Study and Review of Actuarial Assumptions. This study also recommended modifications to retirement rates, termination rates, mortality rates and rates of salary increases that were adopted by the board.

12. RESTRICTED NET POSITION AND FUND BALANCES

The \$3,498,573 restricted amount in the governmental activities statement of net position represents amounts to be used only for specific purposes which restrictions are imposed by laws, formal agreements or other governments.

13. OTHER POST- EMPLOYMENT BENEFITS

A. Plan Description.

The City’s defined benefit OPEB Plan provides OPEB for all eligible full-time general and public safety employees of the City. The City entered into an agreement with CalPERS to participate in the CERBT, an agent multiple-employer other postemployment benefits plan, to fund the City’s OPEB. CERBT is administered by CalPERS, which is managed by an appointed board not under the control of the City Council. CERBT issues a publicly available financial report that can be found on the CalPERS website at www.calpers.ca.gov.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

13. OTHER POST- EMPLOYMENT BENEFITS, CONTINUED

A. Plan Description, Continued

Benefits Provided.

The City’s OPEB plan provides healthcare benefits to eligible retirees and their dependents. Benefits are provided through third party insurers, and the full cost of the benefits is provided by the Plan. The City’s OPEB Plan provides for automatic or ad hoc post-employment benefit changes.

Employees Covered by the Benefit Terms.

At June 30, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries current receiving benefits	26
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	28
	54
	54

The City’s OPEB Plan is closed to new entrants.

B. Contributions

The City’s plan is affiliated with the State of California PERS in so far as the City’s health insurance premium payments are paid to the PERS. The PERS through an aggregation of single employer plans pools administrative functions in regard to purchases of commercial health insurance policies and coverages. City regulations grant authority to the City Council to establish and amend contribution requirements. Employees are not required to contribute to the plan. The amount contributed for the measurement period ended June 30, 2022 was \$220,385 which amount was based on the City’s decision to prefund its obligation. The General Fund has typically been used to liquidate OPEB liabilities for governmental funds. The City’s contribution for fiscal year 2023 was \$232,892.

C. Net OPEB Liability

The City’s net OPEB liability was measured as of June 30, 2022 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2022.

D. Actuarial Assumptions

The total net OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.50 percent
Salary increases	2.75 percent, average, including inflation
Investment rate of return	6.25 percent, net of OPEB plan investment expense
Healthcare cost trend rates	4.0 percent per year

Mortality rates were based on the 2017 CalPERS Mortality for Miscellaneous and Schools Employees.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

13. OTHER POST- EMPLOYMENT BENEFITS, CONTINUED

D. Actuarial Assumptions, Continued

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return weighing the expected future real rates of return by target asset allocation asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized below:

Asset Class	Percentage of Portfolio	Assumed Gross Return
All Equities	40%	7.5450%
All Fixed Income	43%	4.2500%
Real Estate Investment Trusts	8%	7.2500%
All Commodities	4%	7.5450%
Treasury Inflation Protected Securities (TIPS)	5%	3.0000%

E. Discount Rate

The discount rate used to measure the total OPEB liability was 6.25 percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan’s fiduciary net position was projected to be available to make all projected OPEB payments for current and active employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

13. OTHER POST- EMPLOYMENT BENEFITS, CONTINUED

F. Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (a)	Net OPEB Liability (a) - (b)
Balances at 6/30/2021 (Measurement Date)	\$ 2,441,071	\$ 1,045,642	\$ 1,395,429
Changes for the year:			
Service cost	27,601	-	27,601
Interest	148,855	-	148,855
Differences between expected and actual experience	(173,598)	-	(173,598)
Contributions - employer	-	220,385	(220,385)
Net investment income	-	(138,627)	138,627
Benefit payments	(150,797)	(150,797)	-
Administrative expenses	-	(271)	271
Net changes	(147,939)	(69,310)	(78,629)
Balances at 6/30/2022 (Measurement Date)	\$ 2,293,132	\$ 976,332	\$ 1,316,800

The following presents the Net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.25 percent) or 1-percentage point higher (7.25 percent) than the current discount rate.

	1% Decrease 5.25%	Discount Rate 6.25%	1% Increase 7.25%
Net OPEB Liability (Asset)	\$ 1,587,556	\$ 1,316,800	\$ 1,092,558

The following presents the Net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower (3 percent) or 1- percentage point higher (5 percent) than the current healthcare cost trend rate.

	1% decrease to 3.00%	Healthcare Cost Trend Rate 4.00%	1% increase to 5.00%
Net OPEB Liability (Asset)	\$ 1,074,709	\$ 1,316,800	\$ 1,611,032

City of Solvang
Notes to the Basic Financial Statements
For the year ended June 30, 2023

13. OTHER POST- EMPLOYMENT BENEFITS, CONTINUED

G. OPEB Plan Fiduciary Net Position

Detailed information about the OPEB plan’s fiduciary net position is available in the separately issued financial report.

H. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2023, the City recognized OPEB expense of \$61,743. At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
OPEB contributions subsequent to the measurement date	\$ 232,892	\$ -
Differences between expected and actual experience	2,480	406,018
Changes in assumptions	51,067	31,577
Net difference between projected and actual earnings on OPEB plan investments	103,192	
Totals	<u>\$ 389,631</u>	<u>\$ 437,595</u>

\$232,892 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as pension expense as follows:

Fiscal Year Ended June 30	
2024	\$ (47,449)
2025	(45,887)
2026	(47,568)
2027	(26,283)
2028	(67,595)
Thereafter	(46,074)

REQUIRED SUPPLEMENTARY INFORMATION

City of Solvang
Required Supplementary Information
For the year ended June 30, 2023

1. DEFINED BENEFIT PENSION PLAN

*A. Schedule of the City's Proportionate Share of the Net Pension Liability - Last 10 Years**

Fiscal year:	2023	2022	2021	2020
Measurement date:	6/30/2022	6/30/2021	6/30/2020	6/30/2019
Proportion of the net pension liability	0.04851%	0.04800%	0.04316%	0.04206%
Proportionate share of the net pension liability	\$ 5,603,171	\$ 2,596,064	\$ 4,695,870	\$ 4,310,393
Covered payroll	\$ 1,840,839	\$ 1,617,922	\$ 2,090,447	\$ 2,588,376
Proportionate share of the net pension liability as a percentage of covered payroll	304.38%	160.46%	224.63%	166.53%
Plan's share of fiduciary net position as a percentage of total pension liability	76.68%	88.29%	75.10%	75.26%

*Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

The CalPERS discount rate was increased from 7.5% to 7.65% in fiscal year 2016, and then decreased from 7.65% to 7.15% in fiscal year 2018. The discount rate was decreased to 6.9% in 2023.

The CalPERS mortality assumptions were adjusted in fiscal year 2019.

2019	2018	2017	2016	2015
6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014
0.04086%	0.04040%	0.03943%	0.03911%	0.03911%
\$ 3,937,533	\$ 4,006,588	\$ 3,411,989	\$ 2,684,713	\$ 2,684,713
\$ 2,271,637	\$ 2,247,735	\$ 2,212,540	\$ 2,413,263	\$ 2,413,263
173.33%	178.25%	154.21%	111.25%	111.25%
75.26%	73.31%	74.06%	78.40%	78.40%

City of Solvang
Required Supplementary Information
For the year ended June 30, 2023

1. DEFINED BENEFIT PENSION PLAN, CONTINUED

B. Schedule of Employer Pension Contributions - Last 10 Years*

Fiscal year	2022	2022	2021	2020
Contractually required contribution (actuarially determined)	\$ 544,960	\$ 471,400	\$ 400,915	\$ 369,421
Contribution in relation to the actuarially determined contributions	(544,960)	(471,400)	(400,915)	(369,421)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 2,369,911	\$ 1,840,839	\$ 1,617,922	\$ 2,090,447
Contributions as a percentage of covered payroll	22.99%	25.61%	24.78%	17.67%

Note to Schedule

*Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

Methods and assumptions used to determine contribution rates:

Valuation date:	6/30/2020	6/30/2019	6/30/2018	6/30/2017
Actuarial cost method:	Entry Age	Entry Age	Entry Age	Entry Age
Amortization method:	(1)	(1)	(1)	(1)
Assets valuation method:	Market Value	Market Value	Market Value	Market Value
Inflation:	2.63%	2.63%	2.63%	2.63%
Salary increases:	(2)	(2)	(2)	(2)
Investment rate of return:	7.00%	7.00%	7.00%	7.25%
Retirement age:	(3)	(3)	(3)	(3)
Mortality:	(4)	(4)	(4)	(4)

(1) Level percentage of payroll, closed

(2) Depending on age, service, and type of employment

(3) 50 for all plans, with the exception of 52 for Miscellaneous PEPRA 2%@62

(4) Mortality assumptions are based on mortality



<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
\$ 339,043	\$ 279,932	\$ 267,856	\$ 275,424	\$ 390,955
<u>(339,043)</u>	<u>(279,932)</u>	<u>(267,856)</u>	<u>(275,424)</u>	<u>(390,955)</u>
<u>\$ -</u>				
\$ 2,588,376	\$ 2,271,637	\$ 2,247,735	\$ 2,212,540	\$ 2,413,263
13.10%	12.32%	11.92%	12.45%	16.20%

6/30/2016	6/30/2015	6/30/2014	6/30/2013	6/30/2012
Entry Age				
(1)	(1)	(1)	(1)	(1)
Market Value	Market Value	Market Value	Market Value	15 Year Smoothed Market Value
2.75%	2.75%	2.75%	2.75%	2.75%
(2)	(2)	(2)	(2)	(2)
7.375%	7.50%	7.50%	7.50%	7.50%
(3)	(3)	(3)	(3)	(3)
(4)	(4)	(4)	(4)	(4)

City of Solvang
Required Supplementary Information
For the year ended June 30, 2023

2. OTHER POSTEMPLOYMENT BENEFITS

A. Schedule of Changes in the Net OPEB Liability and Related Ratios - Last 10 Years*

Fiscal Year	2023	2022	2021
Measurement Period	2022	2021	2020
Total OPEB Liability			
Service Cost	\$ 27,601	\$ 25,300	\$ 17,469
Interest on the total OPEB liability	148,855	151,678	174,097
Differences between expected and actual experience	(173,598)	-	(397,078)
Changes of assumptions	-	67,026	(49,124)
Benefit payments	(150,797)	(144,130)	(134,647)
Net change in total OPEB liability	(147,939)	99,874	(389,283)
Total OPEB liability - beginning	2,441,071	2,341,197	2,730,480
Total OPEB liability - ending (a)	\$ 2,293,132	\$ 2,441,071	\$ 2,341,197
Plan Fiduciary Net Position			
Contributions - employer	\$ 220,385	\$ 214,130	\$ 204,647
Net investment income	(138,627)	161,140	39,698
Benefit payments	(150,797)	(144,130)	(134,647)
Administrative expense	(271)	(299)	(633)
Net change in plan fiduciary net position	(69,310)	230,841	109,065
Plan fiduciary net position - beginning	1,045,642	814,801	705,736
Plan fiduciary net position - ending (b)	\$ 976,332	\$ 1,045,642	\$ 814,801
Net OPEB liability/(asset) - ending (a) - (b)	\$ 1,316,800	\$ 1,395,429	\$ 1,526,396
Plan fiduciary net position as a percentage of the total OPEB liability	42.58%	42.84%	34.80%
Covered-employee payroll	\$ 1,885,073	\$ 1,773,026	\$ 2,412,314
Net OPEB liability as a percentage of covered-employee payroll	69.85%	78.70%	63.28%

Notes to Schedule

* - Fiscal year 2018 was the 1st year of implementation.

Change of assumptions: Mortality assumptions were updated in fiscal year 2021.

Actuarially determined contributions are not calculated for the plan.

2020	2019	2018
2019	2018	2017
\$ 17,001	\$ 16,546	\$ 14,390
169,714	164,529	275,096
-	-	-
-	-	-
(117,453)	(86,041)	(121,194)
69,262	95,034	168,292
2,661,218	2,566,184	2,397,892
<u>\$ 2,730,480</u>	<u>\$ 2,661,218</u>	<u>\$ 2,566,184</u>
\$ 187,453	\$ 159,080	\$ 174,832
48,299	30,282	27,989
(117,453)	(86,041)	-
(545)	(446)	(121,194)
117,754	102,875	81,627
587,982	485,107	403,480
<u>\$ 705,736</u>	<u>\$ 587,982</u>	<u>\$ 485,107</u>
\$ 2,024,744	\$ 2,073,236	\$ 2,081,077
25.85%	22.09%	18.90%
\$ 2,639,268	\$ 2,275,881	\$ 2,539,234
76.72%	91.10%	81.96%

City of Solvang
Required Supplementary Information
For the year ended June 30, 2023

3. BUDGETS AND BUDGETARY ACCOUNTING

A. *Budgeting Procedures*

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds, except repayments of internal balances in the general fund are budgeted as an expenditure for budgetary purposes. Appropriations lapse at fiscal yearend. The appropriated budget is prepared by fund, function and department. The City Manager may make transfers of appropriations within a department. Transfers between departments and other changes require City Council approval. The legal level of control is the department and fund level. The Council made supplemental appropriations during the fiscal year. Encumbrance accounting is not employed in governmental funds.

City of Solvang
Required Supplementary Information
For the year ended June 30, 2023

3. BUDGETS AND BUDGETARY ACCOUNTING, CONTINUED

B. Budgetary Comparison Schedule - General Fund

	Budget Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Fund Balance, July 1	\$ 14,551,249	\$ 14,551,249	\$ 14,551,249	\$ -
Resources (inflows):				
Property taxes	1,474,254	1,474,254	1,754,910	280,656
Sales taxes	1,954,600	1,954,600	2,517,643	563,043
Transient occupancy taxes	4,667,010	5,192,010	6,311,438	1,119,428
Other taxes	255,000	255,000	345,486	90,486
Licenses and permits	140,000	140,000	278,418	138,418
Fines and forfeits	4,000	4,000	50	(3,950)
Intergovernmental	911,355	911,355	1,069,199	157,844
Interest	40,000	40,000	276,615	236,615
Charges for services	940,443	940,443	1,028,743	88,300
Miscellaneous	18,000	18,000	280,700	262,700
Transfers in	391,172	391,172	388,171	(3,001)
Proceeds from sale of assets	4,000	4,000	-	(4,000)
Amounts available for charges to appropriations	<u>25,351,083</u>	<u>25,876,083</u>	<u>28,802,622</u>	<u>2,926,539</u>
Charges to appropriations:				
General Government:				
Nondepartmental:				
City council	37,200	37,200	37,900	(700)
Other	104,741	138,541	99,193	39,348
OPEB	169,520	169,520	188,358	(18,838)
Community support	669,243	706,348	578,423	127,925
Administration:				
Legal	120,000	120,000	273,811	(153,811)
General administration	1,610,846	1,879,810	1,685,818	193,992
Transfers out	3,234,297	3,234,297	1,439,859	1,794,438
Public Safety:				
Sheriff contract	2,468,676	2,468,676	2,316,108	152,568
Animal control	47,820	47,820	47,820	-
Mental health & 211 program	3,000	3,000	2,568	432
Culture and Recreation:				
Tourism	787,572	803,675	613,314	190,361
Parks and recreation	160,173	180,591	349,317	(168,726)
Library	192,250	192,250	184,855	7,395
Community Development:				
City planning, building, development	664,057	989,690	829,798	159,892
Public works:				
Public works, streets, engineering	2,232,714	3,383,338	2,509,616	873,722
Total charges to appropriations	<u>12,502,109</u>	<u>14,354,756</u>	<u>11,156,758</u>	<u>3,197,998</u>
Fund Balance, June 30	<u>\$ 12,848,974</u>	<u>\$ 11,521,327</u>	<u>\$ 17,645,864</u>	<u>\$ 6,124,537</u>

City of Solvang
Required Supplementary Information
For the year ended June 30, 2023

3. BUDGETS AND BUDGETARY ACCOUNTING, CONTINUED

C. Budgetary Comparison Schedule - Impact Fee Special Revenue Fund

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Interest	\$ 18,424	\$ 18,424	\$ 28,731	\$ 10,307
Charges for services	4,888	4,888	5,190	302
Total revenues	23,312	23,312	33,921	10,609
EXPENDITURES:				
Capital outlay	10,000	10,000	-	10,000
Total expenditures	10,000	10,000	-	10,000
Net change in fund balances	\$ 13,312	\$ 13,312	33,921	\$ 20,609
FUND BALANCES:				
Beginning of the year			1,531,507	
End of year			\$ 1,565,428	

SUPPLEMENTARY INFORMATION

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**BUDGETED MAJOR GOVERNMENTAL FUNDS OTHER THAN
GENERAL FUND AND SPECIAL REVENUE FUNDS**

City Capital Projects Fund accounts for monies committed and restricted for City capital projects.

City of Solvang

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

City Projects Capital Projects Fund

For the year ended June 30, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Interest	\$ 1,100	\$ 1,100	\$ -	\$ (1,100)
Total revenues	<u>1,100</u>	<u>1,100</u>	<u>-</u>	<u>(1,100)</u>
EXPENDITURES:				
Capital outlay	3,878,000	5,623,068	2,121,753	3,501,315
Total expenditures	<u>3,878,000</u>	<u>5,623,068</u>	<u>2,121,753</u>	<u>3,501,315</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(3,876,900)</u>	<u>(5,621,968)</u>	<u>(2,121,753)</u>	<u>3,500,215</u>
OTHER FINANCING SOURCES (USES):				
Transfers in	3,878,000	3,878,000	2,092,319	(1,785,681)
Total other financing sources (uses)	<u>3,878,000</u>	<u>3,878,000</u>	<u>2,092,319</u>	<u>(1,785,681)</u>
Net change in fund balances	<u>\$ 1,100</u>	<u>\$ (1,743,968)</u>	<u>(29,434)</u>	<u>\$ 1,714,534</u>
FUND BALANCES:				
Beginning of the year			<u>11,101</u>	
End of year			<u>\$ (18,333)</u>	

NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Traffic Safety Fund accounts for fines, forfeitures, and other monies restricted for traffic safety.

