



December 29, 2009

Dear Prospective Consultant:

Subject: Request for Proposals for Development of a Community Emergency Preparedness Program

The City of Solvang is currently seeking proposals for consulting services for the Development of a Community Emergency Preparedness Program. The Request for Proposals is attached. It includes a two year full time position as Community Emergency Preparedness Coordinator.

Proposals will be accepted by the City of Solvang until 5 p.m. on Friday, January 22, 2010 at:

City of Solvang
Attn: City Manager
1644 Oak Street
Solvang, CA 93463

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Vidro", written in a cursive style.

Brad Vidro
City Manager