Gas Tax Fund accounts for funds from the State of California under the Street and Highway Code Sections 2103, 2105, 2106, 2107 and 2107.5. The use of funds is restricted to street related projects, which can include related public facilities for non-motorized traffic, e.g. bike and pedestrian paths.

Local Transportation Fund accounts for monies restricted by the State of California Transportation Development Act.

Measure A Fund accounts for Measure A Funds (Santa Barbara County) restricted for road repair, traffic relief, and transportation safety projects and programs.

Skytt Mesa Landscape and Lighting Fund accounts for special assessments restricted for the Skytt Mesa Landscape and Lighting District.

City of Solvang
Combining Balance Sheet
Non-Major Governmental Funds
June 30, 2023

	Special Revenue Funds					Totals
	Traffic Safety	Gas Tax	Local Transportation	Measure A	Skytt Mesa Landscape and Lighting	
ASSETS						
Cash and investments	\$ 2,775	\$ -	\$ 422,240	\$ 890,938	\$ 430,215	\$ 1,746,168
Receivables:						
Accounts receivable	535	24,615	1,307	122,195	-	148,652
Interest receivable	57	2,457	3,356	11,016	3,161	20,047
Total assets	\$ 3,367	\$ 27,072	\$ 426,903	\$ 1,024,149	\$ 433,376	\$ 1,914,867
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 7,804	\$ 7,804
Due to other funds	-	1,776	-	-	-	1,776
Total liabilities	-	1,776	-	-	7,804	9,580
Fund Balances:						
Restricted for highways and streets	3,367	25,296	426,903	1,024,149	425,572	1,905,287
Total fund balances	3,367	25,296	426,903	1,024,149	425,572	1,905,287
Total liabilities and fund balances	\$ 3,367	\$ 27,072	\$ 426,903	\$ 1,024,149	\$ 433,376	\$ 1,914,867

City of Solvang
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Major Governmental Funds
For the year ended June 30, 2023

	Special Revenue Funds					Totals
	Traffic Safety	Gas Tax	Local Transportation	Measure A	Skytt Mesa Landscape and Lighting	
REVENUES:						
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ 219,025	\$ 219,025
Intergovernmental	-	268,311	86,705	491,434	-	846,450
Interest	131	6,354	7,468	26,751	7,712	48,416
Charges for services	4,789	-	-	-	-	4,789
Total revenues	4,920	274,665	94,173	518,185	226,737	1,118,680
EXPENDITURES:						
Current:						
Public works						
Highways and streets	-	-	-	-	199,413	199,413
Total expenditures	-	-	-	-	202,440	202,440
REVENUES OVER (UNDER) EXPENDITURES	4,920	274,665	94,173	518,185	24,297	916,240
OTHER FINANCING SOURCES (USES):						
Transfers out	(5,050)	(340,913)	(35,000)	(462,668)	-	(843,631)
Total other financing sources (uses)	(5,050)	(340,913)	(35,000)	(462,668)	-	(843,631)
Net change in fund balances	(130)	(66,248)	59,173	55,517	24,297	72,609
FUND BALANCES:						
Beginning of the year	3,497	91,544	367,730	968,632	401,275	1,832,678
End of year	\$ 3,367	\$ 25,296	\$ 426,903	\$ 1,024,149	\$ 425,572	\$ 1,905,287

City of Solvang

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

Traffic Safety Special Revenue Fund

For the year ended June 30, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Interest	\$ 50	\$ 50	\$ 131	\$ 81
Charges for services	5,000	5,000	4,789	(211)
Total revenues	<u>5,050</u>	<u>5,050</u>	<u>4,920</u>	<u>(130)</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	(5,050)	(5,050)	(5,050)	-
Total other financing sources (uses)	<u>(5,050)</u>	<u>(5,050)</u>	<u>(5,050)</u>	<u>-</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	(130)	<u>\$ (130)</u>
FUND BALANCES:				
Beginning of the year			<u>3,497</u>	
End of year			<u>\$ 3,367</u>	

City of Solvang

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

Gas Tax Special Revenue Fund

For the year ended June 30, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Intergovernmental	\$ 267,037	\$ 267,037	\$ 268,311	\$ 1,274
Interest	1,450	1,450	6,354	4,904
Total revenues	<u>268,487</u>	<u>268,487</u>	<u>274,665</u>	<u>6,178</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	(368,122)	(368,122)	(340,913)	27,209
Total other financing sources (uses)	<u>(368,122)</u>	<u>(368,122)</u>	<u>(340,913)</u>	<u>27,209</u>
Net change in fund balances	<u>\$ (99,635)</u>	<u>\$ (99,635)</u>	(66,248)	<u>\$ 33,387</u>
FUND BALANCES:				
Beginning of the year			<u>91,544</u>	
End of year			<u>\$ 25,296</u>	

City of Solvang

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

Local Transportation Special Revenue Fund

For the year ended June 30, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Intergovernmental	\$ 84,203	\$ 84,203	\$ 86,705	\$ 2,502
Interest	522	522	7,468	6,946
Total revenues	<u>84,725</u>	<u>84,725</u>	<u>94,173</u>	<u>9,448</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	(35,000)	(35,000)	(35,000)	-
Total other financing sources (uses)	<u>(35,000)</u>	<u>(35,000)</u>	<u>(35,000)</u>	<u>-</u>
Net change in fund balances	<u>\$ 49,725</u>	<u>\$ 49,725</u>	59,173	<u>\$ 9,448</u>
FUND BALANCES:				
Beginning of the year			<u>367,730</u>	
End of year			<u>\$ 426,903</u>	

City of Solvang

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

Measure A Special Revenue Fund

For the year ended June 30, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Intergovernmental	\$ 466,753	\$ 466,753	\$ 491,434	\$ 24,681
Interest	593	593	26,751	26,158
Total revenues	<u>467,346</u>	<u>467,346</u>	<u>518,185</u>	<u>50,839</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	(501,000)	(501,000)	(462,668)	38,332
Total other financing sources (uses)	<u>(501,000)</u>	<u>(501,000)</u>	<u>(462,668)</u>	<u>38,332</u>
Net change in fund balances	<u>\$ (33,654)</u>	<u>\$ (33,654)</u>	55,517	<u>\$ 89,171</u>
FUND BALANCES:				
Beginning of the year			<u>968,632</u>	
End of year			<u>\$ 1,024,149</u>	

City of Solvang

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

Skytt Mesa Landscape and Lighting Special Revenue Fund

For the year ended June 30, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Special assessments	\$ 219,024	\$ 219,024	\$ 219,025	\$ 1
Interest	1,500	1,500	7,712	6,212
Total revenues	220,524	220,524	226,737	6,213
EXPENDITURES:				
Current:				
Public works				
Highways and streets	208,650	227,048	199,413	27,635
Capital outlay	13,000	13,000	3,027	9,973
Total expenditures	221,650	240,048	202,440	37,608
Net change in fund balances	\$ (1,126)	\$ (19,524)	24,297	\$ 43,821
FUND BALANCES:				
Beginning of the year			401,275	
End of year			\$ 425,572	

STATISTICAL SECTION

This part of the Government's annual comprehensive financial report presents detail information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue sources: taxes and water revenues.

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current level of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules help the reader understand the environment within which the government's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

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Schedule 1
City of Solvang
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Governmental activities:										
Net investment in capital assets	\$ 12,057,865	\$ 11,748,077	\$ 11,584,893	\$ 12,128,629	\$ 12,360,410	\$ 12,565,957	\$ 12,696,479	\$ 12,740,666	\$ 13,988,390	\$ 14,902,003
Restricted	\$ 3,155,589	\$ 3,011,325	\$ 3,121,123	\$ 3,597,517	\$ 3,213,182	\$ 3,443,607	\$ 3,435,769	\$ 3,545,533	\$ 3,390,500	\$ 3,498,573
Unrestricted	\$ 5,935,965	\$ 7,488,153	\$ 8,798,516	\$ 7,485,859	\$ 9,010,003	\$ 9,093,838	\$ 7,687,783	\$ 8,279,527	\$ 11,206,764	\$ 14,872,375
Total governmental activities net position	\$ 21,149,419	\$ 22,247,555	\$ 23,504,532	\$ 23,212,005	\$ 24,583,595	\$ 25,103,402	\$ 23,820,031	\$ 24,565,726	\$ 28,585,654	\$ 33,272,951
Business-type activities:										
Net investment in capital assets	\$ 9,512,247	\$ 10,409,946	\$ 10,943,614	\$ 10,879,295	\$ 10,462,415	\$ 12,053,677	\$ 11,521,718	\$ 11,555,587	\$ 12,865,006	\$ 13,568,698
Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted	\$ 7,097,759	\$ 6,794,971	\$ 10,725,516	\$ 11,550,796	\$ 12,687,615	\$ 11,679,974	\$ 11,469,414	\$ 11,645,387	\$ 10,263,902	\$ 11,003,603
Total business-type activities net position	\$ 16,610,006	\$ 17,204,917	\$ 21,669,130	\$ 22,430,091	\$ 23,150,030	\$ 23,733,651	\$ 22,991,132	\$ 23,200,974	\$ 23,128,908	\$ 24,572,301
Primary government (City wide totals)										
Net investment in capital assets	\$ 21,570,112	\$ 22,158,023	\$ 22,528,507	\$ 23,007,924	\$ 22,822,825	\$ 24,619,634	\$ 24,218,197	\$ 24,296,253	\$ 26,853,396	\$ 28,470,701
Restricted	3,155,589	3,011,325	3,121,123	3,597,517	3,213,182	3,443,607	3,435,769	3,545,533	3,390,500	3,498,573
Unrestricted	13,033,724	14,283,124	19,524,032	19,036,655	21,697,618	20,773,812	19,157,197	19,924,914	21,470,666	25,875,978
Total primary government net position	\$ 37,759,425	\$ 39,452,472	\$ 45,173,662	\$ 45,642,096	\$ 47,733,625	\$ 48,837,053	\$ 46,811,163	\$ 47,766,700	\$ 51,714,562	\$ 57,845,252

Schedule 2
City of Solvang
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Expenses:										
Governmental activities:										
General government	\$ 1,578,629	\$ 1,417,776	\$ 1,664,564	\$ 2,031,468	\$ 1,274,194	\$ 1,778,600	\$ 2,532,206	\$ 1,973,026	\$ 2,911,369	\$ 2,805,808
Public safety	1,639,642	1,647,930	1,637,483	1,675,872	1,737,083	1,820,369	2,039,940	1,861,310	2,189,633	2,373,664
Public works	1,792,316	1,789,458	2,045,387	2,499,428	2,375,931	2,821,441	2,430,740	2,393,971	2,580,297	3,179,379
Community development	455,085	876,912	463,965	434,362	559,661	822,307	686,326	704,481	805,316	808,250
Culture and recreation	1,701,142	1,713,110	1,858,427	1,865,952	2,022,884	2,182,521	2,816,624	1,651,868	1,221,471	1,093,712
Interest on long-term debt	-	-	-	-	-	-	-	-	-	-
Total Governmental Activities	<u>7,166,814</u>	<u>7,445,186</u>	<u>7,669,826</u>	<u>8,507,082</u>	<u>7,969,753</u>	<u>9,425,238</u>	<u>10,505,836</u>	<u>8,584,656</u>	<u>9,708,086</u>	<u>10,260,813</u>
Business-type activities:										
Water	5,067,560	4,765,816	4,077,790	4,030,207	4,307,206	4,861,159	4,922,788	5,280,019	5,216,176	4,303,277
Wastewater	1,800,351	1,799,891	1,733,416	2,083,850	2,090,605	2,343,221	2,481,979	2,222,770	2,248,410	2,402,724
Transit	732,221	708,781	701,114	848,637	856,112	996,657	982,433	1,029,086	1,099,939	1,134,410
Total Business-type Activities	<u>7,600,132</u>	<u>7,274,488</u>	<u>6,512,320</u>	<u>6,962,694</u>	<u>7,253,923</u>	<u>8,201,037</u>	<u>8,387,200</u>	<u>8,531,875</u>	<u>8,564,525</u>	<u>7,840,411</u>
Total Expenses	<u>\$ 14,766,946</u>	<u>\$ 14,719,674</u>	<u>\$ 14,182,146</u>	<u>\$ 15,469,776</u>	<u>\$ 15,223,676</u>	<u>\$ 17,626,275</u>	<u>\$ 18,893,036</u>	<u>\$ 17,116,531</u>	<u>\$ 18,272,611</u>	<u>\$ 18,101,224</u>
Program Revenues:										
Governmental activities:										
Charges for services:										
General government	467,882	552,656	497,867	499,324	512,784	555,393	559,178	577,697	605,809	760,807
Public safety	26,170	20,140	14,251	19,039	11,506	76,077	4,888	1,971	35,670	5,190
Public works	262,060	275,691	325,298	430,863	502,886	260,504	250,905	232,180	286,038	319,713
Community development	446,915	416,750	412,305	287,874	168,769	160,043	153,619	260,150	339,214	331,821
Culture and recreation	150,541	135,769	104,343	119,547	120,414	108,954	91,210	44,676	115,306	143,851
Operating grants and contributions	657,186	614,802	530,193	773,860	630,949	680,790	801,390	1,213,507	2,242,909	1,735,759
Capital grants and contributions	57,401	40,559	116,767	921,294	198,314	118,731	134,144	129,594	139,958	155,723
Total Governmental Activities	<u>2,068,155</u>	<u>2,056,367</u>	<u>2,001,024</u>	<u>3,051,801</u>	<u>2,145,622</u>	<u>1,960,492</u>	<u>1,995,334</u>	<u>2,459,775</u>	<u>3,764,904</u>	<u>3,452,864</u>
Business-type Activity:										
Charges for services:										
Water	4,671,555	4,422,992	4,457,268	4,566,227	4,919,648	4,742,528	4,817,512	5,102,750	5,231,784	5,112,107
Wastewater	1,640,187	1,623,447	1,736,952	1,669,291	1,824,725	1,463,857	1,418,281	1,415,118	1,565,759	1,953,239
Transit	67,688	65,696	59,869	78,573	61,631	64,702	47,762	37,682	48,775	56,068
Operating grants and contributions	594,073	805,635	813,847	888,618	809,650	1,827,984	1,248,222	1,452,986	1,470,179	1,826,086
Capital grants and contributions	911,348	950,429	587,845	214,575	51,708	35,716	4,707	22,978	166,715	43,735
Total Business-type Activities	<u>7,884,851</u>	<u>7,868,199</u>	<u>7,655,781</u>	<u>7,417,284</u>	<u>7,667,362</u>	<u>8,134,787</u>	<u>7,536,484</u>	<u>8,031,514</u>	<u>8,483,212</u>	<u>8,991,235</u>
Total Program Revenues	<u>\$ 9,953,006</u>	<u>\$ 9,924,566</u>	<u>\$ 9,656,805</u>	<u>\$ 10,469,085</u>	<u>\$ 9,812,984</u>	<u>\$ 10,095,279</u>	<u>\$ 9,531,818</u>	<u>\$ 10,491,289</u>	<u>\$ 12,248,116</u>	<u>\$ 12,444,099</u>

Schedule 2 (continued)
City of Solvang
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Net (Expense)/Revenue:										
Governmental Activities	\$ (5,098,659)	\$ (5,388,819)	\$ (5,668,802)	\$ (5,455,281)	\$ (5,824,131)	\$ (7,464,746)	\$ (8,510,502)	\$ (6,124,881)	\$ (5,943,182)	\$ (6,807,949)
Business-type Activities	284,719	593,711	1,143,461	454,590	413,439	(66,250)	(850,716)	(500,361)	(81,313)	1,150,824
Total Net Expense	\$ (4,813,940)	\$ (4,795,108)	\$ (4,525,341)	\$ (5,000,691)	\$ (5,410,692)	\$ (7,530,996)	\$ (9,361,218)	\$ (6,625,242)	\$ (6,024,495)	\$ (5,657,125)
General Revenues										
Governmental Activities:										
Taxes:										
Property taxes	\$ 1,096,028	\$ 1,140,579	\$ 1,213,316	\$ 1,283,266	\$ 1,380,568	\$ 1,401,623	\$ 1,480,839	\$ 1,542,764	\$ 1,623,747	\$ 1,754,910
Transient occupancy taxes	3,425,309	3,833,644	4,195,940	4,330,599	4,320,318	4,618,425	3,440,275	4,078,826	6,031,568	6,311,438
Sales taxes	1,153,845	1,241,436	1,226,777	1,453,808	1,405,281	1,507,745	1,347,670	1,606,443	2,118,762	2,517,643
Other taxes	237,256	247,173	248,247	233,572	286,790	232,707	273,226	287,548	288,349	345,486
Investment earnings	16,503	25,323	43,499	48,294	109,264	413,701	364,465	9,490	(145,251)	379,069
Miscellaneous	-	-	-	-	-	34,436	118,250	45,425	103,903	279,700
Transfers	(1,200)	(1,200)	(2,000)	(852,390)	(306,500)	(311,467)	102,992	(697,967)	(57,968)	(93,000)
Special Item	-	-	-	-	-	-	-	-	-	-
Total general revenues, transfers and special item	5,927,741	6,486,955	6,925,779	6,497,149	7,195,721	7,897,170	7,127,717	6,872,529	9,963,110	11,495,246
Business-type Activity										
Investment earnings	-	-	-	-	-	258,866	211,189	12,236	(48,721)	199,569
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Transfers	1,200	1,200	2,000	852,390	306,500	311,467	(102,992)	697,967	57,968	93,000
Total Business-type Activities	1,200	1,200	2,000	852,390	306,500	570,333	108,197	710,203	9,247	292,569
Total primary government	\$ 5,928,941	\$ 6,488,155	\$ 6,927,779	\$ 7,349,539	\$ 7,502,221	\$ 8,467,503	\$ 7,235,914	\$ 7,582,732	\$ 9,972,357	\$ 11,787,815
Change in net position:										
Change in reporting of Component unit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,414	\$ -	\$ -	\$ -
Governmental activities	829,082	1,098,136	1,256,977	1,041,868	1,371,590	432,424	(1,283,371)	747,648	4,019,928	4,687,297
Business-type activities	285,919	594,911	1,145,461	1,306,980	719,939	504,083	(742,519)	209,842	(72,066)	1,443,393
Total Changes in Net Position	\$ 1,115,001	\$ 1,693,047	\$ 2,402,438	\$ 2,348,848	\$ 2,091,529	\$ 936,507	\$ (1,926,476)	\$ 957,490	\$ 3,947,862	\$ 6,130,690

**Schedule 3
City of Solvang
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General Fund										
Nonspendable	\$ 700	\$ 127,805	\$ 76,502	\$ 82,192	\$ 85,451	\$ 337,809	\$ 229,904	\$ 100,412	\$ 234,925	\$ 17,390
Restricted	13,291	14,290	18,680	12,206	58,837	298,837	26,612	26,315	26,315	26,315
Committed	3,570,693	3,619,902	4,127,320	4,127,320	4,830,633	4,830,633	4,830,633	4,830,633	4,830,633	7,266,377
Assigned	-	-	-	-	-	-	-	526,726	-	-
Unassigned	3,767,385	4,871,659	5,345,636	5,824,932	5,937,175	5,913,948	5,161,009	6,179,842	9,459,376	10,335,782
Reserved										
Unreserved										
Total general fund	<u>\$ 7,352,069</u>	<u>\$ 8,633,656</u>	<u>\$ 9,568,138</u>	<u>\$ 10,046,650</u>	<u>\$ 10,912,096</u>	<u>\$ 11,381,227</u>	<u>\$ 10,248,158</u>	<u>\$ 11,663,928</u>	<u>\$ 14,551,249</u>	<u>\$ 17,645,864</u>
All other governmental funds										
Nonspendable	\$ -	\$ -	\$ -	\$ 275,000	\$ 275,000					
Restricted	3,143,036	2,997,035	3,180,161	3,315,997	3,154,345	3,144,770	3,409,157	3,519,218	3,375,286	3,472,258
Committed										
Assigned	-	-	-	-	-					
Unassigned						(21,695)	(77,681)	(23,823)	-	(19,876)
Reserved										
Unreserved										
Special Revenue										
Capital Projects										
Other Purposes										
Total all other governmental funds	<u>\$ 3,143,036</u>	<u>\$ 2,997,035</u>	<u>\$ 3,180,161</u>	<u>\$ 3,590,997</u>	<u>\$ 3,429,345</u>	<u>\$ 3,123,075</u>	<u>\$ 3,331,476</u>	<u>\$ 3,495,395</u>	<u>\$ 3,375,286</u>	<u>\$ 3,452,382</u>

Note: The provisions of GASB Statement Number 54 were applied prospectively from fiscal year 2011 forward and that years prior to that have not been restated to conform with the GASB 54.

Schedule 4
City of Solvang
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(In Rounded Thousands of Dollars)
(modified accrual basis of accounting)

	Fiscal Year (ending June 30)									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
REVENUES										
Taxes	\$ 5,922	\$ 6,463	\$ 6,885	\$ 7,301	\$ 7,393	\$ 7,761	\$ 6,542	\$ 7,516	\$ 10,062	\$ 10,929
Licenses and permits	280	224	203	184	111	127	126	129	215	278
Fines and forfeits	22	11	9	9	9	7	4	7	0.48	0.05
Charges for services	984	982	956	920	962	834	722	765	948	1,039
Special assessments	75	111	153	203	202	193	207	215	218	219
Intergovernmental	638	731	619	1,489	618	708	918	1,334	2,383	1,916
Investment earnings	24	34	57	64	150	374	327	11	(115)	354
Other revenues	15	6	47	209	203	121	136	54	104	281
Total Revenues	<u>7,960</u>	<u>8,562</u>	<u>8,929</u>	<u>10,379</u>	<u>9,649</u>	<u>10,124</u>	<u>8,982</u>	<u>10,031</u>	<u>13,816</u>	<u>15,016</u>
EXPENDITURES										
General government	1,393	1,547	1,951	1,669	1,546	1,762	2,467	1,803	3,020	2,864
Public safety	1,628	1,644	1,631	1,662	1,734	1,814	2,023	1,855	2,201	2,366
Culture and recreation	1,592	1,592	1,695	1,654	1,989	1,952	2,195	1,505	1,096	1,147
Public works	1,717	1,837	2,068	3,255	1,941	1,649	1,534	1,475	2,142	2,652
Community development	455	517	464	434	560	776	622	747	780	830
Housing	-	394	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	869	1,597	1,164	1,059	1,849	2,182
Transportation	-	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-
Debt service:	-	-	-	-	-	-	-	-	-	-
Costs of issuance	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Total expenditures	<u>6,785</u>	<u>7,531</u>	<u>7,809</u>	<u>8,674</u>	<u>8,638</u>	<u>9,550</u>	<u>10,004</u>	<u>8,444</u>	<u>11,088</u>	<u>12,041</u>
Excess (Deficiency) of Revenues over Expenditures	<u>1,175</u>	<u>1,031</u>	<u>1,120</u>	<u>1,705</u>	<u>1,010</u>	<u>574</u>	<u>(1,022)</u>	<u>1,588</u>	<u>2,729</u>	<u>2,975</u>
Other Financing Sources (Uses)										
Transfers in	169	161	176	431	175	176	156	920	1,985	2,480
Transfers out	(170)	(162)	(178)	(1246)	(482)	(588)	(156)	(926)	(1946)	(2283)
Change in reporting of component unit	-	-	-	-	-	-	97	-	-	-
Total Other Financing Sources (Uses)	<u>169</u>	<u>161</u>	<u>176</u>	<u>431</u>	<u>175</u>	<u>176</u>	<u>97</u>	<u>(6)</u>	<u>39</u>	<u>197</u>
Net change in fund balances	<u>\$ 1,344</u>	<u>\$ 1,192</u>	<u>\$ 1,296</u>	<u>\$ 2,136</u>	<u>\$ 1,186</u>	<u>\$ 750</u>	<u>\$ (925)</u>	<u>\$ 1,582</u>	<u>\$ 2,767</u>	<u>\$ 3,172</u>
Debt service as a percentage of noncapital expenditures	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>

Schedule 5
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years
(in thousands of dollars)

Fiscal Year	Assessed Taxable Values			Total Direct Tax Rate
	Real Property	Personal Property	Totals	
2013-2014	934,243	35,746	\$ 969,989	1.00%
2014-2015	979,763	32,966	\$ 1,012,729	1.00%
2015-2016	1,041,231	30,866	\$ 1,072,097	1.00%
2016-2017	1,105,535	32,355	\$ 1,137,891	1.00%
2017-2018	1,168,412	33,137	\$ 1,201,549	1.00%
2018-2019	1,224,324	34,740	\$ 1,259,064	1.00%
2019-2020	1,285,410	39,041	\$ 1,324,451	1.00%
2020-2021	1,329,682	40,297	\$ 1,369,979	1.00%
2021-2022	1,383,585	40,903	\$ 1,424,487	1.00%
2022-2023	1,482,074	43,256	\$ 1,525,331	1.00%

Source: County of Santa Barbara Assessor's Office

Note: In 1978 the voters of the State of California passed Proposition 13 which limited taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property maybe increased by an inflation factor (limited to a maximum of 2%). With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above (in our reports) represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

**Schedule 6
City of Solvang
Direct and Overlapping Property Tax Rates
For The Last Ten Fiscal Years
(Rates per \$100 of assessed value)**

Fiscal Year	City Direct Rate			Overlapping Rates	
	Basic Rate	General Obligation Debt Rate	Total	School Districts	Special Districts
2013-2014	1.00%	0.00%	1.00%	0.05256%	0.00000%
2014-2015	1.00%	0.00%	1.00%	0.05256%	0.00000%
2015-2016	1.00%	0.00%	1.00%	0.05256%	0.00000%
2016-2017	1.00%	0.00%	1.00%	0.05256%	0.05762%
2017-2018	1.00%	0.00%	1.00%	0.06631%	0.06313%
2018-2019	1.00%	0.00%	1.00%	0.06362%	0.06197%
2019-2020	1.00%	0.00%	1.00%	0.06294%	0.05583%
2020-2021	1.00%	0.00%	1.00%	0.06294%	0.05646%
2021-2022	1.00%	0.00%	1.00%	0.06711%	0.05825%
2022-2023	1.00%	0.00%	1.00%	0.06667%	0.04984%

Source: California Municipal Statistics

Note: The City's direct property tax rates can only be changed with specific voter approval.

Schedule 7
City of Solvang
Principal Property Tax Payers - Top Ten Payers
Last Ten Fiscal Years
(Dollar Amounts in Thousands)

2023				2022			
Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable	Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable
	Value		Assessed Value		Value		Assessed Value
Santa Ynez Band of Mission Indians	\$ 29,879	1	1.96%	Santa Ynez Band of Mission Indians	\$ 29,345	1	2.06%
Worldmark, The Club	20,135	2	1.32%	Worldmark, The Club	17,838	2	1.25%
Lombard Street, LP	17,546	3	1.15%	Lombard Street, LP	17,243	3	1.21%
Alisal Guest Ranch	16,549	4	1.08%	Alisal Guest Ranch	15,452	4	1.08%
SYBCI California Hotel No. 2, LLC	14,875	5	0.98%	SYBCI California Hotel No. 2, LLC	14,613	5	1.03%
Solvang Hotel Group, LP	14,311	6	0.94%	Solvang Hotel Group, LP	14,014	6	0.98%
Petersen Village Inn, LP	9,378	7	0.61%	Alisal Oaks, LLC	8,090	7	0.57%
Alisal Oaks, LLC	8,251	8	0.54%	Wine Manor Management, LLC	7,002	8	0.49%
Wine Manor Management, LLC	7,139	9	0.47%	Oak Park Leasing, LLC	6,856	9	0.48%
FLT Oak Park FLTE LLC	6,993	10	0.46%	M P Paso, LLC	6,196	10	0.43%
Total	\$ 145,055		9.51%	Total	\$ 136,649		9.59%

2021				2020			
Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable	Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable
	Value		Assessed Value		Value		Assessed Value
Santa Ynez Band of Mission Indians	\$ 29,072	1	2.12%	Santa Ynez Band of Mission Indians	\$ 28,555	1	2.16%
Worldmark, The Club	17,838	2	1.30%	Worldmark, The Club	17,505	2	1.32%
Lombard Street, LP	16,935	3	1.24%	Lombard Street, LP	16,398	3	1.24%
Alisal Guest Ranch	15,107	4	1.10%	Alisal Guest Ranch	14,373	4	1.09%
SYBCI California Hotel No. 2, LLC	14,478	5	1.06%	SYBCI California Hotel No. 2, LLC	14,224	5	1.07%
Solvang Hotel Group, LP	13,864	6	1.01%	Solvang Hotel Group, LP	11,598	6	0.88%
Garfield Beach CVS, LLC	8,660	7	0.63%	1980s Old Mission Drive, LLC	8,353	7	0.63%
Alisal Oaks, LLC	8,007	8	0.58%	Alisal Oaks, LLC	7,851	8	0.59%
Wine Manor Management, LLC	6,931	9	0.51%	Wine Manor Management, LLC	6,798	9	0.51%
Oak Park Leasing, LLC	6,786	10	0.50%	Oak Park Leasing, LLC	6,654	10	0.50%
Total	\$ 137,678		10.05%	Total	\$ 132,308		9.99%

2019				2018			
Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable	Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable
	Value		Assessed Value		Value		Assessed Value
Santa Ynez Band of Mission Indians	\$ 28,047	1	2.23%	Santa Ynez Band of Mission Indians	\$ 27,550	1	2.29%
Worldmark, The Club	17,178	2	1.36%	Worldmark, The Club	16,400	2	1.36%
Alisal Guest Ranch	13,995	3	1.11%	SYBCI California Hotel, No. 2, LLC	13,730	3	1.14%
SYBCI California Hotel, No. 2, LLC	13,974	4	1.11%	Alisal Guest Ranch	13,159	4	1.10%
Lombard Street, LP	12,376	5	0.98%	Palm Springs Inn, LLC	12,136	5	1.01%
Solvang Hotel Group, LP	10,978	6	0.87%	Solvang Hotel Group, LP	10,763	6	0.90%
Alisal Oaks, LLC	7,698	7	0.61%	Alisal Oaks, LLC	7,548	7	0.63%
Wine Manor Management, LLC	6,668	8	0.53%	Wine Manor Management, LLC	6,540	8	0.54%
1980s Old Mission Drive, LLC	6,645	9	0.53%	Oak Park Leasing, LLC	6,369	9	0.53%
Oak Park Leasing, LLC	6,524	10	0.52%	M P Paso, LLC	5,303	10	0.44%
Total	\$ 124,083		9.86%	Total	\$ 119,498		9.95%

2017				2016			
Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable	Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable
	Value		Assessed Value		Value		Assessed Value
Santa Ynez Band of Mission Indians	\$ 27,063	1	2.38%	Santa Ynez Band of Mission Indians	\$ 26,696	1	2.49%
Worldmark, The Club	16,000	2	1.41%	Worldmark, The Club	17,877	2	1.67%
SYBCI California Hotel, No. 2, LLC	13,490	3	1.19%	SYBCI California Hotel, No. 2, LLC	13,310	3	1.24%
Alisal Guest Ranch	12,337	4	1.08%	Alisal Guest Ranch	12,489	4	1.16%
Palm Springs Inn, LLC	11,901	5	1.05%	Solvang Hotel Group, LP	10,393	5	0.97%
Solvang Hotel Group, LP	10,552	6	0.93%	Palm Springs Inn LLC	7,519	6	0.70%
Alisal Oaks, LLC	7,401	7	0.65%	Alisal Oaks, LLC	7,290	7	0.68%
Wine Manor Management, LLC	6,415	8	0.56%	Wine Manor Management, LLC	6,321	8	0.59%
Cook, Frieda Survivors Trust	6,272	9	0.55%	Cook, Frieda Survivors Trust	6,178	9	0.58%
Skytt Properties, LLC	6,245	10	0.55%	M P Paso, LLC	5,121	10	0.48%
Total	\$ 117,676		10.34%	Total	\$ 113,194		10.56%

2015				2014			
Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable	Taxpayer	Taxable Assessed	Rank	Percentage of Total City Taxable
	Value		Assessed Value		Value		Assessed Value
Santa Ynez Band of Mission Indians	\$ 26,226	1	2.59%	Santa Ynez Band of Mission Indians	\$ 26,108	1	2.69%
Worldmark, The Club	17,543	2	1.73%	Worldmark, The Club	17,467	2	1.80%
Skytt Properties, LLC	14,927	3	1.47%	SYBCI California Hotel, No. 2, LLC	13,026	3	1.34%
SYBCI California Hotel, No. 2, LLC	13,078	4	1.29%	Alisal Guest Ranch	12,743	4	1.31%
Alisal Guest Ranch	12,477	5	1.23%	Solvang Hotel Group, LP	10,144	5	1.05%
Solvang Hotel Group, LP	10,190	6	1.01%	Kabir Bluestar, LLC	8,879	6	0.92%
NWK1, Inc	7,740	7	0.76%	Alisal Oaks, LLC	7,116	7	0.73%
Kabir Bluestar, LLC	7,375	8	0.73%	Cook, Frieda Survivors Trust	6,030	8	0.62%
Alisal Oaks, LLC	7,148	9	0.71%	NWK1, Inc	5,889	9	0.61%
Cook, Frieda Survivors Trust	6,057	10	0.60%	Copper Alisal Holdings, LLC	5,520	10	0.57%
Total	\$ 122,761		12.12%	Total	\$ 112,922		11.64%

Source: Santa Barbara County Assessor's Office

**Schedule 8
City of Solvang
Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year	Total Tax Levy for Fiscal Year	Collections within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections To Date	
		Amount	Percentage of Levy		Amount Collected	Percentage of Levy
2013-14	606,613	601,774	99.2%	4,619	606,392	100.0%
2014-15	631,868	626,577	99.2%	4,985	631,562	100.0%
2015-16	667,906	661,254	99.0%	5,110	666,364	99.8%
2016-17	708,584	702,791	99.2%	4,530	707,321	99.8%
2017-18	747,495	738,881	98.8%	7,068	745,949	99.8%
2018-19	780,734	771,772	98.9%	7,011	778,783	99.8%
2019-20	821,350	809,645	98.6%	9,355	819,000	99.7%
2020-21	849,985	838,261	98.6%	9,332	847,592	99.7%
2021-22	886,964	877,202	98.9%	6,138	883,340	99.6%
2022-23	949,927	938,165	98.8%	-	938,165	98.8%

Source: Santa Barbara County Auditor-Controller's Office

Note: *Figures listed above are only representative of Secured taxes collected.*

Schedule 9
City of Solvang
Transient Occupancy Tax - Principal Payers and Other Data
Last Ten Fiscal Years

Fiscal Year	City Wide Occupancy Rate	Average Daily Room Rates	Transient Occupancy Tax Revenues in Dollars Concentration By Hotel Size Based on Number of Rooms	
			Number Hotels 50 or More Rooms	Number Hotels Under 50 Rooms
2014	68%	\$ 147.54	\$ 2,469,434 6	\$ 964,365 11
2015	72%	\$ 171.08	\$ 2,766,680 6	\$ 1,063,561 17
2016	74%	\$ 191.84	\$ 2,813,475 6	\$ 1,368,750 18
2017	72%	\$ 188.51	\$ 2,852,189 6	\$ 1,477,881 18
2018	70%	\$ 166.43	\$ 3,203,410 7	\$ 1,116,882 18
2019	71%	\$ 176.56	\$ 3,397,220 7	\$ 1,143,566 19
2020	55%	\$ 177.98	\$ 2,391,340 7	\$ 982,733 21
2021	59%	\$ 193.40	\$ 2,684,185 8	\$ 1,404,844 21
2022	77%	\$ 227.49	\$ 4,362,416 8	\$ 1,665,365 22
2023	74%	\$ 250.75	\$ 4,602,304 8	\$ 1,705,808 26

Source: City of Solvang Finance Department
Penalties and Interest are not included in these figures.

**Schedule 10
City of Solvang
Water Rates
Last Ten Fiscal Years**

Fiscal Year	Monthly Base Rate	Rate Per CCF (748 Gallons)	Outside Users Rate per CCF
2014	69.08 ¹	3.16 ² 3.71 ³	4.74 5.57
2015	72.71 ¹	3.16 ² 3.71 ³	4.74 5.57
2016	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2017	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2018	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2019	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2020	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2021	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2022	75.43 ¹	3.45 ² 4.05 ³	5.18 6.08
2023	75.08 ¹	4.08 ² 4.62 ³ 5.35 ⁴	5.18 6.08

Source: City of Solvang Finance Department

Notes:

- (1) This rate is for a 5/8" meter
- (2) The City of Solvang went to three tiered rates, effective August 1, 2022.
This rate is for 0 to 1500 Cubic Feet.
- (3) This rate is for 1501 - 3500 Cubic Feet.
- (4) This rate is for 3501 Cubic Feet and above.

**Schedule 11
City of Solvang
Water Revenue Concentration Data
Last Ten Fiscal Years**

Water Revenue Concentration Data					
Fiscal Year	Class of Customer				Totals
	Single Family Residential	Multi Family Residential	Commercial	Other	
	Revenue in Dollars and Number of Customers				
2014	2,755,279	353,455	771,435	733,473	4,613,643
	1,695	69	226	118	2,108
2015	2,621,212	295,474	824,286	618,427	4,359,400
	1,734	70	226	118	2,148
2016	2,667,228	289,436	819,771	588,547	4,364,982
	1,767	70	226	118	2,181
2017	2,762,880	309,802	774,336	637,288	4,484,306
	1,780	70	222	115	2,187
2018	2,973,360	322,513	796,271	704,473	4,796,616
	1,781	71	223	113	2,188
2019	2,902,029	321,349	801,045	662,831	4,687,254
	1,781	71	224	113	2,189
2020	3,018,851	321,125	752,049	671,384	4,763,409
	1,781	71	224	113	2,189
2021	3,193,794	335,547	771,099	747,515	5,047,955
	1,781	71	224	113	2,189
2022	3,190,974	356,623	831,794	764,939	5,144,331
	1,769	75	213	120	2,177
2023	3,117,121	386,972	844,183	694,659	5,042,935
	1,774	76	212	129	2,191

Source: City of Solvang Finance Department

Notes: Connection fees, Interest Income and Transfers are not included in the above figures.

Schedule 12
City of Solvang
Principal Water Sale Purchasers - Top Ten
Last Ten Fiscal Years
(In Alphabetical Order)

Fiscal Years Ended June 30

2023	2022	2021	2020
Alisal Guest Ranch	Alisal Guest Ranch	Alisal Guest Ranch	Alisal Guest Ranch
Brookside Association	Atterdag Village	Atterdag Village	Atterdag Village
Chumash Casino Resort	Chumash Casino Resort	Chumash Casino Resort	Chumash Casino Resort
City of Solvang	City of Solvang	City of Solvang	City of Solvang
Mission Oaks	Mission Oaks	Mission Oaks	Mission Oaks
Rancho S.Y. Mobile Estates			
Svendsgaard's Lodge	Solvang Mesa, LLMD	Solvang Mesa, LLMD	Solvang Mesa, LLMD
The Landsby/Mad&Vin	The Landsby/Mad&Vin	SY Cottage Hospital	Solvang School
Vinland Hotel	Turtle Hospitality	The Landsby/Mad&Vin	Vinland Hotel
Worldmark	Worldmark	Worldmark	Worldmark
2019	2018	2017	2016
Alisal Guest Ranch	Alisal Guest Ranch	Alisal Guest Ranch	Alisal Guest Ranch
Atterdag Village	Atterdag Village	Atterdag Village	Atterdag Village
Chumash Casino Resort	Chumash Casino Resort	Chumash Casino Resort	Chumash Casino Resort
City of Solvang	City of Solvang	City of Solvang	City of Solvang
Mission Oaks	Holiday Inn Express	Hadsten House	Hadsten House
Rancho S.Y. Mobile Estates	Mission Oaks	Holiday Inn Express	Holiday Inn Express
Solvang Mesa, LLMD	Rancho S.Y. Mobile Estates	Mission Oaks	Inland Pacific Builders
Solvang School	Solvang Mesa, LLMD	Rancho S.Y. Mobile Estates	Mission Oaks
Vacations Inn Solvang	Solvang School	Solvang School	Rancho S.Y. Mobile Estates
Worldmark	Worldmark	Worldmark	Worldmark
2015	2014		
Alisal Guest Ranch	Alisal Guest Ranch		
Atterdag Village	Atterdag Village		
Chumash Casino Resort	Chumash Casino Resort		
City of Solvang	City of Solvang		
Hadsten House	Hadsten House		
Inland Pacific Builders	Holiday Inn Express		
Mission Oaks	Inland Pacific Builders		
Rancho S.Y. Mobile Estates	Mission Oaks		
Solvang School	Rancho S.Y. Mobile Estates		
Worldmark	Solvang School		

Source: City of Solvang Finance Department

Schedule 13
City of Solvang
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(Dollars in Thousands except for Per Capita)

Fiscal Year	General Obligation Bonds	Lease Revenue Bonds	Special Assessment Bonds ¹	Notes	Lease Obligations	Lease Obligations	Installment Agreement	Total Outstanding Debt	Percentage of Personal Income	Population	Debt per Capita
	Governmental Activities				Business-type Activities						
2014	-	-	-	-	-	-	-	-	0% ²	5336 ³	\$ -
2015	-	-	-	-	-	-	-	-	0% ²	5449 ³	\$ -
2016	-	-	-	-	-	-	-	-	0% ²	5495 ³	\$ -
2017	-	-	-	-	-	-	-	-	0% ²	5602 ³	\$ -
2018	-	-	-	-	-	-	-	-	0% ²	5613 ³	\$ -
2019	-	-	-	-	-	-	-	-	0% ²	5575 ³	\$ -
2020	-	-	-	-	-	-	-	-	0% ²	5562 ³	\$ -
2021	-	-	-	-	-	-	-	-	0% ²	5858 ³	\$ -
2022	-	-	-	-	-	-	-	-	0% ²	5709 ³	\$ -
2023	-	-	-	-	-	-	-	-	0% ²	5986 ³	\$ -

Notes:

- (1) Presented net of original discounts and premiums
- (2) Personal income is disclosed on Schedule 17.
- (3) California Department of Finance

Schedule 14
City of Solvang
Direct and Overlapping Governmental Activities Debt
As of June 30, 2023

<u>Governmental Unit:</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable²</u>	<u>Amount Applicable to Primary Government</u>
Direct and Overlapping General Fund Debt			
Santa Barbara County Certificates of Participation	\$ 23,640,000	1.495%	\$ 353,418
Santa Ynez Valley Union High School District COP	1,058,000	18.466%	\$ 195,370
Total Gross Direct and Overlapping General Fund Debt			\$ 548,788
Less: Santa Barbara County Supported Obligations			\$ (21,977)
Total Net Direct and Overlapping General Fund Debt			\$ 526,811
Overlapping Tax and Assessment Debt			
Allan Hancock Joint Community College District	\$ 127,605,032	4.582%	\$ 5,846,863
Santa Ynez Valley Union School District	\$ 10,630,000	18.466%	\$ 1,962,936
Buellton Union School district	11,364,568	0.900%	\$ 102,281
Solvang School District	8,393,721	81.695%	\$ 6,857,250
Total Overlapping Tax and Assessment Debt			\$ 14,769,330
Subtotal, overlapping debt			\$ 15,318,118 ³
City of Solvang direct debt			-
Total direct and overlapping debt			\$ 15,296,141

Source: California Municipal Statistics, Inc.

Notes:

(1) Overlapping governments are those that coincide, at least in part with geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the property taxpayers of the City of Solvang. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the property taxpayers should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(2) The percentage of overlapping debt applicable to the City is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the City, divided by the district's total taxable assessed value.

(3) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

**Schedule 15
City of Solvang
Legal Debt Margin Information
Last Ten Fiscal Years**

Fiscal Year	Debt Limit	Total Debt Applicable To Limit	Total Debt Applicable To Limit as Percentage of Debt Limit
2014	\$ 36,374,577	\$ -	0.00%
2015	\$ 37,977,325	\$ -	0.00%
2016	\$ 40,226,713	\$ -	0.00%
2017	\$ 42,670,909	\$ -	0.00%
2018	\$ 45,058,074	\$ -	0.00%
2019	\$ 47,214,897	\$ -	0.00%
2020	\$ 49,930,185	\$ -	0.00%
2021	\$ 51,638,388	\$ -	0.00%
2022	\$ 53,679,796	\$ -	0.00%
2023	\$ 57,199,898	\$ -	0.00%

Legal Debt Margin Calculation for Fiscal Year 2023

Assessed Value	\$ 1,525,330,622
Debt Limit (3.75% of assessed value)	57,199,898
Less debt applicable to limit:	
General Obligation bonds	<u>0</u>
Total debt applicable to limit	<u>0</u>
Legal Debt Margin	<u><u>\$ 57,199,898</u></u>

Sources: Santa Barbara County Assessor's Office and California Municipal Statistics, Inc.

Note: California Government Code, Section 43605 sets the debt limit at 15%. The code section was enacted when assessed valuations were based on 25% of full market value. This has since changed to 100% of full market value. Thus the limit shown is 3.75%, one-fourth the limit of 15%.

Schedule 16
City of Solvang
Pledged Revenue Coverage
Last Ten Fiscal Years

Special Assessment Bonds

Fiscal Year	Special Assessment Collections	Debt Service		
		Principal	Interest	Coverage
2014	-	-	-	-
2015	-	-	-	-
2016	-	-	-	-
2017	-	-	-	-
2018	-	-	-	-
2019	-	-	-	-
2020	-	-	-	-
2021	-	-	-	-
2022	-	-	-	-
2023	-	-	-	-

Water Installment Agreement and Lease

	Water Service Revenues ¹	Capital Impact Fees	Less Operating Expenses ²	Net Available Revenue	Debt Service		
					Principal	Interest	Coverage
2014	4,671,555	481,283	4,842,994	309,844	-	-	-
2015	4,422,992	497,405	4,541,401	378,996	-	-	-
2016	4,457,268	294,184	3,851,606	899,846	-	-	-
2017	4,566,227	102,409	3,771,037	897,599	-	-	-
2018	4,919,648	26,455	4,023,666	922,437	-	-	-
2019	4,742,528	35,716	4,558,594	219,650	-	-	-
2020	4,915,834	4,707	4,566,663	353,878	-	-	-
2021	5,110,938	22,978	4,930,863	203,053	-	-	-
2022	5,209,467	166,715	4,878,634	497,548	-	-	-
2023	5,241,879	43,735	3,949,155	1,336,459	-	-	-

Wastewater Lease Obligation

	Wastewater Service Revenues ¹	Capital Impact Fees	Less Operating Expenses ²	Net Available Revenue	Debt Service		
					Principal	Interest	Coverage
2014	1,640,187	265,619	1,338,696	567,110	-	-	-
2015	1,623,447	320,403	1,390,063	553,787	-	-	-
2016	1,736,952	201,661	1,315,685	622,928	-	-	-
2017	1,669,291	90,875	1,630,740	129,426	-	-	-
2018	1,824,725	14,020	1,682,663	156,082	-	-	-
2019	1,763,132	-	1,944,950	(181,818)	-	-	-
2020	1,499,245	-	2,052,784	(553,539)	-	-	-
2021	1,417,321	-	1,802,726	(385,405)	-	-	-
2022	1,552,271	-	1,797,484	(245,213)	-	-	-
2023	1,988,868	-	1,908,087	80,781	-	-	-

Source: City of Solvang Finance Department

Notes:

- (1) Water and wastewater revenues include operating revenues and interest revenues.
- (2) Operating Expenses exclude depreciation and amortization

Schedule 17
City of Solvang
Demographic and Economic Statistics
For The Last Ten Fiscal Years

Fiscal Year	Population ¹	Personal Income	Per Capita Personal Income ²	Unemployment Rate ³
2014	5336	217,297,928	40,723	2.60% ³
2015	5449	216,957,384	39,816	7.10% ³
2016	5495	216,140,330	39,334	7.14% ³
2017	5602	224,797,056	40,128	3.45% ³
2018	5613	225,238,464	40,128	2.30% ³
2019	5575	242,462,325	43,491	3.00% ³
2020	5562	250,395,678	45,019	6.20% ³
2021	5858	297,826,578	50,841	4.30% ³
2022	5709	325,144,677	56,953	4.20% ³
2023	5986	370,329,876	61,866	2.90% ³

Sources: City of Solvang Finance Department

Notes:

- (1) State of California, Department of Finance
- (2) United States Census Bureau
- (3) State of California, Employment Development Department

Schedule 18
City of Solvang
Ten Largest Principal Employers
Last Nine Fiscal Years

Fiscal Year Ended June 30, 2023				Fiscal Year Ended June 30, 2022				Fiscal Year Ended June 30, 2021			
Employer	Number of Employees	Rank	Percentage of Total City Employment ¹	Employer	Number of Employees	Rank	Percentage of Total City Employment ¹	Employer	Number of Employees	Rank	Percentage of Total City Employment ¹
Alisal Guest Ranch	350	1	11.29%	Alisal Guest Ranch	389	1	13.41%	Alisal Guest Ranch	326	1	10.87%
Atterdag Village (formerly Solvang Lutheran Home)	187	2	6.03%	Atterdag Village (formerly Solvang Lutheran Home)	182	2	6.28%	Atterdag Village (formerly Solvang Lutheran Home)	163	2	5.43%
Santa Ynez Cottage Hospital	130	3	4.19%	New Frontiers Market	101	3	3.48%	New Frontiers Market	107	3	3.57%
New Frontiers Market	95	4	3.06%	Santa Ynez Cottage Hospital	101	4	3.48%	Santa Ynez Cottage Hospital	88	4	2.93%
Solvang Unified School District	76	5	2.45%	Landsby/Mad & Vin	76	5	2.62%	Landsby/Mad & Vin	69	5	2.30%
Landsby/Mad&Vin	70	6	2.26%	Valley Fresh Market	67	6	2.31%	Solvang Unified School District	68	6	2.27%
Valley Fresh Market	58	7	1.87%	Solvang Unified School District	62	7	2.14%	Valley Fresh Market	65	7	2.17%
Hotel Corque	56	8	1.81%	Solvang Brew	52	8	1.79%	Solvang Brew	51	8	1.70%
Solvang Brew	46	9	1.48%	Hotel Corque	37	9	1.28%	Hotel Corque	38	9	1.27%
Vinland Hotel and Lounge	30	10	0.97%	Nielsen Building Materials	24	10	0.83%	Nielsen Building Materials	27	10	0.90%
Totals	1098		35.42%	Totals	1091		37.62%	Totals	1002		33.40%

*COVID related, normal count is 58

Fiscal Year Ended June 30, 2020				Fiscal Year Ended June 30, 2019				Fiscal Year Ended June 30, 2018			
Employer	Number of Employees	Rank	Percentage of Total City Employment ¹	Employer	Number of Employees	Rank	Percentage of Total City Employment ¹	Employer	Number of Employees	Rank	Percentage of Total City Employment ¹
Alisal Guest Ranch	331	1	11.41%	Alisal Guest Ranch	369	1	12.30%	Alisal Guest Ranch	356	1	12.28%
Atterdag Village (formerly Solvang Lutheran Home)	174	2	6.00%	Atterdag Village (formerly Solvang Lutheran Home)	177	2	5.90%	Atterdag Village (formerly Solvang Lutheran Home)	170	2	5.86%
New Frontiers Market	103	3	3.55%	New Frontiers Market	115	3	3.83%	Santa Ynez Cottage Hospital	87	3	3.00%
Santa Ynez Cottage Hospital	93	4	3.21%	Santa Ynez Cottage Hospital	93	4	3.10%	New Frontiers Market	77	4	2.66%
Solvang Unified School District	64	5	2.21%	Landsby/Mad & Vin	65	5	2.17%	Solvang Brew	68	5	2.34%
Valley Fresh Market	62	6	2.14%	Nielsen's Market/Valley Fresh	64	6	2.13%	Solvang Unified School District	58	6	2.00%
Landsby/Mad & Vin	58	7	2.00%	Solvang Brew	58	7	1.93%	Landsby	55	7	1.90%
Hotel Corque	35	8	1.21%	Solvang Unified School District	57	8	1.90%	Hotel Corque	53	8	1.83%
Nielsen Building Materials	27	9	0.93%	Hotel Corque	54	9	1.80%	Nielsens Market	52	9	1.79%
Solvang Brew	0*	10	0.00%	Root 246	46	10	1.53%	Root 246	47	10	1.62%
Totals	947		32.66%	Totals	1098		36.60%	Totals	1023		35.28%

Fiscal Year Ended June 30, 2017				Fiscal Year Ended June 30, 2016				Fiscal Year Ended June 30, 2015			
Employer	Number of Employees	Rank	Percentage of Total City Employment ¹	Employer	Number of Employees	Rank	Percentage of Total City Employment ¹	Employer	Number of Employees	Rank	Percentage of Total City Employment ¹
Alisal Guest Ranch	303	1	10.45%	Alisal Guest Ranch	294	1	10.50%	Alisal Guest Ranch	298	1	10.64%
Atterdag Village (formerly Solvang Lutheran Home)	170	2	5.86%	Atterdag Village (formerly Solvang Lutheran Home)	167	2	5.96%	Atterdag Village (formerly Solvang Lutheran Home)	145	2	5.18%
Santa Ynez Cottage Hospital	96	3	3.31%	Santa Ynez Cottage Hospital	91	3	3.25%	Santa Ynez Cottage Hospital	91	3	3.25%
Solvang Brew	75	4	2.59%	Solvang Brew	75	4	2.68%	Nielsens Market	69	4	2.46%
Solvang Unified School District	68	5	2.34%	New Frontiers Market	70	5	2.50%	Solvang Unified School District	65	5	2.32%
Nielsens Market	62	6	2.14%	Nielsens Market	69	6	2.46%	Solvang Brew	65	5	2.32%
New Frontiers Market	55	7	1.90%	Solvang Unified School District	67	7	2.39%	New Frontiers Market	60	6	2.14%
Landsby	55	7	1.90%	Hotel Corque	51	8	1.82%	Hotel Corque	56	7	2.00%
Hotel Corque	47	8	1.62%	Landsby	46	9	1.64%	Landsby	56	7	2.00%
Root 246	42	9	1.45%	Root 246	46	9	1.64%	Root 246	53	8	1.89%
Totals	973		33.55%	Totals	976		34.86%	Totals	958		34.21%

Sources: City of Solvang Finance Department, State of California Employment Development Department, and City of Solvang Employers

Notes:

(1) Total City Labor Force is 2900, based on State of California Employment Development Department Data for FY 2021-22.

The City implemented GASB Statement Number 44 in the 2006 fiscal year, and therefore information in this schedule is being provided prospectively from the year of implementation.

**Schedule 19
City of Solvang
Full-Time Equivalent City Government Employees by Function/Program
Last Ten Fiscal Years**

Fiscal Year

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General government:										
City Council (Stipend) ¹	-	-	-	-	-	-	-	-	-	-
City clerk	1.00	1.00	1.00	1.00	1.00	1.00	-	-	1.00	1.00
City attorney (Contract) ²	-	-	-	-	-	-	-	-	-	-
City manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Economic development	-	-	-	-	-	-	-	-	-	-
Finance/Admin	5.00	5.00	5.00	5.00	5.00	5.00	3.00	6.00	4.00	2.00
Public safety²:										
Police (Contract)	-	-	-	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-	-	-	-
Planning:										
Planning	2.22	2.22	2.22	2.22	2.25	2.25	-	-	1.00	1.50
Building and safety ²	0.90	0.90	0.90	0.90	0.95	0.95	-	-	-	-
Public works:										
Engineering	0.65	1.20	1.20	1.55	2.10	2.10	1.20	1.00	0.20	0.20
Roads and streets	3.95	4.05	4.05	3.85	4.05	4.05	3.00	4.65	2.50	2.90
Maintenance	2.51	2.51	2.51	2.51	1.65	1.65	1.05	3.15	2.30	2.90
Parks:										
Parks and recreation	5.84	5.84	5.84	5.81	5.30	5.00	2.00	4.00	2.00	2.00
Water:										
Treatment and distribution	5.00	5.15	5.15	5.10	5.05	5.05	4.90	5.05	5.05	5.00
Wastewater:										
Collection and treatment	6.90	7.10	7.10	7.00	6.95	6.95	5.85	6.95	6.95	5.00
Totals	34.97	35.97	35.97	35.94	35.30	35.00	22.00	31.80	26.00	23.50

Source: The City of Solvang Finance Department.

(1) City Council are elected officials, not employees and therefore not represented.

(2) No full-time equivalent employees are shown for Police, Fire, City Attorney and previous years of Building and Safety as the City had contracts for those services.

Schedule 20
City of Solvang
Operating Indicators by Function/Program
Last Ten Fiscal Years

	Fiscal Year									
Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Police¹:										
Physical arrest	96	102	126	136	107	154	178	105	173	126
Traffic violations	125	67	41	94	81	51	99	102	116	98
Fire¹:										
Emergency responses	430	358	615	652	678	845	598	652	660	450
Fires extinguished	9	9	12	12	9	17	11	11	7	10
Planning:										
Building permits issued	218	146	230	212	208	205	181	256	174	275
Public Works:										
Street Maintenance Centerline Miles	0	0.44	4	4	0.08	3	3.4	3.4	3.4	3.4
Parks:										
Community events held	21	21	17	14	14	14	9	3	11	14
Water:										
Number new connections	38	40	33	14	2	1	-	1	4	1
Daily average water production in MGD	1.38	1.05	0.94	0.98	1.10	1.07	1.14	1.23	1.16	1.12
Daily average water consumption in MGD	1.26	0.96	0.86	0.89	1.05	0.98	1.01	1.17	1.09	0.91
Wastewater:										
Number new connections	35	43	33	14	2	1	1	1	4	1
Daily average treatment in millions gallons(MGD)	0.71	0.69	0.62	0.65	0.62	0.65	0.66	0.62	0.63	0.70

Source: City of Solvang Finance Department and County of Santa Barbara

(1) The City of Solvang contracts with the County of Santa Barbara to provide police services. The City is within the County jurisdiction for fire services.

**Schedule 21
City of Solvang
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years**

Function/Program	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Fire¹										
Stations	-	-	-	0	0	0	0	0	0	0
Engines	-	-	-	0	0	0	0	0	0	0
Public Works:										
Miles of streets	25	25	25	25	25	25	25	25	25	25
Streetlights	12	12	12	12	12	12	12	12	12	12
Parks and recreation:										
Community centers	2	2	2	2	2	2	2	2	2	2
Parks	4	4	4	4	4	4	4	4	4	4
Park acreage	63	63	63	63	63	63	63	63	63	63
Water:										
Miles of mains	36	36	36	36	36	36	36	36	36	36
Number connections	2,156	2,178	2,211	2,225	2,227	2,228	2,228	2,228	2,211	2,214
Wastewater:										
Miles of sewers	42	42	42	42	42	42	42	42	42	42
Number connections	2,047	2,090	2,123	2,137	2,139	2,140	2,141	2,141	2,145	2,145
Maximum plant capacity in millions of gallons	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50

Source: City of Solvang Finance Department and the County of Santa Barbara

(1) The City of Solvang contracts with the County of Santa Barbara to provide police services. The City is within the County jurisdiction for fire services.

City of Solvang

Presentation to City Council

Presented by: Mitesh Desai, CPA
Partner



Deliverables and Scope of the Audit

- Report of Independent Auditors on City of Solvang Annual Comprehensive Financial Report (ACFR)
- Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
- Agreed Upon Procedures – Appropriations Limit
- Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with the Uniform Guidance
- Communications With Those Charged With Governance
 - Letter used to summarize communication of various significant matters to those charged with governance.

Areas of Primary Audit Emphasis

- The risk of management override of controls is addressed by the following procedures:
 - Assignment of audit staff based on consideration of audit risk.
 - Procedures to incorporate an element of unpredictability in the audit from period to period.
 - Consideration of the selection and application of significant accounting principles.
 - Examination of journal entries.
 - Review of accounting estimates for bias.
 - Evaluation of business rationale for unusual transactions.
 - Evaluation of the appropriateness of fraud-related inquiries performed.

Areas of Primary Audit Emphasis

- Revenues & Receivables : (Tax, Grants, Notes and others): Improper revenue recognitions
 - Governmental Funds:
 - Confirmed/validated property taxes, sales taxes, franchise taxes & other significant revenues/receivables.
 - Proprietary Funds:
 - Performed analytical procedures and trends analysis on revenues and related receivables.
- Pension: Complex accounting standards
 - Reviewed journal entries for pension.
 - Reconciled amounts recorded to reports provided by CalPERS.
 - Tested the census information used by CalPERS.
 - Obtained reports from CalPERS auditors regarding plan assets and census data.

Auditors Report

- Unmodified opinion
- Audit performed in accordance with Generally Accepted Auditing Standards, and *Government Auditing Standards*
- Financial statements are fairly presented in all material respects
- Significant accounting policies have been consistently applied
- Estimates are reasonable
- Disclosures are properly reflected in the financial statements

Required Communications

• Our Responsibility Under U.S GAAS

- Opinion on whether financial statements are fairly stated in accordance with U.S GAAP
- Evaluate internal control over financial reporting including tone at the top
- Evaluate compliance with laws, contract and grants
- Ensure financial statements are clear and transparent
- Communicate with the governing body

• Management Responsibility

- Management is responsible for the financial statements
- Establish and maintain internal control over financial reporting
- Making all financial records available to us
- Adjust the financial statements to correct material misstatements
- Establish internal control to prevent and detect fraud
- Inform us of all known and suspected fraud
- Comply with laws and regulations
- Take corrective action on audit findings

Required Communications

- Independence



- It is our responsibility to maintain independence
- We will maintain our independence by strict adherence to the AICPA and the Board of Accountancy rule
- Other than compiling the financial statements, no other services performed that could affect our independence

- Timing of the Audit



- Within the time frame communicated to the City in our engagement letters

Required Communications

- Significant Accounting Policies and Unusual Transactions



The City adopted the following pronouncements during the year:

- GASB Statement No. 91, Conduit Debt
- GASB Statement No. 94, Public-Private, Public-Public Partnerships
- GASB Statement No. 96, Subscription Based Information Technology Arrangements

- Management Judgment and Accounting Estimates



- Depreciation expense and related accumulated depreciation
- Defined benefit Pension and OPEB plans (actuarial assumptions)

- Sensitive Disclosures



- Summary of Significant Accounting Policies
- Cash and Investments
- Capital Assets
- Pension Plan
- Other Post-employment Benefits

Required Communications

- Difficulties Encountered in Performing the Audit  None.
- Significant Audit Adjustments and Unadjusted Differences Considered by Management to be Immaterial  Management posted all proposed audit adjustments.
- Potential Effect on the Financial Statements of Any Significant Risks and Exposures  No significant risks or exposures were identified. Legal matters and potential liabilities are disclosed in the financial statements.
- Disagreement with Management  None.
- Deficiencies in Internal Control over Financial Reporting  No material weaknesses identified

Required Communications

- Representations Requested of Management  We obtained representations from management prior to issuance of our reports.
- Management Consultation with Other Accountants  We are not aware of any significant accounting or auditing matters for which management consulted with other accountants.
- Other Material Written Communications  Other than the engagement letters and management representation letters, there have been no other significant communications
- Material Uncertainties Related to Events and Conditions  There were no material uncertainties related to events and conditions.
- Fraud and Illegal Acts  None noted.

New Accounting Standards

2024

- GASB Statement No. 100 – Accounting Changes and Error Corrections – an amendment of GASB Statement No. 62

2025

- GASB Statement No. 101 – Compensated Absences

2026

- GASB Statement No. 102 – Compensated Absences

Questions



Mitesh Desai
mdesai@b-acpa.com

Thank You
For Allowing Us to Provide Audit Services
to the City of Solvang





CITY COUNCIL STAFF REPORT

AGENDA ITEM 6.c

Meeting Date: January 22, 2024

SUBJECT: Discussion and Possible Action to appoint members to the Measure U Citizens Oversight Committee

PREPARED BY: Wendy Berry, Director of Administrative Services

DISCUSSION:

The Measure U Citizens' Oversight Committee is an advisory committee appointed by the City Council of the City of Solvang. The purpose of the committee is to review the revenue and expenditure of funds from the Voter approved tax established by Ordinance 22-0363 and to help ensure accountability to voters regarding such expenditures. The general duties of the committee are to serve in an advisory capacity to the City Council and shall have no independent authority to expend or direct the expenditure of funds received by the City under Measure U. The Committee may conduct hearings, review reports, request funding from the City Council for independent audits of Measure U funds, receive presentations, provide comments, make findings and recommendations and issue reports to the City Council related to implementation of Measure U and the expenditure of funds received under Measure U.

The Committee shall be comprised of five (5) members. Each Council member shall appoint one (1) member of the Measure U Citizens' Oversight Committee.

Henry Haugse resides in District 2
Frank Smithsen resides in District 2
Geoff Yarema resides in District 4
Adelia Kehoe resides in District 4

Staff advertised the openings in the local paper and on the website. Applications were accepted from October 25, 2023 - December 6, 2023. Staff received five applications but on January 5, 2024 one of the applicants withdrew their application, so four applicants remain.

Staff will begin recruiting for the 5th member by placing an ad on the website.

ALTERNATIVES:

None

FISCAL IMPACT:

None

ATTACHMENTS:

- A. Committee Member applications
- B. Measure U Guidelines



CITY OF SOLVANG, CALIFORNIA
Boards, Commissions & Committees Application
MEASURE U CITIZENS' OVERSIGHT COMMITTEE

Administration
1644 Oak Street, Solvang, CA 93463
PH (805) 688-5575 x206
Email: wendyb@cityofsolvang.com

Interested parties must submit application to the Administration office by 5:00 p.m. **Wednesday, December 6, 2023**

Applicant's Name Henry Hauge

Are you a resident within the City of Solvang Yes No

Residence Address [REDACTED]

Cell Phone: [REDACTED] Home Phone: _____

E-mail: [REDACTED] Years Lived in Solvang: 3

Present Occupation: Retired Name of Firm: _____

Previous service on any Commission/Board/Council? Yes No

If Yes, which C/B/C? _____ When? _____

Are you available to attend evening meetings? Yes No Earliest Hour? _____

Are you able to Attend Day Meetings? Yes No

Are you able to attend weekend community meetings or events? Yes No

Do you own a business within the City of Solvang? Yes No

Name and Address of Business _____

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? _____

Professional Experience:
Program/Project Management Consultant for County Sales Tax Measures in the San Francisco Bay area.

Measure counties included Santa Clara County, Contra Costa County, Alameda County and Marin County.

Information provided on this form is public information and may be made available to other applicants, members of the press, or the general public.

Educational Background:

Cal Poly State University, San Luis Obispo. BS City and Regional Planning

Civic Activities & Community Involvement:

Solvang Senior Center - Building Committee

Elks Club - Veterans Committee

Approximately how many City Council or advisory body meetings have you attended in the last 24 months? Please describe the reasons for attendance or topics of interest?

Four - Senior Center permit and funding meetings and meetings related to the use of Lot 72.

Why are you seeking the appointment to a City Council Advisory Body?

My experience in the implementation of Sales Tax measures in other communities would be a benefit

to the "oversight" committee.

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature Henry Haugse

Date: Dec 6, 2023

Print Name Henry Haugse

RECEIVED

NOV 17 2023 11:51 AM
CITY OF SOLVANG

CITY OF SOLVANG



CITY OF SOLVANG, CALIFORNIA
Boards, Commissions & Committees Application
MEASURE U CITIZENS' OVERSIGHT COMMITTEE

Administration
1644 Oak Street, Solvang, CA 93463
PH (805) 688-5575 x206
Email: wendy@cityofsolvang.com

Interested parties must submit application to the City Clerk's office by 5:00 p.m. Wednesday, December 6, 2023

Applying for (specific advisory Body) MEASURE U CITIZENS OVERSIGHT COMMITTEE

Applicant's Name GEOFF YAREMA

Legal Address [Redacted] District # 4

Cell Phone: [Redacted] Home Phone: N/A

E-mail: [Redacted] Years Lived in Solvang: SINCE 1/5/23

Present Occupation: ATTORNEY Name of Firm: NOSSAMAN LLP

Previous service on any Commission/Board/Council? Yes No

If Yes, which C/B/C? _____ When? _____

Are you available to attend evening meetings? Yes No Earliest Hour? _____

Are you able to Attend Day Meetings? Yes No

Are you able to attend weekend community meetings or events? Yes No

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? _____

Professional Experience:

ATTORNEY IN PRIVATE PRACTICE, FOUNDER + FORMER CHAIR OF 30
LAWYER PRACTICE GROUP DEVOTED TO ADVISING MUNICIPAL,
REGIONAL AND STATE GOVERNMENTS ON FUNDING
AND DEVELOPING LARGE TRANSPORTATION PROJECTS. HAVE
REPRESENTED SEVERAL CALIFORNIA AGENCIES FUNDED
WITH LOCAL OPTION SALES TAXES, INCLUDING THE LOS
ANGELES METROPOLITAN TRANSPORTATION AUTHORITY AND
THE SAN FRANCISCO COUNTY TRANSPORTATION AUTHORITY.

Information provided on this form is public information and may be made available to other applicants, members of the press, or the general public. 10

Educational Background:

B.S. ENVIRONMENTAL SCIENCE + POLICY,

UNIVERSITY OF FLORIDA ; J.D. UNIVERSITY OF VIRGINIA SCHOOL OF LAW.

Civic Activities & Community Involvement:

PAST MEMBER : STEWARDSHIP COMMITTEE + TASK FORCE, HOLLISTER RANCH OWNERS ASSOCIATION ; BOARD OF DIRECTORS, PHOTOGRAPHY COUNCIL, LA MUSEUM OF CONTEMPORARY ART ; CITY OF MANHATTAN BEACH LOCAL COASTAL PLANNING COMMITTEE ; BOARD OF DIRECTORS, LOS ANGELES CONTEMPORARY EXHIBITIONS ; ADJUNCT PROFESSOR, GRADUATE SCHOOL OF URBAN PLANNING, UNIVERSITY OF SOUTHERN CALIFORNIA.

Approximately how many City Council or advisory body meetings have you attended in the last 24 months? Please describe the reasons for attendance or topics of interest?

PLAN TO ATTEND 11/23/23 and 11/27/23 CITY COUNCIL MEETINGS FOR GENERAL ORIENTATION.

Why are you seeking the appointment to a City Council Advisory Body?

MY WIFE JOANNE AND I ARE HONORED TO BE NEW PERMANENT RESIDENTS OF SOLVANG, A CITY WE HAVE REGULARLY VISITED AND LOVED FOR OVER 45 YEARS. AS TOURISTS, WE PATRONIZED MANY OF THE DINING + LODGING OPTIONS AND HAVE WITNESSED THE CITY'S EVOLUTION. IT HAS BEEN OUR LONGTIME DREAM TO RETIRE HERE. NOW THAT OUR DREAM HAS COME TRUE, I WOULD LIKE TO CONTRIBUTE WHAT I CAN TO HELP THE CITY TO CONTINUE TO THRIVE AND PROSPER. GIVEN MY EXPERIENCE,

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature Geoff Yarema Date: 11/13/23
Print Name GEOFF YAREMA

Information provided on this form is public information and may be made available to other applicants, members of the press, or the general public.

WITH LOCAL OPTION SALES TAX EXPENDITURES, THIS COMMITTEE SEEMS TO BE SUCH AN OPPORTUNITY TO SERVE.

CITY OF SOLVANG, CALIFORNIA
Boards, Commissions & Committees Application

MEASURE U CITIZENS' OVERSIGHT COMMITTEE CITY OF SOLVANG



Administration
1644 Oak Street, Solvang, CA 93463
PH (805) 688-5575 x206
Email: wendyb@cityofsolvang.com

Interested parties must submit application to the Administration office by 5:00 p.m. Wednesday, December 6, 2023

Applicant's Name FRANK SMITHSON

Are you a resident within the City of Solvang Yes No

Residence Address [REDACTED]

Cell Phone: [REDACTED] Home Phone: N/A

E-mail: [REDACTED] Years Lived in Solvang: 2 years + 6 mos

Present Occupation: Retired Name of Firm: N/A

Previous service on any Commission/Board/Council? Yes No

If Yes, which C/B/C? N/A When? N/A

Are you available to attend evening meetings? Yes No Earliest Hour? 8 AM

Are you able to Attend Day Meetings? Yes No

Are you able to attend weekend community meetings or events? Yes No

Do you own a business within the City of Solvang? Yes No

Name and Address of Business N/A

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? N/A

Professional Experience:
Wells Fargo Bank Customer Service = 18 years

Risk Concept Insurance 2 years

Educational Background:

SAINT ELIZABETH GRADE SCHOOL

IROQUOIS HIGH SCHOOL

Civic Activities & Community Involvement:

SOLVING ROTARY: 1 YEAR + 9 MOS

Approximately how many City Council or advisory body meetings have you attended in the last 24 months? Please describe the reasons for attendance or topics of interest?

10 + COMMUNITY INVOLVEMENT.

Why are you seeking the appointment to a City Council Advisory Body?

I WOULD LIKE THE OPPORTUNITY TO SERVE THE COMMUNITY

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature

Frank V. Smithson

Date:

12-5-23

Print Name

FRANK V. SMITHSON



CITY OF SOLVANG, CALIFORNIA
Boards, Commissions & Committees Application
MEASURE U CITIZENS' OVERSIGHT COMMITTEE

Administration
1644 Oak Street, Solvang, CA 93463
PH (805) 688-5575 x206
Email: wendyb@cityofsolvang.com

Interested parties must submit application to the Administration office by 5:00 p.m. Wednesday, December 6, 2023

Applicant's Name Adelia Kehoe

Are you a resident within the City of Solvang Yes No

Residence Address [REDACTED]

Cell Phone: [REDACTED] Home Phone: _____

E-mail: [REDACTED] Years Lived in Solvang: 12 +

Present Occupation: Retired Name of Firm: _____

Previous service on any Commission/Board/Council? Yes No

If Yes, which C/B/C? currently Solv School Ed. Foundation When? various other non profit Boards over 28 years

Are you available to attend evening meetings? Yes No Earliest Hour? _____

Are you able to Attend Day Meetings? Yes No

Are you able to attend weekend community meetings or events? Yes No

Do you own a business within the City of Solvang? Yes No

Name and Address of Business _____

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? _____

Professional Experience:

Early childhood educator and ^{taught} Adult communication workshops + trainings

Worked in family real est. investmt firm

Volunteer Coordinator for 2 statewide political campaigns (Oregon)

Ran my own Massage Therapy practice

Information provided on this form is public information and may be made available to other applicants, members of the press, or the general public.

Educational Background:

U of S Fla and Eckerd College. Post-grad trainings include AMI Primary certification,

as well as VitalSmarts Crucial Confrontations training, WholeBody Focusing

Civic Activities & Community Involvement:

Volunteer docent with NatureTrack (guiding local schoolchildren on field trips in nature)

Poll worker for local elections, Solvang School activities (including SEFF Board)

Approximately how many City Council or advisory body meetings have you attended in the last 24 months? Please describe the reasons for attendance or topics of Interest?

Have attended a handful by internet, to gain more info, educate myself on issues and on solutions being pursued

Why are you seeking the appointment to a City Council Advisory Body?

Someone suggested that y skills and experience might be useful...

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature



Date: 4 Dec 2023

Print Name Adelia Kehoe

**CITY OF SOLVANG
NOTICE OF ADVISORY BODY RECRUITMENT
MEASURE U CITIZENS' OVERSIGHT COMMITTEE**

NOTICE IS HEREBY GIVEN that the City is currently conducting recruitment to fill new positions on the Measure U Citizens' Oversight Committee, which are appointed by, and serve at the pleasure of the Solvang City Council. To be eligible to serve on any boards, commissions, or committees, appointees must meet qualifications as they may apply.

Qualifications. Each member of the Measure U Citizens' Oversight Committee shall be a resident of the City of Solvang or a business owner within the City of Solvang.

The purpose of the committee is to review the revenue and expenditure of funds from the tax established by Ordinance No. 22-0363 and to help ensure accountability to voters regarding such expenditures.

General duties.

- A. The committee shall serve in an advisory capacity to the City Council and shall have no independent authority to expend or direct the expenditure of funds received by the City under Measure U.
- B. The committee may conduct hearings, review reports, request funding from the City Council for independent audits of Measure U funds, receive presentations, provide comments, make findings and recommendations and issue reports to the City Council related to implementation of Measure U and the expenditure of funds received under Measure U.
- C. City staff shall provide administrative and technical support to the committee.

Committee membership and administration.

- A. Membership. The Measure U citizens' oversight committee shall be comprised of five (5) members.
- B. Appointment. Each city council member shall appoint one (1) member of the Measure U citizens' oversight committee.
- C. Term. Committee member terms shall be two (2) years. To ensure committee membership turnover is staggered, the terms of the first committee members appointed by the Mayor and the Mayor pro-tem shall be for one (1) year. All subsequent committee members appointed by the Mayor and the Mayor pro-tem shall be for the regular term of two (2) years, or, if filling a vacancy, the remainder of the term.
- D. Vacancies. Vacancies shall be filled by appointment by the City Council member making the original appointment for the unexpired portion of the term.
- E. Removal. A member who is absent for three (3) consecutive meetings shall be removed without further action of the City Council and the vacancy filled as set forth in subsection D above.
- F. Compensation and Expenses. Members shall serve with no compensation, but they shall be reimbursed for their reasonable expenses as allowed by applicable law, provided the City Council allocates sufficient funding for such expenses.
- G. Officers. Officers of the committee shall include the Chair and Vice-chair. Each year, officers shall be elected by a majority vote of the members present at the first regular meeting of the committee in a calendar year. The Vice-chair shall serve as the Chair, pro tempore, when the Chair is absent.
- H. Meetings. The inaugural meeting of the committee shall be at a time and place set by City Council. Thereafter, the committee shall meet twice annually at a time and place deemed appropriate by the majority.

the committee. At the discretion of the Chair, meetings may be rescheduled or cancelled. Meetings shall be called, noticed and conducted in compliance with the Ralph M. Brown Act as amended ([Government Code](#) section 54950 et seq.).

I. Voting. Only appointed members who are present at a committee meeting may make a motion, second a motion or vote upon a motion under consideration by the committee. A motion shall pass if approved by a simple majority of the members present and voting at the meeting unless otherwise required. A quorum shall consist of a simple majority of committee members (three (3) of five (5) members). The committee may only take action on items if a quorum of appointed members is present, except that if a quorum is not present, the present members may vote to adjourn the meeting.

J. Amendment of Duties. A majority of the City Council must approve any amendments to the committee's duties set forth herein. The committee may, by majority vote of the committee, recommend amendments to the committee's duties for consideration by the city council.

BLUE FOLDER ITEM

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

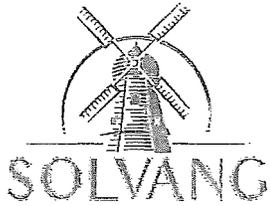
City Council Meeting

January 22, 2024

Item 6.c

Discussion and possible action to appoint members to the Measure U Citizens Oversight Committee

Additional Application received.



CITY OF SOLVANG, CALIFORNIA RECEIVED
Boards, Commissions & Committees Application
MEASURE U CITIZENS' OVERSIGHT COMMITTEE

JAN 22 2024
CITY OF SOLVANG

Administration
1644 Oak Street, Solvang, CA 93463
PH (805) 688-5575 x206
Email: wendvb@cityofsolvang.com

Interested parties must submit application to the Administration office by XX p.m.

Jamie Baker

Applicant's Name

Are you a resident within the City of Solvang X Yes No District 2

Residence Address

Cell Phone: Home Phone:

E-mail: Years Lived in Solvang: 14

owner Present Occupation: Name of Firm: Space VR

Previous service on any Commission/Board/Council? X Yes No

If Yes, which C/B/C? When?

Are you available to attend evening meetings? X Yes No Earliest Hour?

Are you able to Attend Day Meetings? X Yes No

Are you able to attend weekend community meetings or events? X Yes No

Do you own a business within the City of Solvang? X Yes No

Name and Address of Business Space VR

Do you presently contract any services or are you otherwise employed by the City? X Yes No

If so, what is the nature of the contract or employment?

Professional Experience:

6 year business owner in Solvang

12 years Director of Development for several children mental health and foster care agencies

including the largest one in Los Angeles County.

3 years allocating prop 12 and prop A funds for both the City and County Parks and Recreation

Departments of Los Angeles

Educational Background:

AA. Taught at college level

Civic Activities & Community Involvement:

As a business owner, I try to involve our mission with as many causes as I can.

As a parent I volunteer for the activities my kids are passionate about.

Approximately how many City Council or advisory body meetings have you attended in the last 24 months? Please describe the reasons for attendance or topics of Interest?

4

Not for any particular reason or interest.

Why are you seeking the appointment to a City Council Advisory Body?

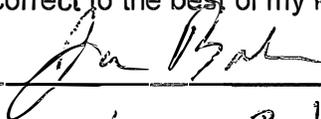
A few years ago I ran for City Council. At the same time, I found out I had some health

issues that needed to take priority. I now feel that I can devote enough time to issues that

affect our city.

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature



Date:

1-23-2024

Print Name

Jamie Baker



CITY COUNCIL STAFF REPORT

AGENDA ITEM 6.d

Meeting Date: January 22, 2024

SUBJECT: Discussion and Possible direction to Staff regarding Utility Director salary update.

PREPARED BY: Wendy Berry, Director of Administrative Services

DISCUSSION:

The Utility Director Position has been vacant since July of 2023. The City posted the job on the City website, Government jobs and hired Ralph Anderson & Associates for recruitment. The City received several non-qualified applicants and Ralph Anderson received one applicant in the second round of recruiting. Staff interviewed that candidate, and he requested a salary of \$165,000 which is higher than the City's maximum range. Currently, the salary range 144 for the Utility Director is \$117,665.64 - \$147,097.56 annually. The City's benefit package is comparable to other agencies but the hourly wage for this position tends to be on the lower range. The City has contracted with Cannon engineering to have the prior Public Works Director assist the City approximately 8 hours a week.

Back in June/July of 2022, staff sent out an RFP for a compensation study to include updated job descriptions. The contract was awarded and the study was supposed to be completed by March, however it took longer and the quality of work completed was not adequate.

Salary range 144 includes all other department head positions. If Council increased the salary range for the Utility Director, the other positions would also be affected.

Staff is looking for direction from City Council on how to proceed to fill this vacancy.

ALTERNATIVES:

- A. Direct Staff to send out a RFP for a Class and Compensation study for all positions.
- B. Increase Utility Director position salary range

FISCAL IMPACT:

A Budget adjustment will be required for the costs associated with a Comp/Class Study and with increasing the Utility Director salary range.

ATTACHMENTS:

- A. Utility Director job description
- B. Unrepresented Salary Range

**City of Solvang
Job Description**

UTILITY DIRECTOR

Class Title
Utility Director

Under general direction of the City Manager, plans, organizes, and directs the Department of Utilities which includes operation and maintenance of the water, Wastewater Treatment Plant and sewer collection system, solid waste utilities, and groundwater sustainability management as part of the Ground Water Sustainability Agency. . This position supervises professional, technical and support staff and is classified as an “at-will” position.

To provide the highest quality service in the most efficient, cost-effective and courteous manner possible. And, deliver high quality water to your faucet, diversify sustainable water sources, treat wastewater and maintain environmentally responsible solid waste program..

ESSENTIAL DUTIES/RESPONSIBILITIES:

These duties are a representative example; position assignments may vary depending on the business needs of the department and organization. This position:

- Directs the work of the Department of Utilities to provide water, wastewater, groundwater sustainability efforts, and solid waste services.
- Directs the selection, placement, training and supervision of other employees; reviews and evaluates performance and recommends personnel action.
- Develops and administers the department’s annual budget and controls expenditures.
- Plans, develops, and recommends long-range capital programs and coordinates project approval, funding, and implementation with City Council, commissions, staff, local groups, and regulatory agencies.
- Evaluates the need for, and develops plans and schedules for, long range water needs.
- Negotiates and oversees water sale agreements; compiles estimates, contract provisions and specifications.
- Solicits, coordinates, and reviews work of consulting firms engaged in varied operational studies.

- Confers with the City Manager and various public groups on proposed projects and improvements and with subordinates on the construction, repair, and maintenance of utility facilities.
- Prepares and reviews reports to regulatory and funding agencies, monitors conformance of varied program services functions to extensive local, state, and federal guidelines.
- Makes oral presentations before City Council, boards, commissions, and community groups.
- Scope of assigned area will depend on departmental structure and is at the discretion of the City Manager.
- Upholds the values of the organization and has strong customer service orientation.
- Performs other related projects and duties as assigned.

QUALIFICATIONS/EXPERIENCE:

Ideally, Bachelor's Degree in engineering, natural science, environmental science, or related field and five (5) years responsible experience in utilities systems administration, including at least two (2) years in a management supervisory capacity; and/or equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Direct working experience in at least one of the four major areas of responsibilities; water, groundwater sustainability, wastewater, and solid waste.

Superior management skills, including experience monitoring contractual performance and overseeing various agreements; a history of developing and monitoring complex capital and operating budgets; and a commitment to continuing customer service, teamwork and team building.

Knowledge of pertinent federal, state, and local laws, rules, and regulations applicable to municipal utility operations; organizational and management practices as applied to analysis and evaluation of program, policies and operational needs; principles of financial management and rate setting; and principles of management, training and performance appraisal.

Ability to motivate and lead employees; communicate clearly and concisely, orally and in writing; interact effectively with staff, the public, officials, and representatives of business and other agencies, including joint power agencies.

- Experience in municipal or county government or public utilities is desired.

o Methods, techniques, and operations of water and wastewater treatment, distribution, and collection.

- Possession of licenses and/or certifications associated with the assignment.
- Possession of a valid and appropriate California Driver License. Must possess and maintain a satisfactory driving record and be insurable to operate City vehicles.
- Requires completion of a background investigation to the satisfaction of the city.

This is to acknowledge that I have received a copy of this description and understand its contents.

Employee Signature

Date

EXHIBIT A
UNREPRESENTED EMPLOYEES
 Fiscal Year 2023-2024
 Effective 08-01-2023

Position	Range	2023-24 Hourly					2023-24 Monthly				
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Community Services Officer (PT)	105	\$ 22.09	\$ 23.49	\$ 24.88	\$ 26.25	\$ 27.61	\$ 3,828.93	\$ 4,071.60	\$ 4,312.53	\$ 4,550.00	\$ 4,785.73
HR Specialist	114	\$ 27.00	\$ 28.69	\$ 30.35	\$ 32.05	\$ 33.71	\$ 4,680.00	\$ 4,972.93	\$ 5,260.67	\$ 5,555.33	\$ 5,843.07
Marketing and Events Manager	129	\$ 39.07	\$ 41.55	\$ 43.97	\$ 46.40	\$ 48.86	\$ 6,772.13	\$ 7,202.00	\$ 7,621.47	\$ 8,042.67	\$ 8,469.07
	131	\$ 41.03	\$ 43.61	\$ 46.17	\$ 48.74	\$ 51.29	\$ 7,111.87	\$ 7,559.07	\$ 8,002.80	\$ 8,448.27	\$ 8,890.27
	132	\$ 42.08	\$ 44.69	\$ 47.33	\$ 49.99	\$ 52.59	\$ 7,293.87	\$ 7,746.27	\$ 8,203.87	\$ 8,664.93	\$ 9,115.60
	133	\$ 43.10	\$ 45.80	\$ 48.53	\$ 51.22	\$ 53.90	\$ 7,470.67	\$ 7,938.67	\$ 8,411.87	\$ 8,878.13	\$ 9,342.67
Management Analyst	134	\$ 44.19	\$ 46.97	\$ 49.72	\$ 52.48	\$ 55.23	\$ 7,659.60	\$ 8,141.47	\$ 8,618.13	\$ 9,096.53	\$ 9,573.20
Human Resources Manager	134	\$ 44.19	\$ 46.97	\$ 49.72	\$ 52.48	\$ 55.23	\$ 7,659.60	\$ 8,141.47	\$ 8,618.13	\$ 9,096.53	\$ 9,573.20
	135	\$ 45.30	\$ 48.16	\$ 50.96	\$ 53.78	\$ 56.59	\$ 7,852.00	\$ 8,347.73	\$ 8,833.07	\$ 9,321.87	\$ 9,808.93
	136	\$ 46.42	\$ 49.36	\$ 52.27	\$ 55.13	\$ 58.06	\$ 8,046.13	\$ 8,555.73	\$ 9,060.13	\$ 9,555.87	\$ 10,063.73
	137	\$ 47.62	\$ 50.59	\$ 53.56	\$ 56.53	\$ 59.50	\$ 8,254.13	\$ 8,768.93	\$ 9,283.73	\$ 9,798.53	\$ 10,313.33
	138	\$ 48.81	\$ 51.82	\$ 54.87	\$ 57.94	\$ 60.99	\$ 8,460.40	\$ 8,982.13	\$ 9,510.80	\$ 10,042.93	\$ 10,571.60
	139	\$ 50.04	\$ 53.14	\$ 56.25	\$ 59.38	\$ 62.52	\$ 8,673.60	\$ 9,210.93	\$ 9,750.00	\$ 10,292.53	\$ 10,836.80
	140	\$ 51.26	\$ 54.44	\$ 57.64	\$ 60.85	\$ 64.02	\$ 8,885.07	\$ 9,436.27	\$ 9,990.93	\$ 10,547.33	\$ 11,096.80
Park & Rec Director	140	\$ 51.26	\$ 54.44	\$ 57.64	\$ 60.85	\$ 64.02	\$ 8,885.07	\$ 9,436.27	\$ 9,990.93	\$ 10,547.33	\$ 11,096.80
	141	\$ 52.49	\$ 55.78	\$ 59.11	\$ 62.34	\$ 65.64	\$ 9,098.27	\$ 9,668.53	\$ 10,245.73	\$ 10,805.60	\$ 11,377.60
Planning Manager	142	\$ 53.84	\$ 57.18	\$ 60.56	\$ 63.92	\$ 67.29	\$ 9,332.27	\$ 9,911.20	\$ 10,497.07	\$ 11,079.47	\$ 11,663.60
City Clerk	142	\$ 53.84	\$ 57.18	\$ 60.56	\$ 63.92	\$ 67.29	\$ 9,332.27	\$ 9,911.20	\$ 10,497.07	\$ 11,079.47	\$ 11,663.60
	143	\$ 55.15	\$ 58.63	\$ 62.07	\$ 65.54	\$ 68.97	\$ 9,559.33	\$ 10,162.53	\$ 10,758.80	\$ 11,360.27	\$ 11,954.80
Administrative Services Director	144	\$ 56.57	\$ 60.10	\$ 63.64	\$ 67.18	\$ 70.72	\$ 9,805.47	\$ 10,417.33	\$ 11,030.93	\$ 11,644.53	\$ 12,258.13
Planning Director	144	\$ 56.57	\$ 60.10	\$ 63.64	\$ 67.18	\$ 70.72	\$ 9,805.47	\$ 10,417.33	\$ 11,030.93	\$ 11,644.53	\$ 12,258.13
Public Works Director/City Engineer	144	\$ 56.57	\$ 60.10	\$ 63.64	\$ 67.18	\$ 70.72	\$ 9,805.47	\$ 10,417.33	\$ 11,030.93	\$ 11,644.53	\$ 12,258.13
Utilities Director	144	\$ 56.57	\$ 60.10	\$ 63.64	\$ 67.18	\$ 70.72	\$ 9,805.47	\$ 10,417.33	\$ 11,030.93	\$ 11,644.53	\$ 12,258.13
	145	\$ 57.96	\$ 61.58	\$ 65.23	\$ 68.86	\$ 72.51	\$ 10,046.40	\$ 10,673.87	\$ 11,306.53	\$ 11,935.73	\$ 12,568.40
	151	\$ 65.38	\$ 69.45	\$ 73.54	\$ 77.63	\$ 81.74	\$ 11,332.53	\$ 12,038.00	\$ 12,746.93	\$ 13,455.87	\$ 14,168.27
City Manager	1001	\$ -	\$ -	\$ -	\$ -	\$ 91.35	\$ -	\$ -	\$ -	\$ -	\$ 15,834.00

Employees are paid based on hourly rate schedule. Figures may vary slightly due to rounding.



Meeting Date: January 22, 2024

SUBJECT: Discussion and possible direction to staff regarding City priorities on State Route 246, Mission Drive

PREPARED BY: Rodger A. Olds, Director of Public Works/City Engineer

DISCUSSION:

Mission Drive, also known as State Route 246 is the primary route to and through the City of Solvang. This route also bisects the City's downtown area. This route is owned, operated, and maintained by the State of California Department of Transportation (Caltrans). The City does have maintenance responsibility for the pedestrian facilities and street trees along the route.

Being the City's only primary arterial roadway, Mission Drive conveys more vehicle trips than any other roadway within the City. As such, traffic, congestion and operations on this roadway greatly impact the rest of the City's roadway network.

Staff is working to set up meetings with the various Caltrans divisions to go over ongoing City concerns in regard to Mission Drive. Prior to this, Staff is seeking Council direction on various aspects of Mission Drive in order to focus on the desires of Council.

After the initial meetings with Caltrans Staff will come back to Council to report the findings and path forward for the various projects and seek Council direction and potential funding of the next steps. This initial discussion with Caltrans is essential. There is no sense in spending time and money studying things, getting Council's direction, and engaging the local business and property owners on potential solutions, and then getting a denial from one of the Caltrans Divisions that were not brought into the discussion early.

Below is a list of potential issues for discussion:

1. **Intersection improvements at Skytt Mesa Road and Mission Drive (SR246).** – Staff and Mayor Infanti had a good conversation last year with Caltrans staff and had discussed some interim solutions prior to a full intersection control (Signal/Roundabout) which understandably would not happen until further development on the south side of Mission Drive. We left the meeting with the understanding that Caltrans staff would begin an analysis of this issue and pursue some interim solutions. Recent discussions with Caltrans revealed that Caltrans staff is waiting on the City to study, design, fund and install the interim improvements through the Caltrans encroachment permit process.
2. **Intersection Improvements at Alamo Pintado and Mission** – This intersection routinely backs up in several directions. It is ripe for some improvements, which may include improvements to the four-way stop at Old Mission. Increased traffic at these two intersections may eventually justify a coordinated dual signal system at the intersections of Alamo Pintado and Mission Drive and Alamo Pintado and Old Mission. This also plays into the upcoming reconstruction of the Alamo Pintado Creek Bridge. There was an Intersection Control Evaluation (ICE Study) completed several years ago that reviewed the possibility of a Roundabout at Mission Drive and Alamo Pintado. This study would need to be revisited along with any discussion of the modification of the intersection.

As we will discuss below, the bridge construction is on track for construction in 27/28, but it would really benefit both the City and Caltrans to include any substantive intersection improvements into the bridge design project, which is currently ongoing.

3. **Alamo Pintado Creek Bridge Design** – The City has been working directly with the Design project manager. The project team is currently studying the hydraulics and environmental impacts of the bridge widening. The Construction is still slated for 2027/28. The \$15 Million project is funded through the SHOP program with a \$600,000 contribution from the City of Solvang through the Measure A program.
4. **Traffic Flows or lack thereof on Mission Drive (SR246)** – This is an issue that feeds into others throughout town. It is a multifaceted problem, and staff will be meeting with Caltrans before initiating a proper study to start the ball rolling on any real solution.

We neither anticipate nor want traffic flowing at 45 MPH through town, but a steady flow of queued vehicles averaging 15 MPH would be nice. A project here would have multiple phases and obviously would need participation between the City of Solvang and Caltrans for both funding and long-term maintenance. Some of the items I think we need to consider are:

- a. **Pedestrian Controls** – This may include the elimination of two of the four uncontrolled ped crossings and installing two ped signals interconnected and coordinated with the signal system for the three existing downtown signals (Fifth, Atterdag, and Alisal) This would likely improve flow through town. Initial high-level discussion with Caltrans have been met with the standard answer of “no pedestrian restrictions”. We will need to study this and show that this is a more regional concern that includes some safety elements.
- b. **Intersection Improvements**
 - i. **Left-turn phasing at Fifth and Mission.** This may be initially done with minimal change to the existing signal poles and a five-head signal with some reprogramming. It is unknown at this time whether any new signal poles would be necessary in order to properly implement signal improvements. It is also unclear as to whether Caltrans would allow this improvement as it could cause additional delay on Mission Drive. Staff can work with Caltrans to begin the scoping of this project.
 - ii. **More Left-turn storage at Atterdag.** This may be necessary, but the need will be revealed with traffic counts. Longer left turn storage will likely eliminate some on-street parking.
 - iii. **Alisal Intersection Improvements.** This could take a number of forms and improving the flow through downtown may solve some of them. The westbound left-turn is typically inadequate during peak times, however installing a longer pocket or even a median may not have a beneficial impact. Dual left-turn lanes are not feasible at this time since the second lane on Alisal Road receiving the second left-turn lane only exists for half a block.
- c. **Scramble Crosswalks** – This is an item that has been discussed previously. This will have more operational adverse impacts than benefits, but we will be studying it at a minimum and want to discuss it with Caltrans Staff.
- d. **Other potential Improvements** – Other improvements could be limiting driveways or other city roadways in the downtown to right in/out only or the elimination of additional parking (angled parking) on Mission Drive.

Staff is open to other ideas that could potentially improve the flow of traffic on Mission Drive or the intersection streets. All things should be considered, reasonably analyzed for potential benefit, and brought to Caltrans for feedback and recommendations on how to process the desired improvement. The City will likely be responsible for obtaining

funding for any proposed improvements either through Measure A, Measure U, Grant funding, or through the General Fund.

5. **Joint Maintenance Agreement** – Staff has been unable to locate the existing agreement that establishes the City as the maintenance organization for sidewalk and tree maintenance. It is likely very old and in need of updating. The City is continuing to discuss this with Caltrans in order to go over the City's and Caltrans' obligations.

Any existing agreement will certainly need to be updated, particularly if we start talking pedestrian signals and other City improvements to the downtown areas, which could eventually include some fancy crosswalk details like pavers or stamped concrete, bulb outs to reduce ped crossing distance, lights strung across Mission Drive near the park or other such amenities.

ALTERNATIVES:

Provide staff with direction as to what priorities to focus on with ongoing meeting with Caltrans.

FISCAL IMPACT:

There is no identified Fiscal impact at this time.



SUBJECT: Discussion and Possible Action to Provide Direction to Staff to Refocus WWTP Design Efforts Regarding the Production of Reclaimed Water

PREPARED BY: Randy Murphy, City Manager

DISCUSSION:

As your Council is aware, staff was recently informed that the City no longer qualifies for potential USDA grant to upgrade its sixty-plus-year-old Wastewater Treatment Plant (WWTP). Since one of the main purposes of the grant was for the plant to produce reclaimed water, that portion of the project is no longer required. As can be seen in the chart below, the potential savings would be substantial (almost \$5,000,000, or over 25% of the total project).

Item	Project WITH Reclaimed Water	Project WITHOUT Reclaimed Water
Civil	\$980,400	\$980,400
Secondary Clarifiers	\$2,263,200	\$2,263,200
Cloth Filters	\$906,000	\$0
Chlorine Contact Basin	\$1,208,400	\$0
Sludge Handling Facilities	\$1,508,400	\$1,508,400
Electrical Control Building	\$1,056,000	\$1,056,000
<i>Subtotal</i>	\$7,922,400	\$5,808,000
Electrical, Instrumentation, & Controls	\$1,584,000	\$1,162,000
<i>Subtotal</i>	\$9,506,400	\$6,970,000
Total General Conditions	\$951,000	\$697,000
Total Direct Cost	\$10,457,400	\$7,667,000
Contingency	\$1,569,000	\$1,151,000
<i>Subtotal</i>	\$12,026,400	\$8,818,000
Contractor Overhead & Profit	\$2,406,000	\$1,764,000
<i>Subtotal</i>	\$14,432,400	\$10,582,000
Sales Tax	\$563,000	\$413,000
Total Estimated Construction Cost	\$14,995,400	\$10,995,000
Engineering, Legal, Administration	\$1,500,000	\$1,100,000
Owner's Reserve for Change Orders	\$1,500,000	\$1,100,000
Total Project Cost	\$17,995,400	\$13,195,000

Additionally, there are no identified customers for the reclaimed water. Since we are nearing the point in design where a change of this magnitude would cause a budgetary impact, staff requests Council direction on whether or not to include the reclaimed water portion of the WWTP upgrade

ALTERNATIVES:

With the understanding that these costs do not include storage and distribution infrastructure expenses for the reclaimed water (which will be significant), Council may choose to continue forward with the original plan. Or they may opt to alter course and add this component at a later date when customers have been identified and grants become available.

FISCAL IMPACT:

Discussed above.

ATTACHMENTS:

None



SUBJECT: Discussion and possible action to approve revised Human Services Grant Funding Policy

PREPARED BY: Wendy Berry, Administrative Services Director

DISCUSSION:

The City of Solvang recognizes the value of Non-profit organizations' contributions to our community, through special programs, or holding special events within the City, and has maintained a Grant Funding Policy whereby the City Council reviews grant funding requests each year during the annual budget development process. The Grant Funding policy focuses on senior services, Veterans services and minors with disabilities and provides criteria to apply, with an application with guidelines for grant funding considerations. Grant funding is based on availability of funds. The application process is typically from February 1st through March 31 each year. Staff is recommending City Council approve the grant funding policy and application changes which would not require City Council approval each year and includes the new requirement for the campaign contribution disclosure.

City Council would still review the grant funding applications during the budget process.

ALTERNATIVES:

City Council could elect not to continue with the grant funding program or City Council could adopt a grant funding cap.

FISCAL IMPACT:

Determined during the budget approval process based on applications submitted.

ATTACHMENTS:

A. Grant Funding Policy and Application.



CITY OF SOLVANG HUMAN SERVICES GRANT FUNDING POLICIES and PROCEDURES

The Solvang City Council recognizes the importance of human services and programs and organizations that serve community residents. As part of the annual budget process and financial plan development, the City Council may consider appropriation of such funds as it deems prudent and reasonable to award grants to non-profit community service organizations. The grant funding process will occur every February 1st through March 31st of each year. Grant funding is based on available funds.

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Policy

- A. Non-Profit / Not for Profit. **Tax-exemption** is the result of a nonprofit organization being recognized by the IRS as being organized for any purpose allowable under 501(c)(3) – 501(c)(27).
- B. Grants *Shall Not* be available to organizations who intend to directly or indirectly act as a conduit to provide grant funding to other organizations.
- C. The City will prioritize funding for Solvang citizen services, senior citizen services, Veterans, youth and minors with disabilities.
- D. City grant funds *Shall Not* be used by the agency for administrative/overhead types of costs.
- E. Applicants must be in good standing with the IRS, FTB and current with their registration with the Attorney General / Department of Justice.
- F. Applicants agree to sign the City's Standard Grant Agreement, abide by all conditions and requirements, and shall present a report of a detailed accounting of how the funds were spent.

G. Applicants will provide three years of financial statements, if available.

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G.H. Campaign Contribution Disclosure: Pursuant to Government Code Section 84308, any party to a City proceeding (which includes, but is not limited to, all contracts with the City, other than competitively bid, labor, or personal employment contracts) must disclose on the record any campaign contributions made to a member of the City Council or other elected or appointed officer of the City, any candidate for elected office of the City, or any candidate for elective office of any other agency who is also an elected or appointed officer of the City in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent, such as a consultant, and aggregated contributions from persons or entities related to the party. Consultant is required to fill out and provide the attached Exhibit C 'Applicant/Interested Party Campaign Contribution Disclosure Form' with submission of this Agreement and to update this form after each contribution and no later than the beginning of any associated proceeding.

Procedures

- A. The application period for Organizations wishing to apply for grant funds will be opened on February 1, 2023of current year and deadline to apply will be March 31, 2023of current year.

~~B. In addition to the completed Application Applicants must provide completed grant application, Applicants are to provide the last three most recent 990's filed with the IRS and also provide the three most current years of financials, if available.~~

C. Staff will review applications for completeness and qualifications based upon grant program parameters and will provide the Council with analysis whether the grant applications qualify under this program. Completed applications may be subsidized with additional information regarding the Organization and their programs. Email applications to cityhallwendyb@CityofSolvang.com or deliver to City Hall (1644 Oak Street, Solvang, CA 93463).

~~B. Staff will review applications for completeness and qualifications based upon grant program parameters and will provide the Council with analysis whether the grant application qualify under the program.~~

C.D. Copies of all funding applications received will be provided to all City Council members and will be considered by Council as part of the budget adoption hearing and will be a public record.

D.E. A representative from the requesting organization must be available for questions from City staff and/or City Council related to their grant funding application and must attend and present at the annual City budget hearing. Following adoption of the annual City budget, execution of City standard Grant Funding Contract with the City along with submittal of proper insurance certificates including hold harmless endorsement and waiver of subrogation, the City will disburse approved funds within 30 days.

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**CITY OF SOLVANG
HUMAN SERVICES GRANT FUNDING
APPLICATION**

1. Legal Organization/Agency Name and dba if applicable:
2. Total Funding Request
3. Contact Person Name, Title within the Organization, Email and phone number:
4. Mailing Address:
5. Physical Address:
6. Organization's purpose? Goals and objectives?
7. Program of the funding request? Provide a detailed accounting of what specific program the granted funds will be used for?
8. How many Solvang residents will be impacted by the proposed use of the grant funds?
9. What is the organization's total budget?
10. What are the sources of revenue for your organization? How are you funded?

Applicant/Interested Party Campaign Contribution Disclosure Form

- Land use, entitlements, licenses, permits, franchises, contracts (excluding labor and competitively bid contracts)

Applicant/Interested Party Information

Applicant		Phone	
Representative/ Agent		Email	
Business Address		Website	
Address Line 2		Fax	
City			
State		Zip Code	
Name and subject matter of applicant's proceeding			

Contribution Disclosure (Government Code section 84308)

Please list all contributions in excess of \$250 (either as a single payment or in aggregate) made within the past 12 months to officers of the agency involved in the above-mentioned proceeding by any parties (applicants) or their agents or representatives, including corporations, limited liability companies (LLCs), or other business entities and principals thereof, that are affiliated with the above-referenced proceeding. You may attach additional pages as necessary to list contributions made to involved agency officers and provide additional information about the contributor's relationship with the recipient.

Contributor Name			
Date of Contribution	Recipient Officer/ Candidate	Contribution Amount	Refunded: Yes or No; Date of Refund

Sign and Date

This form must be updated after each contribution, and no less than 45 days before any agency consideration regarding the above-referenced application. Completion of this form does not waive or in any way impact a party's obligation to disclose such contributions over \$250 on the record of the proceeding pursuant to Government Code section 84308(e).

I declare under penalty of perjury that the information which has been included in this Disclosure Form is true and correct.

Signed		Date	
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Meeting Date: January 22, 2024

SUBJECT: Discussion and Possible Direction to Staff regarding Pickleball Courts in Hans Christian Andersen Park

PREPARED BY: Jenny McClurg, Parks and Recreation Director

DISCUSSION:

At the October 23, 2023 City Council meeting, staff was directed to engage a survey company to survey various sites for pickleball courts. Staff identified 3 areas for potential pickleball courts: 1). Current location of pickleball courts at Hans Christian Andersen Park (potential 3 courts); 2). Hans Christian Andersen Park at Area B reservable site across the creek from the skate park (potential 4 courts) and 3). Sunny Fields Park between the sand volleyball courts and Area A reservable site that would run parallel to Alamo Pintado Road (potential 4-7 courts).

In evaluating/assessing current and future pickleball court locations, staff recommends updating the Recreation Master Plan before proceeding with any major capital expenses. The last Recreation Master Plan was done in 2004 and the Hans Christian Andersen Park Master Plan was last done in 2006 before Sunny Fields Park. A Master Plan would assess all existing facilities and parks, address unmet recreation needs, identify a range of recreation improvements, and foster coordination and cooperation between the County, surrounding cities, and other potential agencies such as non-profit and private recreation service providers. Best potential locations for pickleball courts would be addressed in this Master Plan. Staff intends to address an updated Master Plan and budget for this expense in the FY23/24 budget.

Staff has determined that surveying those potential areas at this time was unnecessary for a general layout and not the best way to spend public funds. Rather, once a location is selected as part of the Recreation Master Plan, we can utilize those funds to go toward the survey once needed so there is not wasteful spending.

An important update worth mentioning is that staff was able to secure an amendment to the contract for Prop 68 to extend the grant performance period from June 30, 2024 to June 30, 2028 to add III. Special Provisions, Economic Sanctions. Part of the grant funds were allocated to go to the pickleball courts. With the amendment, there is no need to rush this project and it can be done with full thought of the recreation needs for the future.

In the meantime, staff has analyzed options for temporary pickleball courts and is now seeking direction from Council. The following three options will fulfill the current demand of pickleball needs and will address the potential need to close the current existing courts (if safety hazards warrant the closure) until a new pickleball court facility can be constructed. None of the below options would remove tennis courts.

Option 1:

Lining one or more tennis courts with pickleball lines while keeping the tennis lines and nets set as seen in Attachment A. Although there would be a two-inch difference in the regulation height of the net while playing pickleball, any disadvantage created by that difference would be shared by all players. This would be one pickleball court overlaid per one tennis court. These would be multi-use courts for both pickleball and tennis. The cost is roughly \$1750 per court.

Option 2:

Lining one tennis court with two pickleball courts as seen in Attachment A and purchasing two portable pickleball nets on wheels. The existing tennis lines and net would stay and act as a barrier between the two pickleball courts. When the pickleball courts are not in use, they are wheeled and stored to the side and the court goes back to the original tennis court. Cost is roughly \$5000 for installing two pickleball court lines on one existing tennis court surface and purchasing two portable pickleball nets.

Option 3:

Lining one tennis court with four pickleball courts (four pickleball courts per one tennis court) as seen in Attachment A and purchasing four portable pickleball nets on wheels. The existing tennis lines and net would stay and when all four pickleball courts are not in use, they are wheeled and stored to the side and the court goes back to the original tennis courts. The cost is roughly \$9200 for installing four pickleball court lines on existing tennis court surfaces and four portable pickleball nets.

ALTERNATIVES:

The Council can direct staff to pursue either of the three options presented or pursue other options.

FISCAL IMPACT:

Costs range from \$1750 to \$9200 that can be used from the Prop 68 grant funding. Staff intends to work within the currently approved budget.

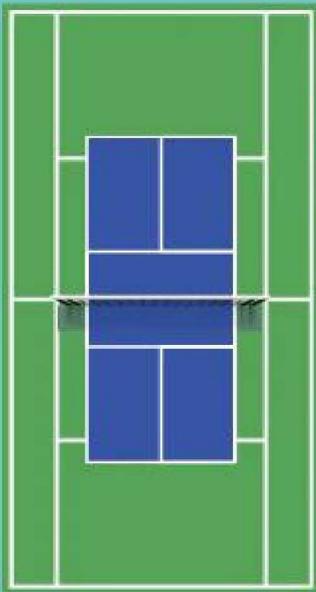
ATTACHMENTS:

A - Option 1-3 Diagram

Attachment A

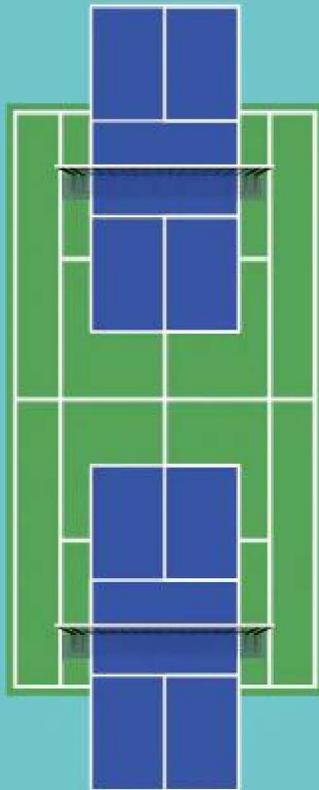
Option 1

One Pickleball Court
(use existing tennis net)



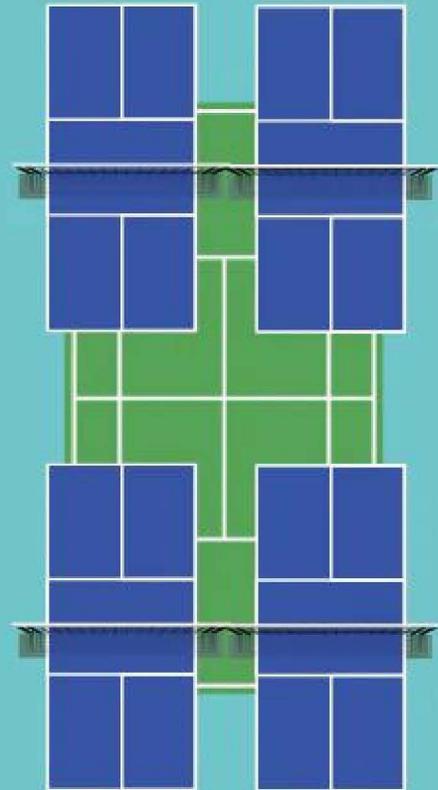
Option 2

Two Pickleball Courts



Option 3

Four Pickleball Courts





AGENDA ITEM 6.i

Meeting Date: January 22, 2024

SUBJECT: Discussion and Possible Action to Direct Staff to Investigate Los Olivos CSD Request to Connect to Solvang’s WWTP for Treatment of Their Wastewater

PREPARED BY: Randy Murphy, City Manager

DISCUSSION:

Staff recently received a request from Los Olivos Community Services District (LOCSD) to rekindle the discussion for them to connect to our wastewater treatment plan (WWTP) in order to treat their sewage (see attached).

Initial discussions with Carollo Engineers have determined that Solvang’s WWTP has plenty of capacity for LOCSD’s effluent. Additional analyses are needed to determine if the constituents in their wastewater will create any complications to compliance with our recently approved Waste Discharge Requirements (WDRs)

Staff understands that there may be some level of public concern with the probable alignment of the connection to our wastewater lines, as it might be perceived as encouraging development in that area. However, that can be mitigated by limiting the amount of wastewater they would be allowed to produce.

Another consideration is that LOCSD’s potential inclusion would allow them to contribute their proportional costs associated with the pending WWTP upgrade.

Before proceeding too much further, staff seeks Council direction on whether or not to even pursue the matter.

ALTERNATIVES:

None.

FISCAL IMPACT:

Unknown at this time.

ATTACHMENTS:

Letter from LOCSD

Thomas Fayram, Director
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director
Nina Stormo, Director



PO Box 345, Los Olivos Ca 93441
Telephone (805) 500-4098
losolivoscscsd@gmail.com
www.losolivoscscsd.com

Guy Savage, General Manager

January 10, 2024

Honorable Mayor Mark Infanti
Solvang City Hall
1644 Oak Street
Solvang, CA 93463

SUBJECT: Los Olivos Community Services District interest in connection to the City of Solvang's wastewater treatment infrastructure

Honorable Mayor Infanti and City Council,

The City of Solvang, through a letter dated September 19, 2018 (attached), asked the Los Olivos Community Services District (LOCSD) if would be interested in discussing the possibility of purchasing treatment capacity at the Solvang Wastewater Treatment Plant (WWTP). The LOCSD is interested in such discussions.

Background:

When the 2018 letter was written, the City of Solvang was exploring the upgrade and expansion of its WWTP. The City was considering three alternatives which would continue the City's 1.5 million gallons per day (MGD) wastewater treatment capacity or potentially expand it up to 2.0 MGD.

At the time of your letter, the LOCSD was still in its early formation having only been approved by a vote earlier in 2018. Consequently, the LOCSD was not in a position to fully understand and evaluate the ramifications of connection to your wastewater treatment infrastructure and the purchase of plant capacity.

Since its inception, the LOCSD has been diligently pursuing wastewater treatment approaches that could result in effective treatment of wastewater that resulted in the region being designated a Special Problems Area in 1974 due to high nitrates in our groundwater. While simultaneously performing related studies on the costs and approaches to wastewater collection, treatment, and disposal, the LOCSD has been seeking to better understand the levels of nitrate concentrations.

Engineering Study – Collection, Treatment, and Disposal of Wastewater

In 2022, the LOCSD received a set of early design documents and costs for the construction of a traditional gravity-fed collection system to a Membrane Bioreactor (MBR) packaged treatment plant. The engineering documents and related cost estimates can be found at:

<https://www.losolivoscscsd.com/technical-studies-and-reports>

In late 2022, the LOCSD received technical documentation that compared and provided cost estimates for various disposal options. The alternatives analysis can be found at: <https://www.losolivoscsd.com/files/38814b37d/Effluent+Disposal+Alternatives+Evaluation+v4+2022.12.14.pdf>

In early 2023, the LOCSD held a community workshop to better understand the priorities of the community as it relates to the development of treatment approaches. The top two priorities of participants were capital (construction) and operations/maintenance costs. In 2023, the LOCSD commissioned two separate studies regarding trade-offs between (1) traditional gravity fed and effluent collection and (2) centralized and distributed treatment approaches. The LOCSD is currently working with an engineering firm that is developing a "hybrid" approach to collection and treatment. The engineering effort is expected to be completed in early 2024 and will include cost estimates for a system that will rely heavily on effluent collection. Combined, the engineering designs will provide the community with the opportunity to compare technical approaches and costs for a system developed, built, and managed by the LOCSD.

As part of its 2022 engineering efforts the LOCSD confirmed average daily wastewater flows. Existing flows for the entire LOCSD were calculated at 96,400 gallons per day (GPD). Average daily flows for a proposed 20-year buildout design was calculated at 120,300 GPD. Details of the flows and calculations can be found at: <https://www.losolivoscsd.com/files/f0808d63d/Basis+of+Design+01.07.2022.pdf>

Understanding Nitrate Levels in Local Groundwater

In late 2022, the LOCSD drilled two groundwater monitoring wells. Testing results from the two wells confirmed that at least some portions of the LOCSD are at the allowed maximum contaminate levels for nitrates. The LOCSD is currently in the process of drilling three additional groundwater monitoring wells within its boundaries. Construction is expected to be completed in early 2024. Data from the five wells will be used to better understand the levels of nitrates throughout the LOCSD.

Moving Forward:

The LOCSD is keenly interested in finding the most cost-effective solution to its problem while simultaneously maintaining as much local control as possible. At this time, it is believed that exploring a potential connection to the City of Solvang's wastewater treatment infrastructure could be a win-win for both the City and the LOCSD. The City could receive additional revenues to help offset costs for wastewater treatment and related infrastructure without increasing its plant size. The LOCSD could explore the costs and benefits of connecting to an existing wastewater treatment infrastructure and avoid the disruption of siting and building a WWTP in our community.

On behalf of the Board of Directors, I look forward to hearing from you at your earliest opportunity.

Sincerely,



President
Los Olivos Community Services District



September 19, 2018

Mr. Doug Pike
Interim General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Subject: Proposed Solvang Wastewater Treatment Plant Upgrade/Expansion

Dear Doug:

As you may be aware, several situations arose over the last 2 years leading up to the need for the City of Solvang to upgrade and expand our Wastewater Treatment Plant (WWTP). One of those situations was the RWQCB's informal request that the City modify our treatment process and begin de-nitrifying the wastewater. This (and the increase in wastewater strength over the past several years) has resulted in a reduction of our treatment capacity from 1.5 MGD down to 0.9 MGD. Our proposed WWTP Upgrade/Expansion Project seeks to restore the lost capacity, upgrade the Plant, and possibly expand the Plant capacity.

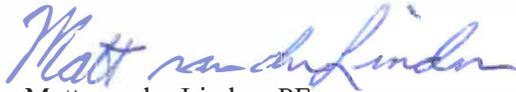
As our first step toward upgrading the Plant, the City hired Pacific Advanced Civil Engineering (PACE) to complete the WWTP Enhanced Treatment Study & Alternatives Analysis. At our City Council's regular meeting of September 10, 2018 staff and PACE presented the findings and recommendations of this Study. The City Council considered the three alternatives of upgrading and expanding the WWTP: 1) Upgrade the existing SBR Plant and restore 1.5 MGD capacity, 2) Add clarifiers, modify Plant and increase Plant capacity to 1.7 MGD, and 3) Upgrade to MBR Plant and increase Plant capacity to 2.0 MGD. The full Study can be found on the City's website. Alternatives 2 and 3 are being considered further. However, prior to making any final decision, the City Council directed staff to conduct some additional research including contacting the Los Olivos Community Services District (LOCSD) to inquire if you are interested in purchasing treatment capacity in the Solvang WWTP.

This letter is written to make that inquiry. Is the LOCSD interested in discussing the possibility of purchasing treatment capacity in the Solvang WWTP, and if so, how much capacity are you interested in? Your response may influence the City's Council's decision between Alternatives 2 and 3. It is our understanding from the AECOM Los Olivos Engineering Report, dated, November 2, 2016 that the projected Average Day Maximum Month Flow for Los Olivos is somewhere in the range of 118,000 gpd to 180,000 gpd. From this Report we also understand that the estimated capital cost of a LOCSD infiltration treatment plant is approximately \$3.8 million, and \$7.4 million for an MBR treatment plant.

The cost estimates in the City's recent Study are preliminary, but assuming Alternative 3 (the MBR option) is implemented at an estimated cost of \$15.3 million, and a capacity of 120,000 gpd is provided to the LOCSD, your capacity and buy-in cost would be in the neighborhood of \$2.5 million. We realize your final decision whether or not to purchase treatment plant capacity from the City of Solvang will require several months to consider. However, we are requesting a response as to your interested in

discussing the possibility of purchasing treatment capacity in the Solvang Plant, and if so, how much capacity are you interested in, and approximately when might you be able to provide the City a firm answer? We look forward to hearing back from you soon. If you have any questions please don't hesitate to contact me at (805) 688-5575.

Sincerely,

A handwritten signature in blue ink that reads "Matt van der Linden". The signature is written in a cursive, flowing style.

Matt van der Linden, PE
Public Works Director/City Engineer

Copy. Brad Vidro, City Manager
Nathan Giacinto, Wastewater Division Supervisor